



## Academic Senate Meeting – Fall 2023

### Agenda

THURSDAY, SEPTEMBER 28, 2023

10:00 A.M. – 11:30 A.M.

*LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL*

Zoom Link: <https://csub.zoom.us/j/82118036177?pwd=SjZvdWd6ei9TaVRMaGIPU1N5bUtWdz09>

- A. Call to Order
- B. Approval of Minutes
  - a. September 14, 2023 (**handout**)
- C. Announcements and Information
  - a. President's Report – L. Zelezny (**Time Certain: 10:10 AM**).
  - b. Elections and Appointments- M. Danforth
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports
  - a. Provost's Report – V. Harper
  - b. ASCSU Report - J. Millar
  - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached*)
    - i. ASI Report- D. Alamillo
    - ii. Executive Committee- M. Danforth
    - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
    - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa (**handout**)
    - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)
    - vi. Faculty Affairs Committee (FAC) - M. Rush
    - vii. Staff Report- J. Cornelison
- F. Resolutions (**Time Certain: 10:45 AM**)
  - a. Consent Agenda
  - b. New Business
  - c. Old Business
    - i. RES 232403 Definitions of Undergraduate Concentrations and Emphases - AAC
- G. Open Forum (**Time Certain: 11:15 AM**)
- H. Faculty Recognition (**Time Certain: 11:225 AM**)
- I. Adjournment

# Academic Affairs Committee (AAC)

## Report to the Academic Senate

Thursday, September 21, 2023

We briefly discussed AB 928 (singular GE pathway for CSU and UC transfer). Eduardo Montoyo indicated that GECCo has already started working on a proposal.

We discussed RES 232403 Definitions of Undergraduate Concentrations and Emphasis and their Implementation and decided that no changes were needed to the resolution, although we did add the AVP of Enrollment Management to the distribution list.

The following referrals were discussed in detail:

- 2023-2024 #10 – Standing Committee Bylaws Change Section IV
- 2023-2024 #18 – Posthumous Degree Policy

Referral 2023-24 #10 – We reviewed the suggestions made by the prior AAC and agreed that standing committee chair nominees should have served at least one year on the Senate and the standing committee in question (though not necessarily the year before) to be eligible for nomination. We also decided to recommend utilizing the current procedure at the organizational meeting, with the addition of having the nominator state why they believe their nominee would be appropriate to chair that standing committee.

Referral 2023-24 #18 – We discussed a draft of the posthumous degree policy and made several revisions to the proposal. Most importantly, we concluded that 75% of coursework towards the degree should be completed. One issue raised was how programs with a thesis or project as requirement should be handled, so further consultation is required before the policy can be finalized. Additionally, as these are basically honorary degrees, we agreed that the President should have the ability to override this policy and made changes to give the President more authority in this regard.

## **Report to Academic Senate for AS&SS**

**September 21, 2023**

Dr. Melanie Taylor (Vice-Chair for AS&SS) ran the meeting as Dr. Correa was away presenting at a Conference. The committee unanimously supported modifications to the Statement on Open Educational Resources (OER), that were identified in the first reading of the resolution on the Senate floor. The ATI Appendix Changes (Referral #41) was discussed, and the committee decided to wait for feedback from the ATI committee before moving forward with a resolution. Dr. Alex Slabey attended the meeting as a representative of ATI to review the changes proposed by AS&SS. Prof. Matt McCoy, is taking the lead on the Testing Center (Referral #28). He anticipates that in the Oct. scheduled meeting, the draft of the survey to faculty and the survey to students should be completed and he will be able to share the survey with the group. AS&SS approved the changes to the Advisor and Student Initiated Course Add- Drop in Adobe Sign (Referral #34) which will be presented as recommendations to the Executive Senate. AS&SS discussed the Academic Integrity Pledge (Referral #37) and requested that representatives who worked on the pledge come to AS&SS to address questions. The following representatives (Dean Emily Poole-Callahan, Dr. Rebecca Weller, Dr. Rebecca Penrose, and Prof. Amanda Grombly) will be invited to the next AS&SS meeting to respond to questions and concerns raised by the committee members.



