



Academic Senate Meeting – Fall 2023

Minutes

THURSDAY, OCTOBER 12, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL

Zoom Link: <https://csub.zoom.us/j/82118036177?pwd=SjZvdWd6ei9TaVRMaGIPU1N5bUtWdz09>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso (alt. for M. Rees; virtual), D. Alamillo, J. Cornelison, E. Correa, J. Deal, V. Harper (virtual), H. He, A. Lauer, J. Millar (virtual), J. Rodriguez, A. Rodriquez, M. Rush, T. Salisbury (virtual), S. Sarma (virtual), A. Sawyer, D. Solano, M. Taylor (virtual), T. Tsantsoulas, D. Wu (alt. J. Choi), Z. Zenko, and K. Van Grinsven (Senate Analyst; excused).

Visitors: L. Zelezny, E. Adams (virtual), D. Boschini (virtual) S. Bozarth (virtual), R. Dugan (virtual), D. Fowler, Gomez-Navarro, Anayeli (virtual), A. Grombly, T. Hickey (virtual), D. Jackson, J. Kim (virtual), M. Malhotra (virtual), T. McClendon (ITS support), Y. Morones (virtual), G. Ochoa Vega (virtual), J. Paschal (virtual), E. Poole Callahan (virtual), S. Roberts (virtual), J. Self (virtual), A. Slabey (virtual), and K. Watson (virtual).

A. Call to Order

- a. A. Hegde called meeting to order at 10:00 AM and read tribal land acknowledgment.

B. Approval of Minutes (tabled)

- a. September 28, 2023

C. Announcements and Information

- a. President's Report – L. Zelezny (**Time Certain: 10:10 AM**).

- i. Has recently returned from the President's inaugural meeting with the new Chancellor Millie Garcia. Will begin interviewing candidates for the Interim Provost appointment.
- ii. The Chancellor has announced the timeline for the CSUB Presidential search. Trustee Doug Fagan will chair the committee and President Thomas Param will be the Presidential representative. CSUB Presidential Open Forum will be April 25, 2024, and the announcement of the permanent President appointment will be in September 2024.
- iii. The CA Governor has repealed the travel ban to specific states.
- iv. The Cabinet has received a proposal for the Black Student Resource Center.

- v. Presented on transfer pathways at the Public Policy Institute of California and at the National Social Mobility Conference.
- vi. Events:
 - 1. University Council Meeting - Friday, October 13 at 10:00 AM
 - 2. CSUB Budget Forum - Monday, October 16 at 11:00 AM
 - 3. 'Runner Walk and Talk - Wednesday, October 18 at 11:00 AM. Will be in-person.
- vii. Discussion:
 - 1. (D. Fowler) MOU with BC for the faculty diversification fellowship program that L. Zelezny supported is doing well. They have six fellows for this fall and are recruiting for spring.
 - 2. Provost and Presidential Searches and faculty role
 - a. (L. Zelezny) Open forum for the Presidential search is open to everyone. There will be ample time for communication and consultation with faculty staff, students, alumni, and community members. She is following the Handbook procedures for the Interim Provost search and appointment.
- b. Respondus Software – J. Paschal and A. Slabey (**Time Certain: 10:20 AM**).
 - i. (A. Slabey) Respondus is a remote proctoring service that allows faculty to set up Canvas exams to be remotely proctored. There are two parts to it. The first part includes the lockdown browser that prevents students from accessing other websites and areas on their computer during testing. The second part is the monitor that records the student while they take an exam. It automatically flags areas during the video where a student might be talking to someone else, looking at a book, or their cellphone.
 - ii. Questions and Discussion:
 - 1. (T. Tsantsoulas and A. Hegde) Does the Senate and faculty have any oversight over this or plans to evaluate the effectiveness of the software? Is there any data collected on the effectiveness of Respondus?
 - a. (A. Slabey) Not aware of any data collected. Has a contact with Respondus he can reach out to for data, however, their response will likely be biased. Respondus does have a lot of checks in place to ensure everything is working before the test and recording begins.
 - b. (J. Paschal) Also unaware of data being collected, however, with DEI in mind, they are evaluating this software before renewing.
 - 2. (M. Rush) Question regarding the software interaction with the students.
 - a. (A. Slabey) Yes, there is an option that can be turned on. If a student looks away from the camera, the recording will pause, and a

notification will pop up on the screen. This option can be turned off as well.

3. Comments:

- a. (A. Lauer) This type of software should help faculty and provide fairness. If professors are using the software and not following up on the alerts, that poses an issue. Believes usage of the software is opening the door for misuse and abuse.
- b. (D. Alamillo) Students still have concerns about how the software tracks errors, the lockdown browser, and issues with recognizing diverse student faces.
- c. (A. Hegde) Since there are concerns about this software, he will bring this item to Executive Committee for discussion and referral.

c. Elections and Appointments- M. Danforth

- i. The Senate Office is working to finish verifying the voting rosters. After the rosters have been verified, urgent calls will begin starting with the ASCSU calls and several calls for academic administrator review committees that will need to be convened. Also reminded the senators that there is a new voting software for elections.

D. Approval of Agenda (**Time Certain: 10:05 AM**).

- a. J. Deal motioned to approve the agenda; M. Rush approved. E. Correa abstained. Agenda approved.

