

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
AGENDA**

**Thursday, March 3, 2022
Zoom Video Conference
10:00 a.m. – 11:30 a.m.**

1. Call to Order
2. Approval of Minutes
February 17, 2022
3. Approval of Agenda (Time Certain 10:05)
4. Announcements and Information
 - President's Report – L. Zelezny (Time Certain 10:10)
 - Title IX Process – M. Brown (Time Certain 10:15)
 - Enrollment Spring '22, Fall '22 – D. Cantrell (handout) (Time Certain 10:20)
 - Elections and Appointments – M. Danforth (Time Certain 10:35)
5. ASCSU Report (M. Martinez, J. Millar)
6. Provost Report
7. Committee Reports and Requests

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Standing Committee webpage, [here](#).)

 - a. Executive Committee (M. Danforth)
 - b. ASI Report (S. Magaña)
 - c. Academic Affairs Committee (J. Tarjan) (handout)
 - d. Academic Support & Student Services Committee (E. Correa)
 - e. Faculty Affairs Committee (M. Rees)
 - f. Budget & Planning Committee (C. Lam) (handout)
 - g. Staff Report (S. Miller)
8. Resolutions – **(Time Certain 10:40 a.m.)**

Consent Agenda

RES 212222 Academic Calendar 2022-23 Academic Advising edit Fall 2022

New Business

RES 212220 – Formation of General Studies Review Committee

RES 212221 Academic Calendar – Fall Recess Schedule

Old Business

RES 212218 Final Exam Policy – Interim Policy Change

RES 212219 Submission of Electronic Faculty Performance Files

9. Open Forum Items (Time Certain 11:15)

10. Adjournment

DRAFT

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes**

Thursday, February 17, 2022

Zoom Video Conference

10:00 a.m. – 11:25 a.m.

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), B. Frakes, R. Gearhart, A. Grombly, V. Harper, H. He, J. Kraybill, C. Lam, A. Lauer, J. Li, S. Magaña, M. Martinez, J. Millar, S. Miller, J. Moraga, M. Rees, A. Rodriguez, A. Sanchez, D. Solano, B. Street, J. Tarjan

Absent: E. Correa (excused)

Visitors: J. Armentor, D. Boschini, S. Bozarth, D. Cantrell, C. Catota, R. Dugan, F. Gorham, D. Jackson, M. Malhotra, M. Novak, S. Roberts, J. Rodriguez, M. Rush, T. Salisbury, J. Self, L. Vega, K. Watson, L. Zelezny, L. Zuzarte

1. Call to Order

A. Hegde called the meeting to order. He read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

2. Approval of Minutes

B. Street moved to approve the February 3, 2022 Minutes. J. Deal seconded. Approved.

3. Approval of Agenda

B. Street moved to approve the Agenda. S. Miller seconded. Approved.

4. Announcements and Information

- President's Report – L. Zelezny
 - Welcome to all those returning to campus and thanks to the Senate leadership in terms of a model of shared governance in the system.

- Chancellor Castro's handling of Title IX – President Zelezny has only seen one side of the serious issue. The Board of Trustees are moving forward with an investigation of the facts. L. Zelezny was at CSU Fresno State during that time and not part of the investigation. It was a personnel matter outside of Academic Affairs.
 - Mask Indoors – It will continue while we await further guidance from the CDC and Kern Public Health.
 - Students' Daily Health Screening – It's required to comply with the health guidelines issued through various channels. Deadline to upload vaccination status is February 28. Non-compliant students will have their Canvas account de-activated.
 - COVID Call Center 654-3091 or covidqa@csub.edu - Direct students there. Faculty's job is to teach.
 - President's Campus Open Forum – Tuesday, February 22, 9:00 a.m.
- Q: Are there any actions to help reduce faculty workload as a result of students being locked-out of Canvas? (D. Solano) A: The focus of faculty is to deliver quality instruction. The messaging from ASI and others is getting students' attention. The Call Center is making direct calls to students who need to comply.
- Q: If someone were to upload info on their booster, will the student get a notification that their file has been accepted? A. There are two options: 1) vaccination and booster and 2) exemptions. Upon compliance, the students will be registered back on Canvas within 24-48 hours. (F. Gorham) Comment: Upon multiple requests from students for special accommodation, J. Tarjan wrote a memo to his faculty about their options. We want to serve our students, yet faculty is under no obligation to accommodate students whose Canvas account has been de-activated. The suggestion is for ASI to message students on what to reasonably expect from faculty and what is students' obligation. (J. Tarjan)
- Comment: The CDC recommends that people who had COVID not get vaccinated or boosters within three months. (A. Lauer) Response: That is in the Q&A about who's eligible for a booster, as well as at the Call Center. Case Management can be helpful on that matter. (L. Zelezny)
- Elections and Appointments – M. Danforth

Academic Senate Chair – A. Hegde 2022-2024
Academic Senate Vice Chair – M. Danforth 2022-2024
ASCSU – Janet Millar 2022-2025
Campus Wide Advising Task Force Spring 2022
A&H Election ends February 17, 5:00 p.m.
BPA Rep – Lori Paris, Management and Marketing
NSME Rep – Amber Stokes, Biology
SS&E Election ends February 18, 5:00 p.m.
Assigned Time Article 20.37 Invitation to Apply for 2022-2023
Submit application by March 9, 2022 5:00 p.m.

5. ASCSU Report (M. Martinez, J. Millar)

Individual committees met last week. The Plenary will be March 3. The Academic Affairs committee discussed AB 927 Opportunity for Community Colleges (CC) to develop bachelor's degrees. CC has to demonstrate in any region than any CSU in the region is not offering a bachelor's degree in the discipline and the need for that particular bachelor's degree. Watch for a link from the CO to offer input. There was a lengthy discussion about Chancellor Castro's circumstances during his time as President of CSU Fresno State and how behaviors and decisions were handled relative to Title IX. (J. Millar) The Faculty Affairs committee also discussed Chancellor Castro's circumstances. There are resolutions coming from other campuses. The suggestion is that the issue be explored further before CSUB takes action. Other issues coming in ASCSU: policy of prohibiting out of state work, and Faculty Mental Health during COVID, and other topics. (M. Martinez)

6. Provost Report

- Kegley Institute on Ethics Colloquia – Incorporating Ethics in the Electrical and Computer Engineering Classroom, speaker Dr. Amin Malekmohammadi, February 18, 2022, 12:00 noon.
- Black History month – Take advantage of all the events available.
- Canvas Lock-Out – Thank you to CIO F. Gorham and his team. We don't expect a large number of students to be non-compliant.

- Department Chairs Leadership Council (DCLC) – Thank you to E. Delamar, Associate Director of Student Health Services, for talking about what happens in the classroom if there is a COVID exposure and the communication tools available for faculty.
- Chair Stipend – Good conversation at DCLC. It's still in process.
- NSME Dean Search – In conversation with a candidate.
- AVP IRPA Search – Finalists' campus interviews begin February 28th.

Q: What is the requirement for booster vaccination for faculty & staff? (A. Lauer) A: CFA has agreed to the booster. Consultation continues at the system level for staff units. (L. Zelezny)

7. Committee Reports and Requests

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Standing Committee webpage, [here](#).)

a. Executive Committee (M. Danforth) The committee had an extra meeting to discuss the General Faculty Meeting. At the last meeting, the EC discussed some of the questions and concerns that came up after the President's Faculty Open Forum. (M. Danforth) Having the Provost on the EC is one of the best decisions made and provides value. We have lengthy and in-depth discussions about faculty perspective on many issues. V. Harper is very good at sharing his concerns and discussing impact. (J. Tarjan)

b. ASI Report (S. Magaña)

The California State Student Association (CSSA) Board members met to establish their 2022-2023 calendar and voted to approve the discontinuation of SAT. Adjustments to the 2021-22 budget approved, and the Board elected a new Finance Committee member. Candidates for the CSSA Legislator of the Year Award were considered. The Board reviewed San Francisco State's Survivor Support Program. They are looking how expand the program for individual campuses and create a central hub to help survivors understand and navigate the difficult process of sexual violence. S. Magaña and some members of the ASI joined President Zelezny for Advocacy Day to share students' perspective on the funding of the new Energy Innovation Center, Graduation Initiative

- 2025, and basic needs. ASI is finalizing plans for the election of officers. Next week is Cal Fresh outreach week. ASI is constantly communicating to students through various means about the COVID vaccination, booster and upload of information to avoid experiencing the Canvas lock-down. S. Magaña is open to ideas in how to be a better support for our students.
- c. Academic Affairs Committee (J. Tarjan)
Referral #8 Proposal for the Formation of a General Studies (GST) Department – General Studies courses are scheduled, not through an academic department, but through academic programs. Most of the instructors do not have a regular academic home. The structures of First Year Seminar (FYS) and potentially the General Education (GE) capstones don't have an academic home. All probationary and temporary faculty should have a classroom observation every year and all faculty who teach in consecutive semesters in an academic year should undergo a review. Currently there is no authorized body to do this. AAC had a great meeting with A. Gebauer, Faculty GE Director, in response to a draft resolution. He provided many suggestions. AAC will work on a resolution. (J. Tarjan) The classroom observation should include students' verification that the class being observed is representative of the course. (A. Lauer)
 - d. Academic Support & Student Services Committee (E. Correa) A. Lauer and L. Vega spoke on the chair's behalf since E. Correa is at a conference.
Referral # 10 Academic Advising Structure – There was fact-finding from several advisors including different points of view. They were put into a document with recommendations for Campus Wide Advising Task Force.
 - e. Faculty Affairs Committee (M. Rees) FAC worked on RES 212219.
Referral #30 RTP Completeness – Working toward a resolution
 - f. Budget & Planning Committee (C. Lam) RES 212218 discussed.
Referral #2 Department Formation Criteria Revision – The document came from the task force comprised of AAC, BPC, and FAC. BPC's discussion was about the need for (3) tenured faculty to start a department. The thought is that there should be alternatives ways to achieve similar results. The other issue is what can the proposers do when one level of review turns down the proposal.
 - g. Staff Report (S. Miller)

The staff expressed the joyful welcome of the return of students to campus. Many staff members have been helping direct students to their classrooms. Some students are coming to campus for the first time.

8. Resolutions

New Business

RES 202218 Final Exam Policy – Interim Policy Change – C. Lam presented on behalf of BPC. Final exam and commencement often overlap. The interim policy is presented as a solution while we have that conflict. (C. Lam) Why not have a resolution that states that final exams and commencement not occur at the same time? (D. Solano) A: BPC is waiting for a referral to consider no overlap. This year and next, the calendars are set. Thus, an interim solution is needed. (C. Lam) Comment: Many faculty and students do not wish to miss cultural and graduation celebration(s) to take exams. It's not just a Commencement conflict. (J. Tarjan) There will be a referral about scheduling cultural and commencement activities at a time different than final exams. (A. Hegde)

RES 202219 Submission of Electronic Faculty Performance Files – M. Rees presented on behalf of FAC. The committee was asked to consider electronic files. There has been a lot of complaints about Box security and functionality. The resolution suggests forming an exploratory committee to research alternative software to Box. It should be a campus wide decision of faculty of all different ranks, and different types of persons who interact with the system, to give their perspective and to move on from Box.

Old Business

RES 212212 High Impact Practice Designation and Tracking – J. Tarjan presented on behalf of AAC. The committee received a memo from the AS&SS committee, expressing concerns that faculty should retain control over curriculum and pedagogical decisions. AAC's understanding is that the resolution does not diminish those. It's noted that faculty teaching in the GE program have course and student outcomes requirements, and many programs have master course outlines and syllabi which also do that. Faculty retain control according to departmental guidelines. The High Impact Practices (HIPs) coding and tracking are for internal research purposes only.

The resolution supports HIPs and the resources to implement them. The school Curriculum Committee would decide HIP designations for courses. (J. Tarjan) A. Lauer is against it. It's not thought through. (A. Lauer) The referral for HIPs was also sent to AS&SS committee. They did not support the resolution. (A. Hegde) L. Vega supports it. There's anecdotal evidence in favor of HIPs. (L. Vega) The American Association of Colleges and Universities (AAC&U) lists eleven HIPs. CSUB tracks nine of eleven. We're doing it in GE only. HIPs are used in many other courses that we're missing if we tried to pull that data. There are other HIPs on the list which are not being coded. The idea of coding them as HIPs is to get a more comprehensive understanding of what HIPs are used on our campus. Then, we can examine whether they are having the intended results. (D. Jackson) A. Lauer is not against HIPs in the classroom. Labs are important. But, the Human Biological Science degree has no electives. Thus, there are no students who can elect HIPs compared with the rest of the cohort. It doesn't make sense that the Human Biological Major would have to find additional coursework they can use as an elective. Further, the labeling should be clear to the students. When students struggle, they may want to take more HIP courses but not be able to find them. On the other hand, there may be students who don't want a higher workload. It's not on their transcript that they took a lot of HIP courses. They may take low impact courses which give them the same degree. It sounds great on paper, but reality is different. (A. Lauer) The intent is to better serve our students. A task force could identify what truly are HIPs. (J. Tarjan) A vote was called. Majority approved.

RES 212213 Unit Cap During Summer Term – J. Tarjan introduced on behalf of AAC. During First Reading, Extended Education and Global Outreach (EEGO) Dean, M. Novak, expressed concerns about implementation. The resolution mirrors the same policy that applies during Fall and Spring semesters. 12 units in a five-week session is equivalent of a 36-unit load during a semester. It does not prohibit students with a 3.3 GPA or above from taking as many units as they want. The resolution passed.

RES 212214 Approval of Revised Sociology Concentration in Racial and Ethnic Dynamics – J. Tarjan presented on behalf of AAC. The Sociology Department recommended changes to the existing concentration. It includes inter-school

courses. AAC serves as the inter-school curriculum committee. They found the proposal to be wonderful and they trust the Sociology Department. Where there were changes in required and/or elective courses, the Sociology faculty contacted the affected departments. (J. Tarjan) J. Armentor stated that it's been a concentration for several years. To better attract students in the major, changes were made. The vote resulted in approval.

RES 212216 Sabbatical and Difference in Pay Leave Policies – M. Rees presented the resolution last meeting and did not receive any feedback. It aligns our Handbook policy with the Collective Bargaining Agreement (CBA) and eliminates some confusion. Comments from the department chair and Dean are based on feasibility and not on merit. Comments on merit weren't getting to the Faculty Honors and Awards Committee (FHAC) anyway. The language around paid leave aligns with the CBA. The new form is comprehensive and lists what needs to be submitted. The resolution passed.

9. Open Forum Items

Topic: First Week Back on Campus in Person – Comment: It's good to be back to the planned schedule and hopefully the Senate can soon meet in person. There are tech concerns in lecture rooms: (4) faculty members reported that it takes up to 25 minutes for a computer to come on and load PowerPoint.

While ITS has been responsive, B. Street suggested that ITS check every classroom for tech upgrades. (B. Street) A. Rodriquez echoed his comments.

Topic: Instructional Related Activities (IRA) funds update? (A. Rodriquez) A: Although V. Harper does not oversee the committee, he will check when the call goes out. During pandemic, many of the fees were suspended. Now that funds are restored, they will begin flowing again. Separately, it was wonderful to be on campus and see people he hasn't seen in two years. If you have the chance, come back to campus (V. Harper)

Comment: On behalf of he and M. Danforth, A. Hegde is glad they've been re-elected as Academic Senate Chair and Vice Chair, respectively. He looks forward to meeting in person. If not this term, Fall '22. (A. Hegde)

10. Adjournment

A. Hegde adjourned the meeting at 11:25

SPRING 2022 ENROLLMENT AND FALL 2022 APPLICATION DATA

PREPARED 2/26/2022

DR. DWAYNE CANTRELL



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

DIVISION OF ENROLLMENT MANAGEMENT

Spring Enrollment Numbers

Spring Headcount and FTES

<i>Spring Headcount and FTES trend (Spring 2022 is preliminary)</i>						
	Headcount			FTES		
	2020	2021	2022	2020	2021	2022
Non-Resident Foreign	138	106	106	128	107.9	97.2
Non-Resident Out of State	95	111	95	90.6	101.6	89.9
Resident	10,021	10,233	9,423	8,913.90	8,999.60	7,740.40
Grand Total	10,254	10,450	9,624	9,132.50	9,209.10	7,927.40

A/Y FTES: 8,455 (Fall 8,983, Spring 7,928) = 2.58% over target

Spring Antelope Valley Campus Enrollments

Campus	Headcount			FTES		
	2020	2021	2022	2020	2021	2022
			2			0.6
Antelope Valley	421	314	342	308.9	251.9	249.2
Antelope Valley and Main	257	532	285	236.1	469.6	253.4
Main	9,576	9,604	8,995	8,587.50	8,487.70	7,424.30
Grand Total	10,254	10,450	9,624	9,132.50	9,209.10	7,927.40

Spring Enrollment by School

School	Headcount			FTES		
	2020	2021	2022	2020	2021	2022
All University	30	27	22	23.5	18.9	16.9
Arts and Humanities	1,054	1,039	841	937.9	885	713.3
School of Bus & Public Admin	1,716	1,641	1,438	1,506.30	1,390.40	1,218.80
School of NSME	2,471	2,562	2,232	2,139.00	2,223.00	1,895.90
Social Sciences and Education	4,637	4,920	4,414	4,237.50	4,466.60	3,887.70
Unknown	346	261	677	288.5	225.3	195

Spring Enrollment Numbers (cont.)

Spring Enrollment by Race/Ethnicity

Race/Ethnicity	Headcount			FTES		
	2020	2021	2022	2020	2021	2022
African American	* 465	423	369	401.5	345.6	296.2
American Indian	* 39	31	28	35.6	27.8	25.4
Asian American	625	659	657	551.9	578	530
Hispanic	6,078	6,431	6,155	5,456.20	5,728.80	5,191.40
Non Resident Alien	408	422	249	378.1	387	219
Pacific Islander	17	21	16	15.7	19	12.4
Two or More Races	238	233	197	206.4	207.6	172.9
Unknown	742	592	551	645.2	514.9	369.4
White, Non Latino	* 1,642	1,638	1,402	1,442.10	1,400.50	1,110.80
Grand Total	10,254	10,450	9,624	9,132.50	9,209.10	7,927.40

* Groups that show steady 3-year decline

Data provided by IRPA 2/26/22

3-Year Application and Admit Data

Total Number of Applicants by Term

All Degree Seeking	Fall 2020	Fall 2021	Fall 2022
Total	19094	19929	19136

Total Number of Applicants by School and Term

School	Fall 2020	Fall 2021	Fall 2022
All University	903	831	838
Arts and Humanities	1828	1843	1770
School of Bus & Public Admin	2820	3739	3454
School of NSME	6752	7091	7424
Social Sciences and Education	6791	6427	5650

Total Number of Applicants by Ethnicity

Ethnic Group	Fall 2020	Fall 2021	Fall 2022
	2		1
AMIND	129	128	130
ASIAN	2005	2742	2732
BLACK	1323	1477	1437
DECLINE	1628	1818	1495
HISPANIC	11672	10810	11071
PACIF	91	72	90
WHITE	2574	3170	2356

Total Number of AV Applicants

Campus	Fall 2020	Fall 2021	Fall 2022
AVC	425	414	286

Total Number of Admitted Students by Term

All Degree Seeking	Fall 2020	Fall 2021	Fall 2022
Total	15018	15282	15593

Total Number of Admitted Students by School and Term

School	Fall 2020	Fall 2021	Fall 2022
All University	669	685	682
Arts and Humanities	1353	1386	1415
School of Bus & Public Admin	2063	2636	2725
School of NSME	5485	5749	6287
Social Sciences and Education	5448	4826	4484

Total Number of Admitted Students by Ethnicity

Ethnic Group	Fall 2020	Fall 2021	Fall 2022
	2		1
AMIND	103	99	108
ASIAN	1550	1975	2149
BLACK	903	1018	1061
DECLINE	1267	1367	1208
HISPANIC	9282	8619	9263
PACIF	73	49	67
WHITE	2098	2345	1835

Total Number of AV Admitted Students

Campus	Fall 2020	Fall 2021	Fall 2022
AVC	372	321	235

DEVELOPING A CAMPUS-WIDE SEM MINDSET

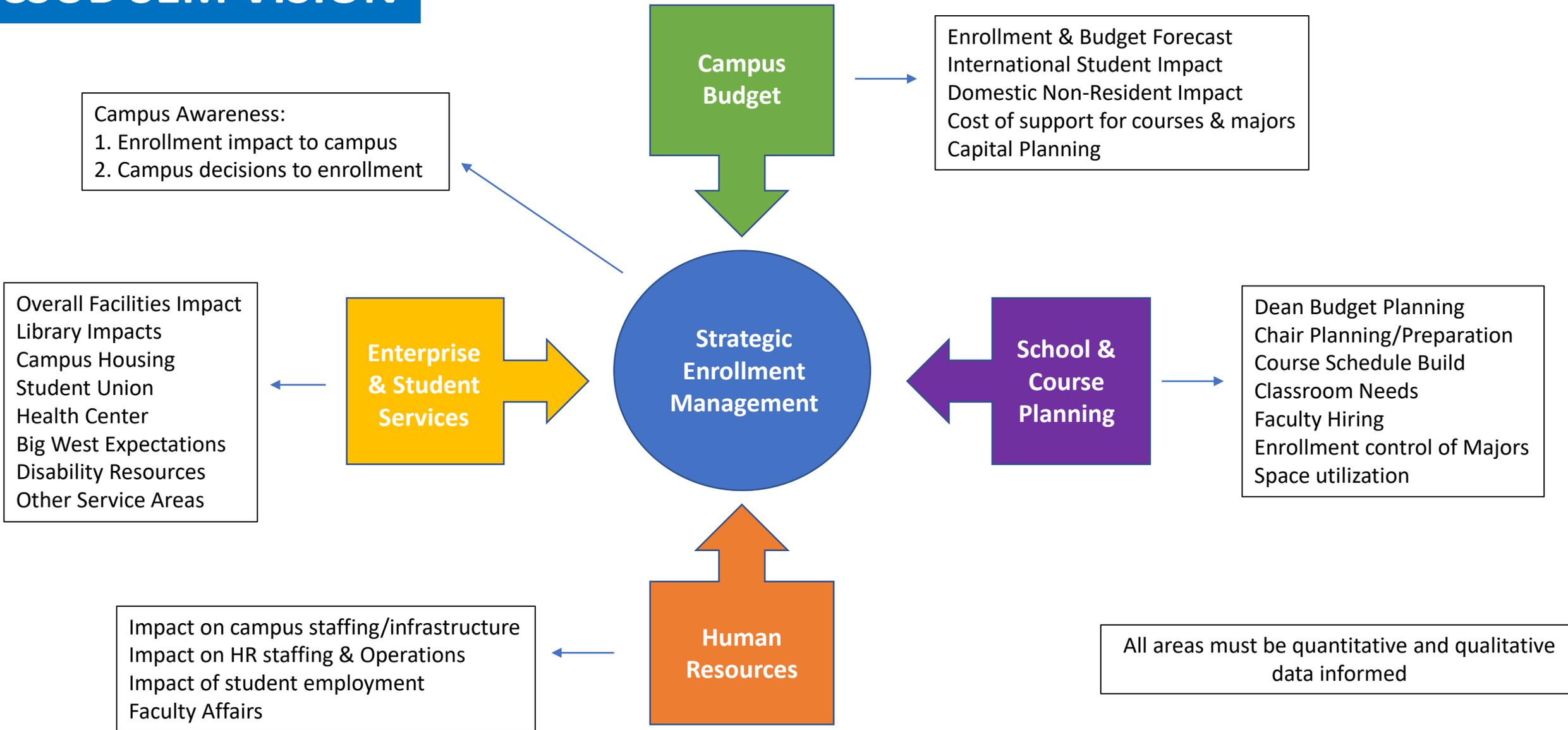
DR. DWAYNE CANTRELL



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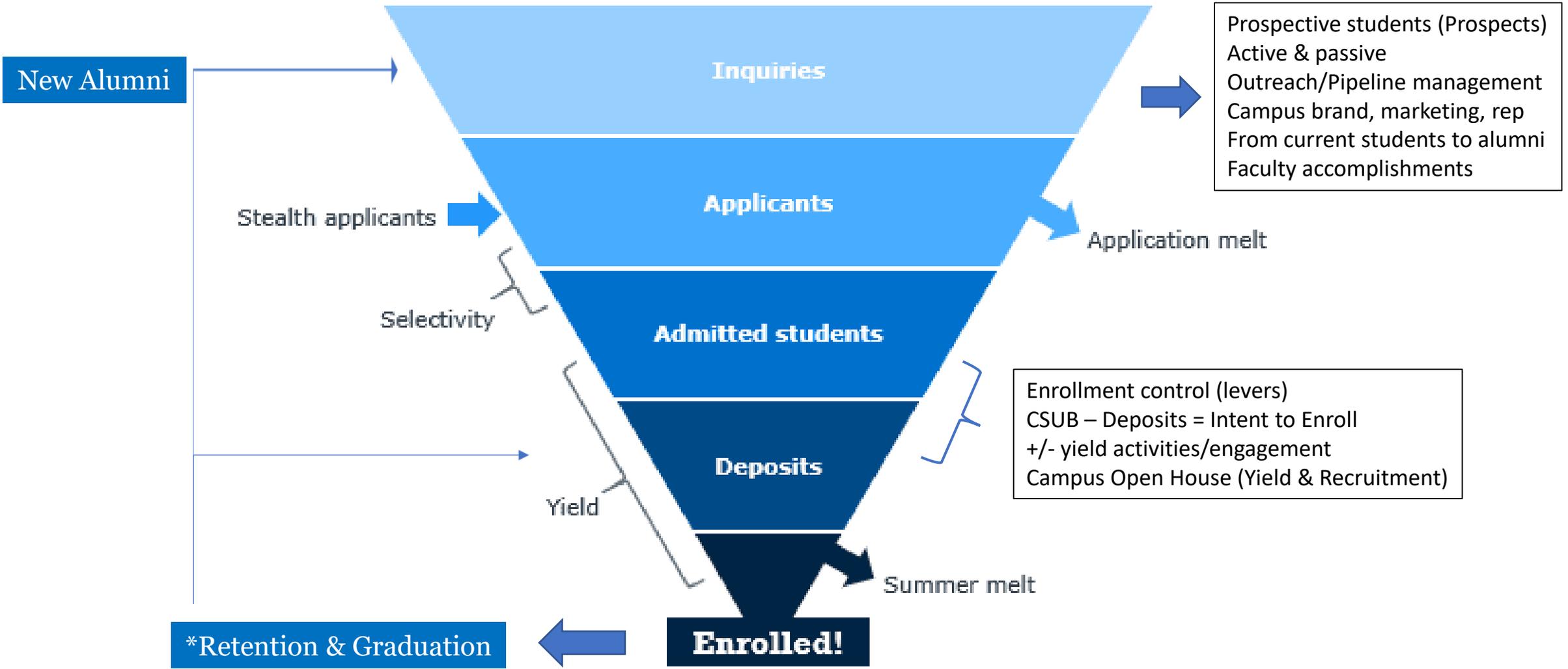
DIVISION OF ENROLLMENT MANAGEMENT

CSUB SEM VISION



(Cantrell, 2022)

The higher ed admissions funnel



(EAB, 2019; Cantrell, 2022)

Major	Headcount			FTES		
	2020	2021	2022	2020	2021	2022
Graduate Program Undeclared		1	2		0.2	0.3
Interdisciplinary Studies	1	1		0.8	0.8	
Interdisciplinary Studies - BA	8	8	8	5.6	5.8	7.6
Program Undeclared by Student	2	2	2	1	0.5	1.6
Special Major	18	14	7	15.5	11.1	5.9
Special Major - BA	1	1	1	0.6	0.6	0.8
Undeclared			2			0.7
Art	130	121	103	113.9	97.8	84.9
Art - BA	3	3	3	2.3	1.7	1.7
Communications	261	242	185	231	211.1	163.3
English - BA	216	205	164	206.9	191.6	147
English - MA	34	34	33	22.9	21.6	20.8
History	13	12	11	6.8	7.1	6.1
History - BA	174	204	179	154.1	173	151.9
Music	48	44	24	47.6	38.1	22.1
Music - BA	3	3	3	2.6	3.1	2.9
Philosophy	23	18	22	20.3	13.3	18.9
Philosophy - BA	7	7	7	5.7	3.9	6.1
Religious Studies	5	12	7	4.5	10.9	6.3
Religious Studies - BA	3	3	3	1.2	1.3	2.4
Spanish	87	94	64	82.5	85.6	53.7
Spanish - BA	1	1	1	1	1.2	0.8
Spanish - MA	24	22	14	13	11	8.3
Theatre	21	13	17	21.2	11.8	15.4
Theatre - BA	1	1	1	0.5	1	0.9
Agricultural Business - BS	61	69	51	60.4	59.7	44.5
Business Administration	1,031	973	864	939.2	878.8	776.7
Business Administration - BS	253	217	196	233.6	194.2	179.8
Economics	32	21	15	30.9	16.9	13.8
Economics - BS	28	33	28	26.4	29.6	23.9
Environmental Res Mgmt	32	32	25	29.3	27.4	19.3
Environmental Res Mgmt - BS	5	5	5	4.9	4.5	3.3
Health Care Administration	18	27	32	12.3	18.3	20.9
Online Master of Business Admi	141	150	135	91.8	95	83.8

Public Administration - BA	23	20	10	20.3	13.5	6.8
Public Administration - MP	92	94	77	57.1	52.5	46
Biochemistry - BS	93	87	75	82.8	76	64.7
Biology	473	481	431	415.5	429.3	383.5
Biology - BS	4	4	4	4.1	3.1	3.4
Biology - MS	26	25	17	18.9	16.5	10.8
Chemistry	55	48	29	49.2	40.3	24.9
Chemistry - BS	6	6	5	3	4.7	3.1
Computer Engineering	86	84	68	77.6	78.1	59
Computer Engineering - BS	2	2	2	1.8	1.5	1.7
Computer Science	282	277	274	261	253.1	245.3
Computer Science - BS	3	3	5	2.3	2.8	4.7
Electrical Engineering	147	172	137	131.5	150.5	121.3
Electrical Engineering - BS	2	2	2	1.5	2.1	1.9
Engineering Sciences	222	185	162	196.4	162.2	138.5
Engineering Sciences - BS	7	7	7	5.2	4.4	4.7
Geology	63	48	49	47.6	36.5	39.8
Geology - BA	1	1	1	0.8	0.8	0.7
Geology - BS	1	1	1	0.9	0.7	0.8
Human Biological Sciences	243	241	211	211.9	214.9	178.5
Human Biological Sciences - BA	1	1	1	1	0.4	1.1
Mathematics	153	151	119	142.3	135.9	106.7
Mathematics - BS	8	8	8	5.3	6.2	6
Natural Sciences	10	8	7	8.1	7.8	6.4
Natural Sciences - BS	2	2	6	2.2	1.3	5.4
Nursing	252	254	232	176.6	187	164.6
Nursing - BS	2	2	2	0.6	1.3	1.5
Physics	16	17	12	13.7	13.9	9.5
Physics - BS	1	1	1	0.3	0.7	0.6
Pre-Healthcare	310	444	343	276.9	391.1	289.2
Public Health			20			17.1
Public Health - BS			1			0.8
Advanced Credential	1	1	1	0.7	0.9	0.8
Anthropology - BA	33	29	18	30.5	25.6	14.7
Child, Adol & Fam Studies - BA	368	423	396	334.7	362.1	341.1
Counseling	68	67	66	59.6	59	59.3

Counseling Psychology	53	47	46	40.8	45.2	38.1
Cred in Ed - NO LONGER OFFERED	1	1		0.7	0.9	
Credential in Education			1			0.7
Criminal Justice	624	650	521	550.1	573	458.1
Criminal Justice - BA	3	3	3	2.2	2.4	2
Curriculum & Instruction		2			0.4	
Educational Administration	22	25	13	32	25	12.3
Educational Leadership	33	38	45	19.3	21.3	25.2
Kinesiology - BS	270	261	361	265.1	243.5	327.2
Liberal Studies	947	909		912.6	865.6	
Liberal Studies - BA	17	17	798	14.5	14.7	738.1
Political Science	110	116	98	102.6	104	90.2
Political Science - BA	9	7	6	8.7	4.7	4.7
Psychology	939	1,018	941	853.7	879.2	804.9
Psychology - BA	1	1	1	0.8	0.8	0.9
Seeking Credential	7	7	7	5.7	5	5.9
Social Work	154	156	151	153.5	156.5	151.3
Sociology	445	457	371	377.6	380.5	289.5
Sociology - BA	4	4	4	1.4	1.7	2.2
Special Education	38	35	23	24.3	25.1	14.7
Subsequent Credential	485	641	538	443.2	665.6	503.7
Teaching Credential	5	5	5	3.3	4.1	2.3
	346	261	677	288.5	225.3	195
Total	10,254	10,450	9,624	9,132.50	9,209.10	7,927.50

ACADEMIC SENATE LOG – MARCH 3, 2022

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 02 Department Formation Criteria Revision		AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. AAC will take up discussion.			
8/31/21	2021-2022 05 EEGO Summer Term Unit Limits	Complete	AAC Consider Summer Session as a single term with a cumulative student workload and what is the maximum number of units which enables student success. RES 212213 Unit Cap During Summer Term	2/17/22	2/25/22	2/28/22
	2020-2021 23 MA INST Moratorium	Complete	AAC Consider the rationale as presented in the attached letter from the Director of INST and the impact on students in the program. RES 212204 MA INST Moratorium	10/7/21	10/15/21	10/15/21
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 Proposal for the Formation of a General Studies (GST) Department	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking	Complete	AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting. AAC presenting RES 212212 High Impact Practice Designation and Tracking	2/17/22	2/25/22	2/28/22
10/5/21	2021-2022 21 Proposal for Ethnic Studies ETHS 1508 and Change to ETHS Curriculum	Complete	AAC in its capacity as the interschool curriculum committee, approved the ETHS 1508 course proposal for Introduction to Chicana/Chicano/Chicanx Studies and approved the proposed changes to the Ethnic & Area Studies concentration.			
10/5/21	2021-2022 24 BA Sociology Concentration Revision – Racial and Ethnic Dynamics	Complete	AAC Review rationale and impact. RES 212214 Approval of Revised Sociology Concentration in Racial and Ethnic Dynamics	2/17/22	2/25/22	2/28/22

ACADEMIC SENATE LOG – MARCH 3, 2022

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/16/21	2021-2022 25 General Studies (GST) Department Formation	First Reading 3/3/22	AAC Lack of home for GST, whether GST more suited as a program, mechanism for GST faculty review, GST report to EC annually RES 212220 – Formation of General Studies Review Committee			
10/16/21	2021-2022 26 AMP 2022-23 through 2031-32	Complete	AAC BPC RES 212208 Academic Master Plan 2022-23 through 2031-32	12/02/21	12/10/21	12/13/21
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
12/8/21	2021-2022 32 Undergraduate Re-Enrollment Policy Change	Complete	AAC Revising CSUB policy for re-entry and addressing concerns identified by Chancellor Castro.	12/2/21	12/10/21	12/10/21
1/25/22	2021-2022 35 BA in History with Social Science Teaching Concentration		AAC Consider rationale and impact on students.			

ACADEMIC SENATE LOG – MARCH 3, 2022

Academic Support and Student Services: Elaine Correa/Chair, meets 10:00 via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2020-2021 Referral 26 Testing Center	Complete	AS&SS RES 202123 Academic Testing Center approved by Senate 3/18/21. Not by President pending Fall '21 enrollment, need, resources.			
9/28/21	2021-2022 Referral 10 Faculty Advising Structure	Complete	AS&SS Whether there is a need for a change to the advising structure Refer to AS&SS minutes 2021-05-06 for recommendations. See report from Faculty Fellow & AVP AP. AS&SS sent recommendations to EC asking for Task Force. Created.			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking	Complete	AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting. RES 212212 HIP Designation & Tracking. AS&SS sent memo to EC why it did not support the resolution.	2/17/22	2/25/22	2/28/22
10/19/21	2021-2022 28 Academic Testing Center Exploratory Sub-Committee		AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
1/25/22	2021-2022 36 Appendix K IMAP – Handbook Change		AS&SS Align IMAP with CO's new goals and performance indicators, whether LMS is instructional goal, and identify responsible party of the master textbook list.			

ACADEMIC SENATE LOG – MARCH 3, 2022

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 01 Extension of RES 192020 RTP Guidelines for 2020 to 2021		FAC The same factors that restricted or prevented faculty from doing certain activities related to RTP still exist.			
8/24/21	2021-2022 02 Department Formation Criteria Revision	Complete	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21			
8/24/21	2021-2022 03 Electronic RTP as Application Standard	Second Reading 3/3/22	FAC Whether use of vendor with electronic RTP application platform is viable for CSUB. RES 212219 Submission of Electronic Faculty Performance Review Files			
8/24/21	2021-2022 04 Exceptional Service Article 20.37 Application and Screening Process		FAC Research CSU campus' rubrics & applications and establish improvement and consistency to application & screening.			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 Referral 12 Criteria and Nomination Process for Faculty Awards		FAC Define meritorious, pressure from senior faculty, confidentiality of process			
	2020-2021 06 CSUB Patent Policy	Complete	FAC RES 202117 CSUB Patent Policy approved by Senate. Not by President pending CO policy update.			
	2019-2020 Referral 08 Honorary Doctorate – Handbook Change	Carry-over from 2 AYS	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 13 Notification to Chairs of Assigned Time		FAC Specifying the appropriate timing and notification to the department chair and how the coordination with AA and HR can improve.			
8/31/21	2021-2022 20 Accessibility of Instructional Materials		FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			

ACADEMIC SENATE LOG – MARCH 3, 2022

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/31/21	2021-2022 17 Handbook 305.2.4 Early Award of Tenure and 305.3.4 Early Promotion of Probationary and Tenured Faculty	Complete	FAC The language regarding performance differs. Make them consistent. Departments need to have early tenure criteria or revise it. RES 212202 Early Award of Tenure	9/23/21	10/1/21	10/4/21
8/31/21	2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
8/31/21	2020-2021 14 Proposal for the Creation of Ethnic Studies Department	Complete	FAC RES 212207 Formation of Ethnic Studies Department	12/02/21	12/10/21	12/10/21
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change		FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/21	2021-2022 Referral 15 Sabbatical Application Process Improvement	Complete	FAC Identify what is different or extra between the 1) Faculty Information Bulletin 2) Application Cover Sheet, 3) Handbook with directions for the applicant and 4) directions for the evaluating committee and then make consistent between them, and other considerations. RES 212216 Sabbatical and Difference in Pay Leave Policies	2/17/22	2/25/22	2/28/22
10/19/21	2021-2022 27 Composition of Search and Screening Committees – Handbook Change		FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months.			
1/25/22	2021-2022 30 Completeness of RTP File – Handbook Change		FAC Consider direction, clarification, order of review, include chair letter, timeline, items from PAF to WPAF			

ACADEMIC SENATE LOG – MARCH 3, 2022

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Item	Status	Action	Approved by Senate	Sent to President	Approved by President
2021-2022 02 Department Formation Criteria Revision	Complete	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21			
2021-2022 16 Institutional Research in Response to WSCUC Report	Complete	BPC Feedback from CO, access and permissions to data, what faculty needs, what data department chairs' need. See M. Malhotra's report. BPC decided that there is sufficient ongoing process that no follow-up action is required at this time			
2020-2021 20 UPRC Changes	Pending Task Force. Tabled to 2021-2022	AAC, BPC Combine concerns from 2019-2020 #19 referral and 2020-2021 Addendum with the recommendations from UPRC current Chair and Jinping Sun's report.			
2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
2021-2022 08 General Studies (GST) Department Formation	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
2021-2022 18 CSUB Policy on Use of sUAS – GraSP Update	Complete	BPC Consider whether documents submitted by GraSP are informational or need action. RES 212205 CSUB Policy on Use of sUAS – GRaSP Update	10/7/21	10/15/21	10/15/21
2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
2021-2022 22 Summer 2022 Schedule EEGO	Complete	BPC Whether unequal days between two summer sessions, eliminate break, reinstate two five-week terms in future. RES 212206 Winter Intersession 2021-2022 Calendar Update	10/7/21	10/15/21	10/15/21
2021-2022 26 AMP 2022-23 through 2031-32	Complete	AAC BPC RES 212208 Academic Master Plan 2022-23 through 2031-32	12/02/21	12/10/21	12/13/21

ACADEMIC SENATE LOG – MARCH 3, 2022

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
11/2/21	2020-2021 31 Academic Calendar 2022-2023	Complete	BPC RES 212211 Academic Calendar 2022-2023	12/02/21	12/10/21	12/10/21
12/7/21	2021-2022 33 Final Exam Schedule – Interim Policy Change	Second Reading 3/3/22	BPC Creation of policy that gives students and faculty the option of taking final exam at a time that doesn't conflict with Commencement. RES 212218 Final Exam Policy – Interim Policy Change			
1/25/22	2021-2022 34 Academic Calendar Fall Recess Schedule	First Reading 3/3/22	BPC Consider impact on number of teaching days and survey of other CSUs RES 212221 Academic Calendar – Fall Recess			
1/26/22	2021-2022 37 Addendum to Academic Calendar 2022-2023	Complete	BPC RES 212215 Addendum to Academic Calendar 2022-2023	2/3/22	2/11/22	2/17/22
		Complete	BPC RES 212217 Addendum to Academic Calendar 2021-2022	2/3/22	2/11/22	2/17/22
2/15/22	2021-2022 38 Saturday Commencement		BPC Explore the issues and proposed alternatives to resolve schedule conflict with exam finals and commencement.			

AAC Report

February 24, 2022 Meeting

1. We briefly discussed the report from the Department Formation Criteria Task Force. Several members of the task force, including the chair, are AAC members. AAC has no further input but input from AAC, BPC and FAC was requested. The report was discussed at Executive Committee last week and we expect a forthcoming resolution on the report/its recommendations.
2. We perfected and will forward our resolution on GECCo reporting structure to Dr. Hegde for consideration by the Senate.
3. We perfected and will forward our resolution on the formation of a General Studies Committee.
4. We also discussed the implications of A1 and oral communication-reinforcing courses requiring in-person presentations for alternative delivery modalities.

Budget and Planning Committee Report

Thursday, February 24th, 2022
10:00 –11:30 AM

Zoom Online

1. Referral #34 Academic Calendar Fall Recess Schedule. Committee explored the feasibility of a full week of fall recess. Major concerns include the number of days of instructions, final exam, fall graduation, and other days that may be affected. The committee decided to recommend no classes to be in session on the Wednesday before Thanksgiving.
2. Referral #29 Task Stream Usage and Access. Committee considered policy memo drafted by AVP Academic Affairs and Dean of Academic Programs D. Jackson that addressed the concerns mentioned in the original referral. The committee recommended adoption. Decision is passed on to AAC and AS&SS.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Formation of a General Studies Review Committee

RES 212220

RESOLVED: That a General Studies Review Committee be established with the following guidelines

- 1) That the Committee be composed of at least three tenured faculty from across the University,
- 2) That the Committee, when feasible, be composed of faculty with experience in teaching First Year Seminar and/or GST courses,
- 3) That members of the Committee be appropriately supported by staff and compensated with 3 WTUs for a 2-year term of service,
- 4) That the Provost, in consultation with the Academic Senate Executive Committee, be charged with appointing members of the Committee, and
- 5) That members be appointed for a term of two years with staggered terms; and be it further

RESOLVED: That the Committee be charged with the following responsibilities

- 1) To conduct classroom observations of all non-tenured faculty teaching First Year Seminar courses using the GECCo-approved rubric if not already being observed in an academic department and all others teaching First Year Seminar who request an observation,
- 2) To conduct classroom observations of all non-tenured faculty teaching GST courses if not already being observed in an academic department and all others teaching GST courses who request an observation,
- 3) To undertake a retention review of all First Year Seminar and GST instructors if required by the *University Handbook*, including all materials and following all procedures outlined in the *University Handbook* if they are not already undergoing an annual review in an academic department; and be it further

RESOLVED: That the chair of the Committee recommend the appointment of instructors to teach First Year Seminar to school associate deans and GST instructors to Academic Programs ~~who do not already have appointments in an academic department.~~

RATIONALE: No group or groups are currently charged with overseeing the appointment and review of First Year Seminar and GST instructors. This resulted in a lack of a mechanism for instructors who do not already have appointments in academic departments to undergo required observation and review. There is

also no mechanism for an academic body to provide input on their initial and subsequent appointment. The formation of a General Studies Review Committee addresses these problems.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

ACADEMIC CALENDAR – FALL RECESS SCHEDULE
RES 212221

BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield recommends that no classes will be in session on Wednesday before Thanksgiving.

RATIONALE: The recommendation considers the demand from students and faculty of a longer break and need for stress relief, while balancing the number of instruction days required for the Fall Semester.

Attachment:
CSU Fall Recess Survey

Distribution List:
President
AVP for Academic Affairs and Dean of Academic Programs
AVP Faculty Affairs
AVP Enrollment Management
School Deans
Interim Library Dean
Interim Dean Antelope Valley
Dean Extended Education and Global Outreach
Department Chairs
General Faculty

CSU Fall Recess 2021

***Bakersfield**

Thanksgiving holiday (11/25-26)

<https://www.csub.edu/calendar/academic-calendar-2021-2022>

***Channel Islands**

Thanksgiving Recess (11/25-27; campus closed)

<https://catalog.csuci.edu/content.php?catoid=53&navoid=3944>

Chico

Fall/Thanksgiving Break (no classes held) (5 days)

<https://www.csuchico.edu/apss/calendar/aca-cal-2021-22.shtml>

***Dominguez Hills**

Thanksgiving Day Holiday (11/25) and Break (11/26-27 campus closed)

+Fresno

Thanksgiving Break (11/24-26) (3 days)

<http://www.fresnostate.edu/academics/about/calendars/current.html>

East Bay

Fall Recess, 11/22-26 (no classes, campus closed 11/25-26) (5 days)

<https://catalog.csueastbay.edu/content.php?catoid=27&navoid=22661>

Fullerton

Fall Recess, 11/22-28 (No classes, campus closed 11/25-26) (5 days)

<https://apps.fullerton.edu/academiccalendar/AcademicYear.aspx?Year=2021>

Humboldt

Fall Break, 11/22-26 (no classes, campus closed 11/25-26)

<https://registrar.humboldt.edu/academic-deadlines>

Long Beach

Fall Break 11/22-24 (no classes, campus open) Thanksgiving Holiday (11/25-26; campus closed)

<https://www.csulb.edu/academic-affairs/academic-affairs-calendar>

Los Angeles

Fall Recess (11/22-24, no classes, campus open) Thanksgiving (11/25-27 campus closed)

<https://www.calstatela.edu/academicresources/academic-calendar>

***Maritime**

Thanksgiving Break (11/25-26, Non-instructional days)

<https://www.csum.edu/registrar/calendar/2021-2022-academic-calendar.html>

Monterey Bay

Fall Break, 11/22-24 (Faculty Planning Days, no classes); Thanksgiving, 11/25-26
<https://catalog.csumb.edu/content.php?catoid=7&navoid=364>

***Northridge**

Thanksgiving Recess, 11/25-28 (Campus closed)
<https://www.csun.edu/admissions-records/events/holiday-thanksgiving-recess-2021>

***Pomona**

Thanksgiving (11/25), Indigenous People's Day (11/26)
<https://www.cpp.edu/academicplanning/academic-calendar/2021-22/fall-2021.shtml>

***Sacramento**

Thanksgiving Holiday (11/25-26)
<https://catalog.csus.edu/academic-calendar/#fall2021text>

***San Bernardino**

Thanksgiving Recess (11/25-28)
<https://bulletin.csusb.edu/calendar/>

+San Diego

Thanksgiving Recess (11/24, no classes; 11/25-26 campus closed)
https://registrar.sdsu.edu/calendars/academic_calendars/fall-2021-academic-calendar

San Francisco

Fall Recess (11/22-24, no classes, campus open; 11/25-27, campus closed)
<https://webapps.sfsu.edu/public/webcalendar/acad/cal/today/week/20217>

+San Jose

Non-instructional Holiday (11/24, no classes); Thanksgiving Holiday (11/25-26, campus closed)
<https://www.sjsu.edu/classes/calendar/2021-2022.php>

San Luis Obispo

Academic Holiday-Thanksgiving (11/22-28)
<https://registrar.calpoly.edu/academic-calendar>

***San Marcos**

Thanksgiving Holiday (11/25-26, no classes Saturday 11/27)
https://www.csusm.edu/academic_programs/calendars.html

+Sonoma

Thanksgiving Break (11/24-11/26)

<https://www.sonoma.edu/academics/calendar>

Stanislaus

Non-instructional Days (11/22-24); Thanksgiving Holiday (11/25-26)

<https://www.csustan.edu/academic-calendar>

Minimal Break (Thursday and Friday Only) – 9 campuses

Bakersfield
Channel Islands
Dominguez Hills
Maritime
Northridge
Pomona
Sacramento
San Bernardino
San Marcos

Expanded Thanksgiving (Wednesday-Friday) – 4 campuses

Fresno
San Diego
San Jose
Sonoma

Full Fall Recess (Monday-Friday) – 10 campuses

Chico
East Bay
Fullerton
Humboldt
Long Beach
Los Angeles
Monterey Bay
San Francisco
San Luis Obispo
Stanislaus

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

FINAL EXAM POLICY – INTERIM POLICY CHANGE
RES 212218

BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield recommends when final exams and commencement are in conflict, the following policy be adopted:

1. If a graduating student has a final exam on the same day as commencement, the student can request the instructor for an alternate exam time. The instructor must honor the request and provide alternative arrangements.
2. If a faculty member wants to attend commencement and have to give an exam at the same time, they may work with their students for an alternative time or request their respective department for alternative proctoring arrangements.

RATIONALE: While commencement and final exam period overlap, it is almost unavoidable that conflicts happen between a student's need to complete an exam and to attend the commencement. The recommended policy ensures that a student can complete the course as well as attend their own commencement. The policy also allows the faculty member to attend commencement when there is a conflict.

Distribution List:

President
AVP for Academic Affairs and Dean of Academic Programs
AVP Faculty Affairs
AVP Enrollment Management
School Deans

Interim Library Dean
Interim Dean Antelope Valley
Dean Extended Education and Global Outreach
Department Chairs
General Faculty

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Submission of Electronic Faculty Performance Review Files

RES 202219

FAC

RESOLVED: that the Academic Senate establish an exploratory committee to evaluate software options for a new electronic repository and review system for faculty performance review (RTP, PTR, and PEF*) files, and recommend the best available option that meets our campus requirements.

RESOLVED: that the exploratory committee be composed of faculty members from all schools, and with additional representation from other faculty units including the library. Faculty on this committee should represent differing ranks, and it is recommended that tenured, tenure-track, and lecturers all be represented. The AVP Faculty Affairs should be included on this committee as well as representatives of the CFA. ITS staff should be consulted as required.

RATIONALE: The selection of an electronic repository and review system for faculty performance review is a critical issue for faculty and requires a careful and fully executed process of consultation and shared governance. A survey conducted in Spring 2021 by the Faculty Affairs Committee and additional consultation revealed potential concerns about the accessibility, security, ease of use, tracking of access and records, and the ownership of files within the electronic system, Box, that was temporarily used during pandemic-related shifts to virtual campus activities. Therefore, while we recommend a shift to electronic file review, the evaluation of potential electronic platforms is a required first step, likely followed by a pilot program and transition plan once a favorable program is identified and approved.

A selected electronic faculty review file should be secure, track access and file changes, aid in faculty ease of file organization, and be easily reviewed by all levels of the review process.

* RTP: Retention, Tenure and Promotion; PTR: Post-Tenure Review; PEF: Periodic Evaluation File