

ACADEMIC SENATE: SUMMER RETREAT

AGENDA

THURSDAY, MAY 25, 2023

10:00 A.M. – 2:00 P.M.

LOCATION: STOCKDALE COUNTRY CLUB

VIRTUAL:

<https://csub.zoom.us/j/82941648148?pwd=ci91UIBJVFM3ZW9xU3FPQUpxbklsUT09&from=addon>

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, B. Street, V. Harper, M. Rees, M. Rush, J. Tarjan, D. Solano, E. Correa, C. Lam, D. Wu and K. Van-Grinsven (Senate Analyst)

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
3. APPOINTMENTS
 - a. University-wide Committees
 - i. Student Recreation Center Advisory Committee
 1. Jahyun Kim – Assistant Professor, Kinesiology
 - b. Standing Committees
 - i. Librarians
 1. AS&SS – Matthew McCoy
 2. FAC – Kristen Gallant
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
6. CONTINUED ITEMS
 - a. AS Log (**handout**)
 - i. AAC
 - ii. AS&SS
 - iii. BPC
 - iv. FAC
 - b. Provost Update (V. Harper)
 - i. CO Update

7. NEW DISCUSSION ITEMS

- a. Great Colleges to Work for Survey data ([handout](#))
- b. AB 928 Webinar, New Cal-GETC Pattern- GE Breadth ([handout](#))
- c. SOCI Replacement using Class Climate ([handout](#))
- d. University Handbook Updates – HSIRB and IACUC ([handout](#))

8. 22-23 AY CARRY-OVER DISCUSSION ITEMS

- a. Posthumous Degree Policy – reference minutes 4/11/23. (**handout**)
- b. Option to Retreat Policy - reference minutes 4/11/23. (**handout**)
- c. Proposal for emphasis in Biochemistry B.S. – AAC (HOLD; referral in progress for Concentration and Emphasis)
- d. Elections and Appointments – M. Danforth
 - i. U-wide RTP criteria taskforce (equity) (HOLD)
- e. Academic Administrators
 - i. Evaluation of Academic Administrators – Handbook 311.1 (**handout**)
- f. Order of Business – Bylaws change (Section III. A.)
- g. Various policies
 - i. Policy Documents: Program Review Guidance, Honor’s Program, Campus Survey of Items of Cultural Significance (**handout**)
 - ii. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References
<https://calstate.policystat.com/policy/12142918/latest/>
 - iii. Policies: Reimbursement Rate, and Professional Development Funding (HOLD- *check with Provost*)
- h. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
 - i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
 - ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (HOLD- *pending action from President*)
- i. Resolution on CCC baccalaureate degrees [AB 927] – EC
- j. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (HOLD- *check with Provost on if award still exists*)
- k. Strategic Plan Group data gathering instrument(s) - BPC
- l. Committee Chairs Bylaws Change – 2022-2023 Referral # 27 (**handout**)
- m. Investment Divestiture – BPC
- n. Proposals Direct to ASCSU (E. Correa’s request)
- o. Referral #34 (22-23 AY) (Advisor and Student Initiated Course Drop) – AS&SS
- p. Referral #37 (22-23 AY) (Academic Integrity Pledge)- AS&SS

9. ADJOURNMENT

FALL 2023

August

8/29 EC
8/31 Senate

September

9/7 Standing Committee
9/12 EC
9/14 Senate
9/21 Standing Committee
9/26 EC
9/28 Senate

October

10/5 Standing Committee
10/10 EC
10/12 Senate
10/19 Standing Committee
10/24 EC
10/26 Senate

November

11/2 Standing Committee
11/7 EC
11/9 Senate
11/16 Standing Committee
11/21 EC

Thanksgiving Break: 11/23/23 -11/24/23

11/30 Standing Committee

December

12/5 EC
12/7 Senate

Winter Break: 12/21/23 - 1/18/24

General Meeting Information:

Executive Committee (EC)

Tuesdays

meetings: 8

Standing Committees

Thursdays

of meetings: 7

Senate

Thursdays

of meetings: 7

All meeting times: 10:00 - 11:30 AM

Location: Refer to Outlook calendars

SPRING 2024

January

1/23 EC

1/25 Senate

February

2/1 Standing Committee

2/6 EC

2/8 Senate

2/15 Standing Committee

2/20 EC

2/22 Senate

2/29 Standing

March

3/5 EC

3/7 Senate

3/14 Standing Committee

3/19 EC

3/21 Senate

Spring Break: 3/24/24 - 3/31/24

April

4/4 Standing Committee

4/9 EC

4/11 Senate

4/18 Standing Committee

4/23 EC

4/25 Senate

May

5/2 Standing Committee

5/7 EC

5/9 Senate

5/14 Summer Senate

General Meeting Information:

Executive Committee (EC)

Tuesdays

of meetings: 9

Standing Committees

Thursdays

of meetings: 7

Senate

Thursdays

of meetings: 8

All meeting times: 10:00 - 11:30 AM

Location: Refer to Outlook calendars

ACADEMIC SENATE LOG – MAY 23, 2023

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 AM in BDC 134 and via video conference.