## **AY2023-2024 Budget and Planning Committee Report**

Thursday, September 21, 2023

10:00-11:30 AM

BDC 134A-Conference Room

BPC committee met on September 21 and focused on the following referrals:

1. 2023-2024 Referral 04 – Time Blocks and Space Utilization. Tommy Holiwell, Director of Enrollment Management has been reached out for additional data information. Student survey last year will be further reviewed. The recommendations are pending finalization.
2. 2023-2024 Referral 10 – Standing Committee Bylaws Change Section IV. BPC finalized and forwarded its recommendations to the AS Executive Committee:
  - i. Candidate must have at least one-year academic senator experience at CSUB.
  - ii. Candidate must provide a statement of interest.
  - iii. Candidate must not serve more than 4 years consecutively as chair in the same standing committee.
  - iv. Elected chair must complete DEIA (Diversity, Equity, Inclusion and Accessibility) training, e.g. CSU Learn DEI training course(s).
3. 2023-2024 Referral 11 – Academic Administrators Search & Screening -Handbook Change. CSUB Human Resources Officer Ms. Lori Blodorn accepted our invitation to visit BPC on October 5.

# Faculty Affairs Committee

Thursday, September 21, 2023

10:00 –11:30 AM

1. 2023-24 Referral #10: Standing Committee — Bylaws Change Section IV. FAC is working on a modest recommendation based on feedback from last year's standing committees.
2. 2023-24 Referral #03: Sixth-year Lecturer Review - **Handbook Change**
3. 2023-24 Referral #12: Three-Year Lecturers and PTR Committee - **Handbook Change**

FAC is working on both referrals 3 & 12 at the same time, and separating out the PTR process from the Lecturer issue.



## Definitions of Undergraduate Concentrations and Emphases

RES 232403

AAC

- RESOLVED:** That the CSUB Academic Senate affirm that undergraduate programs follow the CO Policy on Subprograms which states that a subprogram has a required core that shares more than half of its units with the parent degree program (see guidelines in Rationale below).
- RESOLVED:** That CSUB only recognize **concentrations** and **emphases** on degrees.
- RESOLVED:** That the following definitions of concentrations and emphases be used:
- A **concentration** is a subprogram within a major that includes at least 12 distinct units of study (not shared across all subprograms offered in the major).
  - An **emphasis** is a subprogram within a major that includes 7-11 distinct units of study (not shared across all subprograms offered in the major).
- RESOLVED:** That these definitions of subprograms be implemented in the 2024/2025 Campus Catalog and all other subplan names be changed to comply with this policy.
- RESOLVED:** That the Office of Academic Programs work with departments/programs which currently have subprograms to ensure alignment with this policy.
- Programs with subplans needing only a name change to emphasis or concentration be allowed to do so without curriculum committee review by the 2024/2025 catalog.
  - Programs in violation of the CO Policy on Subprograms should work with the Office of Academic programs and their school curriculum committee to comply with the policy by the 2025/2026 catalog.
- RATIONALE:** Implementing these definitions will provide consistency in the use of the terms “concentration” and “emphasis” across programs and put CSUB subprograms in alignment with CSU policy.

## **CO Policy on Subprograms**

**Definitions** Discipline-specific required curriculum may be achieved through a subprogram (typically referred to as an option, concentration, or emphasis) with a required core that shares more than half of its units with the parent degree program (see CSU Policy 1071). The CSU does not make systemwide distinctions between options, concentrations, and emphases, as distinctions may vary by campus.

### **Distribution List:**

- President
- Provost and VP for Academic Affairs
- VP Student Affairs
- AVP Faculty Affairs
- AVP Academic Affairs and Dean of Academic Programs
- AVP Enrollment Management
- School Deans
- Dean of Libraries
- Dean of Antelope Valley
- Dean of Extended University and Global Outreach
- Department Chairs
- General Faculty

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Approved by the Academic Senate:

Sent to the President:

President Approved: