

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
AGENDA**

**Thursday, February 3, 2022
Zoom Video Conference
10:00 a.m. – 11:30 a.m.**

1. Call to Order
2. Approval of Minutes
December 2, 2021
3. Approval of Agenda (Time Certain 10:05)
4. Announcements and Information
 - General Faculty Meeting – February 4, 12:00 – 2:00 p.m. Zoom
 - President’s Report – L. Zelezny (Time Certain 10:10)
 - Elections and Appointments – M. Danforth
5. ASCSU Report (M. Martinez, J. Millar) (handout)
6. Provost Report
7. Committee Reports and Requests
(Minutes from [AAC](#), [AS&SS](#), [BPC](#) and [FAC](#) are posted on the Academic Senate Webpage)
 - a. Executive Committee (M. Danforth)
 - b. ASI Report (S. Magaña)
 - c. Academic Affairs Committee (J. Tarjan)
 - d. Academic Support & Student Services Committee (E. Correa)
 - e. Faculty Affairs Committee (M. Rees)
 - f. Budget & Planning Committee (C. Lam) (handout)
 - g. Staff Report (S. Miller)
8. Resolutions – **(Time Certain 10:30 a.m.)**
Consent Agenda

RES 212215 Addendum to Academic Calendar 2022-2023

RES 212217 Addendum to Academic Calendar 2021-2022

New Business

RES 212212 High Impact Practice Designation and Tracking

RES 212213 Unit Cap During Summer Term

RES 212214 Approval of Revised Sociology Concentration in Racial and Ethnic
Dynamics

RES 212216 Sabbatical and Difference in Pay Leave Policies

Old Business

9. Open Forum Items (Time Certain 11:15)

10. Adjournment

DRAFT

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes

Thursday, December 2, 2021

Zoom Video Conference

10:00 a.m. – 11:15 a.m.

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), B. Frakes, R. Gearhart, A. Grombly, V. Harper, H. He, J. Kraybill, C. Lam, A. Lauer, J. Li (Alt.), S. Magaña, M. Martinez (Alt.), J. Millar, S. Miller, J. Moraga, M. Rees, A. Rodriguez, A. Sanchez, D. Solano, B. Street, J. Tarjan

Visitors: T. Anthony, D. Boschini, D. Cantrell, C. Catota, F. Gorham, D. Gove, D. Horn, D. Jackson, M. Malhotra, H. McCown, M. Novak, J. Rodriguez, M. Rush, M. Sanchez, L. Vega, K. Watson, L. Zuzarte

1) Call to Order

A. Hegde called the meeting to order. He read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

2) Approval of Minutes

B. Street moved to approve the November 4, 2021 Minutes. E. Correa seconded. Approved.

3) Approval of Agenda

A. Hegde suggested working on resolutions before hearing the sub-committee reports. Find sub-committee reports in the agenda. E. Correa moved to approve the agenda as amended. B. Street seconded. Approved.

4) Announcements and Information

a) Academic Integrity Working Group – The department responsible for processing academic integrity violations has been renamed from the Office of Student Rights and Responsibilities to the Dean of Students Office. E. Callahan is the Assistant Dean of Students for Student Integrity and Well-

Being. Find her letter listing the actions taken by the Academic Integrity Working Group in the agenda packet. A formal report will be presented in Spring. (A. Hegde)

- b) Elections and Appointments – (M. Danforth) Results of Call for Interest in Various University - Appointed:
 - i) Academic Petitions Committee – Carol Dell’Amico, May 2021-2024
 - ii) Accessible Tech Initiative (ATI) Steering - Committee Tyler Ensor – Psychology, Fall ‘21-Spring ‘22
 - iii) Accessible Tech Initiative (ATI) Working Group - Jonathan Troup – Mathematics, Fall ‘21 – Spring ‘22
 - iv) ADA Accessibility Policies Manual Task Force - Rebecca Penrose – English, January ‘22 – January ‘23
 - v) Campus Police Advisory Council – Eric Lord, September 2021-2023
 - vi) Intercollegiate Athletics Advisory Committee (IAAC) - Eric Lord, May 2021-2024 and Kyle Susa, May 2021-2024
 - vii) Teacher Education Advisory Committee (TEAC) – Juterh Nmah, May 2021-2023

5) ASCSU Report (M. Martinez, J. Millar)

- a) Academic Affairs (AA) will be looking at [AB 928](#)
- b) AA is still considering return to campus face-to-face instruction for many of the CSUs. (J. Millar)
- c) The ASCSU reached a preliminary agreement to meet in person in Spring. ASCSU has concerns with chat during meetings and how it contributes to the committee. (J. Millar)

6) Provost Report (V. Harper)

- a) Opera tonight – Thank you to faculty and community members involved in bringing performances back on campus.
- b) Searches for administrators – They are underway. Details will be sent in an email. Thank you to faculty, staff and students who are participating in this important function.

- c) Fall 2021 – It's been a successful semester albeit it has been straining on many. Thank you to the department chairs for building a great schedule for Spring 2022.
 - d) Spring Guidance – The courses and flex modality options for students will provide them with an extraordinary experience. The majority of campus wide instruction will be face-to-face. Protocols remain in effect to assure safety. We have the flexibility to change, if needed.
 - e) Workload Reduction – Resources will be deployed in Spring, such as stipends, release time, and reduction of classroom size caps.
 - f) Reenrollment – The Chancellor's Office (CO) has asked for efforts to reenroll students who dropped out during the pandemic. The leadership team will be meeting on that.
- 7) Committee Reports and Requests (Minutes from [AAC](#), [AS&SS](#), [BPC](#) and [FAC](#) are posted on the Academic Senate Standing Committee webpage)
- a) Executive Committee (EC) (M. Danforth) The committee discussed
 - i) Some budgetary information that was presented at the state-wide Academic Chairs meeting
 - ii) Open Forum with President and Climate Survey Forum follow-up
 - iii) School Elevation Exploratory Committee (SEEC) - how to handle alternates so there is full representation
 - iv) Distance Education Authorization - It is not urgent, so it will be discussed in Spring.
 - v) Appointments to various committees – Per ANNOUNCEMENTS above.
 - b) ASI Report (S. Magaña)
 - i) Toy Drive Competition winner was Athletics. There's still an opportunity to drop off toys at the Kegley Center, Icardo Center, and the Student Union.
 - ii) ASI Positions: ASI Scholarship application will be opening soon. The Director of ASI position is open. Details on Instagram and social media.
 - iii) ASI's last Board meeting for the semester is Friday. Senators welcomed.
 - iv) ASI Executive Committee will be reviewing codes, by-laws, plus planning and preparing for Spring semester.

Comment: E. Correa has been attending ASI Board meetings. She thanked S. Magaña for her hard work and dedication. A. Hegde affirmed that the students are lucky to have S. Magaña as their leader.

- c) Academic Affairs Committee (J. Tarjan) Most EC members are department chairs. Provost Harper got a lot of perspective in response to the Campus Climate Survey. AAC has worked has on:

Referral #5 EGO Summer Term Unit Limits

Referral #9 Proposal to Employ High Impact Practice (HIP) Tracking

Referral #24 Sociology Concentration Revision -Racial & Ethnic Dynamics – Formally called “Ethnic Studies”. AAC, functioning as interschool curriculum committee, has approved it. A resolution will go to the EC.

- d) Academic Support & Student Services Committee (E. Correa)

Acknowledgment went to A Lauer and L. Vega for carrying the meeting while she attended a grant meeting. They were successful in hearing various voices of campus stakeholders. The feedback sought was gathered.

Referral #10 Faculty Advising Structure - The most important concerns are

1) miscommunication between faculty advisors and staff advisors 2) the utilization of data from various reports and the accuracy of the data provided and 3) which voices were represented and which voices were not represented.

There was consensus on decentralizing advising, yet there is more work to be done. There is a need to simplify the process and improve communication between schools. There is concern about the type of data collected and what it is used for. (E. Correa) Staff advisors have uneven workload between schools. A&H is fine. However, BPA has 600 students per advisor. That does not meet guidelines to be compliant. Students may not be getting the best advice and they may have to wait so long such that it's too late to get advice before registration deadline, etc. More discussion needed to get to resolution. Even though InsideTrack indicated mistrust between faculty advisors and staff advisors according to some, generally it's not true. (A. Lauer) Comment: Having various voices at the table was effective. (L. Vega)

- e) Faculty Affairs Committee (M. Rees) There are several referrals to look at next semester. FAC has begun looking at:

Referral #23 Faculty Hall of Fame (HOF) Selection Process – The HOF award was founded by Library and they requested that it move to the Faculty Honors and Awards Committee (FHAC). FAC discussed the difference between the Emeritus Award and the HOF.

Referral #19 Diversity Equity and Inclusion (DEI) Faculty Fellows Exploratory Group Report – BPC had some conclusions on this joint referral. FAC agreed with some and reached different conclusion on others. FAC is waiting for the next step.

Comment: FAC is one of the busiest committees. Their work is appreciated. (A. Hegde)

f) Budget & Planning Committee (C. Lam)

Referral #31 Academic Calendar 2022-2023 – See RES 212211.

Referral #16 Institutional Research in Response to WSCUC Report - Improvements made to IRPA after the last gap analysis. Thank you to M. Malhotra. She demonstrated some software to help faculty file any report and complete Program Review in the future. No action needed until the current changes are completed. (C. Lam)

g) Staff Report (S. Miller) No staff update.

8) Resolutions

a) Consent Agenda

i) RES 212209 Graduation Fall 2021 approved upon approval of the agenda.

b) New Business

i) RES 212210 Temporary Suspension of Re-Enrollment Application Policy – M. Danforth introduced on behalf of the EC. Resolution states if a student has been gone for two or more consecutive semesters during the pandemic, they could return without the administrative barrier of the application process and enrollment fee. (M. Danforth) The timing is important to get students enrolled for Spring semester. B. Street moved to waive First Reading. C. Lam seconded. Motion carried. Second Reading. Does this include students who were disqualified? (J. Millar) It only includes students in good standing. (M. Danforth) The vote resulted in unanimous approval.

ii) RES 212211 Academic Calendar 2022-2024 – C. Lam introduced on behalf of the BPC. This calendar has been worked thoroughly by the Academic Calendar Task Force and reviewed by the BPC. Upon approval, it needs to be sent to the CO before Spring Semester. B. Street moved to waive First Reading. E. Correa seconded. Motion carried. Second Reading: There is concern we don't have the same number of course meetings for time blocks, MWF, as TuTh, and Friday-only class. (D. Solano) This was addressed by the Calendar Committee and in BPC. The suggestion is to attach a meeting at the beginning or end of the course. The problem is that the semester ends on a Monday. If we attach it at the beginning, the semester would begin on a Friday. There is no way to fix it. (C. Lam) It's a constant struggle. By contract, faculty are restricted to work no more than 180 days. The clock starts when faculty is due on campus and ends when grades are due. (A. Hegde) We don't have a reading day on the 2022-2024 calendars. It was very useful to have that preparation day. Is there a reason they have been removed? (R. Rees) For Fall 2022, there's a reading day, December 6, not shown. For Spring 2023, Friday May 12, 2023 was discussed. We needed to add an examination day for Saturday. If we added it, we run into a problem with Commencement. We can work on calendars Fall 2023, Spring 2024 and Summer 2024 to create an extra day. (C. Lam) Request made to have schedule in alignment with K-12 schools during Thanksgiving week. Ten of the CSU campuses have a full recess from classes. To do this, they have a faculty day at the start of the academic year rather than a University Week. For example, CSU East Bay faculty report to campus August 17 for faculty meetings. Classes begin the next day. For faculty and especially students who have young children, it creates a tremendous hardship to try and find childcare for the days preceding Thanksgiving. (A. Rodriguez) It is too late for this year and can be submitted to the Calendar Committee for 2023-2024. (A. Hegde) The semester terms needed at the CO are Fall '22, Spring '23, and Summer '23. (V. Harper) Calendars for Fall '23, Spring '24, and Summer '24 were attached to the resolution for reference only. (C. Lam) Add December 6, 2022 as a Reading Day on Fall '22 calendar. The vote on RES

212211 is for the Fall '22, Spring '23 and Summer '23 calendars. (A. Hegde) Majority voted in favor. Approved.

Comment: The reason school districts went to the full week off for Thanksgiving break is because their ADA suffered dramatically due to families taking time off. J. Tarjan noticed poor attendance in his classes. Students were not getting childcare, so they just didn't come to class. (J. Tarjan) B. Street tried to get the full week off during Thanksgiving when he was the chair of BPC. It comes back to fewer teaching days. (B. Street) The Calendar Committee can consider reducing University Week to one day. It would require Senate action. A referral would need to be sent to BPC. We can also ask that the Calendar Committee reach out to the campus community to gather any concerns. Faculty can voice their concerns directly by clicking on the "Faculty Feedback" icon on the Academic Senate homepage. (A. Hegde)

c) Old Business

- i) RES 212208 Academic Master Plan (AMP) 2022-23 through 2031-32 – Introduced by A. Hegde. The intention is to offer programs. There is no guarantee or obligation they will be offered. No discussion. Approved by majority.
- ii) RES 212207 Formation of Ethnic Studies Department – An item was sent to the proposers. Their response is in the agenda packet. (A. Hegde) FAC in favor of the department. There was one concern in the proposal. The proposers have since addressed it. The FAC is wholeheartedly in support of the resolution. (M. Rees) Seeing no other discussion, a vote was called, resulting in unanimous approval. It will be sent to the President. It's a lot of work to start something new. A. Hegde thanked the three standing committees, AAC, FAC and BPC for doing their due diligence to assure a successful department for years to come. It was a heavy lift. He appreciates the individual proposers. The current proposal is excellent. The department will be coming. (A. Hegde)

9) Open Forum Items

- a) Ethnic Studies (ES) – Thank you to all faculty and administrators who worked for two years to bring it to campus. It is culturally and academically

transformative. The Provost's oldest children are getting ready for college. The family toured San Francisco State University (SFSU). The first stop was the College of ES. SFSU spoke of pride of the impact on region, state, and the CSU system. The Provost looks forward to the future faculty who will be joining us and enriching our campus life. (V. Harper)