Dates: 9/1, 9/15, 9/29, 10/13, ~~10/27~~, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27.

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. RES 222308 - Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
04/26/2022	2021-2022 #45 Academic Programs Assessment Quality Feedback	Complete	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. RES 222304 – Reconstitution of the Campus Assessment Team	10/20/2022	10/31/2022	11/2/2022
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	ON HOLD	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.	ON HOLD		
08/29/2022	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Complete	AAC Acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate. MEMO received 9/15/2022. No further action needed.	-	-	-
09/09/2022	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Complete	AAC Acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate. MEMO received 9/12/2022. No further action needed.	-	-	-
09/28/2022	2022- 2023 #08 GVAR Exam and/or Course Requirement	Complete	AAC Generate a statement in response to memo from Chancellor’s Office re GVAR Exam and/or course requirement. RES 222305 – GVAR Concerns	10/20/2022	10/31/2022	-

ACADEMIC SENATE LOG – MAY 23, 2023

Academic Affairs Committee (AAC) continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
11/02/2022	2022-2023 #11 GVAR Committee Structure	Complete	AAC Address the question of the GVAR committee structure; consider who to report to, role in approving GVAR courses and committee composition. RES 222318 GVAR Committee Membership & Charge	03/30/2023	04/14/2023	04/17/2023
11/02/2022	2022-2023 #12 A2 and A3 Skills Reinforcement in AI History and AI Government	Complete	AAC Design of the AIMS GE program; consider removing A2 pre-requisites for AIH and A3 pre-requisites for AIG. MEMO received. No further action needed 1/26/2023.	-	-	-
11/09/2022	2022-2023 #13 Proposal to add minor in Environmental Sustainability	Complete	AAC Review the proposal to add a minor in Environmental Sustainability to the Environmental Resource Management (ERM) Program. RES 222329 Approval of the Minor in Environmental Sustainability	05/04/2023	05/17/2023	05/22/2023
11/09/2022	2022-2023 #14 Proposal to add a minor in Public Health	Complete	AAC Review the proposal to add a minor in Public Health. RES 222313 - Approval of Minor in Public Health	12/1/2022	12/12/2022	12/13/2022
11/09/2022	2022-2023 #15 New FYS Course for Business Majors	Complete	AAC Review the proposal for a new FYS course BPA 1028 for Business majors. MEMO received. No further action needed 1/26/2023.	-	-	-

ACADEMIC SENATE LOG – MAY 23, 2023

Academic Affairs Committee (AAC) continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
11/22/2022	Proposal for New GST 2230 Course	Complete	AAC Consider the addition of GST 2230 Course to the CSUB course catalog. MEMO received. No further action needed.	-	-	-
01/19/2023	2022-2023 #18 Academic Probation Proposed Terminology Change	Complete	AAC and AS&SS Consider the proposed terminology change from “Academic Probation” to “Academic Notice”	02/16/2023	02/24/2023	02/24/2023
02/21/2023	2022-2023 #21 Concentration vs. Emphasis to Describe Size of Program	22-23 AY carry over	AAC Use of the terms “Concentration” and “Emphasis” and whether CSUB is using appropriate term(s) in reporting. Recommendations drafted; carry over to 23-24 AY.			
03/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Complete	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee	04/20/2023	04/28/2023	05/02/2023
03/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV	22-23 AY carry over	AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. Recommendations drafted; carry over to 23-24 AY.			
03/7/2023	2022-2023 #28 MS Administration Discontinuance	Complete	AAC Whether there is any impact to students, university or community. RES 222319 Discontinuation of the MS in Administration	03/30/2023	04/14/2023	04/17/2023

Academic Affairs Committee (AAC) continued...

