



Academic Senate Meeting – Fall 2023

Agenda

THURSDAY, DECEMBER 7, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL

Zoom Link: <https://csub.zoom.us/j/82118036177?pwd=SjZvdWd6ei9TaVRMaGIPU1N5bUtWdz09>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso (alt. for M. Rees), D. Alamillo, J. Cornelison, E. Correa, J. Deal, V. Harper, H. He, A. Lauer, J. Rodriguez, A. Rodriquez, M. Rush, T. Salisbury, S. Sarma, A. Sawyer, D. Solano, M. Taylor, T. Tsantsoulas, D. Wu, Z. Zenko, and K. Van Grinsven (Senate Analyst).

- A. Call to Order
- B. Approval of Minutes
 - a. October 26, 2023 (**handout**)
 - b. November 9, 2023 (Tabled)
- C. Announcements and Information
 - a. President's Report – L. Zelezny (**Time Certain: 10:10 AM**).
 - b. Elections and Appointments- M. Danforth (**handout**)
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports
 - a. Provost's Report – V. Harper
 - b. ASCSU Report (**handout**)
 - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached*)
 - i. ASI Report- D. Alamillo
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa (**handout**)
 - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)

- vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)
- vii. Staff Report- J. Cornelison

F. Resolutions (**Time Certain: 10:30 AM**)

- a. Consent Agenda
 - i. RES 232414 Commencement – Fall 2023 (**handout**)
- b. New Business
 - i. RES 232410 Doctor of Nursing Practice – AAC and BPC (**handout**)
 - ii. RES 232415 Graduate Policies and Curriculum Committee- Handbook Change– FAC (**handout**) (Tabled)
 - iii. RES 232417 HSIRB and IACUC Policy Updates– Handbook Change – FAC (**handout**) (Tabled)
- c. Old Business
 - i. RES 232413 Academic Calendar 2024-25, Summer 2025, 2025-26 – BPC (**handout- doc pdf**)
 - ii. RES 232411 Academic Master Plan (AMP) for 2024-25 through 2033-34 – AAC and BPC (**handout- doc pdf**)
 - iii. RES 232412 Evaluation of Academic Administrators – FAC (**handout- doc pdf**)

G. Open Forum (**Time Certain: 11:10 AM**)

H. Recognition (**Time Certain: 11:15 AM**)

I. Adjournment



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School Election Committees 2023-2024

Arts and Humanities
Joseph Florez (Chair)
Joel Haney
Douglas Dodd

Business and Public Administration
Di Wu (Chair)
Atieh Poushneh
Margaret Malixi-Leong

Natural Sciences, Mathematics and Engineering
Prosper Torsu (Chair)
Sophia Raczkowski
Alberto Cruz

Social Sciences and Education
Dirk Horn (Chair)
Yvonne Ortiz- Bush
Patrick O’Neill

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Election Results

ASCSU Statewide Senators:

- ❖ ONE (1) Full-time faculty member to replace Brian Street for a three-year term May 2023 to May 2026.

Elected: Charles Lam - Mathematics

- ❖ ONE (1) Full-time faculty member to complete Janet Millar's term through May 2025

Elected: Nyakundi Michieka - Economics

FOUNDATION BOARD:

- ❖ FT General Faculty Representative to complete Brian Street's term (2023-2026)

Elected: Brittany Sanchez - Kinesiology

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Results of Academic Administrator Review Committees:

AARC - Deans

- ❖ Academic Administrator Review Committee (AARC) - Dean A&H

Three (3) Full-time Tenured SSE faculty

Mustafah Dhada - History
Nate Olson - Philosophy
Senem Saner - Philosophy

- ❖ Academic Administrator Review Committee (AARC) - Dean SSE

Three (3) Full-time Tenured A&H faculty

Elaine Correa - HD-CAFS
Rhonda Dugan - Sociology
Zachary Zenko - Kinesiology

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Results of Academic Administrator Review Committees:

AARC - AVPs

❖ Academic Administrator Review Committee (AARC) - AVP Faculty Affairs

- One (1) A&H Tenured faculty member - Leo Sakomoto - Music
- One (1) BPA Tenured faculty member (at-large) - Debra Wilson - Nursing
- One (1) NSME Tenured faculty member - Yize Li - Physics & Engineering
- One (1) SSE Tenured faculty member - Elaine Correa - HD-CAFS

❖ Academic Administrator Review Committee (AARC) - AVP Academic Affairs

- One (1) A&H Tenured faculty member - Emerson Case - English
- One (1) BPA Tenured faculty member - Chandra Commuri - Public Administration
- One (1) NSME Tenured faculty member - Maureen Rush - Mathematics
- One (1) SSE Tenured faculty member - Elaine Correa- HD-CAFS

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Current Calls: Various University-wide positions

Reverted to At-Large (calls issued in Spring 2023)

❖ INSTITUTIONAL RESEARCH AND PLANNING ASSESSMENT (IRPA) ADVISORY COMMITTEE

- One (1) Full Time Tenured Faculty member from NSME to serve a one-year term May 2023-May 2024
- One (1) Full Time Tenured Faculty member from SSE to serve a one-year term May 2023-May 2024

❖ ALL UNIVERSITY TEACHER EDUCATION ADVISORY COMMITTEE (TEAC)

- One (1) A&H Faculty Member to serve a two-year term, May 2023-2025

❖ ACADEMIC INTEGRITY POLICY VIOLATIONS COMMITTEE

- One (1) Full Time Tenured Faculty member from A&H to serve a two-year term May 2023-May 2025
- One (1) Full Time Tenured Faculty member from BPA to serve a two-year term May 2023-May 2025

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Current Calls continued...

At-Large Positions (calls issued in Spring 2023)

- ❖ STUDENT RECREATION CENTER ADVISORY COMMITTEE
 - One (1) Full-Time Faculty appointed by the EC for a two-year term 2023-2025
- ❖ GENERAL STUDIES REVIEW COMMITTEE (GST):
 - One (1) Full-time Tenured Faculty to serve a one-year term (May 2023-May 2024)
 - One (1) Full-time Tenured Faculty to serve a two-year term (May 2023-May 2025)
- ❖ HIGH IMPACT PRACTICE (HIP) TASK FORCE (ad hoc)
 - One (1) FT General Faculty at-large
- ❖ MOBILE APPLICATION STEERING COMMITTEE
 - One (1) Faculty member to serve a two-year term (2023- 2025)

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Current Calls continued...

- ❖ GRADUATION WRITING ASSESSMENT REQUIREMENT (GWAR) COMMITTEE
 - One (1) FT A&H Faculty Member to serve a 3-year term (2023-2026)
 - One (1) FT BPA Faculty Member to serve a 2-year term (2023-2025)
 - One (1) FT NSME Faculty Member to serve for a one-year term (2023-2024)
 - One (1) FT SSE Faculty Member to serve for a one-year term (2023-2024)
 - One (1) FT At-Large Faculty Member to serve for a two-year term (2023-2025)
- ❖ ALL UNIVERSITY TEACHER EDUCATION ADVISORY COMMITTEE (TEAC)
 - One (1) Faculty Member appointed by the Academic Senate to complete R. Aaron Wisman's term as Academic Senate Representative (May 2022- 2024)
- ❖ UNIVERSITY STRATEGIC PLANNING and BUDGET ADVISORY COMMITTEE
 - One (1) Faculty Representative selected by President and in consultation with chairs of AS EC to complete Di Wu's term (2022-2024)
- ❖ UNIVERSITY POLICE ADVISORY COUNCIL
 - PT or FT Faculty member to serve 2023-2025; Faculty Rep. #2 term runs through October (2023-2026)

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Spring 2024 Call Cycle

Order of Calls 2023-24

1. UPRC and URC (per RES 212236)
2. Senate Chair and Vice Chair (2nd week of Spring term)
3. Senators for Schools (run by SEC chairs)
4. Senators At-Large
5. School elected positions on committees (run by SEC chairs)
6. At-large elected positions on committees
7. School appointed positions on committees (run by SEC chairs)
8. At-large appointed positions (including any elected positions that had no nominations after second calls)

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Report from ASCSU to CSUB
Senate Meeting (12/7/2023)

I. Updates

- 1) C. Lam and N. Michieka elected to the ASCSU (11/2/23)
- 2) Notes from November Plenary (11/2/23 and 11/3/23)
 - a) AB 928 Cal-GETC and GE
 - i. Grading standards (C for all courses for UC but not required by CSU) will need to be worked out.
 - ii. CSU will likely change GE requirement. BoT will discuss in January.
 - b) AB 927
 - i. DVC Evans reported that there is likely additional legislation pushed by individual community colleges to create more BA programs with possible overlap (such as Nursing).
 - ii. Potential 3-track process (fast track for programs already approved; slow track requiring heavy faculty consultation; middle track for things that have seen before but coming with different names or curriculum such as cyber defense).
 - c) Artificial Intelligence
 - i. Committee on Academic Technology and Online Education (CATOE) will finally meet this calendar year after years of no meetings.
 - d) Resolutions
 - i. Approved – AS-3645-23/AA On California State University General Education and the Tenets of Shared Governance
 - ii. Approved – AS-3662-23/Exec Welcoming California State University Chancellor Dr. Mildred Garcia
 - iii. Approved – AS-3663-23/Exec Commendation for Faculty Trustee Emeritus Romey Sabalius
 - iv. Approved – AS-3653-23/APEP Necessity of Curriculum Review in Application of Cal-GETC Standards

- v. Approved – AS-3657-23/FA Request for Continued Covid-19 Mitigation on California State University Campuses
- vi. Approved – AS-3658-23/JEDI Call to Action to Advance Black Student Success and Elevate Black Excellence in the California State University
- vii. Approved – AS-3659-23/JEDI Condemning Acts of Terrorism, War Crimes, Crimes Against Humanity, and Genocide Against all People, and Support for California State University Community and Conversations
- viii. First Reading – AS-3647-23/AA Call for Task Force on California State University General Education
- ix. First Reading – AS-3651-23/AA A Call for Collaboration on Title 5 Changes
- x. First Reading – AS-3652-23/APEP Notation of Subject Matter Program Completion on Official Student Transcripts
- xi. First Reading – AS-3654-23/APEP Transfer Pathways Other Than Cal-GETC
- xii. First Reading – AS-3655-23/FGA Resolution to Change Position to Support SB 252 CalPERS Fossil Fuel Divestment
- xiii. First Reading – AS-3656-23/FGA Change in the Advocacy Positions Taken on Academic Senate of the California State University Monitored Legislative Bills
- xiv. First Reading – AS-3660-23/JEDI/FA Amending the Constitution of the Academic Senate of the California State University to Add Three Designated Temporary Faculty Positions
- xv. First Reading – AS-3661-23/JEDI/FA Change in Bylaws of the Academic Senate of the California State University of Accommodate the Addition of Three Designated Temporary Faculty Positions

II. Standing Committee Appointments

- 1) C. Lam appointed to Fiscal & Governmental Affairs (FGA) Committee (11/30/23)
 - a) Discussed further changes to AS-3655-23/FGA Resolution to Change Position to Support SB 252 CalPERS Fossil Fuel Divestment after First Reading.
 - b) Discussed further changes to AS-3656-23/FGA Change in the Advocacy Positions Taken on Academic Senate of the California State University Monitored Legislative Bills after First Reading.
 - c) Update on Congressional budget situation.
 - d) Justice, Equity, Diversity & Inclusion (JEDI) Committee – discussion in increasing diversity in ASCSU.

- 2) N. Michieka appointed to Faculty Affairs (FA) Committee (12/1/23)
 - a) FA meeting was held on the same day as Michieka was appointed 12/1/23. N. Michieka could not attend the meeting.

III. Upcoming ASCSU Meetings

- 1) Next ASCSU Committee (and Plenary) meeting (1/17/24 – 1/19/24)

Prepared by CSUB Representatives to the ASCSU

- 1) Charles Lam, Associate Professor of Economics
- 2) Nyakundi Michieka, Associate Professor of Economics

Academic Affairs Committee (AAC)

Report to the Academic Senate

Thursday, November 16th, 2023 & Thursday, November 30th, 2023

AAC addressed the following resolutions and referrals:

- **RES 232410 (Referral 2023-2024 #24) New Degree Program Proposal - Doctor of Nursing Practice:** AAC approved the program and prepared a resolution at the November 2nd meeting which was forwarded to the Senate Executive Committee. This was referred to both AAC and BPC and will go to full senate once BPC has had a chance to review it.
- **RES 232411 (Referral 2023-2024 #25) Academic Master Plan:** First reading occurred at the last senate meeting (November 9th); no comments/suggestions were expressed.
- **2023-2024 #20 Proposal for ACS Biochemistry Degree:** Updated documents are pending, but the proposal was briefly introduced.
- **2023-2024 #23 New Degree Program Proposal - Bachelor of Music in Music Education:** AAC continued our discussion on the proposal and, identified a few requests that were forwarded to the program after the November 16th meeting.
 - MUS 3400 and MUS 3430 do not appear in the 3-year teaching plan, but these courses are in the roadmaps. We asked for a revised 3-year teaching plan (or an explanation why these do not appear in the teaching plan).
 - We were confused as to how the units added up in the catalog copy and thought they should be a range of units (e.g., 120-125). We asked that the program double check and forward an explanation or updated catalog copy.
 - We were confused as to how the units added up in the roadmaps and asked for clarity about the brackets. We asked that the program double check and forward us forward an explanation or updated roadmaps.
 - MUS 1400 should be MUS 1408 since it also a GE course. We asked that the program forward corrections where applicable.

The program responded to all the above in time for our November 30th meeting. AAC reviewed the updated items, approved the program, and prepared a resolution which was forwarded to the Senate Executive Committee. This was referred to both AAC and BPC and will go to full senate once BPC has had a chance to review it.

