

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

MINUTES

THURSDAY, APRIL 20, 2023

10:00 A.M. – 11:45 A.M.

*LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411
AND ZOOM VIDEO CONFERENCE*

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso, E. Correa, V. Harper (virtual), H. He, C. Lam, A. Lauer, M. Martinez, J. Millar, S. Miller (virtual), M. Rees, J. Rodriguez, A. Rodriguez, M. Rush, T. Salisbury (virtual), A. Sawyer (virtual), D. Solano, B. Street, J. Tarjan, M. Taylor (virtual), M. Espinoza (C. Vollmer Alt.- virtual), D. Wu, B. Bywaters/Analyst Retired Annuitant, K. Van Grinsven (Senate Analyst) (virtual).

Visitors: E. Adams (virtual), J. Armentor (virtual), S. Bozarth (virtual), D. Boschini (virtual), D. Cantrell (virtual), J. Cornelison (virtual), D. Fowler (virtual), R. Dugan (virtual), A. Gomez-Navarro (virtual), F. Gorham (virtual), G. Ochoa-Vega (virtual), S. Roberts (virtual), Z. Zenko (virtual), and Cindy Zugina-Prado (virtual).

A. Call to Order

- a. A. Hegde called the meeting to order. He read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

B. Approval of Minutes

- a. March 30, 2023, E. Correa moved to approve. C. Lam seconded. Approved.

C. Announcements and Information

a. Elections and Appointments

- i. M. Danforth presented the status of elections and appointments. See attached documents in agenda packet.
- ii. Discussion:
 1. (A. Lauer) Q. Does the Academic Integrity Policy Violations Committee investigate administrative staff or just faculty? (J. Tarjan) A. It is an advisory group to the student conduct officer. (A. Lauer) Q. Is there anything in place for staff and administration? (J. Tarjan) Would be addressed to the President.

b. Enrollment Management

- i. D. Cantrell conducted his presentation. See attached documents in agenda packet.
- ii. Discussion:

1. (J. Tarjan) Q: There is a need for faculty to be on the Enrollment Management Committee. (D. Cantrell) A: There are faculty on this committee. Will be sure they are listed on the committee composition and added to the presentation.
2. (A. Rodriguez) Comment: Opportunities for intersection in these pillars, such as reputation and recruitment. Made suggestion for mobile recruitment event at high schools. (D. Cantrell) Part of the work of the planning groups will be ideas like what A. Rodriguez presented and strategies for implementation.
3. (D. Wu) Comment: Suggests University Advancement and Alumni Association to get involved in some of these activities, such as programs, research topics, etc. (D. Wu) Working with K. Watson and she has suggested the same.
4. (J. Millar) Q. Counseling participated in Future Runner Day. Curious on if there was any feedback. (D. Cantrell) Very positive event. Allowed for all the pillars discussed to work together. Strong number of intents to enroll the week before and week after the event. Overall numbers are trending high.
5. (D. Solano) Comment: Celebrate CSUB Event that used to take place was open to families. Very positive event and encourages it to be brought back.
6. (M. Rees) Q. We used to get contact information about students who had been accepted and planned to major in a specific department. There is a scholarship offered in her department to incoming students and they need that information to award it. An important part of reputation and recruitment includes campus appearance. Recommendations can be made regarding what needs improvement. (D. Cantrell) Yes, if information is needed regarding students who have been admitted to your major, please contact him.

c. Faculty Honors and Awards

- i. N. Michieka, Chair of the Faculty Honors and Awards Committee (FHAC) presented on behalf of the committee the following recommendations:
 1. Outstanding Lecturer - Mandy McMasters, Music and Theatre
 2. Promising New Faculty – Liaosha Song, Geology
 3. Faculty Scholarship and Creative Activity - no awardee
 4. Faculty Leadership and Service Award - David Gove, Mathematics
 5. Millie Ablin Excellence in Teaching Award - Rebecca Larson, Mathematics

D. Approval of Agenda

- a. Addendum #1: Item on the Consent Agenda: RES 222326 Addendum to Academic Calendar 2022-23 and 2023-24 – Juneteenth

- i. (M. Rees) Q. Did the resolution change the number of instructional days? (C. Lam) EEGO was asked but did not receive a response. (M. Rees) Moved to pull off this resolution off the consent agenda and place under "New Business." J. Tarjan seconded. Approved to move to "New Business."
- b. Addendum #2: (M. Rush) Moved to adjust order of RES 222334 and RES 222335 to the beginning of "New Business." E. Correa seconded. Approved to move up to the top of the list of New Business.
- c. (E. Correa) Moved to approve the modified agenda. H. He seconded. Agenda approved as modified.