ACADEMIC SENATE LOG – MAY 23, 2023

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
03/14/2023	2022-2023 #36 Graduate Studies Committee	IP; waiting for President's approval	AAC Whether the proposed language change to the Graduate Studies Committee Bylaws benefit students and the university at-large. RES 222328 Graduate Studies Committee – Handbook Change	05/04/2023	05/17/2023	
03/21/2023	2022-2023 #39 Small Business Concentration Name Change – Entrepreneurship Concentration	Complete	AAC Consider rationale and impact on students in the program. RES 222322 Change in Title from Small Business Management Concentration in the BSBA Program to Entrepreneurship Concentration	04/20/2023	04/28/2023	05/02/2023

ACADEMIC SENATE LOG – MAY 23, 2023

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 AM via video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27.

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/2021	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	21-22 AY carry over	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path; Carry over to 23-24 AY			
09/08/2022	2022-2023 #07 Advising Task Force Recommendations	Canceled	AS&SS and BPC <i>Canceled- New referral 2022-2023 #21 Drafted.</i>	-	-	-
10/17/2022	2022-2023 #10 Knowmia Replacement Project	Complete	AS&SS Address and consider replacement options for Knowmia Techsmith video media management service; consider FTLC/ITS report and evaluation and expected timeline of implementation. RES 2223010 Knowmia Replacement Project	12/01/2022	12/12/2022	12/13/2022
01/19/2023	2022-2023 #18 Academic Probation Proposed Terminology Change	Complete	AAC and AS&SS Consider the proposed terminology change from “Academic Probation” to “Academic Notice.” RES 222315 Academic Probation Terminology Change	02/16/2023	02/24/23	02/24/2023
01/09/2023	2022-2023 #19 ATI Instructional Materials Handbook Appendix K	22-23 AY carry over	AS&SS New goals and metrics from the CO Carry over to 23-24 AY			
01/25/2023	2022-2023 #21 Advising Task Force Recommendations- Director of Advising	Complete	AS&SS and BPC Address the need, role and duties of a Director of Advising position. RES 222316 Interim Director of Academic Advising Recommendations	03/16/2023	03/24/2023	03/24/2023

ACADEMIC SENATE LOG – MAY 23, 2023

Academic Support and Student Services (AS&SS) continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Complete	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee	04/20/2023	04/28/2023	05/02/2023
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV	22-23 AY carry over	AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. Recommendations drafted; carry over to 23-24 AY.			
3/14/2023	2022-2023 #34 Advisor and Student Initiated Course Add/Drops in Adobe Sign	22-23 AY carry over	AS&SS Whether there is a need for guidance or policy when student initiates form, when there is compound input from faculty, etc. Recommendations drafted; carry over to 23-24 AY.			
3/14/2023	2022-2023 #35 Skipping Course Waitlist	22-23 AY carry over	AS&SS Whether it's possible to skip queue, roll students off waitlist, policy change, etc. Carry over to 23-24 AY			
3/14/2023	2022-2023 #37 Academic Integrity Pledge	22-23 AY carry over	AS&SS Creating an Academic Integrity Pledge to be included in matriculation, place in student file, etc. Recommendations drafted; carry over to 23-24 AY.			
3/14/2023	2022-2023 #38 Disability Accommodations Statement in Syllabus	IP; waiting for President's approval	AS&SS Whether the current statement for all faculty use contains the correct info and include links. RES 222337 Disability Accommodations Statement in Syllabus	05/04/2023	05/17/2023	

ACADEMIC SENATE LOG – MAY 23, 2023

Academic Support and Student Services (AS&SS) continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/21/2023	2022-2023 #41 Statement on Open Educational Resources OER	22-23 AY carry over	AS&SS Support and obligation to reduce costs for students, ways to incorporate OER, Bookstore terminology change. RES 222332 Statement on Reducing Educational Material Costs at CSUB- Resolution drafted; carry over to 23-24 AY			

ACADEMIC SENATE LOG – MAY 23, 2023

Budget and Planning Committee (BPC): Charles Lam/ Chair; meets 10:00 AM in SCI III-100 Conference room and/or via video conference.

Dates: 9/1, 9/15, 10/13, 10/27, 11/10, 11/17, 01/26, 02/09, 02/23, 03/09, 03/23, 04/13, and 04/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. RES 222308- Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
06/01/2022	2022-2023 #01 Time Blocks and Space Utilization	22-23 AY Carry over	BPC The need to reconsider Time Blocks for classes. Memo received 05/03/2023; carry over to 23-24 AY.			
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	ON HOLD	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.	ON HOLD		
08/23/2022 3/21/23	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA	Complete	BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Provost Harper’s request. Resent 3/21/23 with updated job description – proposed Handbook change Section 104. RES 222323 Reclassification of Assistant VP to Associate VP IRPA and Associate VP GRaSP.	04/20/2023	04/28/2023	05/02/2023
08/26/2022	2022-2023 #06 Addendum to Academic Calendar 22-23	Complete	BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open RES 222303 Addendum to Academic Calendar	09/08/2022	09/20/2022	9/30/2022
3/3/2023	2022-2023 #24 AS&SS Membership – Bylaws Change	Complete	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee	04/20/2023	04/28/2023	05/02/2023

ACADEMIC SENATE LOG – MAY 23, 2023

Budget and Planning Committee (BPC) continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
9/28/2022	2022-2023 #09 Addendum to the Academic Calendar 22-23	Complete	BPC Addendum to add federal holiday Juneteenth as a campus holiday RES 222326 Addendum to Academic Calendar 2022-23 and 2023-24 Juneteenth	04/20/2023	04/28/2023	05/02/2023
11/09/2022	2022-2023 #17 Academic Calendar 2023-2024	Complete	BPC Address the Academic Calendar 2023-2024 as presented by the Calendar Committee. RES 222314 Adoption of Academic Calendar 2023-2024	12/01/2022	12/12/2022	12/13/2022
1/19/2023	2022-2023 #20 RTP Review Calendar Timeline	Complete	BPC and FAC Consider changes proposed to RTP review calendar timeline. RES 222317 Periodic Evaluation/Performance Review Calendar – Handbook Change	03/30/2023	04/14/2023	04/17/2023
1/25/2023	2022-2023 #21 Advising Task Force Recommendations- Director of Advising	Complete	AS&SS and BPC Address the need, role and duties of a Director of Advising position. RES 222316 Interim Director of Academic Advising Recommendations	03/16/2023	03/24/2023	03/24/2023
3/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Complete	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee	04/20/2023	04/28/2023	05/02/2023
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV	22-23 AY carry over	AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. Recommendations drafted; carry over to 23-24 AY.			
3/7/2023	2022-2023 #29 BPC Membership – Bylaws Change	Complete	BPC Whether to edit membership, CFO or designee RES 222320 Bylaws Change to the Composition of BPC	03/30/2023	04/14/2023	04/17/2023

ACADEMIC SENATE LOG – MAY 23, 2023

Budget and Planning Committee (BPC) continued...

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/7/2023	2022-2023 #30 Election Attempt Limit – Revert to Appointment-Handbook Change	Complete	BPC Whether to revert elected positions open to eligible faculty after four attempts. RES 222327 Election Attempt Limit- Revert to Appointment	05/04/2023	05/17/2023	05/22/2023
3/7/2023	2022-2023 #31 Academic Administrators Search & Screening-Handbook Change	22-23 AY Carry over	BPC Whether to add use of search firms, add language regarding exceptions, and add an option for university to retreat. Carry over to 23-24 AY			
3/21/23	2022-2023 #40 Search Committee Composition AVP GRaSP 309.5, 310	Complete	BPC Clarify Handbook sections 309.5 and 310 regarding composition of Search Committee. MEMO from BPC stating use of Section 309.5 applies; no further action needed.	-	-	-

ACADEMIC SENATE LOG – MAY 23, 2023

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 AM in HOB 100 and/or via video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. RES 222308 Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
-	2019-2020 #08 Honorary Doctorate – Handbook Change	IP; waiting for President's approval	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED. RES 222333 Honorary Doctorate Award – Procedures Change	05/04/2023	05/17/2023	
08/31/2021	2021-2022 #20 Accessibility of Instructional Materials	Complete	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook. FAC's recommendation that book orders be on Academic Calendar was accepted. Guidelines exist in Handbook on orders. If other details need to be managed, they can be considered next year. No further action needed.	-	-	-
09/21/2021	2021-2022 23 Faculty Hall of Fame Selection Process Change	Complete	FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer. RES 222321 Faculty Hall of Fame Selection Process – Handbook Change	03/30/2023	04/14/2023	04/17/2023
10/19/2021	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Complete	FAC Handbook 309.5: clarify candidate eligibility, add "General Faculty", reconstitute committee > 18 months. RES 222301 Composition of Search...	9/22/2022	10/6/2022	10/6/2022

ACADEMIC SENATE LOG – MAY 23, 2023

Faculty Affairs Committee (FAC) Continued...

