

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

Minutes

THURSDAY, FEBRUARY 16, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411
AND ZOOM VIDEO CONFERENCE

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso, E. Correa, V. Harper, H. He, C. Lam, A. Lauer, M. Martinez, J. Millar, S. Miller (virtual), J. Rodriguez, A. Rodriguez (Alt.), M. Rush (virtual), D. Solano, M. Rees, T. Salisbury, A. Sawyer, B. Street, J. Tarjan, M. Taylor (virtual), C. Vollmer (virtual), D. Wu

Absent: A. Sawyer

Guests: E. Adams, J. Basilio, D. Boschini, J. Cornelison, D. Fowler, A. Gomez-Navarro, F. Gorham, D. Jackson, E. Poole-Callahan, H. Niemeyer, M. Malhotra, G. Ochoa Vega, S. Roberts, F. Sanchez, D. Wilson, L. Zelezny, K. Ziegler-Lopez

A. A. Hegde called the meeting to order. He read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

B. Approval of Minutes

a. February 2, 2023 (Tabled)

C. Announcements and Information

a. President Zelezny's Report

- Search for CSU Chancellor – thank you to those who participated in the open forum for the search for a new Chancellor. The students, faculty and staff are looking for a DEI champion and someone who is a skilled advocate with the Governor and Legislative Body
- Super Sunday – CSUB will participate in the annual event February 26 at the Church of God on Oswell St.
- CSUB Faculty Unity Awardees: Faculty Bre Evans-Santiago, Staff Emily Callahan, and Student Uchechi Okey-Dike
- Congratulations to J. Kraybill as her expungement clinic was a featured article in the Bakersfield California newspaper today.

b. AIMS GE Program Activity Report – A. Gebauer gave his report. (*attached*)

Q: Who owns the syllabi? (F. Gorham) A: The faculty and the department. (A. Hegde)

Suggestion – When people do assessments, apply statistical methods. At least we know the results are somewhat objective. (A. Lauer) Comment – A separate external evaluation of the differences is what was cited, and they were found to be statistically significant. (A. Gebauer)

Q: Description of support is not included. What else is needed? (E. Correa) A: Summer stipend aligned with what is done for the department chairs. The GE Director does not get anything for Winter Intersession processing of course approval requests. The Senate added requirement that GE Director approve Intersession courses, about 15-16

Interession courses. The syllabi meet the GE requirements. The course has to be translated from 15 weeks to 10 days. (A. Gebauer)

- c. Elections and Appointments- M. Danforth
 - i. Statewide Senator Election Result – B. Street, Kinesiology
 - ii. Senators for Schools Result of Nominations (election to be held next week)
 - A&H: M. Ayuso-English, T. Tsantsoulas-Philosophy & Religious Studies
 - BPA: J.T. Chen-Management & Marketing, J. Deal-Economics, A. Poushna-Management & Marketing, S. Sarma-Management & Marketing, J. Wang-Accounting & Finance
 - NSME: A. Jacobsen-Biology, D. Solano-Chemistry, K. Kaur-CEE/CS
 - SS&E: E. Correa-HD/CAFS, Z. Zenko-Kinesiology
 - d. CSUB Nursing Program – D. Wilson. It's impacted and this is the annual notice to stakeholders. We are still trying to favor local students because they stay in Kern County and that fills the shortage of nurses. Local students can't make 3.2 GPA for entry. It has been lowered to 3.0 and includes interviews about program expectations. These changes may help with attrition.
- D. Approval of Agenda – The Agenda approved by a show of hands.
- E. Reports
- a. Provost's Report
 - Black History Month – 50-year anniversary
 - Department Chair Leadership Council (DCLC) – this week's topics included enrollment, facilities, and modality. DCLC meets next week to further discuss modality.
 - California Energy Research Center (CERC) RFP coming up soon.
 - Interdisciplinary Council is meeting about distribution of resources. It includes release time. Money going to GRaSP. Deans will have some resources. \$7,000 equipment for those facilities.
 - The Provost did a walk-through the Romberg Center renovation and Simulation Lab
 - Media Arts Center opens Fall 2023
 - \$100,000 allocated for academic classroom upgrades
 - Scholarly equipment funds to be finalized soon
 - Renovation of some DDH classrooms will support scholarship and research
 - WSCUC visit March 7 – 10th
 - Two meetings held regarding school conduct – Explanation requested. (J. Millar) There were events regarding CSU restructure of DEI and Title IX, and how we address it. There are two licenses for Maxient software. One is used for the Provost Office, and a separate license is used for student incidences. (V. Harper) The meeting is a discussion about the process and what we are doing to handle Title IX issues. (A. Hegde) Comment: It should have been shared with the union. (T. Salisbury) It has been in K. Anthony's hands. (V. Harper) Suggestion: Rename the meetings. (H. He) There are a lot that goes on in the faculty union that is

not recognized. (M. Martinez)

- DEI - The cluster hires on track
- Survey – E. Correa had discussion with arts community about representing campus as an HSI – The Provost Office and Facilities each invested \$15,000 in campus murals. The need came out of the Campus Climate Survey. (V. Harper) There are a lot of suggestions that have to be taken. We started with what would help the students recognize something relatable to them.
- Q: How does the \$100,000 set aside for facilities help pay for more space for counseling services? (J. Millar) Decisions go through the Space Management Committee. There are requests for instructional resources and for research. V. Harper is biased toward scholarship. There is a larger deferred maintenance pool and it's difficult to get certain requests placed on that. It's up to the Space Management Committee to balance space for research and faculty office space. (V. Harper)

b. ASCSU Report (*in agenda*)

c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached*).

- i. ASI Report- C. Vollmer – ASI elections have begun. ASI has created a new position, Director of Special Populations (example, Guardian Scholars, Project Rebound, etc.) for populations who need additional support. CAAS conference forthcoming where ASI advocates for CSUB students and all CSU students. (C. Vollmer) Q: Will the Director of Special Populations address the unique needs of older students? (J. Tarjan) Student-parents and non-traditional students are the purview of Director of Student Support. (C. Vollmer)
- ii. Executive Committee- M. Danforth (deferred)
- iii. Academic Affairs Committee (AAC)- J. Tarjan (*in agenda*)
- iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*)
- v. Budget and Planning Committee (BPC)- C. Lam (*in agenda*)
- vi. Faculty Affairs Committee (FAC) – M. Rees
- vii. Staff Report- S. Miller (deferred)

F. Resolutions

- a. Consent Agenda – N/A
- b. New Business – N/A
- c. Old Business
 - i. [RES 222315](#)- "Academic Probation" Terminology Change AAC and AS&SS – E. Correa supports the resolution. Vote resulted in unanimous approval.

G. Open Forum

Topic: Technology driving policy and procedures – Drop request after drop deadline form was emailed to M. Rees for her to sign rather than provide an opportunity to have a mentoring conversation with the student on the implications. The chance for communication with students is missing. Suggestion: Insert a button on the form that notifies the student that they must contact

faculty on this matter. (M. Rees)

Topic: Requests when advisors initiate Adobe Sign – A student wants to add two courses. One instructor says yes and the other says no. How does the chair respond? A suggestion is to have some type of guidance or policy to follow when a student initiates forms in conjunction with an advisor. (J. Tarjan) If the process were to have students meet with Advisor, the meeting may be delayed due to the advisor's workload and may not in the student's interest to wait. (K. Ziegler) This is an item to be included in the EC agenda for further discussion. (A. Hegde)

Topic: Final Exams scheduled during Commencement – If a student is affected by a conflict, refer to [RES 212218 Final Exam Policy – Interim Policy Change](#). (M. Danforth)

Topic: Academic Integrity – There is discussion about cheating using AI platforms. We could redefine academic integrity and inform instructors how they can determine if the work the students submit is really their work. (D. Wu) Comment: 1) There are amazing tools that create content off other peoples' content 2) the AI software does not do a good job at providing sources and there are requests that more sources are added 3) Vendors are working toward offering their own AI detection tools. Thus far, AI detection software is only 8-20% accurate (F. Gorham) Suggestion: The Senate could take up AI. Perhaps form an Interdisciplinary Task force or something. (J. Tarjan) The Statewide Chairs began discussion about ChatGPT and other AI programs. (A. Hegde)

Topic: Skipping waitlists – A student sits in the class and then asks to be added without respect to the waitlist. Some students get in the course before others on the waitlist. How does the system allow it to happen? (T. Salisbury) When a seat opens up in a course and the system pulls students from the waitlist, there is a check of max units, holds, time conflicts, etc. which allows students on the waitlist who have no such issues to jump ahead of those on the waitlist with such issues. Students on the waitlist with such issues have to watch for an opening then check with the department Administrative Support Coordinator to be manually added before overnight waitlist processing, otherwise someone is going to bypass them. (M. Danforth)

Topic: Safety protocols discussed at DCLC (E. Correa) – Faculty members are concerned about physical safety on campus. The Police Chief Williamson to be invited to the Senate to hear faculty concerns. Please ask your colleagues to share their concerns and submit them to the Chair. (A. Hegde)

H. Adjournment

A. Hegde adjourned the meeting at 11:30



AIMS GE Program Activity Report

Spring 2023

Prepared by Dr. Andreas Gebauer'

Summary of course approvals

GECCo received 12 course proposal during the fall 2022 semester. All but one course were approved. The course that was not approved was withdrawn from consideration by the proposer to implement a redesign based on feedback from GECCo.

The eleven courses that were approved fall into the following categories;

1. BA 1028 for FYS and the SELF requirement.
2. Four new GVAR courses. CHEM 3908 and 3948 satisfy major, GVAR, and SELF requirements. NURS 4218 satisfies major and GVAR. PHIL 3318 added the GVAR requirement to the continued approval as UD Area C with critical thinking and written communication reinforcement.
3. RS 2018 was approved for LD C2.
4. RS 4908 was approved for Capstone.
5. RS 1118 switched from oral communication to written communication reinforcement.
6. SCI 3019, UD Area B, changed its number to SCI 3018 course and switched from oral communication to written communication reinforcement.
7. SCI 3319 and 3329, UD Area B , changed to GEOL 3318 and 3328r while maintaining all other attributes.

Listing of substantive changes to course goals and learning outcomes

Area A2 and GVAR student learning outcomes were updated based on recommendations received from the GVAR committee. This update also included an update to the rubrics used to evaluate student work.



Summary of assessment activities

During the 2021-22 academic year, American Institutions, Areas B, C, and D, and Diversity were assessed. The scoring of student artifacts was completed by June 2022 and the GE assessment coordinator, Dr. Andreas Gebauer, performed the analysis of assessment results during the summer. The assessment reports for each area assessed during 2021-22 was distributed to the department chairs of the departments providing courses in each of the areas. This was done with the request to discuss the reports with the department faculty and provide feedback to the GE program. Thus far, no responses were received. In Fall 2022, the GE Assessment Coordinator produced the GE Assessment Report 2016 -2022. This report brings together assessment results of all GE Program Learning Outcomes (but SELF) obtained since the AIMS GE Program was instituted. The report was distributed to the general faculty and to GECCo in Fall 2022 and further discussed during the GE Winter Institute 2023. The analysis of faculty feedback received during the Winter Institute is ongoing and will inform any actions taken by GECCo to further improve the GE program.

The GE assessment coordinator also updated the General Education Taskstream workspace with all results as well as any action plan implemented by GECCo.

Summary of grant-related activities

With the transition from Title V Grant funding to stateside support, the assigned time of the GE Director was reduced by 37.5% (from 24 to 15 WTUs). This lack of support precludes grant writing activities. Also, please note that funding agencies do not fund existing programs and ideas. Only new ideas and programs have the possibility of obtaining external funding support. A clearer definition of expectations in this regard is needed since neither GECCo nor the GE Director are authorized to change the structure or content of the AIMS GE Program. This definition should be tied to the support that is actually provided. This is even more important with the mission creep that has taken place since 2016 and the addition of further responsibilities to the GE Faculty Director position.

Listing of faculty development activities undertaken relative to general education

The GE program was not able to offer a GE Summer Institute at the beginning of the 2022-23 academic year because the GE budget was not finalized before September 2022. A timely approval of a GE budget is needed to offer faculty development programs.



The late budget enabled the GE program to offer only four learning communities during Fall 2022. The learning communities and the number of participants were:

Oral Communication, 8 participants
Critical Thinking, 5 participants
Quantitative Reasoning, 3 participants
Diversity, 5 participants

On January 18, 2023, the AIMS GE program held the GE Winter Institute 2023. The institute was attended by 54 faculty.

During Spring 2023 semester, five learning communities are taking place. The topics of the learning communities and the number of participants are:

Oral Communication, 4 participants
Written Communication, 10 participants
Critical Thinking, 7 participants
Quantitative Reasoning, 9 participants
Diversity, 11 participants

The overall number of learning communities is down from seven learning communities during both fall and spring semesters of previous years. This is due to reduced funding made available to the GE program.

Summary of course review activities and results

With the transition from Title V Grant funding to stateside support, GECCo members do not receive any assigned time for their service (it was 3 WTU every second year). In light of diminishing support, it is recommended that the CSUB Academic Senate either reduces the expectations placed on GECCo service or actively supports requests for additional funding for the AIMS GE Program.

GECCo recently completed a review of syllabi present in Taskstream for the 2020-21 academic year. The review (see attached "GE Syllabus Review" report) indicates an increase if syllabi uploaded to Taskstream. This is likely due to the syllabus reminder sent to all faculty teaching GE courses at the beginning of each semester.

GE Syllabus Review

2021-22

With the creation of the AUMS GE program, the CSUB Academic Senate also established guidelines for syllabus content. Specifically, the following requirements were established (among others):

4. the PeopleSoft description of the course, including any prerequisites;
5. the established Course Requirements for GE Areas;
6. the Student Learning Outcomes (SLOs) for the GE Area, as well as any SLOs specific to the course;
7. the connection of all SLOs (GE area, and course-specific) to the activities and/or assignments students will complete to demonstrate they have met the SLOs;

These requirements were only slightly modified by the General Education Curriculum Committee (GECCo) as only skill student learning outcomes are required to be linked to assignments, not all GE SLOs.

Of the 1089 sections of GE courses taught during Summer, Fall, Winter Intersession, and Spring semester of the 2020-21 academic year, 46.6% (508) sections had syllabi uploaded to Taskstream. This includes some courses (ENGL 1109, 3109 and 3119) for which master syllabi are present. Of the 508 syllabi that were found in Taskstream, 74.1% contained some type of GE learning outcomes. The previous review of GE syllabi performed by the external reviewer, Dr. R. Steven Daniels, of syllabi for the period between 2016/17 and 2018/19 academic year found 32.1% of syllabi present in Taskstream (see PSI 20-001).

Table 1. Analysis of syllabi present in Taskstream by GE requirement.

Type	Number of Sections	GE SLO	Theme SLO	Skill SLOs	Skill SLO linked	Pre- or co-requisites listed
AI	40	75%		75%	35%	
Capstone	49	69%		42%	42%	46%
FYS	19	100%				
GWAR	86	88%				6%
JYDR	23	65%		65%	65%	17%
Large-lecture	69	38%				
SELF	15	100%				
Skill	124	96%		94%	76%	
thematic	104	57%	38%	49%	26%	31%

Table 1 provides the analysis of syllabi found in Taskstream by GE requirement. It shows that all syllabi for First-Year Seminar (FYS) sections and Student Enrichment and Lifelong Fulfillment (SELF) sections listed the correct GE learning outcomes. The second highest percentage of proper GE learning outcomes were present for foundational skill course sections. However, only 76% of the syllabi had the skill learning outcomes linked to assignments. The next highest percentage of syllabi with 88% complete GE SLOs was found for GWAR sections, but only 6% of the syllabi listed the correct course prerequisites. For American

Institutions course section (History and Governments), 75% of GE SLOs and skill SLOs were present, but only 35% of the courses linked the skill learning outcomes to assignments. Capstone courses (69% GE SLO, 42% Skills SLO and linkage), JYDR courses (65%GE SLO, 65% Skill SLO, 17% skill linkage), thematic courses (56% GE SLOs, 38% theme, 49%,kill SLOs, 26% linkage), and large lecture format courses (38%GE SLOs) round out the GE requirement list.