E. Reports

- a. Provost's Report
 - i. (V. Harper) Thanked D. Cantrell, the Academic Senate, faculty, students and staff for their hard work.
 - ii. Will be scheduling receptions by schools to recognize faculty that have been awarded tenure. Posters will be put up to celebrate their accomplishments. Invitations to be sent out soon.
- b. ASCSU Report (tabled)
- c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached).*
 - i. ASI Report- C. Vollmer (tabled)
 - ii. Executive Committee- M. Danforth (tabled)
 - iii. Academic Affairs Committee (AAC)- J. Tarjan *(handout)*
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa *(handout)*
 - v. Budget and Planning Committee (BPC)- C. Lam
 - vi. Faculty Affairs Committee (FAC) – M. Rees *(handout)*
 - vii. Staff Report- S. Miller (tabled)

F. Resolutions

- a. Consent Agenda
- b. New Business
 - i. RES 222334 RTP 2nd Year Review Materials – Handbook Change
 - 1. M. Rees presented resolution for first reading on behalf of FAC.
 - 2. Discussion regarding how department criteria can vary and challenges with situations of early tenure and optional 4th year review from M. Rush and D. Solano. J. Tarjan argues against this resolution.
 - 3. D. Wu and H. He provided comments regarding specifics of hard copy letters and 3 inch binder requirements. Specify font size as it affects the reading of the file. (M. Rees) Not the section they are reviewing in the Handbook. (A. Hegde) Can be brought up for future Senate.

4. (B. Street) Comment: Part the charge and intent of the FAC committee is to allow the opportunity for unit discretion.
 5. (V. Harper) Q. Requests for M. Rees to share the rationale behind this resolution. (M. Rees) A. Give the University Review Committee and Provost access to the first semester of a tenure-track faculty members' work. Right now, these materials are the only portion that does not get seen by all levels of review. Believes that it was when the volume of materials to be submitted became so great, that changes were implemented to limit the volume of material required.
 6. (M. Danforth) Comment: Suggestion to streamline 305.4.2.10 second paragraph.
- ii. RES 222335 RTP Evaluation Letters – Handbook Change
1. M. Rees presented resolution for first reading on behalf of FAC.
 2. Discussion: (J. Tarjan) Comment: What does “enough service” mean? What does the explanation need when expectations are not met? Lack of specificity is problematic. (B. Street) Discussed rationale for why specificity is limited. (M. Martinez) Agrees with J. Tarjan. There must be more specific language regarding service. Leaving it too generalized creates a larger problem. (T. Salisbury) Does not believe faculty that are going through this experience are being consulted. (C. Lam) Believes this resolution helps the University Review Committee clarify the process of evaluation and making a decision.
- iii. RES 222326 Addendum to Academic Calendar 2022-23 and 2023-24 – Juneteenth
1. C. Lam presented the resolution on behalf of BPC.
 2. Continued discussion from earlier regarding the number of instructional days. (C. Lam) Received message that the Calendar Committee already anticipated the addendum of Juneteenth in the Summer Calendar when calculating the number of instructional days.
 3. M. Rees moved to waive first reading. M. Rush seconded. Waiving first reading approved. Second reading conducted. No discussion. Vote resulted in unanimous approval. Resolution carried.
- iv. RES 222327 Election Attempt Limit – Revert to Appointment
1. C. Lam presented resolution on behalf of BPC.
 2. (M. Danforth) Language needs to be changed from “Academic Handbook” to “University Handbook” and additions should be bold and underlined.
 3. (M. Rush) What would happen operationally if there are no nominations? Is there a list of people who haven't performed service? (M. Danforth) The EC would seek interested parties. (M.

Rush) Suggests that the EC contact those in the school that the at-large position opened up because of.