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
03/01/2022	2021-2022 #40 Digitizing the Performance Review Process	21-22, 22-23 AY Carryover	FAC Access, process, CFA & HR perspective, training of chairs & deans. FAC recommends that discussion be postponed until new software is selected. Carry over to 23-24 AY			
03/01/2022	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	21-22, 22-23 Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. Work has begun on major topic. Notes drafted; Carry over to 23-24 AY			
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	ON HOLD	AAC, BPC, FAC Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson.			
08/29/2022	2022-2023 #03 Holding Exams on the Last Day of Class	Complete	FAC MEMO from FAC: <i>University Handbook</i> already gave suitable guidelines regarding holding exams on the last day of class. FAC recommends that the Senate Chair sends out reminders about the finals policy at least twice a year during times that faculty might be devising their syllabi.	-	-	-
08/29/2022	2022-2023 #04 Scheduling Office Hours Policy	Complete	FAC Whether changes need to be made to the existing office hours policy MEMO: No change to existing policy; Report in materials for 9/8/2022 AS meeting.	-	-	-
11/16/2022	2022-2023 #16 GST Instructor Classroom Observations	Complete	FAC Whether deferment of classroom observations GST and FYS instructors who do not have home departments should be considered. Deferment already happened.	-	-	-

ACADEMIC SENATE LOG – MAY 23, 2023

Faculty Affairs Committee (FAC) Continued...

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
01/19/2023	2022-2023 #20 RTP Review Calendar Timeline	Complete	BPC and FAC Consider changes proposed to RTP review calendar timeline. RES 222317 Periodic Evaluation/Performance Review Calendar – Handbook Change	3/30/23	4/14/2023	4/17/2023
02/21/2023	2022-2023 #22 GECCo Review and Appointment	ON HOLD; 22-23 AY Carry over	FAC Whether GECCo draws the review of Faculty Director etc. and whether the position is open for another three-year appointment. Carry over to 23-24 AY			
03/01/2023	2022-2023 #23 Effect of Sabbatical on Assigned Time and Release Time	22-23 AY Carry over	FAC Where a person serving on a committee should step down. What is effect on assigned time & release time. FAC recommends consulting with URC and UPRC to see if a policy is preferred. Carry over to 23-24 AY			
03/01/2022	2021-2022 #39 The Personnel Action File (PAF) and the Working Personnel Action File (WPAF) – Handbook Change	Complete	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement. RES 222309- Personnel Action File (PAF) and the Working Personnel Action File (WPAF)	12/1/2022	12/12/2022	12/13/2022
03/03/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Complete	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee	04/20/2023	04/28/2023	05/02/2023
03/07/2023	2022-2023 #25 RTP 2 nd Year Review Materials	Complete	FAC Whether the URC and other higher levels should consider entire 1 st year review. RES 222334 RTP 2 nd Year Review Materials – Handbook Change	05/04/2023	05/17/2023	05/22/2023

ACADEMIC SENATE LOG – MAY 23, 2023

Faculty Affairs Committee (FAC) Continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV	22-23 AY Carry over	AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. Recommendations drafted; carry over to 23-24 AY.			
3/7/2023	2022-2023 #26 Letters in the RTP	Complete	FAC Whether guidance of checklist needed for reliable review of RTP &/or rebuttal & acknowledgement at the next level(s) RES 222335 RTP Evaluation Letters - Handbook Change	05/04/2023	05/17/2023	05/22/2023
3/7/2022	2022-2023 #32 Three-Year Lecturers and PTR Committee – Handbook Change	22-23 AY Carry over	FAC Language regarding 3 rd -Yr Lecturers and post-tenure faculty, PTR Committee Structure, and outside department procedures. Carry over to 23-24 AY			
3/7/2023	2022-2023 #33 Sabbatical Eligibility Language – Handbook Change	Complete	FAC Whether the Handbook 307.1 language should be changed to match the language of the Collective Bargaining Agreement (CBA) Article 27.2 MEMO: After further investigating policies in the Collective Bargaining Agreement, discovered that our <i>University Handbook</i> does not contradict the CBA. We are ready to close the referral without further action.	-	-	-

TO: General Faculty

FROM: Melissa Danforth, Election Committee Chair

COPY: Katherine Van Grinsven, Senate Analyst

SUBJECT: RESULT OF APPOINTMENTS TO UNIVERSITY-WIDE COMMITTEES

At their meeting on May 9, 2023, The Senate Executive Committee made the following appointments to University-wide Committees:

ACADEMIC INTEGRITY POLICY VIOLATIONS COMMITTEE

- (1) Full Time Tenured Faculty member from A&H to serve a two-year term May 2023-May 2025
 - *Vacant*
- (1) Full Time Tenured Faculty member from BPA to serve a two-year term May 2023-May 2025
 - *Vacant*
- (1) Full Time Tenured Faculty member from NSME to serve a two-year term May 2023-May 2025
 - Maria Rubolino- Nursing, to serve a two-year term, May 2023 – May 2025.
- (1) Full Time Tenured Faculty member from SSE to serve a two-year term May 2023-May 2025
 - Anne Duran- Psychology, to serve a two-year term, May 2023 - May 2025.

Congratulations to those appointed! A call for interest will be issued in Fall 2023 to fill the remaining positions.

GENERAL STUDIES REVIEW COMMITTEE (GST):

- (1) Full-time Tenured Faculty to serve a one-year term (May 2023-May 2024)
- (1) Full-time Tenured Faculty to serve a two-year term (May 2023-May 2025)

No interest received. A call for interest will be issued again in Fall 2023.

HIGH IMPACT PRACTICES (HIP) TASK FORCE

- (1) Full Time Faculty member from A&H to serve a one-year term May 2023 - May 2024
 - Matthew Hanne - Music & Theatre, to serve one-year term May 2023 – May 2024.
- (1) Full Time Faculty member from BPA to serve a one-year term May 2023 - May 2024
 - Pratigya Sigdyaal- Management/ Marketing, to serve one-year term May 2023 – May 2024.

- (1) Full Time Faculty member from NSME to serve a one-year term May 2023-May 2024
 - Lorelei Punsalan – Nursing, to serve a one-year term May 2023-May 2024.
- (1) Full Time Faculty member from SSE to serve a one-year term May 2023-May 2024
 - Janet Armentor – Sociology, to serve a one-year term May 2023-May 2024.
- (1) Full Time Faculty member - At-Large to serve a one-year term May 2023-May 2024
 - Alice Hays- Teacher Education, to serve a one-year term May 2023- May 2024.

Congratulations! Thank you to all those willing to serve.

INSTITUTIONAL RESEARCH AND PLANNING ASSESSMENT (IRPA) ADVISORY COMMITTEE

- (1) Full Time Tenured Faculty member from A&H to serve a one-year term May 2023-May 2024
 - *Vacant*
- (1) Full Time Tenured Faculty member from BPA to serve a one-year term May 2023-May 2024
 - Richard Gearhart – Economics, to serve a one-year term May 2023- May 2024.
- (1) Full Time Tenured Faculty member from NSME to serve a one-year term May 2023-May 2024
 - *Vacant*
- (1) Full Time Tenured Faculty member from SSE to serve a one-year term May 2023-May 2024
 - *Vacant*

Provost to appoint 3 non-faculty members and 1 dean; - emailed Provost Office 5/18/25

Congratulations to those appointed! A call for interest will be issued in Fall 2023 to fill the remaining positions.

INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)

- (2) Representatives of Faculty/Admin Appointed by Provost for one-year term, May 2023-May 2024
 - *To be announced- emailed Provost Office 5/18/25*
- (1) Full Time faculty appointed by the Academic Senate (EC) for one-year term, May 2023-May 2024
 - Jing Wang– Finance/Accounting, to serve a one year term, May 2023- May 2024.

Congratulations to those appointed! The Executive Committee will forward their recommendations to the Provost for the other positions, who will confirm final appointments.

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)

(3) At-Large Faculty members to be recommended by the EC to the President for appointment.

To be announced

The Executive Committee will forward their recommendations to the President, who will confirm final appointments. ***Recommendations forwarded to President - 5/18/23**

MOBILE APPLICATIONS STEERING COMMITTEE

(1) Full Time faculty appointed for two-year term by the Academic Senate Executive Committee, May 2023-May 2025

- Maria Rubolino – Nursing, to serve a two-year term, May 2023- 2025.

Congratulations!

STUDENT CENTERED ENTERPRISE BOARD

(1) Faculty member to service a one-year term, May 2023-May 2024

- Becky Larson- Mathematics, to serve a one-year term, May 2023- 2024.

Congratulations!

STUDENT RECREATION CENTER ADVISORY COMMITTEE

(1) Full-Time Faculty appointed by the EC for a two-year term 2023-2025

Correction Needs to be sent out after 5/25/23: confirm appointment

Name: Jahyun Kim, Assistant Professor – Kinesiology

Statement:

Student Recreational Center Advisory Committee

Previously, I was appointed as student recreational center advisory committee member. However, I did not have many chances to engage in this committee activities due to COVID-19 pandemic. I would like to continuously engage in student recreational center activity. Moreover, My expertise on Exercise physiology would contribute to develop a wellness program for our students.

