

California State University, Bakersfield

Academic Senate

Minutes

Thursday, October 6, 2022

10:00 a.m. – 11:30 a.m.

Location: Student Health Services Conference Room and ZOOM Video Conference

<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso, E. Correa, J. Gillard, V. Harper, H. He, C. Lam, M. Martinez, J. Millar, S. Miller, M. Rees (virtual), J. Rodriguez, A. Rodriguez, M. Rush, T. Salisbury (virtual), A. Sawyer (virtual), D. Solano, B. Street, J. Tarjan, M. Taylor (virtual), C. Vollmer (virtual), D. Wu, and K. Van Grinsven (Senate Analyst).

Visitors: D. Boschini (virtual), S. Bozarth (virtual), D. Cantrell (guest), D. Fowler, F. Gorham (virtual), D. Jackson, H. Niemeyer (virtual), D. Perez-Granados (virtual), K. Watson (virtual), L. Zelezny, N. Olson (guest), C. Commuri (guest), I. Sumaya (guest), J. Cornelison, A. Gomez-Navarro, K. Ziegler-Lopez.

- A. Call to Order
 - a. A. Hedge called the meeting to order at 10:00 a.m. Read indigenous land acknowledgement.
- B. Approval of Minutes
 - a. September 8, 2022
 - b. (E. Correa) Please make note to use gender equity language. Grammatical edits have been sent to K. Van Grinsven.
 - c. E. Correa motioned to approve; D. Solano seconded. Approved.
- C. Announcements and Information
 - a. President Zelezny's Report (**Time Certain: 10:10 AM**).
 - i. Attended African American Advisor Council. Also attended the Excellencia conference in Washington, DC with Dr. Alicia Rodriguez. This is a great step towards being an intentional Hispanic Serving Institution.
 - ii. Raising of Pride Flag event: Thanks LGBTQ+ Faculty and Staff Association for their leadership.
 - iii. CSUB Giving Day: Encourages participation.
 - iv. Budget Open Forum to take place on Monday, October 17 at 11:00 a.m.
 - v. Coffee and Conversations with the President: will be continuing; look for more information to come.
 - vi. A toast is tentatively scheduled for October 27 or 28 for the Energy Innovation Center. Event to be scheduled around Governor Newsom's schedule and possible attendance.
 - vii. Will be traveling to an upcoming CSU Chancellor's meeting, so will be attending next Senate meeting virtually.

- viii. Has a 1:1 scheduled with A. Hedge, Academic Senate Chair, today and will discuss setting a date in December for the requested Faculty Open Forum with the President.
- ix. Question and Answer: None.
- b. Dwayne Cantrell- AVP Enrollment Management (**Time Certain: 10:25 AM**).
 - i. PowerPoint slides in agenda packet.
 - ii. Slide: Fall 2022 Census Day Enrollment
 - 1. (J. Tarjan) System-wide headcount is down in almost all areas. Should we be concerned? (C. Cantrell) No, other sister campus following similar trends. Enrollment numbers for CSUB have been over target for years. (L. Zelezny) In 2020, CSUB was severely over target, and requested additional funding to accommodate enrollment growth. Chancellor requested that we bring the enrollment down to +/- 5% of target. (J. Tarjan) What is our target? (D. Cantrell) Funded for 8,542 and they increased our funding enrollment target again. Slides show a very preliminary number and do not include Spring enrollment.
 - iii. Slide: Observations and Strategies
 - 1. (L. Zelezny) Campus Preparedness Council will meet with Kern Public Health on October 17 which may influence some of the policies and protocols currently in place.
 - 2. (J. Rodriguez) Reminder to look at these efforts with intentionality and consider the various elements that are in play for students, considering CSUB is a Hispanic Serving Institution.
 - iv. Question and Answer:
 - 1. (D. Wu) Is it possible to access enrollment data for a specific school or department? If so, how. (D. Cantrell) M. Malhotra and her team in IRPA are working on creating dashboards on their website for accessing this information. Can provide the requested information himself in the meantime.
 - 2. (D. Cantrell) Thanks the Senate for the catalog change which has removed some of the barriers for students applying for re-enrollment within 3-years.
 - 3. (A. Rodriguez) Important to recognize those that contributed to the enrollment efforts. (D. Cantrell) Received funding to hire a recent graduate for a staff position and utilized the student phone bank who did a tremendous job calling, messaging, reaching out for re-enrollment campaign.
 - 4. (M. Martinez) It would be beneficial for schools and departments to know why students are not returning. (D. Cantrell) Most common reasons for students not returning are due to job acquisition or transferring to a community college.