- b) Thank you Senators - especially the chairs of the sub-committees and their members. We cannot get the work done unless they contribute. There may be disagreements. Yet, through shared governance, the result is a better outcome. The music at the start of each Senate meeting was selected by the highlighted Senator-of-the-day. The Senators' playlist is [here](#). (A. Hegde)
- c) Recognizing the leadership of Academic Senate Chair A. Hegde and Vice Chair M. Danforth - The individuals bring a high level of professionalism, collaboration and civility. (J. Tarjan)
- d) Academic Calendar deadline - It's typically in January, per prior coded memos. The CO approves one academic year at a time. (D. Jackson)
- e) Instructionally Related Activity (IRA) grants - The question was raised in a department meeting, when is the next IRA committee meeting and who provides status? The status of the grants is crucial for expanding educational opportunities for students. (A. Rodriguez) IRA resides in Student Affairs. The Provost will reach out to AVP SA, J. Drnek. (V. Harper)
- f) Student Affairs Communication - There are things that worked well during the pandemic, and then other things that need to be propped up. Another stumble is follow-up to a CEECS course material fee request for students to use a specialized system for a specific set of online courses. We could have used these courses during the pandemic. The request was submitted in February 2020 and the CEECS still hasn't received a response. (M. Danforth)
- g) \$13 fee to students to upload their health records. It's not the COVID record. A. Hegde will ask Provost and the President to cover. (A. Hegde)
- h) Academic Senate meetings Spring 2022- The Senate and the Standing Committees will continue to meet virtually in Spring '22. Best wishes with grading. Have a great holiday break! (A. Hegde)

10) Adjournment

A. Hegde adjourned the meeting at 11:15.

ACADEMIC SENATE LOG – FEBRUARY 3, 2022

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 02 Department Formation Criteria Revision		AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. AAC will take up discussion.			
8/31/21	2021-2022 05 EEGO Summer Term Unit Limits	First Reading 2/3/22	AAC Consider Summer Session as a single term with a cumulative student workload and what is the maximum number of units which enables student success. RES 212213 Unit Cap During Summer Term			
	2020-2021 23 MA INST Moratorium	Complete	AAC Consider the rationale as presented in the attached letter from the Director of INST and the impact on students in the program. RES 212204 MA INST Moratorium	10/7/21	10/15/21	10/15/21
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 Proposal for the Formation of a General Studies (GST) Department	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking	First Reading 2/3/22	AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting. AAC presenting RES 212212 High Impact Practice Designation and Tracking			
10/5/21	2021-2022 21 Proposal for Ethnic Studies ETHS 1508 and Change to ETHS Curriculum	Complete	AAC in its capacity as the interschool curriculum committee, approved the ETHS 1508 course proposal for Introduction to Chicana/Chicano/Chicanx Studies and approved the proposed changes to the Ethnic & Area Studies concentration.			
10/5/21	2021-2022 24 BA Sociology Concentration Revision – Racial and Ethnic Dynamics	First Reading 2/3/22	AAC Review rationale and impact. RES 212214 Approval of Revised Sociology Concentration in Racial and Ethnic Dynamics			

ACADEMIC SENATE LOG – FEBRUARY 3, 2022

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/16/21	2021-2022 25 General Studies (GST) Department Formation		AAC Lack of home for GST, whether GST more suited as a program, mechanism for GST faculty review, GST report to EC annually			
10/16/21	2021-2022 26 AMP 2022-23 through 2031-32	Complete	AAC BPC RES 212208 Academic Master Plan 2022-23 through 2031-32	12/02/21	12/10/21	12/13/21
12/8/21	2021-2022 32 Undergraduate Re-Enrollment Policy Change	Complete	AAC Revising CSUB policy for re-entry and addressing concerns identified by Chancellor Castro.	12/2/21	12/10/21	12/10/21
1/25/22	2021-2022 35 BA in History with Social Science Teaching Concentration		AAC Consider rational and impact on students.			

ACADEMIC SENATE LOG – FEBRUARY 3, 2022

Academic Support and Student Services: Elaine Correa/Chair, meets 10:00 via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2020-2021 Referral 26 Testing Center	Complete	AS&SS RES 202123 Academic Testing Center approved by Senate 3/18/21. Not by President pending Fall '21 enrollment, need, resources.			
9/28/21	2021-2022 Referral 10 Faculty Advising Structure		AS&SS Whether there is a need for a change to the advising structure Refer to AS&SS minutes 2021-05-06 for recommendations. See report from Faculty Fellow & AVP AP. Task Force TBD			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking		AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting. AAC presenting RES 212212 on 2/3/22			
10/19/21	2021-2022 28 Academic Testing Center Exploratory Sub-Committee		AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
1/25/22	2021-2022 36 Appendix K IMAP – Handbook Change		AS&SS Align IMAP with CO's new goals and performance indicators, whether LMS is instructional goal, and identify responsible party of the master textbook list.			

ACADEMIC SENATE LOG – FEBRUARY 3, 2022

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 01 Extension of RES 192020 RTP Guidelines for 2020 to 2021		FAC The same factors that restricted or prevented faculty from doing certain activities related to RTP still exist.			
8/24/21	2021-2022 02 Department Formation Criteria Revision	Complete	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21			
8/24/21	2021-2022 03 Electronic RTP as Application Standard		FAC Whether use of vendor with electronic RTP application platform is viable for CSUB			
8/24/21	2021-2022 04 Exceptional Service Article 20.37 Application and Screening Process		FAC Research CSU campus' rubrics & applications and establish improvement and consistency to application & screening.			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 Referral 12 Criteria and Nomination Process for Faculty Awards		FAC Define meritorious, pressure from senior faculty, confidentiality of process			
	2020-2021 06 CSUB Patent Policy	Complete	FAC RES 202117 CSUB Patent Policy approved by Senate. Not by President pending CO policy update.			
	2019-2020 Referral 08 Honorary Doctorate – Handbook Change	Carry-over from 2 AYS	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 13 Notification to Chairs of Assigned Time		FAC Specifying the appropriate timing and notification to the department chair and how the coordination with AA and HR can improve.			
8/31/21	2021-2022 20 Accessibility of Instructional Materials		FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			

ACADEMIC SENATE LOG – FEBRUARY 3, 2022

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

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Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/31/21	2021-2022 17 Handbook 305.2.4 Early Award of Tenure and 305.3.4 Early Promotion of Probationary and Tenured Faculty	Complete	FAC The language regarding performance differs. Make them consistent. Departments need to have early tenure criteria or revise it. RES 212202 Early Award of Tenure	9/23/21	10/1/21	10/4/21
8/31/21	2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
8/31/21	2020-2021 14 Proposal for the Creation of Ethnic Studies Department	Complete	FAC RES 212207 Formation of Ethnic Studies Department	12/02/21	12/10/21	12/10/21
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change		FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/21	2021-2022 Referral 15 Sabbatical Application Process Improvement	First Reading 2/3/22	FAC Identify what is different or extra between the 1) Faculty Information Bulletin 2) Application Cover Sheet, 3) Handbook with directions for the applicant and 4) directions for the evaluating committee and then make consistent between them, and other considerations. RES 212216 Sabbatical and Difference in Pay Leave Policies			
10/19/21	2021-2022 27 Composition of Search and Screening Committees – Handbook Change		FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months.			
1/25/22	2021-2022 30 Completeness of RTP File – Handbook Change		FAC Consider direction, clarification, order of review, include chair letter, timeline, items from PAF to WPAF			