ALL UNIVERSITY TEACHER EDUCATION ADVISORY COMMITTEE (TEAC)

- (2) Full Time A&H Faculty Members to serve a two-year term, May 2023-May 2025
 - Kim Flachmann – English, to serve a two-year term, May 2023-May 2025.
 - *Vacant*
- (1) Full Time SSE Faculty Member to serve a two-year term, May 2023-May 2025
 - R. Aaron Wisman - Advanced Educational Studies, to serve a two-year term, May 2023 – May 2025.

Congratulations to those appointed! A call for interest will be issued in Fall 2023 to fill the remaining position.

UNIVERSITY STRATEGIC PLANNING & BUDGET ADVISORY COMMITTEE (USP & BAC)

- (1) Full Time Faculty Member to serve a two-year term, May 2023-May 2025
 - Atieh Poushneh - Management/ Marketing, to serve a two-year term, May 2023- 2025.

***Correction Needs to be sent out after 5/25/23:** The Executive Committee will forward their recommendations to the President, who will confirm final appointments.

***Recommendations forwarded to President – 5/18/23**

ACCESSIBLE TECHNOLOGY INITIATIVE (ATI) WORKING GROUP

Full Time Librarian to serve a two-year term (May 2023-May 2025)

- Ying Zhong, Librarian (NSME and Web Services), to serve a two-year term, May 2023- May 2025.

Congratulations!

As mentioned, calls will be issued in Fall 2023 to fill vacant positions. Thank you to all those willing to serve. Have a great rest of the semester.

Subject: GE Breadth- Request to prepare for GE changes

From: [Beth Bywaters](#)
To: [Katherine Van Grinsven](#)
Subject: FW: Request to prepare for GE changes
Date: Tuesday, April 18, 2023 10:39:32 AM

From: Debra Jackson <djackson9@csub.edu>
Sent: Tuesday, April 18, 2023 9:39 AM
To: Aaron Hegde <shegde@csub.edu>
Cc: Vernon Harper <vharper@csub.edu>; Beth Bywaters <ebywaters@csub.edu>
Subject: Request to prepare for GE changes

Dear Aaron,

I would like to request that the Academic Senate form a work group to plan for expected changes to our GE Breadth.

State Assembly Bill 928 (AB 928) calls for the establishment of a “singular lower-division general education pathway” that meets the academic requirements necessary for transfer admission from the California Community Colleges (CCC) to both UC and the California State University (CSU). AB 928 also limits the number of units in the pathway to a 34-unit ceiling. This new lower-division general education pathway goes into effect fall 2025.

While we do not yet have details about how the CSU will adjust our GE Breadth requirements in response to Cal-GETC, I do expect that there will be changes. If not, the lower division requirements for native CSU students will be different from those for transfer students, which creates a troubling inconsistency. Currently, CSU’s Breadth is 39 units, whereas Cal-GETC is 34 units. Cal-GETC has 3 units fewer in lower-division Area C, does not have the 3-unit Area E, and has one unit for B3.

Given that Cal-GETC goes into effect in fall 2025, I believe it behooves us to develop a plan to adopt these changes to the GE curriculum in the likely event that they are adopted across the CSU. Any changes to our GE curriculum would require full senate approval. To prepare for a fall 2025 implementation, we would need to have this in place by early fall 2024 for catalog deadlines.

Thank you for your consideration,
Debra

DEBRA L. JACKSON, Ph.D.
She/her/hers
Associate Vice President for Academic Affairs
Dean of Academic Programs
(661) 654-3420

California State University, Bakersfield
9001 Stockdale Hwy, Mail Stop: 22 EDUC
Bakersfield, CA 93311

<http://www.csub.edu/academicprograms>



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

Subject: SOCI Replacement using Class Climate

From: Deborah Boschini <dboschini@csub.edu>

Date: Monday, May 15, 2023 at 1:17 PM

To: Aaron Hegde <shegde@csub.edu>

Subject: FW: SOCI Replacement using Class Climate discussion

Aaron,

Brian provided a summary of a recent conversation that I had with him and Steve Miller. They are proposing using different software to create/process paper SOCI, and it sounds like a reasonable plan to consider.

I'm not sure what level of engagement the Senate would expect with this proposal. The plan would solve some issues while only creating minor changes in the faculty experience. However, the changes that seem minor really do need to be reviewed by the faculty.

Let me know how you'd like to proceed.

Best,
Debbie

DEBORAH J. BOSCHINI, EdD, MSN, RN

she / her / hers

Associate Vice President, Faculty Affairs

Professor of Nursing

(661) 654-2154

From: Brian Chen <bchen@csub.edu>

Sent: Thursday, May 4, 2023 11:42 AM

To: Deborah Boschini <dboschini@csub.edu>

Cc: Steve Miller <smiller@csub.edu>; Faust Gorham <fgorham@csub.edu>

Subject: SOCI Replacement using Class Climate discussion

Hello Debbie,

Attached is a document Steve drafted to provide a summary of what we discussed. I hope it could be helpful for discussions with the senate.