5. (A. Hegde) Closed discussion. Passed time certain for Resolutions. Proposes to move New Business time certain to 11:00 AM (J. Tarjan) Would like to ensure Senate gets to the new resolutions.
- c. Drs. C. Commuri, N. Olson, I. Sumaya – IRB Operations (**Time certain: 10:35 AM**)
 - i. (A. Hegde) Recapped concerns voiced in last Senate Meeting regarding IRB practices, procedures, and involvement.
 - ii. (C. Commuri) Last year, 87% protocols were approved in a week or less. IRB is required to assist with benefits-risk analysis, and additional time and review is needed when vulnerable human subjects are involved. The protocol review referenced in the last Senate meeting was in the system for five months, not seven months as declared. 75% of time the review was pending a response from the Principle Investigator. Met with the Principle Investigator team yesterday (October 5) and resolved the issue. Encourages faculty and staff to reach out to resolve issues and clarify questions.
 - iii. (I. Sumaya) The IRB board is governed by the code of Federal Regulations and use that as their baseline. Do their best to be flexible in their availability to Principle Investigators for meetings, etc. Activity from last year has increased by 36%.
 - iv. Question and Answer:
 1. (E. Correa) Question: Is it possible to add some transparency to the website so viewers can see how many protocols are coming in, how many are reviewed/approved, etc.? (I. Sumaya) Yes, are working on revamping the website and appreciates the suggestion.
 2. (M. Martinez) How many times does the IRB meet to review protocols? (C. Commuri) The IRB board meets twice a semester. (N. Olson) Clarified that they do not only review items at those two board meetings; they are reviewing proposals throughout the year. The items that make it to the board meetings are only those that need a full board review.
 3. (H. He) The review process is on-going and constant. Understands it is necessary when involving vulnerable populations. Does not feel this work should be voluntary. (I. Sumaya) There is release time funded by the Provost, however, the board is all volunteers.
 - d. Elections and Appointments- M. Danforth.
 - i. PowerPoint slides in agenda packet.
 - ii. Question and Answer:
 1. (E. Correa) Asks for clarification on the term “probationary” for the faculty review software committee. (M. Danforth) Refers to tenure track faculty in their probationary review years. Will check the resolution to see if lecturers were also intended to participate.
- D. Approval of Agenda (**Time Certain: 10:05 AM**)
- a. S. Miller motioned to approve; E. Correa seconded. Approved.

E. Reports

- a. Provost's Report (V. Harper)
 - i. Reiterated the emphasis on CSUB Giving Day and announced the CSUB production of *Little Shop of Horrors* to open on Thursday, October 20.
 - ii. Faculty Open Forum observations and discussions:
 1. Discussed the Campus Climate survey and data. PowerPoint slides in agenda packet.
 2. Faculty Sabbatical Symposium will be held Friday, October 21.
 3. Will conduct the Great Colleges to Work for survey again. In the process of developing action plans.
 - iii. Questions and Answers:
 1. (J. Millar) Question: What are the duties of the Title IX Coordinator and their involvement with M. Brown's activities? (V. Harper) Will be a receiver of information. (L. Zelezny) This position is not classified as an investigator, as M. Brown is.
 2. (J. Tarjan) Inquired about more information regarding the Asian faculty feedback on teaching and scholarship. (V. Harper) Asian faculty's response was remarkably lower than other populations regarding the feelings of balance between teaching, scholarship, and service. Will bring feedback and more detailed data to DCLC.
 3. (A. Hegde) Senate has discussed doing their own survey; will use results to determine if anything actionable can be done by the Senate body.
- b. ASCSU Report (Tabled: ASCSU is meeting virtually 10/7/22. Will share the report at next Senate meeting).
- c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage*). (Deferred)
 - i. ASI Report- C. Vollmer (Deferred)
 - ii. Executive Committee- M. Danforth (Deferred)
 - iii. Academic Affairs Committee (AAC)- J. Tarjan (*attached*) (Deferred)
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*) (Deferred)
 - v. Budget and Planning Committee (BPC)- C. Lam (*attached*) (Deferred)
 - vi. Faculty Affairs Committee (FAC) – M. Rees (*attached*) (Deferred)
 - vii. Staff Report- S. Miller (Deferred)

F. Resolutions (**Time Certain: 10:45 AM**)

- a. Consent Agenda
- b. New Business
 - i. RES 222304 Reconstitution of the Assessment Leadership Team – AAC
 1. (J. Tarjan) Presented charge and resolution proposed by AAC.
 2. (M. Danforth) Comment: Advising Leadership Team also uses the ALT acronym; suggests changing the acronym for clarity.
 - ii. RES 222305 Concerns About the Content and Consultation Process of Recent GVAR Memoranda from the Chancellor's Office- AAC

1. (J. Tarjan) Presented charge and resolution proposed by AAC.
2. (E. Correa) Will send some edits via email to J. Tarjan.
3. (K. Ziegler- Lopez) Recommends double checking with the composition department regarding the policy on how many times a student can retake the GWAR exam.
4. (M. Rees) Views the response as an expression of concern. Perhaps a more direct approach can be used requesting to put the decision on hold or reconsider.
5. (E. Adams) Served on the taskforce convened by the Chancellor's Office. The taskforce consisted of faculty who were considered experts in composition across the CSU system. Original charge of the taskforce was to eliminate GWAR altogether. Disagrees; faculty experts in the field were very much involved at the system level.

c. Old Business (none)

G. Open Forum (**Time Certain: 11:15 AM**)

- a. (B. Street) Former CSU Chancellor J. Castro has recently accepted professorship at California Polytechnic State University. (J. Tarjan) Many at Chancellor's Office have retreat rights. (B. Street) Understand there are retreat rights associated, but found it strange. (J. Millar) Students likely concerned/alarmed. Education will need to take place for those students.
- b. (H. Niemeyer) Reminder that CSUB Giving Day and the battle of the schools has begun.

H. Adjournment

- a. (A. Hegde) Adjourned meeting at 11:35 AM.

California State University, Bakersfield

Academic Senate

Agenda

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 - c. Drs. C. Commuri, N. Olson, I. Sumaya – IRB Operations (**Time certain: 10:35 a.m.**)
 - d. Elections and Appointments- M. Danforth.
- D. Approval of Agenda (**Time Certain: 10:05 AM**)
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 - a. Provost's Report
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 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC)- J. Tarjan (*attached*)
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*)
 - v. Budget and Planning Committee (BPC)- C. Lam (*attached*)
 - vi. Faculty Affairs Committee (FAC) – M. Rees (*attached*)
 - vii. Staff Report- S. Miller
- F. Resolutions (**Time Certain: 10:45 a.m.**)
 - a. Consent Agenda
 - b. New Business
 - i. RES 222304 Reconstitution of the Assessment Leadership Team – AAC
 - ii. RES 222305 Concerns About the Content and Consultation Process of Recent GVAR Memoranda from the Chancellor's Office- AAC
 - c. Old Business
- G. Open Forum (**Time Certain: 11:15 a.m.**)
- H. Adjournment



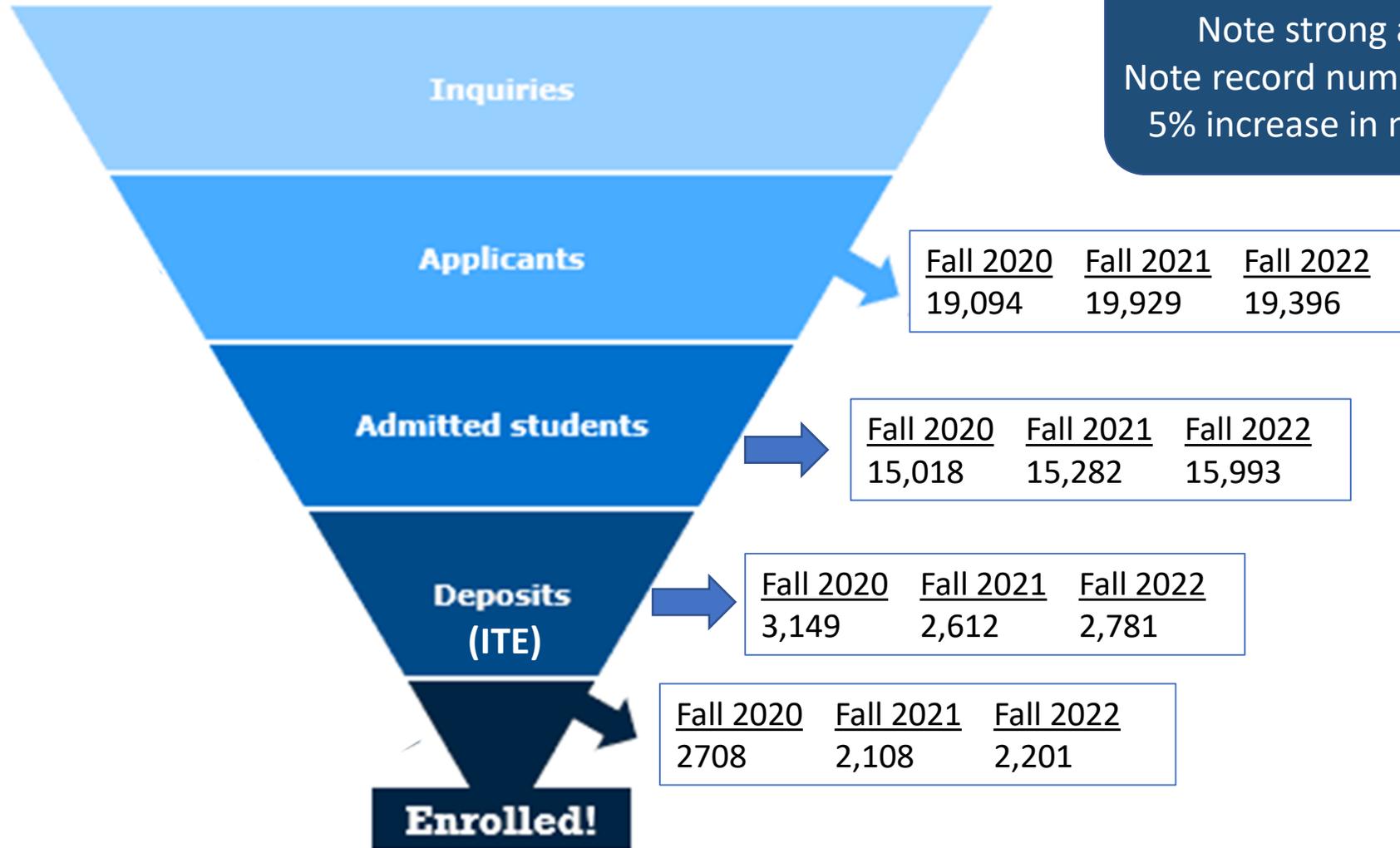
CALIFORNIA STATE UNIVERSITY
BAKERSFIELD
Enrollment Management

FALL ENROLLMENT CENSUS REPORT

PRESENTED TO ACADEMIC SENATE 10/6/22

DR. DWAYNE CANTRELL

Fall Admissions Funnel



Summary
Note strong application numbers
Note record number of admitted students
5% increase in new students over 2021

(Graphic from EAB, 2019)

FALL 2022 CENSUS DAY ENROLLMENT

	Fall 2020	Fall 2021	Fall 2022
FTES	10,186	9,049	7,956
Total Enrollment	11,397	10,624	9,560
First Time First-year (FTF) Enrolled	1,416	1,165	1,107
First Time Transfer (FTT) Enrolled	1,292	943	1,094
International (F1) Enrolled	127	117	137
Domestic Non-Resident Enrolled	118	111	94
AB 540/Dream Students Enrolled	369	314	267
African-American Students Enrolled	478	418	361
Latinx Students Enrolled	7,021	6,637	6,130
ANTELOPE VALLEY CAMPUS (INCLUDED IN MAIN CAMPUS HEADCOUNT)			
Total Enrollment	916	697	625

1. Final data in progress
2. System-wide preliminary data, 460,000 students enrolled for Fall 2022 (vs. 477,000, -5% from Fall 2021)
3. Campuses will be held harmless for being under target for C/Y 2022-23



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Enrollment Management

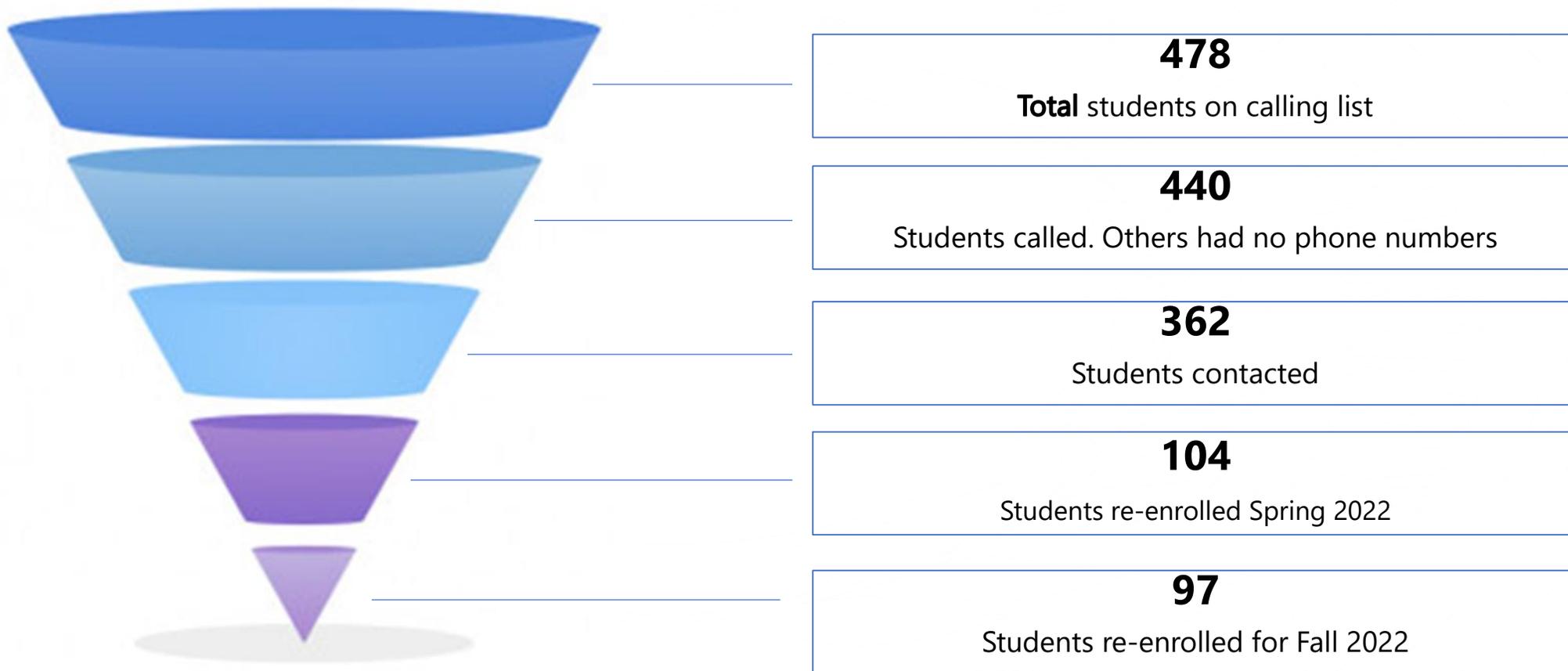
Observations & Strategies

- Student interest is still strong (#'s in queue)
- Increase in international students – post-pandemic opportunities
- Received 1,515 applications for Spring '23 compared to 1,199 last year (+26%)
- Efforts in progress to address outreach and support for specific student populations
- Reviewing and strategizing around registration holds & enhancing registration process



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Enrollment Management

Reenrollment Campaign



42% reenrollment yield (recognized system-wide)

Updated 9/12/22



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QUESTIONS

Academic Senate

October 6, 2022



CALIFORNIA STATE UNIVERSITY
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Elections and Appointments



Fall 2022 Election and Appointment Process

- ❖ Senate Office receives faculty roster updates from Provost's Office and 2021-22 workload reports from Academic Operations

This stage is now complete!

- ❖ Senate Office processes roster and workload reports to determine eligibility and generate voting rosters

Also finds vacated committee positions

- ❖ Senate Office gives each school's voting rosters to School Election Committee (SEC) chair and designated administrative support

SEC chairs and school ASCs have been emailed the rosters

Fall 2022 Election Cycle

Order of Calls for Vacant/Unfilled Positions

1. Urgent calls for the term Currently Ongoing
2. Call for university-wide school positions (Each SEC, as needed)
3. If needed, elections for school positions
4. Call for university-wide at-large positions (Senate Office)
5. If needed, elections for at-large positions

Urgent Calls and Elected Vacant Positions

❖ Election of BPA Dean Search Committee

Four (4) full-time tenured BPA faculty

First call underway: Nominations due to Lori Hazelip by 5:00pm tomorrow, Friday October 7th

❖ School Election Committee

A&H: One (1) faculty member to fill Steven Gamboa's term this AY through May 2023

First call underway: Nominations due to Adrianna Hook by 5:00pm Monday Oct. 10th

Urgent Calls and Elected Vacant Positions continued

❖ University Program Review Committee (UPRC)

A&H: One (1) tenured faculty member to complete Yvonne Ortiz-Bush's term through May 2023

❖ General Education Curriculum Committee (GECCo)

SSE: One (1) full-time faculty member to complete Richard Zamora's term through May 2024

A&H: One (1) full-time faculty member to complete Arno Argueta's term through May 2023

BPA: One (1) full-time faculty member to complete Lori Paris's term through May 2023

Vacant Appointed School Positions

❖ Academic Petitions Committee (APC)

SSE: One (1) full-time faculty to complete term to May 2024

❖ Faculty Performance Review Software Exploratory Committee

BPA: One (1) full-time probationary faculty

NSME: One (1) full-time probationary faculty

SSE: One (1) full-time tenured faculty

SSE: One (1) full-time probationary faculty

Vacant Appointed Positions on TEAC

Vacant Appointed School Positions

❖ Teacher Education Advisory Committee (TEAC)

SSE: Two (2) full-time faculty to serve two-year term, 2022 to 2024

Vacant Appointed At-Large Positions

❖ Teacher Education Advisory Committee (TEAC)

One (1) full-time faculty representing the Senate to serve two-year term, 2022 to 2024

Vacant Appointed At-Large Positions

❖ Accessible Technology Initiative (ATI) Steering Committee

One (1) full-time faculty to serve two-year term, 2022 to 2024

❖ General Studies (GST) Review Committee

One (1) full-time tenured faculty to serve one-year term to 2023

One (1) full-time tenured faculty to serve two-year term to 2024

❖ Intercollegiate Athletics Advisory Committee (IAAC)

One (1) faculty to complete term to 2024

❖ Transportation Committee

One (1) full-time faculty to serve two-year term, 2022 to 2024

Vacant Appointed At-Large Positions continued

❖ University Police Advisory Committee

One (1) full-time faculty to serve two-year term, 2022 to 2024

❖ Note: We are still researching a few additional positions

Updates at next Senate meeting

If you are aware of any vacancies not listed, please email
Melissa Danforth and Katie Van Grinsven

Exercise Your Influence

2022-23

56 Committees with Faculty Representation

282 Faculty positions

Strengthen and Expand Ideas

Elected and Appointed positions

Info available

- Your School Election Committee
- Election Committee Chair - Melissa Danforth
- Academic Senate webpage
- Academic Senate office

School Election Committees 2022-23

Arts and Humanities

Joel Haney (chair)

Douglas Dodd

(vacant)

Business and Public Administration

Dan Zhou (chair)

Di Wu

Margaret Malixi

Natural Sciences, Mathematics and Engineering

Sophia Raczkowski (chair)

Qiwei Sheng

Prosper Torsu

Social Sciences and Education

Hector Nolasco (chair)

Yvonne Ortiz-Bush

Edna Molina-Jackson

Regular Election Cycle

Order of Calls 2023-24

1. Statewide Senator
2. Senators for Schools
3. Senators At-Large
4. Faculty Members representing each school on various university-wide committees
5. At-Large Members on various university-wide committees

Senate Website

The image shows a screenshot of a website's navigation menu and a grid of links. The navigation menu at the top includes 'SENATE MENU', 'Home', 'Membership', 'Meetings', 'Committees', and 'Resolutions'. The 'Committees' link is circled in red. Below the menu is a grid of eight links, each with an icon and a label. The 'Elections and Appointments' link is highlighted with a red border, and a red arrow points from the 'Committees' link to it. Another red arrow points from the 'Committees' link to the text 'Committee charge, roster, terms, etc.'.