E. Reports

a. Provost's Report – V. Harper

b. ASCSU Report - J. Millar

- i. FAC is discussing retreat options and anticipates more discussions on this topic. The ASCSU Faculty Affairs has passed two resolutions regarding AB 928.

c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached*)

i. ASI Report- D. Alamillo

- 1. Pride Flag raising ceremony was a great success. Held another advising open forum with K. Grappendorf. ASI also held a disability resource fair yesterday and a clean air day celebration. This upcoming Wednesday, October 17 ASI will have the first OUTtober event. There is a BPA mixer on October 19, which faculty are also welcome to attend. The Zero Waste Halloween Event at the Edible Garden is on October 27.
- 2. ASI is planning their trip to the Antelope Valley campus.
- 3. Reminder that ASI has free bus passes for students. Faculty are welcome to contact ASI if they wish to invite them to come to their classrooms.

ii. Executive Committee- M. Danforth

1. EC discussed various topics: GE transfer curriculum, bylaw changes, evaluation of academic administrators, and the Committee on Professional Responsibility and its role on the campus.
- iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 1. D. Solano provided the verbal report. See handout.
- iv. Academic Support & Student Services Committee (AS&SS) – M. Taylor (AS&SS Vice-Chair) (**handout**)
 1. M. Taylor provided the verbal report. See handout.
- v. Budget and Planning Committee (BPC) – A. Grombly (BPC Vice-chair) (**handout**)
 1. A. Grombly provided the report. See handout.
- vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)
 1. M. Rush provided the verbal report. See handout.
- vii. Staff Report- J. Cornelison
 1. No items to report.

F. Resolutions (**Time Certain: 10:45 AM**)

- a. Consent Agenda
 - i. No items.
- b. New Business
 - i. RES 232404 Posthumous Degree Policy – AAC (**handout**)
 1. D. Solano presented RES 232404 for first reading.
 2. Feedback/ Discussion:
 - a. (H. He) Comments regarding the presentation of the degree and the honors at graduation.
 - b. (A. Sawyer) Questions regarding matriculation and how the petition is made.
 - ii. RES 232405 Standing Committee- Bylaws Change – FAC (**handout**)
 1. M. Rush presented RES 232405 for first reading. Referral was sent to all the standing committees.
 - a. Feedback/ Discussion:
 - i. (D. Solano) Comments regarding the nominator and having them provide their justification for why they are nominating a candidate.
 - ii. (D. Alamillo) Provided suggestions for nomination justification.
 - iii. (E. Correa) Agrees on the process, however, it is important to note that schedules can be difficult for attendance to the organizational meeting.
 - iii. RES 232406 RTP and PTR Committees- Handbook Change – FAC (**handout**)

1. M. Rush presented RES 232405 for first reading. FAC separated out the three-year lecturer issues and PTR committee. This resolution addresses the PTR committee and RTP items from the referral.
 - a. Feedback/ Discussion:
 - i. (H. He) Questions provided regarding the unit RTP committee composition and chair review options.
 - ii. (A. Hegde) Suggestion regarding updating the language for when the department chair is supposed to notify those faculty who are scheduled for post-tenure review.
 - iii. (M. Danforth) Will likely require consultation with D. Boschini and Faculty Affairs to confirm the cycle timeline.
- iv. RES 232407 Pilot of Interfolio – FAC and EC (**handout**)
 1. A. Hegde presented RES 232407 for first reading. D. Solano clarified why there is a recommendation of a one-year pilot.
 2. Feedback/ Discussion:
 - a. Questions regarding the process for implementing Interfolio.
 - i. (D. Solano) Faculty have an option to use BOX if they are not interested in participating in the pilot.
 - ii. (H. He) Are there are any incentives for faculty willing to participate in the pilot? Suggests that there be some because of the sensitivity of the review process.
 - iii. (M. Rush) Reminds all to consider the unit review committee members when defining and implementing the pilot.
 - b. Question regarding document importation and exportation.
 - i. (D. Solano) Users are able to export documents if CSUB or the faculty member needs to switch to a different system, or they go back to using BOX.
 - c. (T. Tsantsoulas) Voiced concerns regarding cost and cost creep. (A. Grombly) Suggested discussion with the Chancellor’s Office regarding negotiating cost since there are other CSUs are using Interfolio.
 - d. (A. Sawyer and J. Rodriguez) Spoke in favor of Interfolio.
 3. (D. Fowler) Canvas has been used in the electronic RTP review process on another campus. Might be worth looking in to.
- c. Old Business
 - i. None.
- G. Open Forum (**Time Certain: 11:15 AM**)
 - i. Senator J. Millar retiring October 13, 2023.
 1. CSUB will be celebrating her 26 years of service on Friday, October 13 at 3pm in Alumni Park.

2. A. Hegde thanked J. Millar for her service as the CSUB ASCSU representative, and on the Executive Committee.
 3. J. Millar thanked the Division of Student Affairs and Dr. Wallace for supporting her involvement and service with the Academic Senate.
 - ii. (T. Tsantsoulas) Gender Matters Symposium to be hosted in the Spring. (T. Salisbury) Encourages diversity and inclusion in the symposium.
 - iii. (A. Hegde) Grimm Family Center event on October 25 at 7:00 PM will host President Zelezny, who will be reading a poem she has composed about agriculture.
- H. Faculty Recognition **(Time Certain: 11:25 AM)** (deferred)
- a. A. Hegde thanked all faculty for their contributions and service to CSUB in his role as chair of the faculty.
- I. Adjournment
- a. A. Hegde adjourned meeting at 11:28 AM.