Thank you.

--

Brian Chen

Director, Enterprise Applications

Information Technology Services

California State University, Bakersfield

<https://www.csub.edu/its/>

<https://twitter.com/itscsub>

Phone: 661-654-2538

Subject: SOCI Replacement using Class Climate- Attachment

Executive Summary

The Paper SOCI processing has two points of failure that are not easily remediated. Failure at either of these points would significantly delay SOCI processing and could impact faculty RPT procedures. The technology used is out of date and has limited functionalities. Class Climate, a product CSUB already licensed, can replace the current system with a new form that is a facsimile of the current form and is equivalent in every functional way. In addition to alleviating the current risks, Class Climate provides several advantages, including the ability to use pens on the forms as well as eliminate the need for paper forms to be scanned by the Print Shop.

Problem

The current state of paper Student Opinionnaire of Course and Instruction (SOCI) processing at CSU Bakersfield has a number of risks. Software for scanning and reporting are outdated and needs replacement to work on modern computers. Scanning hardware is out of date, problematic in scanning, and is limited to only pencils being used.

Failure of the computer that runs the scanning software would negatively impact the timeline for survey processing. The computer is currently running an outdated Operation System and has been removed from the network for security reasons. A replacement machine would be difficult to find as more modern computers no longer has the required hardware to communicate with the legacy scanner. Successful installation of the scanning software on a newer machine, if one were to be found, is not certain.

The current reporting software was created to generate reports that were facsimiles of reports created using the VAX system. Compared to the reports generated by Class Climate for online surveys, the older reports provide less detail. The reporting software is written in PERL, which is a scripting language and not a true programming language that can produce standalone executables, making portability problematic.

Proposed Solution

Class Climate, the current tool for administering online surveys, provides a solution to these issues, and CSUB already has a license to use all the tools necessary. The only additional cost requirement is the purchase of a compatible scanner(s).

A new paper survey could be produced to emulate the current survey. The questions would be the same, the ranking scale in the same order, and the comment prompts identical. Unfortunately, this would render the stock of current SOCI forms unusable, and the campus would have to purchase new forms created in Class Climate.

Benefits

The Class Climate solution, in addition to answering all the risks with current system, has additional advantages:

1. Multiple scan stations could be utilized, thereby speeding up processing.

2. Surveys can use pens as well as pencils.
3. Eliminates the need for students to accurately identify the course they are reviewing. This also eliminates manual data checking currently required.
4. Electronic reports contain not only the quantitative analysis, but the comments are captured as well, eliminating the need for the paper surveys to be scanned into electronic format after the fact.
5. Electronic reports can be delivered to school, department and faculty at the same time.

Subject: University Handbook Updates- HSIRB and IACUC

Katherine Van Grinsven

From: Aaron Hegde
Sent: Monday, May 1, 2023 12:42 PM
To: Gwendolyn Parnell; ORG-AcademicSenateChair
Cc: Isabel Sumaya; Katherine Van Grinsven
Subject: Re: University Handbook Updates: HSIRB & IACUC

***attachments in shared folder on BOX**

Hi, Gwen

Thanks for the email. Any changes that need to be made in the handbook, will need to be done in early fall. We have had a backlog of resolutions and stopped considering new ones early April.

It would be helpful if you had the particular handbook language handy.

Thanks,
Aaron

DR. S. AARON HEGDE, PHD
Chair, Academic Senate
Chair and Professor, Economics
Director, ERM Program
Co-Director, Grimm Family Center for AGBS

California State University, Bakersfield
9001 Stockdale Hwy, Mail Stop: BDC 20
Bakersfield, CA 93311

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CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

From: Gwendolyn Parnell <gparnell@csub.edu>
Date: Friday, April 14, 2023 at 1:43 PM
To: ORG-AcademicSenateChair <academicsenatechair@csub.edu>
Cc: Isabel Sumaya <isumaya@csub.edu>, Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: University Handbook Updates: HSIRB & IACUC

Hello,

Please find attached the HSIRB & IACUC updated policy documents as well as the approval memos for each.

Please review these documents for the purposes of updating our CSUB University Handbook.

Thank you!

Kind regards,

Gwen

Gwen Parnell, B.A., CIP
Research Compliance Analyst

Office of Grants, Research, and Sponsored Programs

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