Table 2 Syllabi requirements by course prefix.

School	Subject	Number of Sections	Syllabus	GE SLO	Theme SLO	Skill SLOs	Skill SLO linked	Pre- or co-requisites listed
Arts & Humanities	ART	54	96%	17%	56%	56%	13%	13%
	COMM	105	70%	70%	0%	46%	46%	0%
	ENGL	125	95%	97%	25%	91%	86%	3%
	HIST	49	82%	73%	0%	75%	36%	
	MODL	5	0%	0%	0%	0%	0%	0%
	MUS	16	94%	53%	25%	25%	25%	188%
	PHIL	40	0%	0%	0%	0%	0%	0%
	RS	28	0%	0%	0%	0%	0%	0%
	SPAN	2	0%	0%		0%	0%	0%
	THTR	21	95%	100%	10%	90%	35%	0%
Business and Public Administration	BA	57	31%	63%	0%	0%	0%	67%
	ECON	18	89%	83%	50%	50%	33%	0%
	ERM	2	0%	0%	0%	0%	0%	0%
	PPA	18	83%	100%	0%	73%	27%	67%
Natural Sciences, Mathematics and Engineering	BIOL/SCI	32	22%	71%	0%	14%	14%	29%
	CHEM/SCI	6	67%	100%	100%	100%	100%	100%
	CMPS/SCI	6	0%	0%	0%	0%	0%	0%
	ECE	22	0%	0%				
	ENGR	18	0%	0%				
	GEOL/SCI	32	75%	13%	21%	21%	8%	83%
	MATH	21	57%	83%		67%	50%	33%
	NURS	2	100%	50%		50%	50%	0%
	PHYS/SCI	17	0%	0%	0%	0%	0%	0%
Social Sciences and Education	ANTH	19	16%	100%	100%	100%	100%	100%
	CAFS	6	67%	50%	0%	17%	17%	67%
	CRJU	51	0%	0%	0%	0%	0%	0%
	EDSP/EDSP	33	0%	0%	-	0%	0%	0%
	ETHS	12	0%	0%	0%	0%	0%	0%
	KINE	37	8%	100%	0%	100%	0%	100%
	LBST	13	54%	100%	100%	100%	100%	33%
	PLSI	31	26%	100%	0%	100%	100%	0%
	PSYC	52	6%	100%	100%	0%	0%	0%
		SOC	70	54%	100%	90%	90%	90%
University wide	CSUB	64	31%	100%	50%	0%	0%	0%
	INST	10	40%	100%	0%	0%	0%	50%

Table 2 shows the number of sections offered under each course prefix and the percentage of section syllabi found in Taskstream. It further indicates the percentage of the syllabi that are present that include GE SLOs and how these GE SLOs relate to the various requirements. Please note that the percentages reflect that course syllabi are expected to contain only the GE SLOs the course is approved for.

Report to Academic Senate for AS&SS

February 9, 2023

Vice Chair, Dr. Alicia Rodriguez chaired the meeting in my absence. As she is unable to attend the Senate Meeting, I am providing feedback on her behalf. AS&SS discussed Referral #21 – Director of Advising with Dr. Harper. The committee asked clarifying questions about the proposal and memo that was created in support of this position. Some suggestions were requested. Referral #19- ATI and the IMAP Appendix was also discussed with Alex Slabey. Dr. Melanie Taylor provided a draft alignment of the existing handbook information, and the committee reviewed it with questions to Alex for clarification in meeting the intended needs of the Chancellor's Office new goals. Referral #28- Testing Center was discussed in terms of AS&SS members taking the lead on the sub-committee taskforce to provide a more thorough report with budget details and comparative information of testing centers at other CSU's that are similarly situated to CSUB. The sub-committee has not yet met to move forward with this review.