Report to Academic Senate for AS&SS

November 16, 2023

AS&SS committee members finalized discussions on three referrals during the meeting: Referral #13 - *Advisor and Student initiated Course Drops in Adobe Sign*, Referral #14 – *Skipping Course Wait lists*, and Referral #15 – *Academic Integrity Pledge*. For all three referrals, AS&SS offered recommendations in response to these referrals to appropriately reflect current needs and concerns. The committee made 3 recommendations in response to Referral #13 (larger “Deny Button”, offer more training, and provide more direction to students). While there is no way to enforce students meet with their advisors, the committee agreed that the three recommendations respond to the referral in terms of what can be achieved. Referral #14 was a carryover issue from last semester. Dr. Jennifer McCune provided feedback on the current situation of students skipping course wait lists and indicated that this is no longer an on-going concern as it was in the past. Changes to adequately respond to skipping waitlists would require IT involvement. The types of changes would be expensive and time consuming. The committee supported Dr. McCune’s suggestions for individual departments to monitor waitlists since this issue does not impact many departments. AS&SS committee members discussed the Academic Integrity Pledge (Referral #15) and agreed that CSUB should demonstrate commitment to academic integrity with requiring students to complete the Module on Academic Integrity that currently exists. The committee felt that using an educational approach with placing the Academic Integrity Module on CANVAS commons would ensure that students would be aware of their responsibilities, particularly if they were required to sign their commitment to Academic Integrity at the end of the module. Orientation was recommended as the appropriate time for discussing Academic Integrity and consequences for violation. The committee is continuing to work with Prof. Matt McCoy and the sub-committee taskforce on the Testing Center referral. Feedback on the survey questions for both the student survey and faculty survey will be reviewed in our next meeting.

Report to Academic Senate for AS&SS

November 30, 2023

AS&SS committee members did not meet since all our referrals were completed, with the exception of the Testing Center Referral. The taskforce for the testing center was unable to meet, so there was nothing new to report. Prof. Matt McCoy and the sub-committee taskforce members are working with ASI to obtain feedback from students on the survey questions about the testing center. The faculty survey will be sent to DCLC with a request to distribute the survey to the Chairs as well as to faculty across campus for feedback. This referral will be carried over to Spring for discussion on budget costs for a testing center for similarly situated CSU's. A special note of appreciation to Dr. Melanie Taylor for her service as the Vice Chair for AS&SS, and to the committee members for your active participation and engagement this Fall term.



2023-2024 Referral #13

Advisor and Student initiated Course Drops in Adobe Sign

FROM Dr. Elaine Correa

Academic Support and Student Services Chair

TO Dr. Aaron Hegde

Academic Senate Chair

DATE November 2, 2023

cc: Katherine Van Grinsven, ASC

RE Memo on 'Deny Feature' on Form

At its October 19th 2023 meeting, AS&SS committee members identified the following recommendations to Referral #13 Advisor and Student initiated Course Drops in Adobe Sign:

Visual Enhancement to the Form: Larger Deny Feature on the form.

Training: Offer training (in person or video format) and/or a business process guide could be available to those who may be routed the form for approval.

Direction for students: Student(s) are advised to contact the instructor before requesting to add or drop a course.*
(*There is no way to enforce this recommendation)



2023-2024 Referral #14

Skipping Wait Lists

FROM Dr. Elaine Correa

Academic Support and Student Services Chair

TO Dr. Aaron Hegde

Academic Senate Chair

DATE November 26, 2023

cc: Katie Van Grinsven, ASC

At its November 16, 2023 meeting, AS&SS committee members discussed the carry over referral on Skipping Wait Lists. In consultation with Dr. Jennifer McCune, the committee agreed that this issue is no longer a concern, and that there are no additional steps that could be assumed to prevent skipping wait lists due to the way that our CSUB system is designed. IT would be required to make substantial changes which would be expensive, and time consuming to address this concern, which recently has not been an issue. AS&SS committee members agree that no action should be taken in response to this referral at this time.



2023-2024 Referral #15

Academic Integrity Pledge

FROM Dr. Elaine Correa

Academic Support and Student Services Chair

TO Dr. Aaron Hegde

Academic Senate Chair

DATE November 16, 2023

cc: Katie Van Grinsven, ASC

At its November 16, 2023 meeting, AS&SS committee members identified support for the idea of an Academic integrity pledge but felt it would be of greater educational value for students to complete the Module on Academic Integrity designed by CSUB faculty librarians. The following recommendations to Referral #15 Academic Integrity Pledge were identified:

1. CSUB should demonstrate its commitment to academic integrity by requiring students who are matriculated into CSUB to complete the Module on Academic Integrity and sign an academic integrity pledge at the end.
2. Encourage faculty to consider integrating the Module on Academic Integrity (currently in Canvas Commons) into their courses, with the incorporation of an academic integrity pledge signed at the end.
3. We recommend that at Orientation or a Group Welcome of new students, the value of Academic Integrity to the University is discussed and clear consequences for violation are stated.



AY2023-2024 Budget and Planning Committee Report

BPC committee met on November 16 and November 30 and focused on the following issues:

- BPC had been discussing the issues raised by the Academic Senate regarding the draft academic calendar of AY2024-25, AY2025-26 and Su2025. Several issues were immediately addressed, including adding SOCI note for summer sessions, adding textbook order deadlines and having five weekdays in the examination period.
- BPC voiced concerns in the DNP proposal, specifically regarding university library resources, which were subsequently addressed by the proposal developer. BPC and AAC collaborated to draft the joint resolution RES 232410-Doctor of Nursing Practice for presentation at the Senate meeting on December 7th.
- BPC is still working on drafting the resolution to change the handbook languages on Referral 11 – Academic Administrators Search & Screening and plans to have a joint meeting with FAC early in Spring semester.

Faculty Affairs Committee

Thursday, Nov 30, 2023

10:00 –11:30 AM

2023-24 Referral #02 Digitizing the Performance Review Process.

Round 1: Canvas experiment. First round of Canvas experiment was completed. It will be picked up in January 2024.

2023-2024 #19 HSIRB and IACUC Policy Updates – Handbook change – ready?

The changes to the handbook language on this item will be sent out to the committee after the meeting. Additional feedback will be sought through email.

2023-2024 #21 Graduate Policies and Curriculum Committee – Handbook change – ready?

The committee discussed the current standards for graduate faculty, reiterated the needs for adding a new section on the criteria and evaluation of graduate faculty to the handbook section 308.7. Questions were raised by two committee members to clarify the goal of the new section and how it applies to graduate programs such as the MBA program. Changes were being made to the rationale section in 2nd draft of the resolution.

The committee voted to include in the new handbook section the Graduate Program Checklist (Appendix L), a checklist outlining State of California, CSU, EO, and CSUB regulations and policies regarding graduate program culminating experiences.

2023-24 Referral #09: Effect of Sabbatical on Assigned Time and Release Time

The committee began discussions on this referral, and will continue with this next semester.

2023-2024 #11 Academic Administrators Search and Screening – Handbook change

This was received right before this meeting and will be discussed early in the Spring semester.

2023-2024 Academic Senate Log

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Approved by Sr	Sent to President	Approved by P	
3/14/2023 9/6/2023	2023-2024 #13 Advisor and Student Initiated Course Add/Drops in Adobe Sign	Complete	AS&SS	Whether there is a need for guidance or policy when student initiates form, when there is compound input from faculty, etc. <i>Recommendations drafted, carry over referral 2022-2023 #34 Advisor and Student Initiated Course Add/Drops in Adobe Sign</i>	-	-	-	-	
3/14/2023 9/6/2023	2023-2024 #14 Skipping Course Waitlist	Complete	AS&SS	Whether it's possible to skip queue, roll students off waitlist, policy change, etc. <i>Carry over referral 2022-2023 #35 Skipping Course Waitlist</i> <i>Recommendations emailed 11/27/2023; no further action needed.</i>	-	-	-	-	
3/14/2023 9/6/2023	2023-2024 #15 Academic Integrity Pledge	Complete	AS&SS	Creating an Academic Integrity Pledge to be included in matriculation, place in student file, etc. <i>Carry over referral 2022-2023 #37 Academic Integrity Pledge</i> <i>Recommendations emailed 11/27/2023; no further action needed.</i>	-	-	-	-	
3/21/2023 9/6/2023	2023-2024 #16 Statement on Open Educational Resources (OER)	Complete	AS&SS	Support and obligation to reduce costs for students, ways to incorporate OER, Bookstore terminology change. <i>Carry over referral 2022-2023 #41 Statement on Open Educational Resources (OER).</i>	RES 232402 Statement on Reducing Educational Material Costs at CSUB	n/a	11/9/2023	11/27/2023	11/28/2023
2/21/2023 9/6/2023	2023-2024 #07 Concentration vs. Emphasis to Describe Size of Program	Complete	AAC	Use of the terms "Concentration" and "Emphasis" and whether CSUB is using appropriate term(s) in reporting. <i>Carry over referral 2022-2023 #21 Concentration vs. Emphasis to Describe Size of Program</i>	RES 232403 Definitions of Undergraduate Concentrations and Emphases	n/a	9/28/2023	10/6/2023	10/9/2023
9/6/2023	2023-2024 #18 Posthumous Degree Policy	Complete	AAC	Review the proposed policy regarding the considering and granting an Posthumous Degree.	RES 232404 Posthumous Degree Policy	n/a	10/26/2023	11/13/2023	11/17/2023
3/7/2023 9/6/2023	2023-2024 #10 Standing Committee- Bylaws Change Section IV	Complete	AAC, AS&SS, BPC, FAC	Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. <i>Recommendations drafted, carry over referral 2022-2023 #27 Standing Committee Bylaws Change Section IV</i>	RES 232405 Standing Committee	Bylaws change- Section IV	10/26/2023	11/13/2023	11/17/2023
3/7/2023 9/6/2023	2023-2024 #12 Three-Year Lecturers and PTR Committee - Handbook Change	Complete	FAC	Language regarding 3rd-Yr Lecturers and post-tenure faculty, PTR Committee Structure, and outside department procedures. <i>Carry over referral 2022-2023 #32 Three-Year Lecturers and PTR Committee - Handbook Change</i> Note: RES 232406 - Addresses part 1 of the referral	RES 232406 RTP and PTR Committees	Handbook; 305.6.1, 305.6.3	11/9/2023	11/27/2023	11/28/2023
1/9/2023 9/6/2023	2023-2024 #06 ATI Instructional Materials - Handbook Change Appendix K	Complete	AS&SS	New goals and metrics from the CO <i>Carry over referral 2022-2023 #19 ATI Instructional Materials - Handbook Appendix K</i>	RES 232408 ATI Instructional Materials- Handbook Change Appendix K	Handbook; Appendix K	11/9/2023	11/27/2023	11/28/2023
9/6/2023	2023-2024 #17 Option to Retreat Policy - Handbook Change	Complete	FAC	Review the proposed CSUB policy regarding administrator's options to retreat.	RES 232409 Option to Retreat Policy- Handbook Change	Handbook	11/9/2023	11/27/2023	11/28/2023
9/6/2023	n/a	RES 232401; on hold	EC	<i>Carry over from 2022-2023</i>	RES 232401 Statement on Campus Modality <i>(1st Reading 09/06/2023; hold for second reading)</i>	n/a			
3/1/2022 9/6/2023	2023-2024 #02 Digitizing the Performance Review Process	RES 232407; on hold	FAC	Access, process, CFA & HR perspective, training of chairs & deans. FAC recommends that discussion be postponed until new software is selected. <i>Carry over referral 2021-2022 #40 Digitizing the Performance Review Process</i>	RES 232407 Pilot of Interfolio <i>(1st reading 10/12/2023; hold for second reading)</i>	n/a			
10/31/2023	2032-2024 #24 New Degree Program Proposal- Doctor of Nursing Practice	RES 232410 IP	BPC and AAC	Review the new degree program proposal – Doctor of Nursing Practice	RES 232410 Doctor of Nursing Practice <i>(1st reading 12/07/2023)</i>				
10/31/2023	2023-2024 #25 Academic Master Plan (AMP) 2024-25 through 2033-34	RES 232411 IP	BPC and AAC	Review and approval of the Academic Master Plan (AMP) for 2024-2025 through 2033-2034.	RES 232411 Academic Master Plan <i>(1st reading 11/9/2023; 2nd reading scheduled 12/07/2023)</i>	n/a			
10/17/2023	2023-2024 #22 Evaluation of Academic Administrators- Handbook Change	RES 232412 IP	FAC	Review of 311 Evaluation of Academic Administrators; consideration of proposed edits to 311.1, inclusion of AVP IRPA and AVP EM to 311.2 and review of 311.3 committee membership. Update of AVP of GRASP.	RES 232412 Evaluation of Academic Administrators- Handbook Change <i>(1st reading 11/9/2023; 2nd reading scheduled 12/07/2023)</i>	Handbook; 311			

11/7/2023	n/a	RES 232413 IP	BPC	Adoption of Academic Calendar: 2024-25, Summer 2025, 2025-26	RES 232413 Academic Calendar (1st reading 11/9/2023; 2nd reading scheduled 12/07/2023)	n/a
11/30/2023	n/a	RES 232414 IP	EC	Commencement- Fall 2023; conferring of degrees	RES 232414 Commencement- Fall 2023 (1st and 2nd reading 12/07/2023)	n/a
10/17/2023	2023-2024 #21 Graduate Policies and Curriculum Committee- Handbook Change	RES 232415 IP	FAC	Proposed changes to the handbook regarding Graduate Policies and Curriculum and requests for description of graduate faculty criteria to be added with language for an appeal process.	RES 232415 Graduate Policies and Curriculum Committee- Handbook Change (1st reading 12/07/2023)	Handbook; 308
10/31/2023	2023-2024 #23 New Degree Program Proposal- Bachelor of Music in Music Education	RES 232416 IP	BPC and AAC	Review the new degree program proposal – Bachelor of Music in Music Education <i>AAC drafted a resolution; BPC still needs to discuss. 12/1/2023</i>	RES 232416 New Degree Program Proposal- Bachelor of Music in Music Education (Hold for Spring 24 - not ready for 1st reading).	
10/3/2023	2023-2024 #19 HSIRB and IACUC Policy Updates- Handbook Change	RES 232417 IP	FAC	Review the proposed policy and procedure updates for HSIRB and IACUC for proposed handbook changes.	RES 232417 HSIRB and IACUC Policy Updates- Handbook Change (1st reading 12/07/2023)	Handbook; 303.9.2
6/1/2022 9/6/2023	2023-2024 #05 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	Withdrawn	AAC, AS&SS, BPC, FAC	Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson; <i>carry over referral 2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility</i> WITHDRAWN at Summer Senate 05/25/2023.		
10/19/2021 09/6/2023	2023-2024 #01 Academic Testing Center Exploratory Sub-Committee		AS&SS	Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path; <i>Carry over referral 2021-2022 #28 Academic Testing Center Exploratory Sub-Committee</i>		
3/1/2022 9/6/2023	2023-2024 #03 Sixth-year Lecturer Review – Handbook Change		FAC	Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. Work has begun on major topic. <i>Notes drafted; Carry over referral 2021-2022 #41 Sixth-year Lecturer Review – Handbook Change</i>		
6/1/2022 9/6/2023	2023-2024 #04 Time Blocks and Space Utilization		BPC	The need to reconsider Time Blocks for classes. <i>Memo received 05/03/2023; carry over referral 2022-2023 #01 Time Blocks and Space Utilization</i>		
2/21/2023 9/6/2023	2023-2024 #08 GECCo Review and Appointment		FAC	Whether GECCo draws the review of Faculty Director etc. and whether the position is open for another three-year appointment. <i>Carry over referral 2022-2023 #22 GECCo Review and Appointment</i>		
3/1/2023 9/6/2023	2023-2024 #09 Effect of Sabbatical on Assigned Time and Release Time		FAC	Where a person serving on a committee should step down. What is effect on assigned time & release time. FAC recommends consulting with URC and UPRC to see if a policy is preferred. <i>Carry over referral 2022-2023 #23 Effect of Sabbatical on Assigned Time and Release Time</i>		
3/7/2023 9/6/2023	2023-2024 #11 Academic Administrators Search & Screening - Handbook Change		FAC and BPC	Whether to add use of search firms, add language regarding exceptions, and add an option for university to retreat. <i>Carry over referral 2022-2023 #31 Academic Administrators Search & Screening -Handbook Change</i>		Handbook; 311.1, 311.2, 311.3
10/2/2023	2023-2024 #20 Proposal for emphasis in Biochemistry B.S.		AAC	Whether to approve the proposal for an emphasis in Biochemistry B.S. Update: <i>Per D. Salano, department will be sending revised proposal reflecting RES232403 pending review and approval from NSME curriculum committee- 10/03/2023.</i>		



Commencement – Fall 2023

RES 232414

EC

RESOLVED: That the Academic Senate recommend to the President those appropriate degrees be conferred to students satisfying the requirements of their programs of study.

RATIONALE: Faculty are responsible for designing curriculum, establishing program and degree requirements, teaching classes, advising and mentoring students, and ensuring standards are met. Let us join together as a university community in celebrating the accomplishments of these graduates and candidates for graduation.

Distribution List:

President
Provost and VP Academic Affairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:



Doctor of Nursing Practice

RES 232410

AAC and BPC

RESOLVED: That the Academic Senate approve the proposed Doctor of Nursing Practice.

RATIONALE: Elevation of the MSN to a DNP is an emerging national standard for nurse practitioners. The proposed degree addresses an important community need and every level of review has found it to be sound academically. The proposed degree will have the committed resources that will be adequate for its future program operations.

Attachment:
CSUB DNP Program Proposal

Distribution List:
President
Provost and VP for Academic Affairs
VP Student Affairs
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
School Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:



November 29, 2023

Dear Dr. Heidi He,

I am writing to confirm the commitment of the Office of the Provost to provide continued funding for DNP library resources after the current committed funding resources have been expended. These library/learning resources will support all health-related programs at the CSUB. Recognizing the vital role, the library plays in fostering research, supporting faculty, and enhancing the overall academic experience, we are committed to sustaining this support.

In the \$6 million California Budget Act 2021, we have allotted a budget of \$250,000 (\$50,000/year for 5 years) for the library resources after the launch of the DNP programs at CSUB in Fall 2025. Current spending levels for these library resources is significantly below the \$50,000/Year budgeted. As a result, the allotted funding has the potential to support the library resources well beyond 2030.

This commitment aims to provide you and the entire academic community with the assurance that the library resources will receive the necessary financial backing to thrive beyond the current grant funding. Our goal is to sustain and enhance the learning environment for the benefit of all members of our academic community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vernon B. Harper Jr.".

Vernon B. Harper Jr. Ph.D.
Provost and Vice President for Academic Affairs



Graduate Policies and Curriculum Committee

RES 232415

FAC

RESOLVED: That the Academic Senate recommend revisions to the University Handbook language regarding Graduate Faculty (additions in **bold underline**) as specified below:

308.7 Graduate Faculty

308.7.1 Graduate Faculty criteria and evaluation

Programs offering graduate degrees shall develop qualification criteria and a policy for periodic evaluation for appointment of Graduate Faculty (Appendix L). Only designated Graduate Faculty may serve as the primary supervisor/advisor of a graduate student's culminating experience, and these faculty are responsible for maintaining the quality and standards of teaching and mentoring within the graduate program. Criteria for appointment and renewal of appointment as Graduate Faculty is primarily dependent upon demonstrated current expertise and active practice in the discipline of the relevant graduate program. A term of Graduate Faculty appointment shall not exceed five years.

Graduate faculty qualification criteria and policy for periodic evaluation for appointment shall follow the areas included below. Without altering the scope of the areas listed below, programs/units shall interpret and elaborate these areas in order to assess the eligibility of a faculty member for appointment as Graduate Faculty within their unit/program. Qualification criteria and the evaluation process shall meet the following:

- a. Graduate faculty are selected from among the tenured and tenure-track faculty from the program/unit in which the graduate degree is to be conferred. At the discretion of programs/units, emeritus faculty from the program/unit in which the degree is to be conferred may also be considered for appointment as Graduate Faculty.**
- b. Faculty must be evaluated based on activities and productivity from only the most recent 5-year period.**

- c. Graduate programs shall develop an evaluation process for the submission and review of Graduate Faculty appointment requests. Faculty may request review or re-review at any time, which may occur in less than a five-year cycle for faculty not currently part of the Graduate Faculty.**
- d. Criteria shall set minimum expectations for qualification to a faculty appointment to Graduate Faculty, including the following:**
- i. Maintaining/holding a discipline-specific Ph.D. or other appropriate terminal degree related to the graduate degree program in which the Graduate Faculty will serve.**
 - ii. Relevant professional experience and activity within the last 5 years, including with professional societies and organizations, maintenance of professional practice and connections, and evidence of the ability to model appropriate professional and academic behaviors.**
 - iii. Experience participating in graduate programs, including supervision of culminating experiences. This experience does not necessitate experience as primary advisor, and may include experience as a successful and effective graduate committee member or mentor.**
 - iv. Relevant, and on-going research, scholarship, and creative activities, including the demonstration of significant recent professional peer-reviewed products and/or publications. Criteria related to this area shall be the most rigorous and extensive area of review.**
 - v. Demonstrated involvement of students in research, scholarship, and creative activities.**
 - vi. Programs may add additional areas of evaluation as may be required by disciplinary standards, accreditation requirements, or degree certification requirements.**
- e. In the event that a graduate program/unit does not have current approved Graduate Faculty evaluation criteria, evaluation shall be based upon the most current criteria required for promotion within the unit under their criteria for RTP evaluation. This evaluation shall be based on only the most recent 5-years of activity. Rank is not an acceptable basis for Graduate Faculty appointment evaluation.**
- f. Graduate Program Directors shall maintain documentation of faculty evaluations, including the duration of current appointments for all Graduate Faculty. Graduate Program Directors are responsible for ensuring that Graduate Faculty serve for no more than 5-years before being evaluated for re-appointment.**

g. At the beginning of each academic year, the relevant Graduate Program Director shall forward to the AD Graduate and Undergraduate Studies (AD-GUS) an up-to-date list of all faculty within the relevant graduate program currently appointed as Graduate Faculty.

308.7.2 Graduate Faculty criteria approval and revision

Unit/program Graduate Faculty criteria shall be formally reviewed at least once every five (5) years. Any unit/program faculty may propose changes in unit/program evaluation criteria at any time. After approval by a majority vote of all Graduate Faculty of the relevant graduate program, changes in the Graduate Faculty criteria shall be forwarded to the AD Graduate and Undergraduate Studies (AD-GUS) and the AVP Academic Affairs (AVP AA) for review and approval. In the event that approval is not granted, the AD-GUS and AVP-AA shall state why approval was not granted, and this information shall be forwarded to the Graduate Studies Committee. In the event that the differences cannot be resolved, the AVP-AA shall request the Graduate Studies Committee to arbitrate and to determine a resolution.

308.7.3 Graduate Faculty appeal of decision

In the event that a faculty member is evaluated and declined appointment as Graduate Faculty they may request a re-evaluation by Graduate Faculty from outside their unit. They shall forward their request, including current unit/program Graduate Faculty criteria, a personal narrative outlining how they meet these criteria, and an up-to-date CV reflecting activity from the most recent 5-years to the AD Graduate and Undergraduate Studies (AD-GUS). An *ad hoc* committee consisting of a minimum of 5 Graduate Faculty selected from the members of the Graduate Studies Committee will be assembled by the AD-GUS to evaluate the faculty's qualifications and make an appointment decision. This committee shall not include any members from the unit/program of the faculty requesting re-evaluation.

APPENDIX L: Graduate Program Checklist

A checklist outlining State of California, CSU, EO, and CSUB regulations and policies regarding graduate program culminating experiences and associated requirements for the format, evaluation, and storage/recording for graduate program documentation related to culminating experiences. (4/28/2021)

Program policy requirements related to Culminating Experience development, oversight, and evaluation:

___ Graduate faculty:

___ Criteria are developed for designation of graduate faculty and a policy for periodic review is in place;

___ Graduate faculty are selected from among the tenured and tenure-track faculty from the department/program/unit in which the degree is to be conferred;

___ At the discretion of departments/programs/units and based on their formal criteria and policy for periodic review, emeritus faculty from the department/program/unit in which the degree is to be conferred may also be considered for Graduate faculty standing;

___ Criteria must set minimum expectations for scholarly activity and productivity and may be more rigorous than standard departmental criteria for tenured or tenure-track faculty;

___ Graduate faculty may serve for a limited term (max 5-year) prior to re-evaluation; and

___ Only Graduate faculty may serve as a student's Graduate Committee Chair.

___ Graduate Committees:

___ Each student has a Graduate Committee for the development and evaluation of their Culminating Experience.

___ Graduate Committees must be comprised of a **minimum of three members**;

___ Graduate Committee membership must include a **majority of Graduate faculty** from the department/program/unit in which the degree is to be earned;

___ Policy is developed on Graduate Committee member selection:

___ In some programs requiring a culminating thesis or dissertation, students may select the members of their Graduate Committee in consultation with their advisor (provided that individuals meet committee membership requirements), and

_____ In some programs requiring a culminating project or examination, Graduate Committee membership may be decided by the program; and

_____ Graduate Committee membership must be approved by both the graduate program director and the department chair.

_____ Culminating experiences must be classified as one of the following products (California Code of Regulations, Title 5, Division 5, Chapter 1, Subchapter 2, Article 7, (b), (3)):

(1) thesis/dissertation,

(2) project, or

(3) comprehensive examination.

Culminating experiences checklists:

See individual checklists below for each type of culminating experience. Graduate programs should have policies and procedures in place that meet these requirements.

• Thesis/Dissertation

Proposal development and project oversight:

_____ Graduate Committee Chair (advisor) is assigned to assist the student with their thesis/dissertation proposal and project.

_____ A Graduate Committee (**with a minimum of 3 members and a majority of Graduate faculty**) is formally assigned to the student and project, overseeing the development, progress, and completion of the student culminating experience.

_____ The Graduate Committee is responsible for:

_____ determining the feasibility and merit of the proposal/plan;

_____ reviewing the proposal/plan;

_____ familiarizing the student with university policies concerning the handling of dangerous materials, laboratory and fieldwork safety, and maintenance of standards of quality, ethics, and professional performance;

_____ reviewing and approving the methodology and any instrument or questionnaire used in data collection; and

_____ ensuring that the student project/proposal is reviewed and approved by the appropriate campus-level committee (e.g., IRB or IACUC).

_____ Students are only permitted to proceed with their proposed project after approval from their Graduate Committee.

_____ Policies are in place to **document formal approval of a student's plan or proposal** from the Graduate Committee, signifying that the student has permission to proceed with the study as outlined in the proposal or plan.

_____ **A copy of the student's approved proposal/plan should be retained by the program.**

Format and content:

_____ The thesis/dissertation represents a written product of a systematic study of a significant problem. It identifies the problem, states the major assumptions, explains the significance of the undertaking, sets forth the sources for and methods of gathering information, analyzes the data, and offers a conclusion or recommendation(s).

_____ The finished product evidences originality, critical and independent thinking, appropriate organization and format, and thorough documentation.

_____ **The format of all theses/dissertations must meet the technical requirements established by the university as well as any specific program requirements.**

Evaluation and documentation:

_____ An oral defense and/or public presentation of the thesis/dissertation is required;

_____ The Graduate Committee shall determine the final approval of the thesis or dissertation;

_____ The Graduate Committee shall evaluate the adequacy of the bibliography/literature cited to ensure that theses/dissertations adequately represent the state of knowledge on a topic, represent student expertise in their chosen area of specialty, and fairly present the research of others;

_____ The Graduate Committee evaluates the culminating experience to determine if it meets university standards;

_____ Successful completion of the culminating experience and the conferral of a program degree are dependent on **majority approval** from the Graduate Committee and may only be conferred with their **documented approval**;

_____ **Certification for the completion** of the culminating experience must be provided prior to graduation and the awarding of the graduate degree through:

(1) designation of culminating experience course credit, or

(2) an alternative acceptable form of reporting to the Evaluations Office and the Office of Academic Programs;

_____ In consultation with the other members of the Graduate Committee, the chair shall determine the final grade and/or assigning of complete credit for the culminating experience. The Graduate Committee Chair is responsible for accurately reporting the grade/completion status agreed upon by the Graduate Committee; and

_____ **All final and approved theses/dissertations must be formally filed electronically with the CSUB Library.**

● Project

Project development and oversight:

_____ Graduate Committee Chair (advisor) is assigned to assist student with their culminating project/activity plan;

_____ A Graduate Committee (**with a minimum of 3 members and a majority of Graduate faculty**) is formally assigned to the student and project, overseeing the development, progress, and completion of the student culminating experience;

_____ The Graduate Committee, when appropriate and related to the project, is responsible for:

_____ determining the feasibility and merit of the proposal/plan,

_____ reviewing the proposal/plan,

_____ familiarizing the student with university policies concerning the handling of dangerous materials, laboratory and fieldwork safety, and maintenance of standards of quality, ethics, and professional performance,

_____ reviewing and approving the methodology and any instrument or questionnaire used in data collection, and

_____ ensuring that the student project/proposal is reviewed and approved by the appropriate campus-level committee (e.g., IRB or IACUC).

_____ Students are only permitted to proceed with their proposed project after a favorable determination has been made by their Graduate Committee;

_____ Policies are in place to **document formal approval** of a student's plan or project proposal from the Graduate Committee, signifying that the student has permission to proceed with the project as outlined in the proposal or plan; and

_____ **A copy of the student's approved proposal/plan should be retained by the program.**

Format and content:

_____ The project demonstrates originality and independent thinking, appropriate form and organization, and an academic rationale; and

_____ **The finished project must be described and summarized in a written abstract that includes the project's significance, objectives, methodology, and conclusion or recommendation(s).**

Evaluation and documentation:

_____ An oral defense and/or public presentation of the project is required;

_____ The Graduate Committee shall determine the final approval of the project;

_____ The Graduate Committee evaluates the culminating experience to determine if it meets university standards;

_____ Successful completion of the culminating experience and the conferral of a program degree are dependent on **majority approval** from the Graduate Committee and may only be conferred with their **documented approval**;

_____ Certification for the completion of the culminating experience must be provided prior to graduation and the awarding of the graduate degree through:

(1) designation of culminating experience course credit, or

(2) an alternative acceptable form of reporting to the Evaluations Office and the Office of Academic Programs;

_____ In consultation with the other members of the Graduate Committee, the chair shall determine the final grade and/or assigning of complete credit for the culminating experience. The Graduate Committee Chair is responsible for accurately reporting the grade/completion status agreed upon by the Graduate Committee; and

_____ **Projects/project abstracts shall be submitted to the CSUB library or retained by the program.**

● **Comprehensive Examination**

Examination preparation:

_____ Graduate Committee Chair (advisor) is assigned to assist student with their culminating experience planning;

_____ A Graduate Committee (**with a minimum of 3 members and a majority of Graduate faculty**) is formally assigned to the student and oversees the completion of the student culminating experience;

_____ The Graduate Committee is responsible for:

_____ developing and administering the comprehensive examination, and

_____ assisting students in preparation for comprehensive examinations.

Format and content:

_____ The comprehensive examination is an assessment of the student's ability to integrate the knowledge of the area, show critical and independent thinking, and demonstrate mastery of the subject matter; and

_____ The results of the examination evidence independent thinking, appropriate organization, critical analysis, and accuracy of documentation.

Evaluation and documentation:

_____ The Graduate Committee shall determine the final approval of the comprehensive examination;

_____ The Graduate Committee evaluates the culminating experience to determine if it meets university and professional standards;

_____ Successful completion of the culminating experience and the conferral of a program degree are dependent on **majority approval** from the Graduate Committee and may only be conferred with their **documented approval**;

_____ Certification for the completion of the culminating experience must be provided prior to graduation and the awarding of the graduate degree through:

(1) designation of culminating experience course credit, or

(2) an alternative acceptable form of reporting to the Evaluations Office and the Office of Academic Programs;

_____ In consultation with the other members of the Graduate Committee, the chair shall determine the final grade and/or assigning of complete credit for the culminating experience. The Graduate Committee Chair is responsible for accurately reporting the grade/completion status agreed upon by the Graduate Committee; and

_____ **A record of the examination questions and responses shall be retained by the respective graduate program.**

RATIONALE: Graduate faculty criteria are already required for graduate programs, but the development and evaluation of these has been applied on a program-by-program basis. This has led to confusion, and uneven implementation and application. To date, there has been no university-wide policy that provides faculty an option for re-evaluation or appeal when they disagree with the evaluation decision of their unit/program.

The proposed *University Handbook* change adds general language on Graduate Faculty criteria and evaluation for appointment that is consistent with existing university policy and adds current graduate policies to the *University Handbook* through the addition of Appendix L materials. Additionally, this new handbook language creates an appeals process for faculty if they disagree with a unit decision on their evaluation. This appeal process will be independent and will occur outside of unit/program, offering faculty an important avenue to address or remedy potential conflicts within the unit/program. The placement of this section within Section 308 of the *University Handbook* (i.e., “Review procedures for special awards and appointments”) is proposed, since appointment to graduate faculty status is a special title of which only faculty within graduate programs will be eligible.

The appendix includes information that was developed by a multi-year taskforce. The content of this document was reviewed and approved by the Graduate Policies and Curriculum subcommittee of the Graduate Studies Committee on 12/1/2020. The full Graduate Studies Committee, which includes members from each graduate program on campus, reviewed the Appendix document on 3/2/2021 and approved it on 4/28/2021.

Distribution List: (update as needed)

- President
- Provost and VP for Academic Affairs
- VP Student Affairs
- AVP Faculty Affairs
- AVP Academic Affairs and Dean of Academic Programs
- School Deans
- Dean of Libraries
- Dean of Antelope Valley

Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:



HSIRB and IACUC Policy Updates

RES 232417

FAC

RESOLVED: That the Academic Senate recommend revisions to the University Handbook language regarding HSIRB and IACUC (additions in **bold underline**) as specified below:

303.10.2 Membership of the IACUC

In compliance with federal regulations, the IACUC's membership consists of at least **five (5)** ~~nine(9)~~ persons. **At least one (1)** ~~Three (3)~~ shall be CSUB faculty experienced in the use of animals; at least one (1) shall be CSUB faculty whose primary concern is nonscientific; at least one (1) shall be a community member not affiliated with CSUB; one (1) shall be a Doctor of Veterinary Medicine; and one (1) shall be the CSUB Safety and Risk Management Officer.

In consultation with the ~~Executive Committee of the Academic Senate~~ **IACUC** and the ~~Assistant~~ **Associate** Vice-President for Grants, Research and Sponsored Programs (GRASP), the P&VPAA ~~selects and~~ appoints the chair and IACUC members **initially to a one-year term and** to three year terms **thereafter**. In consultation with the IACUC chair, the P&VPAA may also remove members who do not participate in IACUC activities.

The ~~Assistant~~ **Associate** Vice-President for Grants, Research and Sponsored Programs (GRASP) provides administrative support for the IACUC. Members of the IACUC may not participate in the review of any project in which the member has an interest.

RATIONALE: The recommended handbook changes are modified to reflect updated HSIRB and IACUC policies and procedures. The Senate Executive Committee is removed from the language, since it does not have purview over HSIRB or IACUC business, and the membership numbers are changed to align with federal regulations.

Distribution List: (update as needed)

- President
- Provost and VP for Academic Affairs
- VP Student Affairs
- AVP Faculty Affairs
- AVP Academic Affairs and Dean of Academic Programs

School Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:



ADOPTION OF ACADEMIC CALENDAR
Fall 2024 - Spring 2025, Summer 2025, Fall 2025-Spring 2026

RES 232413

BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield adopts the Academic Calendar for Fall 2024-Spring 2025, Summer 2025 and Fall 2025-Spring 2026.

RATIONALE: The Budget and Planning Committee, in consultation with the Academic Calendar Task Force, recommends the attached.

Distribution List:

President
Provost and VP for Academic Affairs
VP Student Affairs
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
School Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:

Sent to the President:

President Approved:

Notes on Calendar Revisions

Listed are changes we are proposing:

- 1) No changes to the Summer 2025 AC draft
- 2) Textbook ordering timelines. Fall2024-Spring2025 and Fall2025-Spring2026 ACs are revised accordingly. These changes are highlighted.
- 3) Fall 2024, Spring 2025, Fall 2025 and Spring 2026 ACs are all revised to make sure the examination period will include five weekdays. These changes are highlighted.
- 4) AS EC decided to present two versions of the Fall 2024 AC for the senate to vote on this Thursday
 - a. Version 1: classes still end on December 9th, but the examination period is revised to include five weekdays, making December 17th Evaluation Day and December 18th Grades Due
 - b. Version 2: classes end on December 11th (Wednesday), the examination period is revised to include five weekdays from December 12-18, no evaluation day, making December 19th Grades Due and Winter Break starts from December 20th (Friday)

Thanks,

Di Wu

Reference: Email from D. Wu 12/5/2023

From: Di Wu <dwu2@csub.edu>

Sent: Tuesday, December 5, 2023 3:41 PM

To: Melissa Danforth <mdanforth@csub.edu>; Katherine Van Grinsven <kvan-grinsven@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>

Cc: Leslie Williams <lwilliams8@csub.edu>; Patricia Padilla <ppadilla2@csub.edu>

Subject: RE: December 5 - EC Agenda and Minutes

California State University, Bakersfield

Academic Calendar

2024/2025

Fall Semester, 2024

Feb 20	Last Day to Register to Vote for Primary Election
March 11	Academic Advising for Continuing Students Begins (for Summer 2024 & Fall 2024)
March 23	CA Statewide Primary Election
April 08	Registration for Continuing Students Begins (for Summer 2024 & Fall 2024)
May 01	Orientation for Fall 2024 New Undergraduate Students Begins (for Fall 2024)
May 01	Deadline to Apply for Fall 2024 Graduation
June 03	Academic Advising for New Transfer Students Begins (for Fall 2024)
June 03	Registration for New Transfer Students Begins (for Fall 2024)
June 03	Registration for New Postbaccalaureate Students
June 19	HOLIDAY – Juneteenth
June 24	Academic Advising for First-Time First-Year Students Begins (for Fall 2024)
June 24	Registration for New First-Time First-Year Students Begins (for Fall 2024)
August 19	ALL FACULTY DUE ON CAMPUS
August 26	First Day of Classes
September 02	HOLIDAY – Labor Day – Campus Closed
September 04	Last Day to Add Classes
September 04	Last Day to Change between Audit and Letter Grading
September 23	Census Day
September 23	Last Day to Change between Credit/No-credit and Letter Grading
September 23	Last Day to Withdraw from Classes without a "W" being recorded
September 27	Last Day for Faculty to Order Course Materials Through Campus Bookstore (for Spring 2025)
September 30	Academic Advising for Continuing Students Begins (for Spring 2025)
October 09	Campus-wide Emergency Evacuation Day
October 21	Last Day for Department Chairs/Program Directors to Confirm All the Course Materials Have Been Ordered Through Campus Bookstore (for Spring 2025)
October 21	Registration for Continuing Students Begins (for Spring 2025)
October 21	Last Day to Register to Vote for the General Election
November 05	CA Statewide General Election
November 11	HOLIDAY - Veterans Day – Campus Closed
November 12	Academic Advising for New Students Begins (for Spring 2025)
November 12	Registration for New Students Begin (for Spring 2025)
November 15	Last Day to Withdraw from Classes for a Serious and Compelling Reason
November 18 - 22	SOCI Week
November 27	No Classes - Campus Open
November 28 - 29	HOLIDAY - Thanksgiving - Campus Closed
November 30	Deadline to Apply for Spring 2025 Graduation
November 30	Deadline to apply for Summer 2025 Graduation
December 09	Last Day to Submit Completed Thesis / Dissertation
December 09	Last Day of Classes
December 10 – 16	Examination Period
December 14	Commencement
December 17	Evaluation Day
December 18	Grades Due

Winter Break: December 19, 2024 - January 15, 2025

*In addition to our Fall Semester listed above, CSUB's **Extended Education** offers classes during **Winter Session**. The Session begins January 2, 2025 and ends January 15, 2025. **Call the Extended Education at (661) 654-2441** for detailed information regarding their course offerings and schedules.*

California State University, Bakersfield Academic Calendar

Spring Semester, 2025

September 30	Academic Advising for Continuing Students Begins (for Spring 2025)
October 21	Registration for Continuing Students Begins (for Spring 2025)
November 30	Deadline to Apply for Spring 2025 Graduation
November 30	Deadline to Apply for Summer 2025 Graduation
November 12	Academic Advising for New Students Begins (for Spring 2025)
November 12	Registration for New Students Begins (for Spring 2025)
January 15	ALL FACULTY DUE ON CAMPUS
January 20	HOLIDAY – Martin Luther King, Jr. Day – Campus Closed
January 21	First Day of Classes
January 30	Last Day to Add Classes
January 30	Last Day to Change between Audit and Letter Grading
February 17	Census Day
February 17	Last Day to Change between Credit/No-credit and Letter Grading
February 17	Last Day to Withdraw from Classes without a "W" being recorded
March 14	Last Day for Faculty to Order Course Materials Through Campus Bookstore (for Summer 2025 and Fall 2025)
March 17	Academic Advising for Continuing Students Begins (for Summer 2025 & Fall 2025)
Spring Semester Break: April 13, 2025 – April 20, 2025 (Easter is April 20, 2025)		
March 31	HOLIDAY - Cesar Chavez Day- Campus Closed
April 07	Last Day for Department Chairs/Program Directors to Confirm All the Course Materials Have Been Ordered Through Campus Bookstore (for Summer 2025 & Fall 2025)
April 07	Registration for Continuing Students Begins (for Summer 2025 & Fall 2025)
April 08	Campus-wide Emergency Evacuation Day
April 11	Last Day to Withdraw from Classes for a Serious and Compelling Reason
April 21-25	SOCI Week
May 01	Orientation for Fall 2025 New Undergraduate Students Begins (for Fall 2025)
June 30	Deadline to Apply for Fall 2025 Graduation
May 12	Last Day to Submit Completed Thesis / Dissertation
May 12	Last Day of Classes
May 13 – 19	Examination Period
May 16 – 17	Commencement – Tentative
May 20	Evaluation Day
May 21	Grades Due
May 26	HOLIDAY - Memorial Day – Campus Closed