ACADEMIC SENATE LOG – FEBRUARY 3, 2022

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 02 Department Formation Criteria Revision	Complete	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21			
9/29/21	2021-2022 16 Institutional Research in Response to WSCUC Report		BPC Feedback from CO, access and permissions to data, what faculty needs, what data department chairs' need. See M. Malhotra's report			
	2020-2021 20 UPRC Changes	Pending Task Force. Tabled to 2021-2022	AAC, BPC Combine concerns from 2019-2020 #19 referral and 2020-2021 Addendum with the recommendations from UPRC current Chair and Jinping Sun's report.			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 18 CSUB Policy on Use of sUAS – GraSP Update	Complete	BPC Consider whether documents submitted by GraSP are informational or need action. RES 212205 CSUB Policy on Use of sUAS – GRaSP Update	10/7/21	10/15/21	10/15/21
8/31/21	2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
9/21/21	2021-2022 22 Summer 2022 Schedule EEGO	Complete	BPC Whether unequal days between two summer sessions, eliminate break, reinstate two five-week terms in future. RES 212206 Winter Intersession 2021-2022 Calendar Update	10/7/21	10/15/21	10/15/21
10/19/21	2021-2022 26 AMP 2022-23 through 2031-32	Complete	AAC BPC RES 212208 Academic Master Plan 2022-23 through 2031-32	12/02/21	12/10/21	12/13/21

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Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

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Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
11/2/21	2020-2021 31 Academic Calendar 2022-2023	Complete	BPC RES 212211 Academic Calendar 2022-2023	12/02/21	12/10/21	12/10/21
12/7/21	2021-2022 Final Exam Schedule – Interim Policy Change		BPC Creation of policy that gives students and faculty the option of taking final exam at a time that doesn't conflict with Commencement.			
1/25/22	2021-2022 34 Academic Calendar Fall Recess Schedule		BPC Consider impact on number of teaching days and survey of other CSUs			
1/26/22	2021-2022 37 Addendum to Academic Calendar 2022-2023	First Reading 2/3/22	BPC RES 212215 Addendum to Academic Calendar 2022-2023			

Budget and Planning Committee Report

Thursday, January 27th, 2022
10:00 –11:30 AM

Zoom Online

1. Referral #37 – Addendum to Academic Calendar 2022-23 – Committee approved changes to campus-wide emergency days and discrepancy in winter break days.
2. Referral #29 – Task Stream Usage and Access – Committee discussed questions on campus data access policy. Further investigation is needed.
3. Referral #33 Final Exam Schedule – Interim Policy Change – Committee addressed that with a tight schedule between final exam and commencement, it is impossible to avoid conflict. In addition, cultural graduation ceremonies further exemplify the time crunch. The committee discussed the possibility of moving commencement by a week in the future.
4. State budget update – VP Davis discussed the latest budget update from the governor. Questions were raised about the backlog in deferred maintenance.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

ADDENDUM TO ACADEMIC CALENDAR 2022-23
RES 212215

BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield adopts the calendar change on Campus-wide Emergency Evacuation and Winter Break days as follows:

1. Change Campus-wide Emergency Evacuation Day: October TBA to **October 12, 2022** (Wednesday)
2. Change Winter Break: December 23, 2022 – January 20, 2023 to **December 19, 2022** (Sunday) – **January 18, 2023** (Wednesday)
3. Change Campus-wide Emergency Evacuation Day: April TBA to **April 04, 2023** (Tuesday)

RATIONALE: The change is necessary to address the set dates for campus-wide emergency evacuation, and the discrepancy in winter break days.

Attachment:

Fall 2022 – Spring 2023 Calendar Update 02-01-22

Distribution List:

President

AVP for Academic Affairs and Dean of Academic Programs

AVP Faculty Affairs

AVP Enrollment Management

School Deans

Interim Library Dean

Interim Dean Antelope Valley

Dean Extended Education and Global Outreach

Department Chairs

General Faculty

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

ADDENDUM TO ACADEMIC CALENDAR 2021-2022
RES 212217

BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield adopts the calendar change on Commencement dates for the academic year 2021-22.

RATIONALE: The change adds May 21, 2022 as a commencement date with clarifications on dates for graduate and undergraduate programs.

Attachment:

Academic Calendars Summer 21 to Summer 22

Distribution List:

President

AVP for Academic Affairs and Dean of Academic Programs

AVP Faculty Affairs

AVP Enrollment Management

School Deans

Interim Library Dean

Interim Dean Antelope Valley

Dean Extended Education and Global Outreach

Department Chairs

General Faculty

California State University, Bakersfield Academic Calendar 2021/2022

Summer Session, 2021

SSI: 10-Week Session

June 01.....	ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS
June 01.....	First Day of Classes
June 01 - 07.....	Schedule Adjustment Period
June 07.....	Last Day to Add Classes
June 07.....	Last Day to Change between Audit and Letter Grading
June 07.....	Last Day of Schedule Adjustment Period (for Summer Session I)
June 15.....	Registration for New Transfer Students Begins (for Fall 2021)
June 17.....	Deadline to Apply for Fall 2021 Graduation
June 17.....	Census Day
June 17.....	Last Day to Change between Credit/No-credit and Letter Grading
June 17.....	Last Day to Withdraw from Classes without a "W" being recorded
June 17.....	Orientation for First-Time Freshmen (for Fall 2021)
June 24.....	Academic Advising for New First Time Freshmen Students Begins (for Fall 2021)
July 05.....	HOLIDAY - Independence Day Observed - Campus Closed
July 12.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
July 15.....	Registration for New First-Time Freshmen Begins (for Fall 2021)
July 21 - 22.....	Orientation for First-Time Freshmen (for Fall 2021)
Aug 04 - 05.....	Orientation for Transfer Students (for Fall 2021)
August 05.....	Last Day of Classes
August 05.....	Last Day to Submit Completed Thesis/Dissertation
Aug 09 - 10.....	Examination Period
August 11.....	Evaluation Day
August 12.....	Grades Due

SS2: 5-Week Session

June 01.....	ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS
June 01.....	First Day of Classes
June 01 - 07.....	Schedule Adjustment Period
June 07.....	Last Day to Add Classes
June 07.....	Last Day to Change between Audit and Letter Grading
June 07.....	Last Day of Schedule Adjustment Period (for Summer Session II)
June 10.....	Census Day
June 10.....	Last Day to Change between Credit/No-credit and Letter Grading
June 10.....	Last Day to Withdraw from Classes without a "W" being recorded
June 17.....	Deadline to Apply for Fall 2021 Graduation
June 23.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
July 01.....	Last Day of Classes
July 05.....	HOLIDAY - Independence Day Observed - Campus Closed
July 06 - 07.....	Examination Period
July 08.....	Grades Due