- v. RES 222328 Graduate Studies – Graduate Studies Committee Handbook
 - 1. J. Tarjan presented the resolution for first reading.
 - 2. D. Fowler provided comments regarding context.
- vi. RES 222329 Approval of the Minor in Environmental Sustainability
 - 1. J. Tarjan presented the resolution for first reading on behalf of AAC.
 - 2. Discussion regarding two upper division courses in a minor.
- vii. RES 222330 Renaming Schools to Colleges: Academic Affairs Re-organization
 - 1. M. Danforth presented on behalf of the EC for first reading. It has been sent to all Standing Committees.
 - 2. Discussion: (A. Hedge) Summarized feedback from open forums. (M. Rush) Q. What is the intent? What has the benefit of change been to other institutions? Her opinion is that the intent is to grow; to increase the school structure which will result in more MPPs. (A. Hegde) There will not be any new MPP positions and deans will remain as deans without any salary or responsibility changes. Institution will not create any new colleges or schools until there is a procedure in place. (M. Rush) Would like to see a history of alignment with other CSUs who started off as colleges. (A. Hegde) This resolution would allow the Senate more voice in the process and in coming up with procedures. (D. Solano) Has there been any examination of the costs? (V. Harper) The genesis of this discussion started with the faculty during the Strategic Planning process. Would create an opportunity for the expansion of the University and creation of new academic programs for the benefit of students, placing the Academic Senate at the center of the policy creation process. Cost is de minimis. Example: stationary, logos. No salary increases or changes.
 - 3. (M. Rush) Need more clarification and details on why this change would help our growth, student recruitment, accreditation. (A. Hegde) Can send this request to School Elevation Exploration Committee (SEEC). The campus community should have received the report.
 - 4. (A. Rodriguez) Participated in the sub-committee discussion. Does not feel that enough information and data was provided. (A. Hedge) This resolution would create a process and policy giving faculty and the Senate decision making authority.
 - 5. (T. Salisbury) CSUB needs to be more forward thinking, and faster moving.

- 6. A. Hegde requested motion to extend five more minutes on this subject. D. Solano moved to approve. C. Lam seconded. Approved.
- 7. (V. Harper) Reiterated how important it is that the Senate take a strong role in deciding on the future of the university and its role in transparency.
- viii. RES 222331 Statement on Campus Modality (deferred)
- ix. RES 222332 Statement on Reducing Educational Material Costs at CSUB (deferred)
- x. RES 222333 Honorary Doctorate Award – Procedures Update (deferred)
- c. Old Business
 - i. RES 222322 Change Title from Small Business Management Concentration in the BSBA Program to “Entrepreneurship Concentration”
 - 1. (J. Tarjan) No discussion or changes since first reading. Vote taken. Approved unanimously. Resolution carried.
 - ii. RES 222323 Reclassify Assistant VP to Associate VP IRPA and Associate VP GRaSP
 - 1. (C. Lam) No discussion or changes since first reading. (D. Solano) Q. Regarding salary increase. (C. Lam) Committee acknowledges that if there needs to be an elevation, a small salary increase is understood.
 - 2. (M. Rees) Friendly amendment to change “Academic Handbook” to “University Handbook” and that all changes are bolded and underlined. (A. Hegde) Confirms change will be made. Vote resulted in three objections. Majority in favor. Resolution carried.
 - iii. RES 222325 Bylaws Change to Membership of Academic Support and Student Services Committee
 - 1. (C. Lam) No discussion or changes since first reading. (J. Tarjan) Request for editorial changes with proper title for Vice Presidents. Vote resulted in no objections. Resolution carried.

G. Open Forum

- a. Topic: Previous Open Forum discussion on fumigation of squirrels impacting the kit foxes, which are an endangered species and protected under the ESA. Since then, there has been a petition lead by students with over 2,000 signatures through change.org. The administration met with students during a listening session. Discussion regarding forming a Biodiversity Advisory Committee made up of faculty and students to provide advice on biodiversity to the administration, particularly in regard to the Endangered Species Act. When we have an actionable item, the Senate will be updated. There is a pause on fumigation until a decision is made on the proper way to deal with it. (A. Hegde)

- b. Topic: More discussion about kit foxes than faculty of color. There was a diversity workshop on campus and there was little faculty attendance. We've got to do better. (T. Salisbury)
- c. (A. Hegde) Requests an extension of 10 minutes. C. Lam motioned to extend. M. Rush seconded. Approved.
- d. Topic: The Hong Kongers: Jimmy Lai's Extraordinary Struggles for Freedom documentary showing was successful and well attended. The movie is now available on [YouTube](#). (M. Martinez)
- e. Topic: History of Women & Gender & Sexuality – event Friday 9:00 am – Noon. (A. Rodriguez)

H. Adjournment

- a. A. Hegde adjourned the meeting at 11:45 AM.