California State University, Bakersfield

Academic Calendar

2024/2025

Fall Semester, 2024

Feb 20	Last Day to Register to Vote for Primary Election
March 11	Academic Advising for Continuing Students Begins (for Summer 2024 & Fall 2024)
March 23	CA Statewide Primary Election
April 08	Registration for Continuing Students Begins (for Summer 2024 & Fall 2024)
May 01	Orientation for Fall 2024 New Undergraduate Students Begins (for Fall 2024)
May 01	Deadline to Apply for Fall 2024 Graduation
June 03	Academic Advising for New Transfer Students Begins (for Fall 2024)
June 03	Registration for New Transfer Students Begins (for Fall 2024)
June 03	Registration for New Postbaccalaureate Students
June 19	HOLIDAY – Juneteenth
June 24	Academic Advising for First-Time First-Year Students Begins (for Fall 2024)
June 24	Registration for New First-Time First-Year Students Begins (for Fall 2024)
August 19	ALL FACULTY DUE ON CAMPUS
August 26	First Day of Classes
September 02	HOLIDAY – Labor Day – Campus Closed
September 04	Last Day to Add Classes
September 04	Last Day to Change between Audit and Letter Grading
September 23	Census Day
September 23	Last Day to Change between Credit/No-credit and Letter Grading
September 23	Last Day to Withdraw from Classes without a "W" being recorded
September 27	Last Day for Faculty to Order Course Materials Through Campus Bookstore (for Spring 2025)
September 30	Academic Advising for Continuing Students Begins (for Spring 2025)
October 09	Campus-wide Emergency Evacuation Day
October 21	Last Day for Department Chairs/Program Directors to Confirm All the Course Materials Have Been Ordered Through Campus Bookstore (for Spring 2025)
October 21	Registration for Continuing Students Begins (for Spring 2025)
October 21	Last Day to Register to Vote for the General Election
November 05	CA Statewide General Election
November 11	HOLIDAY - Veterans Day – Campus Closed
November 12	Academic Advising for New Students Begins (for Spring 2025)
November 12	Registration for New Students Begin (for Spring 2025)
November 15	Last Day to Withdraw from Classes for a Serious and Compelling Reason
November 18 - 22	SOCI Week
November 27	No Classes - Campus Open
November 28 - 29	HOLIDAY - Thanksgiving - Campus Closed
November 30	Deadline to Apply for Spring 2025 Graduation
November 30	Deadline to apply for Summer 2025 Graduation
December 11	Last Day to Submit Completed Thesis / Dissertation
December 11	Last Day of Classes
December 12 – 18	Examination Period
December 14	Commencement
December 19	Grades Due

Winter Break: December 20, 2024 - January 15, 2025

*In addition to our Fall Semester listed above, CSUB's **Extended Education** offers classes during **Winter Session**. The Session begins January 2, 2025 and ends January 15, 2025. **Call the Extended Education at (661) 654-2441** for detailed information regarding their course offerings and schedules.*

California State University, Bakersfield Academic Calendar

Spring Semester, 2025

September 30	Academic Advising for Continuing Students Begins (for Spring 2025)
October 21	Registration for Continuing Students Begins (for Spring 2025)
November 30	Deadline to Apply for Spring 2025 Graduation
November 30	Deadline to Apply for Summer 2025 Graduation
November 12	Academic Advising for New Students Begins (for Spring 2025)
November 12	Registration for New Students Begins (for Spring 2025)
January 15	ALL FACULTY DUE ON CAMPUS
January 20	HOLIDAY – Martin Luther King, Jr. Day – Campus Closed
January 21	First Day of Classes
January 30	Last Day to Add Classes
January 30	Last Day to Change between Audit and Letter Grading
February 17	Census Day
February 17	Last Day to Change between Credit/No-credit and Letter Grading
February 17	Last Day to Withdraw from Classes without a "W" being recorded
March 14	Last Day for Faculty to Order Course Materials Through Campus Bookstore (for Summer 2025 and Fall 2025)
March 17	Academic Advising for Continuing Students Begins (for Summer 2025 & Fall 2025)
Spring Semester Break: April 13, 2025 – April 20, 2025 (Easter is April 20, 2025)		
March 31	HOLIDAY - Cesar Chavez Day- Campus Closed
April 07	Last Day for Department Chairs/Program Directors to Confirm All the Course Materials Have Been Ordered Through Campus Bookstore (for Summer 2025 & Fall 2025)
April 07	Registration for Continuing Students Begins (for Summer 2025 & Fall 2025)
April 08	Campus-wide Emergency Evacuation Day
April 11	Last Day to Withdraw from Classes for a Serious and Compelling Reason
April 21-25	SOCI Week
May 01	Orientation for Fall 2025 New Undergraduate Students Begins (for Fall 2025)
June 30	Deadline to Apply for Fall 2025 Graduation
May 12	Last Day to Submit Completed Thesis / Dissertation
May 12	Last Day of Classes
May 13 – 19	Examination Period
May 16 – 17	Commencement – Tentative
May 20	Evaluation Day
May 21	Grades Due
May 26	HOLIDAY - Memorial Day – Campus Closed

California State University, Bakersfield Academic Calendar 2025

Summer Session, 2025

SS1: 10-Week Session

May 01	Orientation for New Students Begin (Fall 2025)
June 02	ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS
June 02	First Day of Classes
June 02 – June 05	Schedule Adjustment Period
June 05	Last Day to Add Classes
June 05	Last Day to Change between Audit and Letter Grading
June 05	Last Day of Schedule Adjustment Period (for Summer Session 1)
June 02	Academic Advising for New Transfer Students Begins (for Fall 2025)
June 02	Registration for New Transfer Students Begins (for Fall 2025)
June 18	Census Day
June 18	Last Day to Change between Credit/No-credit and Letter Grading
June 18	Last Day to Withdraw from Classes without a "W" being recorded
June 19	HOLIDAY – Juneteenth – Campus Closed
July 04	HOLIDAY - Independence Day - Campus Closed
June 23	Academic Advising for New First Time First-Year Students Begins (for Fall 2025)
June 23	Registration for First-Time First-Year Students Begins (for Fall 2025)
July 10	Last Day to Withdraw from Classes for a Serious and Compelling Reason
July 30	SOCI Period Begins
August 06	Last Day of Classes
August 06	Last Day to Submit Completed Thesis/Dissertation
August 07 – 11	Examination Period
August 13	Grades Due

SS2: 5-Week Session

June 02	ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS
June 02	First Day of Classes
June 02 – June 05	Schedule Adjustment Period
June 05	Last Day to Add Classes
June 05	Last Day to Change between Audit and Letter Grading
June 05	Last Day of Schedule Adjustment Period (for Summer Session 2)
June 10	Census Day
June 10	Last Day to Change between Credit/No-credit and Letter Grading
June 10	Last Day to Withdraw from Classes without a "W" being recorded
June 19	HOLIDAY – Juneteenth – Campus Closed
June 23	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 26	SOCI Period Begins
July 03	Last Day of Classes
July 04	HOLIDAY - Independence Day - Campus Closed
July 07 – 08	Examination Period
July 10	Grades Due

SS3: 5-Week Session

July 04	HOLIDAY - Independence Day - Campus Closed
July 14	ALL SUMMER SESSION 3 FACULTY DUE ON CAMPUS
July 14	First Day of Classes
July 14 – 17	Schedule Adjustment Period
July 17	Last Day to Add Classes
July 17	Last Day to Change between Audit and Letter Grading
July 17	Last Day of Schedule Adjustment Period (for Summer Session 3)
July 24	Census Day
July 24	Last Day to Change between Credit/No-credit and Letter Grading
July 24	Last Day to Withdraw from Classes without a "W" being recorded
July 28	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 05	SOCI Period Begins
August 12	Last Day of Classes
August 13 – 14	Examination Period
August 15	Grades Due

THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR

California State University, Bakersfield

Academic Calendar

2025/2026

Fall Semester, 2025

Feb 20	Last Day to Register to Vote for Primary Election
March 10	Academic Advising for Continuing Students Begins (for Summer 2025 & Fall 2025)
March 23	CA Statewide Primary Election
April 07	Registration for Continuing Students Begins (for Summer 2025 & Fall 2025)
May 01	Orientation for Fall 2025 New Undergraduate Students Begins (for Fall 2025)
May 01	Deadline to Apply for Fall 2025 Graduation
June 02	Academic Advising for New Transfer Students Begins (for Fall 2025)
June 02	Registration for New Transfer Students Begins (for Fall 2025)
June 02	Registration for New Postbaccalaureate Students
June 19	HOLIDAY – Juneteenth – (Campus Closed)
June 23	Academic Advising for First-Time First-Year Students Begins (for Fall 2025)
June 23	Registration for New First-Time First-Year Students Begins (for Fall 2025)
August 18	ALL FACULTY DUE ON CAMPUS
August 25	First Day of Classes
September 01	HOLIDAY – Labor Day – Campus Closed
September 03	Last Day to Add Classes
September 03	Last Day to Change between Audit and Letter Grading
September 22	Census Day
September 22	Last Day to Change between Credit/No-credit and Letter Grading
September 22	Last Day to Withdraw from Classes without a "W" being recorded
September 26	Last Day for Faculty to Order Course Materials Through Campus Bookstore (for Spring 2026)
September 29	Academic Advising for Continuing Students Begins (for Spring 2026)
October 08	Campus-wide Emergency Evacuation Day
October 20	Last Day for Department Chairs/Program Directors to Confirm All the Course Materials Have Been Ordered Through Campus Bookstore (for Spring 2026)
October 20	Registration for Continuing Students Begins (for Spring 2026)
October 21	Last Day to Register to Vote for the General Election
November 04	CA Statewide General Election
November 11	HOLIDAY - Veterans Day – Campus Closed
November 10	Academic Advising for New Students Begins (for Spring 2026)
November 10	Registration for New Students Begin (for Spring 2026)
November 14	Last Day to Withdraw from Classes for a Serious and Compelling Reason
November 17 – 21	SOCI Week
November 26	No Classes - Campus Open
November 27 – 28	HOLIDAY - Thanksgiving - Campus Closed
December 01	Deadline to Apply for Spring 2026 Graduation
December 01	Deadline to apply for Summer 2026 Graduation
December 08	Last Day to Submit Completed Thesis / Dissertation
December 08	Last Day of Classes
December 09 – 15	Examination Period
December 13	Commencement
December 16	Evaluation Day
December 17	Grades Due

Winter Break: December 18, 2025 - January 14, 2026

*In addition to our Fall Semester listed above, CSUB's **Extended Education** offers classes during **Winter Session**. The Session begins January 2, 2026 and ends January 14, 2026. **Call the Extended Education at (661) 654-2441** for detailed information regarding their course offerings and schedules.*

California State University, Bakersfield

Spring Semester, 2026

September 29	Academic Advising for Continuing Students Begins (for Spring 2026)
October 20	Registration for Continuing Students Begins (for Spring 2026)
December 01	Deadline to Apply for Spring 2026 Graduation
December 01	Deadline to Apply for Summer 2026 Graduation
November 10	Academic Advising for New Students Begins (for Spring 2026)
November 10	Registration for New Students Begins (for Spring 2026)
January 15	ALL FACULTY DUE ON CAMPUS
January 19	HOLIDAY – Martin Luther King, Jr. Day – Campus Closed
January 20	First Day of Classes
January 29	Last Day to Add Classes
January 29	Last Day to Change between Audit and Letter Grading
February 16	Census Day
February 16	Last Day to Change between Credit/No-credit and Letter Grading
February 16	Last Day to Withdraw from Classes without a "W" being recorded
March 06	Last Day for Faculty to Order Course Materials Through Campus Bookstore (for Summer 2025 and Fall 2025)
March 09	Academic Advising for Continuing Students Begins (for Summer 2026 & Fall 2026)
Spring Semester Break: March 30, 2026 – April 5, 2026 (Easter is April 05, 2026)		
March 31	HOLIDAY - Cesar Chavez Day- Campus Closed
April 06	Last Day for Department Chairs/Program Directors to Confirm All the Course Materials Have Been Ordered Through Campus Bookstore (for Summer 2026 & Fall 2026)
April 06	Registration for Continuing Students Begins (for Summer 2026 and Fall 2026)
April 07	Campus-wide Emergency Evacuation Day
April 10	Last Day to Withdraw from Classes for a Serious and Compelling Reason
April 20 – 24	SOCI Week
May 01	Orientation for New Undergraduate Students Begins (for Fall 2026)
May 01	Deadline to Apply for Fall 2026 Graduation
May 11	Last Day to Submit Completed Thesis / Dissertation
May 11	Last Day of Classes
May 12 – 18	Examination Period
May 15 – 16	Commencement
May 19	Evaluation Day
May 20	Grades Due
May 25	HOLIDAY - Memorial Day – Campus Closed



Academic Master Plan 2024-25 through 2033-34

RES 232411

AAC and BPC

- RESOLVED:** That the Academic Senate approve the one-year extension request for the BA in Latina/o/x and Chicana/o/x Studies to stay on the Academic Master Plan.
- RESOLVED:** That the Academic Senate approve the one-year extension request for the MS in Applied Analytics to stay on the Academic Master Plan.
- RESOLVED:** That the Academic Senate approve the addition on the MA in Mass Communication to the Academic Master Plan.
- RESOLVED:** That the Academic Senate approve the attached Academic Master Plan.
- RATIONALE:** Major changes include the addition of the MA in Mass Communication, the removal of one discontinued program, the removal of programs that have exceeded the implementation time limit, name changes for some programs, the addition of the most recently completed program review date, and updates the dates for the next scheduled program review for several programs.

