

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD**  
**ACADEMIC SENATE**  
**Minutes**

**Thursday, December 2, 2021**

**Zoom Video Conference**

**10:00 a.m. – 11:15 a.m.**

**Members: A. Hegde (Chair), M. Danforth (Vice-Chair), B. Frakes, R. Gearhart, A. Grombly, V. Harper, H. He, J. Kraybill, C. Lam, A. Lauer, J. Li (Alt.), S. Magaña, M. Martinez (Alt.), J. Millar, S. Miller, J. Moraga, M. Rees, A. Rodriguez, A. Sanchez, D. Solano, B. Street, J. Tarjan**

**Visitors: T. Anthony, D. Boschini, D. Cantrell, C. Catota, F. Gorham, D. Gove, D. Horn, D. Jackson, M. Malhotra, H. McCown, M. Novak, J. Rodriguez, M. Rush, M. Sanchez, L. Vega, K. Watson, L. Zuzarte**

1) Call to Order

A. Hegde called the meeting to order. He read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

2) Approval of Minutes

B. Street moved to approve the November 4, 2021 Minutes. E. Correa seconded. Approved.

3) Approval of Agenda

A. Hegde suggested working on resolutions before hearing the sub-committee reports. Find sub-committee reports in the agenda. E. Correa moved to approve the agenda as amended. B. Street seconded. Approved.

4) Announcements and Information

a) Academic Integrity Working Group – The department responsible for processing academic integrity violations has been renamed from the Office of Student Rights and Responsibilities to the Dean of Students Office. E. Callahan is the Assistant Dean of Students for Student Integrity and Well-

Being. Find her letter listing the actions taken by the Academic Integrity Working Group in the agenda packet. A formal report will be presented in Spring. (A. Hegde)

- b) Elections and Appointments – (M. Danforth) Results of Call for Interest in Various University - Appointed:
  - i) Academic Petitions Committee – Carol Dell’Amico, May 2021-2024
  - ii) Accessible Tech Initiative (ATI) Steering - Committee Tyler Ensor – Psychology, Fall ‘21-Spring ‘22
  - iii) Accessible Tech Initiative (ATI) Working Group - Jonathan Troup – Mathematics, Fall ‘21 – Spring ‘22
  - iv) ADA Accessibility Policies Manual Task Force - Rebecca Penrose – English, January ‘22 – January ‘23
  - v) Campus Police Advisory Council – Eric Lord, September 2021-2023
  - vi) Intercollegiate Athletics Advisory Committee (IAAC) - Eric Lord, May 2021-2024 and Kyle Susa, May 2021-2024
  - vii) Teacher Education Advisory Committee (TEAC) – Juterh Nmah, May 2021-2023

5) ASCSU Report (M. Martinez, J. Millar)

- a) Academic Affairs (AA) will be looking at [AB 928](#)
- b) AA is still considering return to campus face-to-face instruction for many of the CSUs. (J. Millar)
- c) The ASCSU reached a preliminary agreement to meet in person in Spring. ASCSU has concerns with chat during meetings and how it contributes to the committee. (J. Millar)

6) Provost Report (V. Harper)

- a) Opera tonight – Thank you to faculty and community members involved in bringing performances back on campus.
- b) Searches for administrators – They are underway. Details will be sent in an email. Thank you to faculty, staff and students who are participating in this important function.

- c) Fall 2021 – It's been a successful semester albeit it has been straining on many. Thank you to the department chairs for building a great schedule for Spring 2022.
  - d) Spring Guidance – The courses and flex modality options for students will provide them with an extraordinary experience. The majority of campus wide instruction will be face-to-face. Protocols remain in effect to assure safety. We have the flexibility to change, if needed.
  - e) Workload Reduction – Resources will be deployed in Spring, such as stipends, release time, and reduction of classroom size caps.
  - f) Reenrollment – The Chancellor's Office (CO) has asked for efforts to reenroll students who dropped out during the pandemic. The leadership team will be meeting on that.
- 7) Committee Reports and Requests (Minutes from [AAC](#), [AS&SS](#), [BPC](#) and [FAC](#) are posted on the Academic Senate Standing Committee webpage)
- a) Executive Committee (EC) (M. Danforth) The committee discussed
    - i) Some budgetary information that was presented at the state-wide Academic Chairs meeting
    - ii) Open Forum with President and Climate Survey Forum follow-up
    - iii) School Elevation Exploratory Committee (SEEC) - how to handle alternates so there is full representation
    - iv) Distance Education Authorization - It is not urgent, so it will be discussed in Spring.
    - v) Appointments to various committees – Per ANNOUNCEMENTS above.
  - b) ASI Report (S. Magaña)
    - i) Toy Drive Competition winner was Athletics. There's still an opportunity to drop off toys at the Kegley Center, Icardo Center, and the Student Union.
    - ii) ASI Positions: ASI Scholarship application will be opening soon. The Director of ASI position is open. Details on Instagram and social media.
    - iii) ASI's last Board meeting for the semester is Friday. Senators welcomed.
    - iv) ASI Executive Committee will be reviewing codes, by-laws, plus planning and preparing for Spring semester.

Comment: E. Correa has been attending ASI Board meetings. She thanked S. Magaña for her hard work and dedication. A. Hegde affirmed that the students are lucky to have S. Magaña as their leader.

- c) Academic Affairs Committee (J. Tarjan) Most EC members are department chairs. Provost Harper got a lot of perspective in response to the Campus Climate Survey. AAC has worked has on:

- Referral #5 EGO Summer Term Unit Limits

- Referral #9 Proposal to Employ High Impact Practice (HIP) Tracking

- Referral #24 Sociology Concentration Revision -Racial & Ethnic Dynamics – Formally called “Ethnic Studies”. AAC, functioning as interschool curriculum committee, has approved it. A resolution will go to the EC.

- d) Academic Support & Student Services Committee (E. Correa)

Acknowledgment went to A Lauer and L. Vega for carrying the meeting while she attended a grant meeting. They were successful in hearing various voices of campus stakeholders. The feedback sought was gathered.

- Referral #10 Faculty Advising Structure - The most important concerns are

- 1) miscommunication between faculty advisors and staff advisors 2) the

- utilization of data from various reports and the accuracy of the data

- provided and 3) which voices were represented and which voices were not

- represented. There was consensus on decentralizing advising, yet there is

- more work to be done. There is a need to simplify the process and improve

- communication between schools. There is concern about the type of data

- collected and what it is used for. (E. Correa) Staff advisors have uneven

- workload between schools. A&H is fine. However, BPA has 600 students

- per advisor. That does not meet guidelines to be compliant. Students may

- not be getting the best advice and they may have to wait so long such that

- it's too late to get advice before registration deadline, etc. More discussion

- needed to get to resolution. Even though InsideTrack indicated mistrust

- between faculty advisors and staff advisors according to some, generally it's

- not true. (A. Lauer) Comment: Having various voices at the table was

- effective. (L. Vega)

- e) Faculty Affairs Committee (M. Rees) There are several referrals to look at next semester. FAC has begun looking at:

Referral #23 Faculty Hall of Fame (HOF) Selection Process – The HOF award was founded by Library and they requested that it move to the Faculty Honors and Awards Committee (FHAC). FAC discussed the difference between the Emeritus Award and the HOF.

Referral #19 Diversity Equity and Inclusion (DEI) Faculty Fellows Exploratory Group Report – BPC had some conclusions on this joint referral. FAC agreed with some and reached different conclusion on others. FAC is waiting for the next step.

Comment: FAC is one of the busiest committees. Their work is appreciated. (A. Hegde)

f) Budget & Planning Committee (C. Lam)

Referral #31 Academic Calendar 2022-2023 – See RES 212211.

Referral #16 Institutional Research in Response to WSCUC Report - Improvements made to IRPA after the last gap analysis. Thank you to M. Malhotra. She demonstrated some software to help faculty file any report and complete Program Review in the future. No action needed until the current changes are completed. (C. Lam)

g) Staff Report (S. Miller) No staff update.

8) Resolutions

a) Consent Agenda

i) RES 212209 Graduation Fall 2021 approved upon approval of the agenda.

b) New Business

i) RES 212210 Temporary Suspension of Re-Enrollment Application Policy – M. Danforth introduced on behalf of the EC. Resolution states if a student has been gone for two or more consecutive semesters during the pandemic, they could return without the administrative barrier of the application process and enrollment fee. (M. Danforth) The timing is important to get students enrolled for Spring semester. B. Street moved to waive First Reading. C. Lam seconded. Motion carried. Second Reading. Does this include students who were disqualified? (J. Millar) It only includes students in good standing. (M. Danforth) The vote resulted in unanimous approval.

ii) RES 212211 Academic Calendar 2022-2024 – C. Lam introduced on behalf of the BPC. This calendar has been worked thoroughly by the Academic Calendar Task Force and reviewed by the BPC. Upon approval, it needs to be sent to the CO before Spring Semester. B. Street moved to waive First Reading. E. Correa seconded. Motion carried. Second Reading: There is concern we don't have the same number of course meetings for time blocks, MWF, as TuTh, and Friday-only class. (D. Solano) This was addressed by the Calendar Committee and in BPC. The suggestion is to attach a meeting at the beginning or end of the course. The problem is that the semester ends on a Monday. If we attach it at the beginning, the semester would begin on a Friday. There is no way to fix it. (C. Lam) It's a constant struggle. By contract, faculty are restricted to work no more than 180 days. The clock starts when faculty is due on campus and ends when grades are due. (A. Hegde) We don't have a reading day on the 2022-2024 calendars. It was very useful to have that preparation day. Is there a reason they have been removed? (R. Rees) For Fall 2022, there's a reading day, December 6, not shown. For Spring 2023, Friday May 12, 2023 was discussed. We needed to add an examination day for Saturday. If we added it, we run into a problem with Commencement. We can work on calendars Fall 2023, Spring 2024 and Summer 2024 to create an extra day. (C. Lam) Request made to have schedule in alignment with K-12 schools during Thanksgiving week. Ten of the CSU campuses have a full recess from classes. To do this, they have a faculty day at the start of the academic year rather than a University Week. For example, CSU East Bay faculty report to campus August 17 for faculty meetings. Classes begin the next day. For faculty and especially students who have young children, it creates a tremendous hardship to try and find childcare for the days preceding Thanksgiving. (A. Rodriguez) It is too late for this year and can be submitted to the Calendar Committee for 2023-2024. (A. Hegde) The semester terms needed at the CO are Fall '22, Spring '23, and Summer '23. (V. Harper) Calendars for Fall '23, Spring '24, and Summer '24 were attached to the resolution for reference only. (C. Lam) Add December 6, 2022 as a Reading Day on Fall '22 calendar. The vote on RES

212211 is for the Fall '22, Spring '23 and Summer '23 calendars. (A. Hegde) Majority voted in favor. Approved.

Comment: The reason school districts went to the full week off for Thanksgiving break is because their ADA suffered dramatically due to families taking time off. J. Tarjan noticed poor attendance in his classes. Students were not getting childcare, so they just didn't come to class. (J. Tarjan) B. Street tried to get the full week off during Thanksgiving when he was the chair of BPC. It comes back to fewer teaching days. (B. Street) The Calendar Committee can consider reducing University Week to one day. It would require Senate action. A referral would need to be sent to BPC. We can also ask that the Calendar Committee reach out to the campus community to gather any concerns. Faculty can voice their concerns directly by clicking on the "Faculty Feedback" icon on the Academic Senate homepage. (A. Hegde)

c) Old Business

- i) RES 212208 Academic Master Plan (AMP) 2022-23 through 2031-32 – Introduced by A. Hegde. The intention is to offer programs. There is no guarantee or obligation they will be offered. No discussion. Approved by majority.
- ii) RES 212207 Formation of Ethnic Studies Department – An item was sent to the proposers. Their response is in the agenda packet. (A. Hegde) FAC in favor of the department. There was one concern in the proposal. The proposers have since addressed it. The FAC is wholeheartedly in support of the resolution. (M. Rees) Seeing no other discussion, a vote was called, resulting in unanimous approval. It will be sent to the President. It's a lot of work to start something new. A. Hegde thanked the three standing committees, AAC, FAC and BPC for doing their due diligence to assure a successful department for years to come. It was a heavy lift. He appreciates the individual proposers. The current proposal is excellent. The department will be coming. (A. Hegde)

9) Open Forum Items

- a) Ethnic Studies (ES) – Thank you to all faculty and administrators who worked for two years to bring it to campus. It is culturally and academically

transformative. The Provost's oldest children are getting ready for college. The family toured San Francisco State University (SFSU). The first stop was the College of ES. SFSU spoke of pride of the impact on region, state, and the CSU system. The Provost looks forward to the future faculty who will be joining us and enriching our campus life. (V. Harper)

- b) Thank you Senators - especially the chairs of the sub-committees and their members. We cannot get the work done unless they contribute. There may be disagreements. Yet, through shared governance, the result is a better outcome. The music at the start of each Senate meeting was selected by the highlighted Senator-of-the-day. The Senators' playlist is [here](#). (A. Hegde)
- c) Recognizing the leadership of Academic Senate Chair A. Hegde and Vice Chair M. Danforth - The individuals bring a high level of professionalism, collaboration and civility. (J. Tarjan)
- d) Academic Calendar deadline - It's typically in January, per prior coded memos. The CO approves one academic year at a time. (D. Jackson)
- e) Instructionally Related Activity (IRA) grants - The question was raised in a department meeting, when is the next IRA committee meeting and who provides status? The status of the grants is crucial for expanding educational opportunities for students. (A. Rodriguez) IRA resides in Student Affairs. The Provost will reach out to AVP SA, J. Drnek. (V. Harper)
- f) Student Affairs Communication - There are things that worked well during the pandemic, and then other things that need to be propped up. Another stumble is follow-up to a CEECS course material fee request for students to use a specialized system for a specific set of online courses. We could have used these courses during the pandemic. The request was submitted in February 2020 and the CEECS still hasn't received a response. (M. Danforth)
- g) \$13 fee to students to upload their health records. It's not the COVID record. A. Hegde will ask Provost and the President to cover. (A. Hegde)
- h) Academic Senate meetings Spring 2022- The Senate and the Standing Committees will continue to meet virtually in Spring '22. Best wishes with grading. Have a great holiday break! (A. Hegde)

#### 10) Adjournment

A. Hegde adjourned the meeting at 11:15.