SENATE MENU	Home	Membership	Meetings	Committees	Resolutions
Senate Membership	Senate Meetings	Executive Committee Meetings	Standing Committees		
					
Resolutions	Faculty Awards	Governing Documents	Academic Senate CSU		
					
University Handbook	Elections and Appointments	General Faculty Meetings	Faculty Feedback		

Committee charge, roster, terms, etc.

Thank You !



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Summary Observations

- Department Chairs and Senior faculty perceive better overall communication than Early faculty
- Women and other diverse faculty were less comfortable challenging traditions
- Department Chairs feel more vulnerable to changes before implementation
- Department Chairs have the least confidence in important matters from the administration
- There is a marked difference in confidence by Latinx faculty and staff related to “direction for the future”
- Department Chairs clearly feel that better tools to counter discrimination are needed
- Asian faculty and other diverse faculty had the lowest scores related to balancing Teaching Scholarship and Service
- Department Chairs and Early Faculty believe there could be more recognition of scholarship
- CSUB is higher than the benchmark in reference to faculty involvement in education-related decisions
- Department Chairs feel much more engaged in shared governance than Early Faculty

Divisional Actions

- Early Faculty Open Forum to gather information about how to better serve and communicate
 - Action Plan to be developed from meeting and shared with DCLC and Executive Committee
- Dr. Correa, as Special Assistant to the Provost, will be putting together a group that focuses on the experience and remedies for Latinx Faculty.
 - Action Plan to be developed from these meetings and shared with Latinx Faculty and Staff Committee, DCLC, and Executive Committee
- DEI Fellows Program, led by Dr. Salisbury, will bring trained support to departments related to DEI
- Divisional Conduct Policy has been completed and will be presented to CFA in the days ahead
 - AVP for Faculty Affairs elevated to Deputy Title IV coordinator
 - Hired a new conduct officer to support Faculty Affairs
 - Deployed new conduct tracking software (Maxient)
- Provost will meet with Asian Faculty and Staff Association to gather feedback and remedies seen in the data
 - Action Plan to be developed from meeting and shared with DCLC and Executive Committee
- Faculty Sabbatical Symposium is the first in a line of activities to better recognize scholarship

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference. Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution.			
4/26/22	2021-2022 #45 Academic Programs Assessment Quality Feedback	Carryover; IP 10/6/22	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. RES 222304 – Reconstitution of the Assessment Leadership Team <i>(on Senate agenda for 1st reading 10/6/2022)</i>			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_ 8/30/22	AAC, AS&SS, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Completed 9/5/22	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate.	n/a	n/a	n/a
9/9/22	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Completed 9/15/22	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate	n/a	n/a	n/a
9/28/2022	2022- 2023 #08 GVAR Exam and/or Course Requirement	IP; 10/6/2022	AAC Generate a statement in response to memo from Chancellor's Office re GVAR Exam and/or course requirement. RES 222305 – GVAR Concerns <i>(on Senate agenda for 1st reading 10/6/2022)</i>			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 am via Zoom video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	Carryover;	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	IP; Sent to AS&SS and BPC 9/13/22; revised 9/15/22	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether to accept all recommendations, a few of them, or if other recommendations are needed.			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Budget and Planning Committee (BPC): Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/28/2021	2021-2022 #02 Department Formation Criteria Revision	Carryover	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021, and 2/10/22. See 3/1 Minutes EC drafts resolution. RES212202			
6/1/22	2022-2023 #01 Time Blocks and Space Utilization	IP; Sent to BPC 8/26/22	BPC The need to reconsider Time Blocks for classes.			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD; discussing in EC 8/30/22	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/23/22	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA	IP; Sent to BPC 8/30/22	BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request.			
8/26/22	2022-2023 #06 Addendum to Academic Calendar 22-23	IP; Sent to BPC 8/30/22	BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open RES 222303- Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022	9/20/2022	9/30/2022
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	IP; Sent to AS&SS and BPC 9/15/22	AS&SS and BPC Address and consider Advising Task Force report recommendations and whether to accept them or not keeping in mind the needs that task force was designed to meet.			
9/28/2022	2022-2023 #09 Addendum to the Academic Calendar 22-23	HOLD; Sent to BPC 9/28/22	BPC Addendum to add federal holiday Juneteenth as a campus holiday. *Email from C. Lam- not yet approved CSU holiday 10/4/22			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 am in UA Conference room and via Zoom video conference.
Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See 3/1 Minutes EC drafts resolution			
-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carry-over from 3 Ays	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 #20 Accessibility of Instructional Materials	Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change	Carryover;	FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/21	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Carryover; IP 10/6/22	FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees.	9/22/2022	10/6/22	
3/1/22	2021-2022 #39 The Personnel Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change	Carryover;	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement.			
3/1/22	2021-2022 #40 Digitizing the Performance Review Process	Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc.			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD discussing in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #03 Holding Exams on the Last Day of Class	IP; Sent to FAC 8/30/22	FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
8/29/22	2022-2023 #04 Scheduling Office Hours Policy	Complete	FAC Whether changes need to be made to the existing office hours policy <u>MEMO</u> - No change to existing policy; Report in materials for 9/8/2022 AS meeting.	n/a	n/a	n/a