Attachments:

CSU Bakersfield AMP 2024-25 through 2033-34 clean
CSU Bakersfield AMP 2024-25 through 2033-34 tracked
Ethnic Studies LS-CS Degree Proposal Extension Request
MS Analytics Extension Request complete
Projected Degree Proposal- M.A. in Mass Communication-Signed

Distribution List:

President
Provost and VP for Academic Affairs
VP Student Affairs
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
School Deans

Academic Senate

California State University, Bakersfield
9001 Stockdale Hwy. • 22 EDUC • Bakersfield, CA 93311

Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
2024-25 through 2033-34
California State University, Bakersfield

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
School of Arts and Humanities							
Art	BA					2017-18	2023-24
Communications	BA^^@					2022-23	2027-28
English	BA	MA				2017-18	2022-23
History	BA	MA				2015-16	2021-22
Mass Communication		MA			MA 2026		
<u>Music</u>	<u>BA</u>				BM 2022	2019-20	2026-27
Philosophy	BA					2022-23	2027-28
Religious Studies	BA					2021-22	2026-27
Spanish	BA	MA				2011-12	2018-19
Theatre	BA					2018-19	2022-23
School of Business and Public Administration							
<u>Business Administration</u>	<u>BS</u>	<u>MBA</u>				2014-15	2021-22
<u>Economics</u>	<u>BS</u>					2019-20	2026-27
Environmental Resource Management	BS					2021-22	2026-27
Health Care Administration		MS				2011-12	2018-19
<u>Public Administration</u>	BA	<u>MPA</u>				2017-18	2023-24
Agricultural Business	BS					2018-19	2025-26
Accounting					MS 2020		
Applied Analytics					MS 2019		
School of Natural Sciences, Mathematics, and Engineering							

CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
2024-25 through 2033-34
California State University, Bakersfield
(continued)

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
Biochemistry	BS					2020-21	2027-28
Biology	BS	MS				2020-21	2026-27
Chemistry	BS					2020-21	2027-28
<u>Computer Engineering</u>	<u>BS</u>					2018-19	2024-25
Computer Science	BS	MS				2019-20	2025-26
<u>Electrical Engineering</u>	<u>BS</u>					2018-19	2024-25
Engineering	BS					2018-19	2024-25
Environmental Sciences					BS 2021		
Geology	BA, BS	MS				2021-22	2026-27
Human Biological Sciences	BA					2020-21	2026-27
Mathematics	BS	MAT*				2021-22	2026-27
Natural Sciences	BA*, BS					2023-24	2030-31
<u>Nursing</u>	<u>BS</u>	<u>MS</u>			DNP 2023	2022-23	2028-29
Physics	BS					2022-23	2027-28
Public Health	BS						2027-28
School of Social Sciences and Education							
Anthropology	BA	MA*				2022-23	2027-28
Behavioral Neuroscience					MS^ 2024		
Child Adolescent and Family Studies	BA					2018-19	2023-24
Counseling		MS				2015-16	2022-23

* Suspended program

^ Offered only through self-support

^^ Offered through both state-support and self-support

@ Online program

Note: Underlined programs are nationally accredited subject areas

CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
2024-25 through 2033-34
California State University, Bakersfield
(continued)

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
Counseling Psychology		MS				2019-20	2025-26
Criminal Justice	BA					2016-17	2022-23
<u>Education</u>		<u>MA</u> [@]				2018-19	2022-23
<u>Educational Administration</u>		<u>MA</u>				2016-17	2022-23
<u>Educational Leadership</u>			<u>EdD</u>				2022-23
Kinesiology	BS	MS ^{^@}				2018-19	2023-24
Latina/o/x and Chicana/o/xStudies					BA 2019		
Liberal Studies	BA					2022-23	2027-28
Political Science	BA					2013-14	2018-19
Psychology	BA					2019-20	2025-26
<u>Social Work</u>		<u>MSW</u> ^{^^}				2015-16	2022-23
Sociology	BA ^{^^@}	MA*				2021-22	2027-28
<u>Special Education</u>		<u>MA</u>				2015-16	2022-23
Interdisciplinary and Other							
General Education						2020-21	2027-28
Honors						2017-18	2023-24
Interdisciplinary Studies	BA	MA*				2023-24	2027-28

* Suspended program

[^] Offered only through self-support

^{^^} Offered through both state-support and self-support

[@] Online program

Note: Underlined programs are nationally accredited subject areas

CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
~~2023-24~~ **2024-25** through ~~2032-33~~ **2033-34**
California State University, Bakersfield

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
School of Arts and Humanities							
Art	BA					<u>2017-18</u>	2023-24
Communications	BA^^@					<u>2022-23</u>	2022-23 <u>2027-28</u>
English	BA	MA				<u>2017-18</u>	2022-23
History	BA	MA				<u>2015-16</u>	2022-23 <u>2021-22</u>
Latina/o and Latin American Studies					BA 2019		
Mass Communication		MA			MA 2026		
<u>Music</u>	<u>BA</u>				BM 2022	<u>2019-20</u>	2026-27
Philosophy	BA					<u>2022-23</u>	2027-28
Religious Studies	BA					<u>2021-22</u>	2026-27
Spanish	BA	MA				<u>2011-12</u>	2022-23 <u>2018-19</u>
Theatre	BA					<u>2018-19</u>	2022-23
School of Business and Public Administration							
<u>Business Administration</u>	<u>BS</u>	<u>MBA</u>				<u>2014-15</u>	2022-23 <u>2021-22</u>
<u>Economics</u>	<u>BS</u>					<u>2019-20</u>	2026-27
Environmental Resource Management	BS					<u>2021-22</u>	2026-27

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CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
~~2023-24~~2024-25 through ~~2032-33~~2033-34
California State University, Bakersfield
(continued)

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
Health Care Administration		MS				<u>2011-12</u>	2022-23 <u>2018-19</u>
<u>Public Administration</u>	BA	<u>MPA</u>				<u>2017-18</u>	2023-24
Agricultural Business	BS					<u>2018-19</u>	2025-26
Accounting					MS 2020		
Finance					MS 2020		
Technology Management					MS 2021		
Applied Economics and Analytics					MS 2019		
Logistics and Supply Chain Management					MS 2022		
School of Natural Sciences, Mathematics, and Engineering							
Biochemistry	BS					<u>2020-21</u>	2027-28
Biology	BS	MS				<u>2020-21</u>	2026-27
Chemistry	BS					<u>2020-21</u>	2027-28
<u>Computer Engineering</u>	<u>BS</u>					<u>2018-19</u>	2024-25
Computer Science	BS	MS				<u>2019-20</u>	2023-24 <u>2025-26</u>
<u>Electrical Engineering</u>	<u>BS</u>					<u>2018-19</u>	2024-25
<u>Engineering</u>	BS					<u>2018-19</u>	2024-25

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* Suspended program

^ Offered only through self-support

^^ Offered through both state-support and self-support

@ Online program

Note: Underlined programs are nationally accredited subject areas

CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
~~2023-24~~2024-25 through ~~2032-33~~2033-34
California State University, Bakersfield
(continued)

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
Environmental Sciences					BS 2021		
Geology	BA, BS	MS				<u>2021-22</u>	2026-27
Human Biological Sciences	BA					<u>2020-21</u>	2026-27
Mathematics	BS	MAT*				<u>2021-22</u>	2026-27
Natural Sciences	BA*, BS					<u>2023-24</u>	2023-24 <u>2030-31</u>
<u>Nursing</u>	<u>BS</u>	<u>MS</u>			DNP 2023	<u>2022-23</u>	2028-29
Physics	BS					<u>2022-23</u>	2027-28
Public Health	BS						2027-28
School of Social Sciences and Education							
Anthropology	BA	MA*				<u>2022-23</u>	2025-26 <u>2027-28</u>
Behavioral Neuroscience					MS^ 2024		
Child Adolescent and Family Studies	BA					<u>2018-19</u>	2023-24
Counseling		MS				<u>2015-16</u>	2022-23
Counseling Psychology		MS				<u>2019-20</u>	2025-26
Criminal Justice	BA					<u>2016-17</u>	2022-23
<u>Education</u>		<u>MA^{Δ^}@</u>				<u>2018-19</u>	2022-23
<u>Educational Administration</u>		<u>MA</u>				<u>2016-17</u>	2022-23
<u>Educational Leadership</u>			<u>EdD</u>				2022-23

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@ Online program
Note: Underlined programs are nationally accredited subject areas

CAMPUS ACADEMIC PLAN
Existing and Projected Degree Programs
~~2023-24~~2024-25 through ~~2032-33~~2033-34
California State University, Bakersfield
(continued)

School or Division and Degree Program Title	Existing Degree Type				Projected Program and Originally Approved Implementation Year	Academic Year of Most Recently Completed Program Review	Academic Year of Scheduled Program Review
	Bachelor's	Master's	Doctoral	Other			
Kinesiology	BS	MS [^] @				<u>2018-19</u>	2023-24
<u>Latina/o/x and Chicana/o/xStudies</u>					<u>BA 2019</u>		
Liberal Studies	BA					<u>2022-23</u>	2027-28
Political Science	BA					<u>2013-14</u>	2022-23 <u>2018-19</u>
Psychology	BA					<u>2019-20</u>	2025-26
<u>Social Work</u>		MSW ^{^^}				<u>2015-16</u>	2022-23
Sociology	BA ^{^^} @	MA*				<u>2021-22</u>	2027-28
<u>Special Education</u>		<u>MA</u>				<u>2015-16</u>	2022-23
Interdisciplinary and Other							
<u>Administration</u>		<u>MSA[@]</u>					<u>2022-23</u>
General Education						<u>2020-21</u>	2027-28
Honors						<u>2017-18</u>	2023-24
Interdisciplinary <u>Studies</u>	BA	MA*				<u>2023-24</u>	2022-23 <u>2027-28</u>

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* Suspended program

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@ Online program

Note: Underlined programs are nationally accredited subject areas



Requestion for One-Year Extension of Expired Degree Program Projection – October 23, 2023

Department of Ethnic Studies – BA Degree in Latina/o/x and Chicana/o/x Studies.

Requested by Dr. Tracey Salisbury, Department Chair of Ethnic Studies

Reasons for Extension Request

When this proposed degree was requested and added to the Master Plan in academic year 2017-2018, the belief was the Interdisciplinary Studies program would become a department. The proposal for the Interdisciplinary Studies proposal to become a department stalled within academic senate and was eventually shelved due to the passing of the Ethnic Studies legislation, AB1460. Instead, the focus moved to the creation of an Ethnic Studies department. CSUB successfully established a Department of Ethnic Studies in December 2020 and was officially chartered in January 2021.

At that time, the Ethnic Studies department only had one assistant professor, who was serving as department chair and specialized in Black Studies and one lecturer, who specialized in Asian American Studies. In the 2021-2022, the department hired four full-time faculty, one in Asian American/API Studies, one in Native American Indigenous Studies, and two in Latina/o/x and Chicana/o/x studies. Three out of the four new faculty started at the college in fall semester of 2023, the fourth will join in the spring semester of 2024.

As a brand new department, with one tenured faculty member, four first year assistant professors, and three part-time lecturers, the primary focus has been meeting the extremely high demand for Introduction to Ethnic Studies courses. The department has successfully developed 25 new courses that have been submitted and approved by the required curriculum committees of the university. The establishment of an approved core curriculum was necessary to have the required courses to develop not only the bachelor's degree in Latina/o/x and Chicana/o/x studies, but Ethnic Studies as well.

The timeline to create and develop the degree proposal for bachelor's degree in Latina/o/x and Chicana/o/x studies was simply not possible to meet this semester by the established deadlines and guidelines. This was also a workload issue for brand new faculty developing and teaching a full slate of classes and other job requirements. The department faculty has been steadily working on the degree proposal and will complete the degree proposal by the end of the fall 2023 semester and plan to make all the required submissions to the different academic committees and the academic senate at the beginning of the spring 2024 semester.

We have the expectation that the degree proposal for the BA degree in Latina/o/x and Chicana/o/x studies will be approved at the end of the spring 2024 semester with an anticipated expectation of being fully included in the fall 2025 university catalog as a degree program. The department will take its first majors in the fall semester of 2025.

Purpose and Characteristics of Proposed Degree Program

The proposed BA degree is an evolution of the current concentration in Chicano Studies. Students will critically investigate the cultural, historical, and social understanding of Latina/o/x and Chicana/o/x diasporic communities, with particular interest in the transnational and international arrangement of U.S. Latina/o/x and Chicana/o/x life. In addition to university general education requirements, students will complete a minimum of 33 units of selected coursework that allows them to delve into topics impacting the Latina/o/x and Chicana/o/x presence in the United States.

Students will develop broad, integrative knowledge, cross-disciplinary skills, and become skilled in applying an interdisciplinary approach in the analysis of the ways that cultural artifacts and practices represent and transform individual experience, everyday life, social relations, and power. Degree coursework will provide students with a better understanding into how systems of privilege, power, inequality, and difference, as well as how agency and social movements operate in contemporary U.S. society.

We have developed broad collective of core classes for the major and will capitalize on the relevant, currently-offered courses in an array of disciplines across our campus. Students will also complete Ethnic Studies Internship (or other approved similar course) to gain hands-on experience, and complete ETHS 4908: Senior Seminar (or other approved similar course) at the culmination of study. A minimum of 120 units, satisfying general education and major requirements, are requisite for degree conferral.

Delivery Mode

The delivery mode for the Latina/o/x and Chicana/o/x Studies degree courses will be a mixture of fully face-to-face, hybrid, and fully online. The Ethnic Studies department is currently offering introductory courses in all three delivery modes to high demand.

Support Mode

The support mode remains the same, state support.

Anticipated Student Demand

As a Hispanic Serving Institution that is centered in the geographic locales of both the Latina/o/x and Chicana/o/x movement's histories, we believe there will be considerable interest in a degree/major that focuses on Latina/o/x and Chicana/o/x Studies. It is also worth noting that other CSUs in neighboring regions have successful departments and degree programs with sustained enrollments. There is no reason to think that demand for a degree that focuses on Latina/o/x and Chicana/o/x would be any less at CSUB than at these neighboring institutions. CSUB would be offering the only BA degree Latina/o/x and Chicana/o/x Studies in the Central Valley area.

Workforce Demands

The growth of Latina/o/x populations in the U.S. continues to be significant. The BA in Latina/o/x and Chicana/o/x Studies would provide undergraduates with a critical understanding into the ways Latina/o/x and Chicana/o/x (s) have historically contributed to and transformed American society, politics, economics, and culture. It would bridge student learning with direct connections to local communities and organizations, cultivating students' critical thinking and reading skills, nurturing their public speaking abilities, and emboldening politically and socially conscious citizens. Graduates of the proposed degree will be able to understand the complexities of how Latinx and Chicax populations impact historic and contemporary society, to connect scholarly inquiry to practical applications, and to productively contribute to society as responsible citizens in a diverse democracy and interconnected world.

Employment Opportunities for Graduates

The interdisciplinary nature of the proposed degree allows students to target their goals for specific job markets. Many professional and social realms demand a critical understanding of diversity in its many forms. Graduates with a degree in Latina/o/x and Chicana/o/x Studies will be able to successfully apply learned skills in a variety of settings. Possible career paths include education and research, government policy and politics, the media, advertising, marketing, journalism, human resources, health care, non-profit administration, social work, criminology, law, correctional services, and other professional arenas.

Other Relevant Societal Needs

Particularly in contemporary society, it is beneficial to have an understanding of the complexities and diversities of Latina/o/x and Chicana/o/x populations, and to understand how ethnicity and cultural diversity influence social institutions and practices. Graduates with a degree in Latina/o/x and Chicana/o/x Studies will learn foundational skills of what it means to be socially responsible citizens in a diverse democracy and interconnected world.

Additional Requirements

We now have the required faculty to develop and lead the proposed BA degree in Latina/o/x and Chicana/o/x Studies as well as an established department home with a senior faculty department chair for the degree. All current full-time faculty have offices and the department does have an operating budget.



MEMORANDUM

Date: October 10, 2023

RE: Extension and name change for the MS in Applied Economics and Analytics program development

TO: Dr. Debra Jackson, AVP Academic Programs

CC: Dr. Mark Novak, Dean, EEGO

Dr. Deborah Cours, Dean, BPA

FROM: Dr. S. Aaron Hegde, Professor, Economics

The MS in Applied Economics and Analytics program was added to the Academic Master Plan during the 2018-19 academic year. On behalf of the Department of Economics, I would like to request an extension to develop this MS program.

1a. Reason that the projection was not developed into a full degree proposal

As it has impacted so many other things, the pandemic had an adverse effect on the department's development of this program. We are optimistic that with this extension, we will be able to develop, and eventually offer, the MS degree through Extended Education and Global Outreach (EEGO).

1b. Concrete Changes to ensure launch and program sustainability

During Fall 2023 and Spring 2024, department and school curriculum committee approvals will be sought. It is anticipated that approval from the Academic Senate will occur during Spring and Fall 2024 and the program will have its first cohort in Fall 2025. The curriculum development to take place during Fall 2023 will also include relevant disciplines in the School of Business and Public Administration (BPA), thus making this degree a multi-disciplinary offering. As the curriculum will be more interdisciplinary than previously anticipated, we would also like to request the degree name be changed to "Applied Analytics". The essence of the program is still the same, however, instead of only Economics faculty teaching in the program, we will now include faculty from other disciplines in the School of Business and Public Administration, including, but not limited to the departments of Management and Marketing, and Accounting and Finance. This interdisciplinary nature will also allow the program to draw from a larger pool of undergraduate majors, while still providing the skills and knowledge necessary to be employable in the analytics and applied economics fields. It will also ensure sustainability of the program going forward. Please see included letters of support from Deans Cours (BPA) and Novak (EEGO).

2. Delivery mode – Online program

3. Purpose and proposed degree program

The MS in Applied Analytics is proposed to be a 10-course graduate program focusing on mastering data analysis. The curriculum will include courses introducing students to advanced data analysis as well as courses focusing on various industry sectors such as agriculture, healthcare, energy to name a few. Datasets and their analyses vary by these industries, hence the need for specific skills and knowledge, relevant to the same.

4. Program's fit with the campus mission and strategic plan

Both the university and BPA mission statements indicate developing the regional economy through education. Goal 3, strategies 4 and 5¹ of the CSUB 2019-24 Strategic plan speak to the program's fit as this program will enhance student employability. It is also something that has been demanded of by the business community. Details later in this request.

5. Support mode: Self support

6. Anticipated Student Demand:

Over the last few years, at least a dozen students from both the Economics program and the Agricultural Business program have pursued graduate work in data analytics. They have had to enroll in various other institutions, such as Georgia Tech University, since a similar program does not exist at CSUB. Each of these graduates indicated that they would have preferred to enroll such a program at CSUB. Following informal conversations with students, should this program be offered, we can easily anticipate at least 10 students in a cohort to start the program.

7. Workforce demands and employment opportunities for graduates:

Over the last few years, many of the graduates of both the Economics and Agricultural Business degrees have found gainful employment in many of the large agricultural production companies here in Kern County. As the agriculture sector gets more competitive it becomes imperative that each firm try to make data driven decisions to minimize costs and maximize revenue. Our recent graduates have been doing just that. The same employers have also indicated that they would support further training of their employees. This proposed program meets their needs.

¹ Strategy 4: Use community feedback to develop and enhance academic programs that are anchored in the community.
Strategy 5: Encourage and support the development of academic programs that enhance student employability

8. Other relevant societal needs

Only 18% of Kern County residents have a bachelor's degree or higher (Census Bureau). This is compared to 34% nationwide. The percentage of the population with a master's degree is even lower. This program will help further CSUB's mission and increase the educational attainment of the region.

9. Assessment of required resources and a campus commitment to allocating those resources:

Given that the program will be offered through EEGO, there is a limited demand on campus resources. Since the program will cover disciplines within BPA, there are enough faculty available to support course offerings. EEGO will market the program throughout the region to ensure adequate cohorts of students. Please refer to letters from Dean Cours (BPA) and Dean Novak (EEGO) indicating their support for this program.



**SCHOOL OF BUSINESS AND
PUBLIC ADMINISTRATION**
CSU BAKERSFIELD

MEMORANDUM

Date: July 6, 2023

TO: Dr. Debra Jackson, AVP Academic Programs

FROM: Dr. Deborah Cours, Dean, BPA

CC: Dr. S. Aaron Hegde, Professor and Chair, Economics

RE: Extension for the MS in Applied Economics and Analytics program development

I am writing to support Dr Aaron Hegde's request for an extension and name change on the CSU Academic Master Plan to develop and secure campus curriculum approvals for the MS in Applied Economics, now named MS in Applied Analytics.

Delays were caused by the COVID pandemic and administrative changes in BPA. Dr. Hegde discussed the curriculum draft with me. He plans to move to an interdisciplinary approach, focusing on analytics and local industries. They also plan now to involve the other departments in BPA. I will help the faculty stay on track for curriculum processes in the school to meet the proposed timelines.

Analytics is a high demand field with many job opportunities and this master's degree will well serve our students and region.

Thank you for your consideration of our request.



July 11, 2023

To: Dr. Debra Jackson, Associate Vice President for Academic Affairs and Dean of Academic Programs

From: Dr. Mark Novak, Dean, EEEO

A handwritten signature in blue ink, appearing to read "M. Novak".

RE: CSU Master Plan Extension for the MS in Applied Economics and Analytics

I am writing to support Dr. Aaron Hegde's request (July 10, 2023) for an extension on the CSU Master Plan for the MS in Applied Economics and Analytics. We also support the request for a program name change to "Applied Analytics." This name will better suit an interdisciplinary degree. In addition, we feel this name will appeal to a larger audience of students.

Dr. Hegde's plan will bring new strength to the original concept of the program. Dr. Hegde and a curriculum development team will need some time to accomplish this goal.

We in Extended Education and Global Outreach feel that this interdisciplinary approach and the core concept of an analytics degree will add an important new program to meet our region's needs.

DEVELOP A NEW PROGRAM

Projected Degree Proposal Template

Title of Projected Degree	M.A. in Mass Communication
Degree Designation (e.g., BS)	Master of Arts
Projected Implementation Date	Fall 2026
Campus	Bakersfield
College	School of Arts and Humanities
Department	Communications
Contact Name(s) and Email(s)	Dr. Md Abu Naser, Chair, Department of Communications Email: mnaser@csub.edu

1. **Delivery mode of program:** Face-to-Face Hybrid Online

2. **Support Mode:** State-Support Self-Support

3. **A brief summary of the purpose for and description of the projected degree:**

Purpose of the Projected Degree Program

The field of communications has experienced rapid evolution over the past few decades, driven by technological advancements and changes in media consumption patterns. As a result, there is a critical need for advanced education in this field to prepare students for the complexities of modern communication.

I. Market Demand: There is an increasing demand for professionals who possess specialized knowledge and skills in areas such as journalism, public relations, digital media, advertising, strategic communication, and research methods. Employers across sectors are seeking individuals with advanced training and communications to navigate the evolving media landscape.

II. Changing Media Landscape: The rise of social media, digital journalism, and online advertising has transformed how information is disseminated and consumed. A Master's program in Mass Communication can equip students with the expertise needed to excel in these new modes of communication.

III. Interdisciplinary Nature: Communications is inherently interdisciplinary, touching upon areas such as art, history, sociology, psychology, technology, and culture. A Master's program can facilitate collaboration and a holistic understanding of these intersecting fields.

Description of the Projected Degree Program

The proposed Master's Program in Mass Communication would be designed to provide students with a comprehensive understanding of the field while allowing for specialization in key areas. The program could include the following components:

- I. Core Courses: A set of foundational courses covering communication theory, research methods, and ethics to provide a strong theoretical framework.
- II. Specialization Tracks: Students could choose from tracks such as strategic communication, digital media, journalism, or media studies, allowing them to focus on their areas of interest.
- III. Faculty Expertise: Utilizing the department's experienced faculty to provide mentorship and guidance to students.
- IV. Thesis or Capstone Project: A thesis or culminating project requirement to demonstrate mastery of concepts and research skills.

4. List the projected program learning objectives:

Students receiving the projected Master's degree in Mass Communication will be able to:

- I. Understand and explain the basic tenets of mass communications from multiple theoretical perspectives.
- II. Explore the nature and functions of the communicative processes in the key areas of communication theory, communication research methods, strategic communication, journalism, and digital media.
- III. Apply mass communication theories to contemporary communication phenomena in constructive ways.
- IV. Synthesize scholarship in mass communication.
- V. Critically evaluate scholarship and media practices.
- VI. Command various research methods including quantitative, qualitative, and analytical methods.
- VII. Form theory-driven research questions and effectively examine the questions using scientific methods.

VIII. Conduct and produce original research or creative projects contributing to the field of mass communication.

IX. Present and express research or creative projects effectively in regional, national and international communication conferences.

The ultimate objective is to provide a broad and robust foundation in the discipline of mass communication and prepare students to assume socially responsible, multi-methodological, critical-minded, and productive roles within their chosen professions.

5. Proposed CIP code: 09.0102

6. For new degree programs that are not already offered in the CSU, provide a compelling rationale explaining how the proposed subject areas constitute a coherent, integrated degree program that has potential value to students and that meets CSU requirements for an academic program at the undergraduate or graduate level.

N/A

7. The projected program's fit and relevance within the scope of campus strategic academic planning:

The Department of Communications believes that the establishment of a Master's program in Mass Communication at California State University, Bakersfield is a strategic investment in the future of our students and the continued success of the Department. This program will not only meet the demands of a changing job market but also contribute to the advancement of knowledge in the field.

The projected degree program is relevant to the following items of CSUB's 2019-2024 Strategic Plan:

Goal 3

- Develop and Sustain High-Quality and Innovative Academic Programs and Support Services.

Strategy 1

Develop Programs that Make CSU Bakersfield a Leader in Scholarly, Creative Activity and Knowledge Creation.

Strategy 5

Encourage and Support the Development of Academic Programs that Enhance Student Employability.

8. Anticipated student demand: Provide projections in the table below and identify the evidence you have used to make these projections (e.g., US Bureau of Labor Statistics).

	At Initiation	After 3 Years	After 5 Years
Number of Majors (Annual)	10	20	30
Number of Graduates (Cumulative)		40	85

- a. **Evidence:** Employment in mass communication is projected to significantly grow in the coming years. The U.S. Bureau of Labor Statistics forecast 114,300 openings in the next 10 years. Please visit <https://www.bls.gov/ooh/media-and-communication/home.htm> for more information.
- b. For undergraduate programs with expected numbers of majors less than 10, and master’s programs with expected numbers of majors less than 5, include a statement of commitment from the Provost demonstrating support for the sustainability of the program.

9. Workforce demands and employment opportunities for graduates: (Describe the demands and opportunities, as well as the evidence you have used to make these claims).

The Master’s program will prepare students to pursue academic and professional career paths such as a Ph.D. in the field, Community College instruction, or careers outside of academia that value the strong research, writing, and presentation skills developed by the program.

10. Other relevant societal needs:

Preparing Students for Doctoral Programs

There is a growing demand from doctoral programs across the nation for candidates who have undergone comprehensive training in advanced research, theory, and methodology. Among these areas of study, mass communication stands out as one of the most prominent fields within academia. The expertise gained in mass communication becomes increasingly valuable not only for academic pursuits but also for addressing complex real-world challenges. By meeting this demand and fostering excellence in mass communications education, our institution can play a pivotal role in preparing the next generation of scholars to make a meaningful impact in their respective fields.

As the only public university within nearly 100 miles, the Kern County community is experiencing a growing need for an advanced program in mass communication that can elevate the quality of higher education accessible to its residents. The proposed program will not only benefit individual students but also contribute to the region's overall educational and economic advancement. As industries continue to evolve and rely heavily on effective communication, the establishment of such a program would not only fulfill a local need but also position CSUB as a vital hub for educational and professional growth in the region, further strengthening our commitment to serving the community.

11. An assessment of the required resources and the campus commitment to allocating those resources: (Provide a narrative description of resources that will be needed at initiation, after three years, and after five years. Note: Approval of this proposal by campus entities represents the campus commitment to allocating these resources.)

The Department of Communications currently has one emeritus full professor (3rd year FERPing), two tenured full professors, one tenured associate professor, four tenure-track assistant professors (of whom two are in their 6th year), two full time lecturers and over 10 adjunct lecturers. The Department is now in the process of hiring two more tenure-track assistant professors. Out of the eight tenured and tenure track faculty members, five have doctoral degrees and three have terminal MFA degrees. The Department expects that at least one of the new hires will possess a Ph.D. degree. In that situation, at least six faculty members (possibly seven) in the next academic year will have doctoral degree. The Department may have to hire a few more faculty members having Ph.D. degrees in the coming years for successful operation of the Master's programs. The Department expects to hire two more Ph.D. degree holding faculty members after three years and one more faculty having doctoral degree after five years.

12. a. Description of Campus Approval Process

CSUB has the following approval process:

Once the projected degree proposal is completed, it should be approved by (in order):

- I) The Department
- II) The School Curriculum Committee
- III) The Dean

Then it will be reviewed by the Associate Vice President for Academic Affairs and Dean of Academic Programs. Afterwards, the Associate Vice President will route the proposal to the Provost and to the Academic Senate.

Academic Programs, Innovations and Faculty Development
401 Golden Shore, 6th Floor
Long Beach, CA 90802-4210

Phone 562-951-4677
Fax 562-951-4982
Email app@calstate.edu

www.calstate.edu/app

b. Approval Signatures



Md Naser (Oct 4, 2023 16:13 PDT)

Dr. Md Abu Naser
Chair
Department of Communications



Dr. Steve Gamboa
Acting Chair
Curriculum Committee
School of Arts & Humanities



Bob Frakes (Oct 4, 2023 17:00 PDT)

Dr. Robert Frakes
Dean
School of Arts & Humanities



Evaluation of Academic Administrators

RES 232412

FAC

RESOLVED: That the Academic Senate recommend revisions to the University Handbook language regarding the initiation of the review process for Administrators and the timeline for review. (Deletions in ~~strike through~~, additions in **bold underline**.)

RATIONALE: Each administrator must undergo review at three-year intervals, and it is critical to schedule this review process in a timely manner. The proposed changes help clarify who initiates these reviews, when the review committee is formed, and when the review process begins and ends.

311.1 General Guidelines (old)

Each academic administrator shall be evaluated according to these procedures at three year intervals. The first review should be initiated early in fall semester after their initial hire. The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

311.1 General Guidelines (new w/revisions)

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The President will initiate the review process for the Provost, and the Provost's office will initiate the review process for all academic administrators. In August of each academic year, the Provost's office will send to the Executive Committee of the Senate a schedule of which administrators will undergo review in the current academic year and the next academic year. The President **or Provost** may, if they believe it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The Academic Administrator Review Committee (AARC) is formed in the Spring of the administrator's second year, and the review process begins in the Fall of the third year. The supervisor for each administrator undergoing is responsible for providing the criteria for evaluation to the administrator and to the AARC.

311.2 Academic Administrators (revised)

The following positions shall be subject to this policy:

- Provost and Vice President for Academic Affairs (P&VPAA)
- AVP Academic Programs/~~Dean of Undergraduate and Graduate Studies~~ **Affairs/Dean of Academic Programs**
- **AVP Enrollment Management**
- AVP Faculty Affairs
- AVP Grants, Research, and Sponsored Programs (GRaSP)
- **AVP Institutional Research, Planning, and Assessment (IRPA)**
- Dean, School of Arts and Humanities
- Dean, School of Business and Public Administration
- Dean, School of Natural Sciences, Mathematics & Engineering
- Dean, School of Social Sciences and Education
- Dean, University Library
- Dean, Division of Extended Education and Global Outreach (EEGO) (*revised 07-10-17*)
- Dean, California State University, Bakersfield Antelope Valley (*Revised Name Change 6-28-18*)
(*Section Revised 12-01-16, XX-XX-23*)

311.3 Review Committee Membership

For review of the P&VPAA, AVP ~~Academic Programs/Dean of Undergraduate Studies~~ **Academic Affairs/Dean of Academic Programs, AVP Enrollment Management, AVP Faculty Affairs**, AVP GRaSP, **AVP IRPA**, and Dean of EEGO, the review committee shall be as follows:

- A. The faculty of each school shall elect one tenured faculty;
- B. The President or the President's designee **Provost** shall select a member of the ~~Academic Affairs~~ **Provost** Council; and (*Revised 12-01-16*)
- C. The President or the President's designee **Provost** shall choose a sixth member of the committee.

For review of the Dean of Arts and Humanities, Dean of Business and Public Administration, Dean of Natural Sciences, Mathematics & Engineering, Dean of Social Sciences and Education, Dean of University Library, and Dean of the CSU Bakersfield Antelope Valley, (*Revised Name Change 06-28-18*) the review committee shall consist of five members. (*Revised 12-01-16*)

- A. The faculty of the school dean being reviewed, or the librarians in the case of the Dean of University Library, shall elect three (3) tenured faculty members or librarians. In the case of the Antelope Valley Campus Dean, an election shall be held to select three (3) representatives from the faculty, staff, and librarians who are at the Dean of the Antelope Valley Campus. (*Revised 12-01-16*)
- B. The P&VPAA shall select a school dean; and
- C. The P&VPAA shall choose the fifth member of the committee.

Any prospective committee member with an active grievance (or other legal proceeding) against the specific Administrator under review at the time of review is not eligible for election or selection and cannot serve on the review committee.

The administrator under review may request that the supervisor of the review dissolve the review committee if one of its members is ineligible due to an active grievance (or other legal proceeding) against them, and the Senate will initiate a new election. *(Added June 28, 2018)*

311.4 Review Procedures

The procedures for review committees of academic officers are as follows:

A. The President and P&VPAA shall maintain a schedule showing the year in which the regular review of each administrative officer is due, and shall complete the committee selection and initiate the review process prior to the end of the academic year preceding the actual academic year the review takes place. A schedule for an evaluation should then be constructed with ~~March 1~~ **April 1** as the target date for completion of the process. *(Revised 12-01-16)*

B. At the time of initial appointment and immediately following each review, the supervisor will review with the administrator being evaluated the areas (i.e., academic leadership, program development, management, diversity initiatives, etc.) in which his or her performance will be assessed. In all cases, the areas to be evaluated will include:

- 1) The individual's effectiveness in commanding respect as an academic administrator and, if appropriate, as a scholar;
- 2) The individual's effectiveness in creating an educational environment conducive to excellence in teaching, scholarship, and mutual respect;
- 3) The individual's effectiveness in fulfilling their assigned role in achieving the mission and goals of CSUB.

In setting up the review process, the supervisor will solicit advice from the administrator under review as to any additional areas that should be included in the evaluation and what constituencies should be sampled. In all cases, the appropriate faculty, librarians and staff shall be given the opportunity to participate in the evaluation. The supervisor will provide the review committee information regarding the additional areas where the administrator's performance is to be assessed and recommend constituencies to be sampled. The areas of assessment should not be changed once the supervisor has reviewed them with the administrator being evaluated unless the administrator and supervisor agree. Throughout the review process, all parties shall bear in mind that the purpose of the administrator review is developmental as well as evaluative, in keeping with the essential mission of the University.

C. The review committee shall request from the administrator under review a concise self-study. The self-study will focus on areas to be evaluated, major accomplishments, problems and issues related to the responsibilities of the position (e.g. job description), future goals and plans, and personal professional development and accomplishments. This self-study shall be completed and submitted to the review committee and the supervisor.

D. The review committee shall survey various performance appraisal systems to determine the appropriate guidelines and instruments for the evaluation process. The evaluation shall cover a three-year period; therefore, the guidelines and process should be constructed to reflect this time frame. The committee, in consultation with the supervisor and the person being reviewed, shall develop the specific format for the appraisal. (Revised 12-01-16)

E. In the case of evaluation of School Associate Deans, during the third year, all School Associate Deans, including those in their final year of service as School Associate Dean and those who are retiring, shall be reviewed by the School faculty. The Dean shall meet with the faculty to discuss how they wish to proceed with the review. In preparation for the review, School Associate Deans, may, at their own initiative, submit to the School faculty and the Dean a brief self-evaluation of their performance for the period under review. In addition, the appropriate Dean shall offer the opportunity to all faculty of the School to give individual, confidential advice, orally, or in writing. This review shall assess the School Associate Dean's effectiveness based on the criteria established at the time of appointment. The review must occur during the fall semester of the third year. The written review of the School Associate Dean should be submitted to the School Dean by April first (1st) of that year. The Dean and the School Associate Dean shall then meet to discuss the report by April 15th.

(Added 06-06-17)

F. The P&VPAA, in consultation with the review committee and administrator to be evaluated, shall determine the individuals and/or groups to be consulted. In all cases, the faculty concerned shall be given the opportunity to participate in the evaluation. Individuals participating in the evaluation of administrators shall enclose their written comments in a sealed envelope, signed across the seal. The enclosed comments will then be coded to ensure the person's confidentiality in the review process. Examination of the documents by the administrator under review may occur in the event of a protested personnel action. Comments will be collected and the confidential coding maintained in the office of the P&VPAA.

G. The review committee shall consolidate all evaluations and forward the final report, which will include the administrator's self-study, to the appropriate supervisor and the administrator being evaluated. In most cases, this shall be the P&VPAA who will review the evaluation, self-study, and any written response, discuss these with the administrator under review, and forward the package with appropriate comments/recommendations to the President with a copy to the administrator under review **by April 15th**. In cases where there is a supervisory level between the administrator under review and the P&VPAA, the evaluation shall pass through that level for comments and go forward to the P&VPAA. The supervisor's written comments and recommendations should include components related to future goals and plans in addition to the expected review and comments on the evaluation.

In the case of the P&VPAA, the same process as outlined above will be followed except that the review committee's report shall be forwarded directly to the President. In all cases the final review level will be the President. The President or the administrator under review may elect to have a meeting about the

report. In this case, the President, P&VPAA, and the administrator under review will meet before releasing a comprehensive, explanatory report to the campus **by May 1st**.

In the event the administrator under review does not agree with any aspect of the evaluation, a written commentary may be submitted and it shall accompany the report. The administrator under review shall have ten working days after receiving a copy of the final evaluation to prepare his/her reaction and commentary. The administrator under review shall have complete access to all evaluation materials, with confidentiality of all reviewers being preserved. In the event of a protested personnel action, the coded comments may be assessed as required by current state law. In this event, persons who had submitted written comments will be notified of the action. Such individuals are protected from any form of reprisal, not only by the expectation of high ethical behavior from all University personnel, but by Executive Order No. 929 and California Government Code Section 8547.12.

H. Provisions governing campus personnel files such as confidentiality, disclosure, and rebuttal shall apply to the evaluation process. The consolidated report and all data collected for this report will become a part of the personnel file and will reside in the office of the P&VPAA.

Distribution List:

- President
- Provost and VP for Academic Affairs
- VP Student Affairs
- AVP Academic Affairs and Dean of Academic Programs
- AVP Enrollment Management
- AVP Faculty Affairs
- AVP GRaSP
- AVP IRPA
- School Deans
- Dean of Libraries
- Dean of Antelope Valley
- Dean of EEGO
- Department Chairs
- General Faculty

Approved by the Academic Senate: December 7, 2023

Sent to the President:

President Approved:



CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Commendation of President Lynnette Zelezny
RES 232455

Whereas, President Zelezny

- Throughout her presidency at CSUB has maintained this was her “dream job” and she has had an unwavering commitment to the Central Valley;
- With her appointment, she was the first female President at CSUB, and her appointment resulted in a majority of female Presidents in the CSU;
- Met with the Academic Senate in the semester prior to assuming the presidency and had already memorized every senator’s name, even before meeting them for the first time;
- Was an indefatigable champion for CSUB in the community and beyond as well as an entertaining, informative and inspiring public speaker;
- Is unfailingly kind and supportive of others and a true mentor to many;
- Is generous with her time, her spirit and her pocketbook;
- Is inclusive of all, particularly of students, as evidenced by her constant reminders that Walk and Talks are primarily for students;
- Has consistently demonstrated the integrity to do what she believes is right, no matter how difficult it may seem at the time;
- Led CSUB through the pandemic and into virtual operations and back again with grace and understanding;
- Is known as a leader and role model among the other CSU presidents;
- Is the President of the Big West Conference;
- Has been a lecturer, professor, department chair, and associate dean, dean, associate vice president, associate provost, provost, and president during her CSU career;
- Has been an active attendee, including providing the President’s report at most Academic Senate meetings.

Be it resolved that,

- The Academic Senate bestow upon her the title of “Honorary Senator”;

Be it further resolved that,

- The Academic Senate wish her and her husband, John, all the best in their retirement;
- It be declared December 7th, 2023 as Lynnette Zelezny Day at the Academic Senate.

Academic Senate Poem

By President Lynnette Zelezny
Celebrating many years for Shared Governance
Recited at my final CSUB Academic Senate meeting

December. 2023

Sterling Synergy

S is for Shared Governance

Sterling Synergy
Significant
Spirited

H is for Hallmark.

Hardworking
Heartwarming
Hope-filled.

A is for Academic Senate/ASI

Adept
Accomplished
Action-oriented team

R is for Respected.

Relevant.
Resolute Resolve

E is for Earnest

Every Voice

D is for Diverse thought

Deep
Direct
Difficult at times yet Diplomatic intent

G is for Grace-filled
Generous Givers
Greater Good

O is for Outcome.
Openness
Outright Optimism

V is for Valued.
Vast
Vital

E is for Exemplary
Engagement
Energy

R is for Rare
Refreshing
Radiant

N is for Never-ending
Navigators for the Needs of our students and community

A is for Appreciation.
Abiding and Abounding.

N is for Notable leaders.
Nuclear necessity.

C is for Cherished Colleagues and friends
I Celebrate You!

E is for Earnest and Ever in my heart.

Thank you. It's been a true honor to serve with you at CSUB these many years. A joyous chapter. The highlight of my career. Know my pride!