AAC Report
September 29, 2022 Meeting

1. Program Outcomes Assessment
 - a. We sent a resolution to the Senate for its consideration which would reestablish the Assessment Leadership Team with a revised charge and composition.
2. GWAR
 - a. We had a lengthy discussion of the GWAR and the implications of the changed CO policies regarding GWAR.
 - i. The campus has not been in compliance with the 2020 memorandum suspending the GWAR exam.
 - ii. The GWAR requirement is suspended for students graduating during the current academic year if they cannot fit a GWAR course into the 120 units required for graduation.
 - iii. There is now no GWAR requirement for post-baccalaureate students.
 - iv. There are several ways students can meet the GWAR requirement.
 1. Take an existing GWAR course if they can fit it into their graduation plan.
 2. Take ENGL 3119 which also is a JYDR course if their major does not have a separate JYDR required courses, whether or not double-counting would keep them under 120 units.
 3. If the major has a separate JYDR required course and the students face a 120 unit challenge, adapt an existing required course to also fulfill GWAR.
 - b. Chair Tarjan was tasked with drafting a letter on behalf of the committee with the following points.
 - i. We do not believe our GWAR exam is high stakes since students still have a course and exam retake options.
 - ii. There was insufficient campus consultation prior to making this change in policy.
 - iii. The difficulties faced by high unit majors who will now need to incorporate a 3 unit course into their roadmaps.
3. Chair Tarjan was tasked with sending a memo to the Executive Committee urging the establishment of a more formal GWAR Committee which would report to GECCo.

AS&SS Report

Sept. 29, 2022

AS&SS met to discuss Referral #7 – Advising Structure Taskforce Recommendations from the two reports that were received. Faculty members who participated in writing the two reports, Dr. Brian Street, and Kris Grappendorf were present at AS&SS to discuss the recommendations and the reporting line structures proposed. Professional Advisors, Yvette Morones, Gilverto Herrera, Dr. Gomez-Navarro, and Adriana Sixtos. Concerns were identified about the appointment of another MPP position. AS&SS asked for clarification with the commitment to more Professional Advisors, and what purpose the reporting structure Option #1 would serve for Professional Advisors? Option #2 with the Professional Advisors reporting to the Associate Deans was viewed as ensuring distinctive needs of each School and building on the relationships that have already been established.

Budget and Planning Committee Report

Thursday, September 29th, 2022
10:00 –11:30 AM

SCI 3-100 or Zoom

1. Referral 09 - Addendum to Academic Calendar 2022-2023 – Juneteenth – Committee discussed the issue. However, we were notified by HR that even though Juneteenth is both a Federal and a State holiday, it is not yet a CSU holiday. No action can be taken at this stage.
2. Referral 01 – Time Blocks and Space Utilization – Tommy Holiwell, Director of Enrollment Management Systems, came to discuss current classroom usage issue. Committee addressed concerns of classroom utilization, classroom size, evening class safety, among other issues. Discussion to continue in the next meeting.
3. Referral 07 – Academic Advising Task Force – Committee continued discussion. Provost addressed the issue that the proposed director of undergraduate advising is already in position control. Discussion to continue in the next meeting.

From: Mandy Rees <mrees@csub.edu>

Sent: Thursday, September 29, 2022 12:05 PM

FAC Report:

The Faculty Affairs Committee had an in-depth discussion of the sixth-year cumulative review for lecturers and how this should be addressed in the handbook. We studied the handbook section on periodic evaluation of faculty (Section 306) and found it to be confusing and needing reorganization.

We also consulted Appendix G (Contents/Organization of the RTP File) and considered how it relates to the PEF (Periodic Evaluation File for lecturers and faculty up for post-tenure review.)

Mandy Rees
Professor of Theatre
Theatre Program Coordinator
Music & Theatre Department
California State University, Bakersfield
(661) 654-2240 mrees@csub.edu

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Reconstitution of the Assessment Leadership Team

RES 222304

RESOLVED: That the Assessment Leadership Team be reconstituted this semester following the revised charge below.

RATIONALE: There is concern that program assessment activities are uneven across campus and that there is insufficient coordination and communication across assessment coordinators, In addition, no group has been charged with overseeing program assessment activities across campus and providing information regarding those activities to governing body. The reconstitution of the Assessment Leadership will address these issues.

CSU Bakersfield
Assessment Leadership Team

The CSU Bakersfield Assessment Leadership Team aims to create a sustainable culture of assessment at the institution by providing a forum for meaningful discussion of assessment related issues. The Team meets quarterly at least twice a semester to

- Encourage compliance with university assessment requirements.
 - Review the status of program assessment activities across the university.
 - Provide feedback on program assessment quality.
 - Encourage the posting of program assessment information to the campus assessment management system.
 - Share information about the status of the university in the WSCUC reaccreditation process.
- Support programs and their faculty and staff in achieving their assessment goals.
 - ~~Plan program assessment trainings and workshops.~~
 - Ensure at least one professional development activity for assessment coordinators and other interested faculty occurs every semester
 - Encourage the Provost and/or Faculty TLC to provide sufficient resources to support these professional development activities.
 - Discuss strategies for utilizing assessment activities to achieve campus retention and graduation goals.
 - Provide a forum for Program Assessment Coordinators to share ideas and best practices and to express concerns.
 -
- Promote “evidence-based storytelling” to communicate assessment findings to CSUB stakeholders (e.g., community, donors, legislators/politicians, and others).
 - Curate content for public-facing university assessment webpages.
 - Produce a campus assessment newsletter documenting best practices for program assessment.
- Maintain up-to-date draft position descriptions including recommended compensation for
 - School Assessment Coordinators
 - Program Assessment Coordinators
- Provide an annual overview of program assessment activities, results and potential needed improvements in program assessment to the Academic Affairs Committee of the Academic Senate.

Assessment Leadership Team Representatives serve as liaisons between their units and assessment offices on campus. These representatives include the following:

- WSCUC Accreditation Liaison Officer (meeting convener)
- Associate Vice-President for Institutional Research, Planning, and Assessment or designee
- ~~WSCUC Accreditation Liaison Officer~~
- General Education Faculty Assessment Coordinator
- Arts and Humanities Faculty Assessment Coordinator
- Business and Public Administration Faculty Assessment Coordinator
- Natural Sciences, Mathematics, and Engineering Faculty Assessment Coordinator
- Social Sciences and Education Faculty Assessment Coordinator
- Extended Education Faculty Assessment Coordinator
- ~~Associate~~ Vice-President for Student Affairs or designee
- A School Associate Dean designated by the Dean’s Council

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE**

AAC

**Concerns About the Content and Consultation Process of Recent GVAR
Memoranda from the Chancellor's Office**

RES 222305

RESOLVED: That the content of the attached memo be communicated to the Chair, ASCSU, the Executive Vice Chancellor for Academic and Student Affairs and to the members of the Board of Trustees Committee on Educational Policy.

RATIONALE: The process of consultation when changes to the GVAR requirement were contemplated, the policy changes outlined in recent memoranda, and the inflexibility of the policy changes across campuses are all problematic.

While we can understand why some may have concern about a requirement for CSU graduates to demonstrate college-level upper-division writing and reading proficiency as part of the requirements of a degree only through an examination, we have strong concerns about the recent memoranda and associated policies received in relation to the GWAR requirement.

- 1) Our strongest concern lies perhaps with the process by which the memoranda were developed, which likely also led to ensuing concerns about their content. CSU composition faculty are recognized leaders in their field and have worked diligently for many decades to ensure that our students graduate with composition, reading and thinking skills that put them on the path to lifelong success, meeting our students "where they are" upon admission to our 23 campuses. To not consult more broadly with those faculty, including our own Dr. Kim Flachmann, perhaps the most visible composition leader across segments was inappropriate, at best. We can only speculate what impact such consultation would have on the policies implemented, but more consultation usually results in policies which better support student learning outcomes.
- 2) We take exception to the use of the term "high stakes" in reference to all GWAR exams, including the one on our campus, in the March 24, 2022 memorandum. Our faculty, under Dr. Flachmann's leadership, continue to develop highly effective courses and continuously monitor and norm expectations related to GWAR courses and our GWAR exam and engage faculty with ongoing professional development. Students have the option to pass either a GWAR course or an exam to demonstrate competency, and can retake either repeatedly. Our approach is developmental and supportive, with reinforcement of writing skills throughout our curriculum.
- 3) To require 120 units for graduation along with the meeting of all system and campus graduation requirements may make sense in the humanities. However, a 120-unit cap places undue strain in majors such as engineering, accounting, and nursing. Again and again, faculty in those majors have to find "creative" solutions to meet both discipline requirements and other requirements. This is typically done by waiving skill and breadth requirements or finding ways to have discipline courses do "double" and even "triple duty," potentially diminishing the accomplishment of student learning outcomes in multiple areas. Students in these majors who can demonstrate strong proficiency by exam are able to meet program and university learning outcomes within 120 units. Those who need to use course credit to demonstrate proficiency may be unable to do so.