SS3: 5-Week Session

July 05.....	HOLIDAY - Independence Day Observed - Campus Closed
July 12.....	ALL SUMMER SESSION 3 FACULTY DUE ON CAMPUS
July 12.....	First Day of Classes
July 12 - 14.....	Schedule Adjustment Period
July 19.....	Last Day to Add Classes
July 19.....	Last Day to Change between Audit and Letter Grading
July 19.....	Last Day of Schedule Adjustment Period (for Summer Session III)
July 21.....	Census Day
July 21.....	Last Day to Change between Credit/No-credit and Letter Grading
July 21.....	Last Day to Withdraw from Classes without a "W" being recorded
July 29.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 05.....	Last Day of Classes
Aug 09 - 10.....	Examination Period
August 12.....	Grades Due

THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR

Approved by the Academic Senate on 8/26/21

California State University, Bakersfield Academic Calendar 2021/2022

Fall Semester, 2021

February 19	Deadline to Apply for Fall 2021 Graduation
April 5	Academic Advising for Continuing Students Begins (for Summer 2021 & Fall 2021)
May 01	Orientation workshop cycle for New Students Begins (Transfer and Freshman)
May 03	Registration for Continuing Students Begins (for Summer 2021 and Fall 2021)
May 25	Academic Advising for New Transfer Students Begins (for Fall 2021)
June 15	Registration for New Transfer Students Begins (for Fall 2021)
June 24	Academic Advising for New First Time Freshman Students Begins (for Fall 2021)
July 15	Registration for New First-Time Freshmen Begins (for Fall 2021)
August 17	ALL FACULTY DUE ON CAMPUS (Tuesday) (Required by Pay Period Rules)
August 23	First Day of Classes
September 01	Last Day to Add Classes
September 01	Last Day to Change between Audit and Letter Grading
September 06	HOLIDAY - Labor Day – Campus Closed
September 20	Census Day
September 20	Last Day to Change between Credit/No-credit and Letter Grading
September 20	Last Day to Withdraw from Classes without a "W" being recorded
October 04	Academic Advising for Continuing Students Begins (for Spring 2022)
October 13	Campus-wide Emergency Evacuation Day
October 25	Registration for Continuing Students Begins (for Spring 2022)
November 01	Academic Advising for New Students Begins (for Spring 2022)
November 01	Deadline to Apply for Spring 2022 Graduation
November 01	Deadline to Apply for Summer 2022 Graduation
November 08	Registration for New Students Begins (for Spring 2022)
November 08	Last Day to Withdraw from Classes for a Serious and Compelling Reason
November 11	HOLIDAY - Veterans Day Observed - Campus Closed
Nov 15 - 19	SOCI Week
Nov 25 - 26	HOLIDAY - Thanksgiving - Campus Closed
December 07	Last Day to Submit Completed Thesis / Dissertation
December 07	Last Day of Classes
Dec 08 - 14	Examination Period
Dec 15	Evaluation Day
Dec 16 - 17	Grades Due
December 17	Commencement

Winter Break: December 20, 2021 - January 21, 2022

*In addition to our Fall Semester listed above, CSUB's **Extended Education** offers classes during **Winter Intersession**. The Intersession begins January 4, 2022 and ends January 21, 2022. **Call the Extended Education at (661) 654-2441** for detailed information regarding their course offerings and schedules.*

THIS IS NOT TO BE CONSIDERED AS AN EMPLOYEE WORK CALENDAR

Approved by the Academic Senate August 26, 2021

Approved by the President September 3, 2021

California State University, Bakersfield

Academic Calendar

2021/2022

Spring Semester, 2022

September 21	Deadline to Apply for Spring 2022 Graduation
September 21	Deadline to Apply for Summer 2022 Graduation
October 04	Academic Advising for Continuing Students Begins (for Spring 2022)
October 25	Registration for Continuing Students Begins (for Spring 2022)
November 01	Academic Advising for New Students Begins (for Spring 2022)
November 08	Registration for New Students Begins (for Spring 2022)
January 17	HOLIDAY - Martin Luther King, Jr. Day - Campus Closed
January 20	ALL FACULTY DUE ON CAMPUS (Thursday)
January 24	First Day of Classes
February 02	Last Day to Add Classes
February 02	Last Day to Change between Audit and Letter Grading
February 18.....	Census Day
February 18.....	Last Day to Change between Credit/No-credit and Letter Grading
February 18.....	Last Day to Withdraw from Classes without a "W" being recorded
March 21	Academic Advising for Continuing Students Begins (for Summer 2022 & Fall 2022)
March 31	HOLIDAY - Cesar Chavez Day Observed - Campus Closed
April 05.....	Campus-wide Emergency Evacuation Day

Spring Semester Break: April 10, 2022 – April 17, 2022 (Easter April 17, 2022)

April 18.....	Registration for Continuing Students Begins (for Summer 2022 & Fall 2022)
April 22.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
April 25 - 29.....	SOCI Week
May 01	Orientation workshop cycle for New Students Begins (Transfer and Freshman)
May 01	Deadline to Apply for Fall 2022 Graduation
May 13	Last Day to Submit Completed Thesis / Dissertation
May 13	Last Day of Classes
May 14 - 20.....	Examination Period
May 20	Commencement (Graduate Programs)
May 21	Commencement (Undergraduate Programs)
May 23	Evaluation Day
May 24 - 25.....	Grades Due
May 25	Academic Advising for New Transfer Students Begins (for Fall 2022)
May 30	HOLIDAY - Memorial Day – Campus Closed

THIS IS NOT TO BE CONSIDERED AS AN EMPLOYEE WORK CALENDAR

Approved by the Academic Senate August 26, 2021

Approved by the President September 3, 2021

California State University, Bakersfield Academic Calendar 2021/2022

Summer Session, 2022

SSI: 10-Week Session

May 01	Orientation for New Students Begin (Fall 2022)
May 25	Academic Advising for New Transfer Students Begins (for Fall 2022)
May 31	ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS
May 31	First Day of Classes
May 31 - June 06	Schedule Adjustment Period
June 01	Academic Advising for New First Time Freshman Students Begins (for Fall 2022)
June 06	Last Day to Add Classes
June 06	Last Day to Change between Audit and Letter Grading
June 06	Registration for Transfer Students Begins (for Fall 2022)
June 16	Census Day
June 16	Last Day to Change between Credit/No-credit and Letter Grading
June 16	Last Day to Withdraw from Classes without a "W" being recorded
July 04	HOLIDAY - Independence Day - Campus Closed
July 11	Last Day to Withdraw from Classes for a Serious and Compelling Reason;
July 15	Registration for First-Time Freshmen Begins (for Fall 2022)
August 04	Last Day of Classes
August 04	Last Day to Submit Completed Thesis/Dissertation
Aug 08 - 09	Examination Period
August 10	Evaluation Day
August 11	Grades Due

SS2: 5-Week Session

May 31	ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS
May 31	First Day of Classes
May 31 - June 06	Schedule Adjustment Period
June 06	Last Day to Add Classes
June 06	Last Day to Change between Audit and Letter Grading
June 06	Last Day of Schedule Adjustment Period (for Summer Session II)
June 09	Census Day
June 09	Last Day to Change between Credit/No-credit and Letter Grading
June 09	Last Day to Withdraw from Classes without a "W" being recorded
June 22	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 30	Last Day of Classes
July 04	HOLIDAY - Independence Day - Campus Closed
July 05 - 06	Examination Period
July 07	Grades Due

SS3: 5-Week Session

July 04	HOLIDAY - Independence Day - Campus Closed
July 11	ALL SUMMER SESSION 3 FACULTY DUE ON CAMPUS
July 11	First Day of Classes
July 11 - 13	Schedule Adjustment Period
July 18	Last Day to Add Classes
July 18	Last Day to Change between Audit and Letter Grading
July 18	Last Day of Schedule Adjustment Period (for Summer Session III)
July 20	Census Day
July 20	Last Day to Change between Credit/No-credit and Letter Grading
July 20	Last Day to Withdraw from Classes without a "W" being recorded
July 28	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 04	Last Day of Classes
August 08 - 09	Examination Period
August 11	Grades Due

THIS IS NOT TO BE CONSIDERED AS AN EMPLOYEE WORK CALENDAR

Approved by the Academic Senate August 26, 2021

Approved by the President September 3, 2021

California State University, Bakersfield Academic Calendar 2022/2023

Fall Semester, 2022

March 28	Academic Advising for Continuing Students Begins (for Summer 2022 & Fall 2022)
April 18	Registration for Continuing Students Begins (for Summer 2022 & Fall 2022)
May 01	Orientation for New Undergraduate Students (Begins)
May 01	Deadline to Apply for Fall 2022 Graduation
May 23	Last Day to Register to Vote for Primary Election
June 07	CA Statewide Primary Election
June 15	Academic Advising for New Transfer Students Begins (for Fall 2022)
June 15	Registration for New Transfer Students Begins (for Fall 2022)
July 18	Academic Advising for First-Time First-Year Students Begins (for Fall 2022)
July 18	Registration for First-Time First-Year Students Begins (for Fall 2022)
August 17	ALL FACULTY DUE ON CAMPUS
August 22	First Day of Classes
August 31	Last Day to Add Classes
August 31	Last Day to Change between Audit and Letter Grading
September 05.....	HOLIDAY - Labor Day – Campus Closed
September 19.....	Census Day
September 19.....	Last Day to Change between Credit/No-credit and Letter Grading
September 19.....	Last Day to Withdraw from Classes without a "W" being recorded
October 03	Academic Advising for Continuing Students Begins (for Spring 2023)
October TBA ¹²	Campus-wide Emergency Evacuation Day
October 24	Registration for Continuing Students Begins (for Spring 2023)
October 24	Last Day to Register to Vote for the General Election
November 01.....	Deadline to Apply for Spring 2023 Graduation
November 01.....	Deadline to apply for Summer 2023 Graduation
November 07.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
November 08.....	CA Statewide General Election
November 11.....	HOLIDAY - Veterans Day Observed - Campus Closed
November 14.....	Academic Advising for New Students Begins (for Spring 2023)
November 14.....	Registration for New Students Begins (for Spring 2023)
November 14 – 18.....	SOCI Week
November 24 – 25.....	HOLIDAY - Thanksgiving - Campus Closed
December 05.....	Last Day to Submit Completed Thesis / Dissertation
December 05.....	Last Day of Classes
December 06.....	Reading Day
December 07 – 13	Examination Period
December 14.....	Commencement
December 15 – 16.....	Grades Due

Winter Break: December 23¹⁹, 2022 - January 20¹⁸, 2023

*In addition to our Fall Semester listed above, CSUB's **Extended Education** offers classes during **Winter Session**. The Session begins January 3, 2023 and ends January 20, 2023. **Call the Extended Education at (661) 654-2441** for detailed information regarding their course offerings and schedules.*

Approved by the Academic Senate December 2, 2021
Approved by the President December 10, 2021

California State University, Bakersfield Academic Calendar 2022/2023

Spring Semester, 2023

October 03.....	Academic Advising for Continuing Students Begins (for Spring 2023)
October 24.....	Registration for Continuing Students Begins (for Spring 2023)
November 01.....	Deadline to Apply for Spring 2023 Graduation
November 01.....	Deadline to Apply for Summer 2023 Graduation
November 14.....	Academic Advising for New Students Begins (for Spring 2023)
November 14.....	Registration for New Students Begins (for Spring 2023)
January 16.....	HOLIDAY - Martin Luther King, Jr. Day - Campus Closed
January 19.....	ALL FACULTY DUE ON CAMPUS
January 23.....	First Day of Classes
February 01.....	Last Day to Add Classes
February 01.....	Last Day to Change between Audit and Letter Grading
February 17.....	Census Day
February 17.....	Last Day to Change between Credit/No-credit and Letter Grading
February 17.....	Last Day to Withdraw from Classes without a "W" being recorded
March 20.....	Academic Advising for Continuing Students Begins (for Summer 2023 & Fall 2023)
March 31.....	HOLIDAY - Cesar Chavez Day Observed - Campus Closed
	Spring Semester Break: April 02, 2023 – April 09, 2023 (Easter is April 9, 2023)
<u>April 04</u>	<u>Campus-wide Emergency Evacuation Day</u>
April 10.....	Registration for Continuing Students Begins (for Summer 2023 & Fall 2023)
April TBA.....	Campus-wide Emergency Evacuation Day
April 17.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
April 24 – 28.....	SOCI Week
May 01.....	Orientation for New Undergraduate Students (Begins)
May 12.....	Last Day to Submit Completed Thesis / Dissertation
May 12.....	Last Day of Classes
May 13 – 19.....	Examination Period
May 19 – 20.....	Commencement
May 22.....	Evaluation Day
May 23 – 24.....	Grades Due
May 29.....	HOLIDAY - Memorial Day – Campus Closed

THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR

Approved by the Academic Senate December 2, 2021
Approved by the President December 10, 2021

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

High Impact Practice Designation and Tracking

RES 212212

- RESOLVED:** That the Academic Senate affirm the value of High Impact Practices (HIPs) for student success; and be it further
- RESOLVED:** That the University invest in HIPs and provide support them in the following ways
- Ongoing professional development for faculty providing/wanting to provide HIPs for their students.
 - Monetary support for faculty developing HIPs.
- RESOLVED:** That course HIP designations be for internal data tracking purposes only at this time; and be it further
- RESOLVED:** That the use of HIP designations not be used to identify, promote, or evaluate individual instructors or programs; and be it further
- RESOLVED:** That the Academic Senate form a task force with faculty across disciplines to be charged with determining the course learning outcomes and requirements which appear in both the master syllabus and each section syllabus in order for a course to carry a particular HIP designation; and be it further
- RESOLVED:** That the Faculty Teaching and Learning Center be charged with supporting faculty who currently employ HIPs in their courses or are contemplating doing so and act as a clearinghouse of resources and opportunities for faculty to collaborate; and be it further
- RESOLVED:** That school curriculum committees be charged with determining which courses will carry the HIP designation and reviewing the syllabi of all courses carrying the HIP designation in that school periodically.
- RATIONALE:** There is strong anecdotal evidence and some empirical evidence that HIPs support student success. University support is critical to implement all curricular innovations. While these designations will be useful for evaluating the impact of HIPs on student success, public designation of courses may have undesired consequences. Determining guidelines for applying a HIP designation will be a complex undertaking which can benefit from the perspectives of a broadly constituted task force. School curriculum committees are in the best position to support the implementation of HIPs and ongoing review of HIP designations.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Unit Cap During Summer Term

RES 212213

RESOLVED: That the Academic Senate recommend the following policy for adoption regarding unit limitations during the summer term.

- Students with a CSUB GPA of over 3.3 will be allowed to enroll in courses without unit restrictions during the summer.
- Students with a CSUB GPA between 2.5 and 3.3 will need approval from both their major department chair and dean in order to
 - enroll in more than 12 units total during the summer or
 - enroll in more than 6 units concurrently-offered summer sessions (SS1 and SS2 OR SS1 and SS3)
- Students with a CSUB GPA below 2.5 will not be allowed to
 - enroll in more than 12 units total during the summer or
 - enroll in more than 6 units concurrently-offered summer sessions (SS1 and SS2 OR SS1 and SS3)

RATIONALE: This policy closely parallels the policy in place during the academic year semesters and is designed to help support student academic success.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Approval of Revised Sociology Concentration in Racial and Ethnic Dynamics

RES 212214

RESOLVED: That the Academic Senate approve the revised Sociology Concentration in Racial and Ethnic Dynamics.

RATIONALE: The revised concentration will better serve the sociology students interested in pursuing studies in this area. The relevant departments which may be impacted by the proposed change have indicated that they will not be significantly impacted by this change.

ATTACHMENTS: Emails from affected departments.

From: [Patrick O'Neill](#)
To: [Janet Armentor](#); [Robert Yohe](#)
Subject: Re: Fw: Racial and Ethnic Dynamics concentration For your consideration and comments.
Date: Wednesday, October 27, 2021 10:00:51 AM
Attachments: [image002.png](#)

Robert, while we would like to participate in the sociology concentration, it will not impact us if our cognates are not included.

Patrick

Patrick O'Neill, M.A.
Lecturer, Anthropology
SSE, CSU Bakersfield
661-432-3370

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From: Janet Armentor <jarmentor@csub.edu>
Sent: Wednesday, October 27, 2021 8:50 AM
To: Robert Yohe <ryohe@csub.edu>
Cc: Hager El Hadidi <hhadidi@csub.edu>; Patrick O'Neill <poneill2@csub.edu>; oneill6217@gmail.com <oneill6217@gmail.com>; Natalie Thompson <nthompson8@csub.edu>
Subject: RE: Fw: Racial and Ethnic Dynamics concentration For your consideration and comments.

Hi Bob,

Thank you for the response.

My apologies, but I think an email that I sent to you may have been lost in the shuffle. I am including it below. The concentration revision will not include any courses from outside of Sociology.

Would your faculty be able to review this information once more and provide a response? I am happy to help clarify or answer any questions.

Thanks so much for your assistance.

Best,

Janet

From: Janet Armentor
Sent: Friday, October 15, 2021 3:25 PM
To: Robert Yohe <ryohe@csub.edu>
Subject: Racial and Ethnic Dynamics concentration- clarification

Hi Bob,

My apologies for all the emails.

To be clear, the revised Racial and Ethnic Dynamics concentration will no longer have ANTH 3318 and ANTH 3320 as options for the concentration.

Please let me know if you have any questions.

Best,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: Robert Yohe
Sent: Wednesday, October 27, 2021 8:43 AM
To: Janet Armentor <jarmentor@csub.edu>
Cc: Hager El Hadidi <hhadidi@csub.edu>; Patrick O'Neill <poneill2@csub.edu>;
oneill6217@gmail.com; Natalie Thompson <nthompson8@csub.edu>
Subject: Fw: Fw: Racial and Ethnic Dynamics concentration For your consideration and comments.

Hi Janet,

Patrick's response below says it all (although the word is "not" and not "bit"). I concur and think that this is a positive step for all.

Thanks,

Robert

Robert M. Yohe II, Ph.D., RPA
Professor of Anthropology
Anthropology Program Director
Director, Laboratory of Archaeological Sciences
California State University, Bakersfield
661.654.3457

From: Patrick O'Neill <oneill6217@gmail.com>
Sent: Wednesday, October 27, 2021 8:33 AM
To: Robert Yohe <ryohe@csub.edu>
Cc: Hager El Hadidi <hhadidi@csub.edu>; Natalie Thompson <nthompson8@csub.edu>; Patrick O'Neill <poneill2@csub.edu>; Penny Whitson <pwhitson@csub.edu>; hagerelhadidi@yahoo.com <hagerelhadidi@yahoo.com>
Subject: Re: Fw: Racial and Ethnic Dynamics concentration For your consideration and comments.

The racial and ethnic dynamics concentration will potentially increase enrollment for the courses listed, 3320 and 3318, Since the courses are offered on a regular basis the anthropology program will benefit from the proposed change. The anthropology program will not experience any negative impacts resulting from the proposed change.

On Tue, Oct 26, 2021 at 12:24 PM Robert Yohe <ryohe@csub.edu> wrote:

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 2:47 PM
To: Robert Yohe <ryohe@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: Racial and Ethnic Dynamics concentration

Hello Bob,

John Tarjan, the Chair of AAC, informed me today that the following is required for our department to proceed with a revision to the Racial and Ethnic Dynamics concentration (formally titled Ethnic Studies concentration):

- A brief email from potentially impacted departments outlining what you believe would be the impact of the proposed change on your program.

The courses associated with Anthropology include ANTH 3318 and ANTH 3320.

Thank you for your help with this process.

Best,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: [Steve Frye](#)
To: [Janet Armentor](#)
Subject: RE: Racial and Ethnic Dynamics concentration
Date: Friday, October 15, 2021 2:57:53 PM
Attachments: [image001.png](#)

Hi Janet,

This is to let you know that the changes you are proposing to your Racial and Ethnic Dynamics Concentration will have little impact on the English department courses currently a part of the concentration. The English Department does not object to the change.

Best Regards,
Steve Frye
English Department Chair

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 2:53 PM
To: Steve Frye <sfrye@csub.edu>
Subject: RE: Racial and Ethnic Dynamics concentration

You are welcome, Steve. You can send it to me and then I will forward it to John.

Thank you,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: Steve Frye
Sent: Friday, October 15, 2021 2:52 PM
To: Janet Armentor <jarmentor@csub.edu>
Subject: RE: Racial and Ethnic Dynamics concentration

Thanks, Janet. Do I send the email to John or to you?

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 2:51 PM
To: Steve Frye <sfrye@csub.edu>
Subject: RE: Racial and Ethnic Dynamics concentration

Hi Steve,

Thank you for the quick response. Right now we have only 1 student in this concentration. We have had only a few students in the concentration over the years. We are looking to revise it to better serve our Sociology students.

Please let me know if you have other questions.

Best,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: Steve Frye
Sent: Friday, October 15, 2021 2:49 PM
To: Janet Armentor <jarmentor@csub.edu>
Subject: RE: Racial and Ethnic Dynamics concentration

Hi Janet,

Thanks. That's a bit difficult for me to do with any accuracy. It will certainly reduce our enrollments and transfer those same enrollments to the courses that you are requiring. Perhaps you can help. Do you have an estimate of how many students take our courses from your major, say, per year? If you do, that would be great. If not, I wonder if IRPA can help.

Best Regards,
Steve

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 2:44 PM
To: Steve Frye <sfrye@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: Racial and Ethnic Dynamics concentration

Hello Steve,

John Tarjan, the Chair of AAC, informed me today that the following is required for our department to proceed with a revision to the Racial and Ethnic Dynamics concentration (formally titled Ethnic Studies concentration):

- A brief email from potentially impacted departments outlining what you believe would be the impact of the proposed change on your program.

As a reminder the courses associated with English include ENGL 2220, ENGL 3220, and ENGL 3250.

Thank you for your help with this process.

Best,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: [M. Dustin Knepp](#)
To: [Janet Armentor](#)
Cc: [Rhonda Dugan](#)
Subject: Re: Racial and Ethnic Dynamics concentration
Date: Friday, October 22, 2021 4:01:54 PM
Attachments: [image001.png](#)

Hi Janet,

Thanks for the follow-up. Sorry I missed the previous email.

I do not foresee any impact on our department by removing SPAN 4220 from the Racial and Ethnic Dynamics concentration (previously Ethnic Studies). Our majors and minors fully sustain that course when we offer it.

If the Sociology department was looking for additional courses to add to the newly revised minor, I would not necessarily suggest 4220 anyway. I think other courses that we offer would be more closely aligned (i.e. SPAN 3320 Mexican/Mexican American Cultures, 4320 The Chicano/a Experience, 4330 Border Lives, etc.).

Hopefully this helps with any concerns the AAC might have about the impacts on MLL.

Best,

M. Dustin Knepp, Ph.D.
Professor and Chair
Department of Modern Languages and Literatures
California State University, Bakersfield
9001 Stockdale Highway, HOB 245
Bakersfield, CA 93311
661-654-2295
mdknepp@csub.edu

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 22, 2021 1:56 PM
To: M. Dustin Knepp <mdknepp@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: FW: Racial and Ethnic Dynamics concentration

Hello Dustin,

This is a friendly reminder about the request listed below.

Thank you,

Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: Janet Armentor
Sent: Friday, October 15, 2021 3:04 PM
To: M. Dustin Knepp <mdknepp@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: Racial and Ethnic Dynamics concentration

Hello Dustin,

John Tarjan, the Chair of AAC, informed me today that the following is required for our department to proceed with a revision to the Racial and Ethnic Dynamics concentration (formally titled Ethnic Studies concentration):

- A brief email from potentially impacted departments outlining what you believe would be the impact of the proposed change on your program.

The course associated with Modern Languages and Literatures is SPAN 4220.

At this time, we only have one student in the concentration. Over the last several years, we only had a handful of students in the concentration. We are trying to revise the concentration to better serve our Sociology students.

Thank you for your help with this process.

Best,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology

Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: [Jeanine Kraybill](#)
To: [Janet Armentor](#)
Cc: [Rhonda Dugan](#)
Subject: Re: Racial and Ethnic Studies concentration
Date: Wednesday, October 20, 2021 12:08:00 PM
Attachments: [image001.png](#)

Hello. The impact would be minimal. It looks like the majority of the students that continue to take PLSI 3450 are poli sci. We do get a few history.

Let me know if you need anything else and best wishes.

Jeanine

From: Janet Armentor <jarmentor@csb.edu>
Sent: Friday, October 15, 2021 3:46 PM
To: Jeanine Kraybill <jkaybill@csb.edu>
Cc: Rhonda Dugan <rdugan2@csb.edu>
Subject: RE: Racial and Ethnic Studies concentration

Thank you, Jeanine. Take care, also.

Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csb.edu



From: Jeanine Kraybill
Sent: Friday, October 15, 2021 3:43 PM
To: Janet Armentor <jarmentor@csb.edu>
Cc: Rhonda Dugan <rdugan2@csb.edu>
Subject: Re: Racial and Ethnic Studies concentration

Sounds good and thanks for giving me a little time. Take care.

Jeanine

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 3:35 PM
To: Jeanine Kraybill <jkraybill@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: RE: Racial and Ethnic Studies concentration

Thanks, Jeanine. I appreciate your assistance. Yes, next week would be fine.

The course sounds great. We are really trying to revamp this concentration to best serve our students' needs. To clarify further, currently, PLSI 3450 is one of several courses that students can choose from to fulfill a requirement in the concentration.

Thank you,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
661-654-2553 (office) | jarmentor@csub.edu



From: Jeanine Kraybill
Sent: Friday, October 15, 2021 3:30 PM
To: Janet Armentor <jarmentor@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: Re: Racial and Ethnic Studies concentration

Hello again. Thank you for clarifying. May I get this to you early next week? I can also confirm my pulling up my rosters and see the majors again. Sorry to hear they won't be taking it. We do talk about racial issues in civil rights, education law and the criminal justice units. And it is nice to have a diverse group of majors in the class but it students from your end are not taking it, then I understand.

Thank you and I will be back in touch with the email you need.

Best,
Jeanine

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 3:21 PM
To: Jeanine Kraybill <jkraybill@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: RE: Racial and Ethnic Studies concentration

Hi Jeanine,

My apologies. I left out a step.

The department will no longer be requiring PLSI 3450 for the revised Racial and Ethnic Dynamics concentration. Therefore, we need an email from potentially impacted departments outlining what you believe would be the impact of the proposed change on your program.

Please let me know if you have any other questions.

Thank you,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
School of Social Sciences and Education
California State University, Bakersfield
[661-654-2553](tel:661-654-2553) (office) | jarmentor@csub.edu



From: Jeanine Kraybill
Sent: Friday, October 15, 2021 3:17 PM
To: Janet Armentor <jarmentor@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: Re: Racial and Ethnic Studies concentration

Hi Janet:

Thank you for your email. Just so I am clear and get you what you need, are you looking for a description of Civil Rights and Civil Liberties, material covered in the class and how it relates to the new concentration?

Thanks,
Jeanine

Dr. Jeanine E. Kraybill
Associate Professor, Department of Political Science
Pre-Law Program Director
California State University, Bakersfield
jkraybill@csub.edu
[661-654-6344](tel:661-654-6344)

From: Janet Armentor <jarmentor@csub.edu>
Sent: Friday, October 15, 2021 2:57 PM
To: Jeanine Kraybill <jkraybill@csub.edu>
Cc: Rhonda Dugan <rdugan2@csub.edu>
Subject: Racial and Ethnic Studies concentration

Hello Jeanine,

John Tarjan, the Chair of AAC, informed me today that the following is required for our department to proceed with a revision to the Racial and Ethnic Dynamics concentration (formally titled Ethnic Studies concentration):

- A brief email from potentially impacted departments outlining what you believe would be the impact of the proposed change on your program.

The course associated with Political Science is PLSI 3450.

At this time, we only have one student in the concentration. Over the last several years, we only had a handful of students in the concentration. We are trying to revise the concentration to better serve our Sociology students.

Thank you for your help with this process.

Best,
Janet

Janet Armentor, Ph.D.
Chair, Department of Sociology
Professor of Sociology
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California State University, Bakersfield
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CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

SABBATICAL AND DIFFERENCE IN PAY LEAVE POLICIES

RES 212216

FAC

RESOLVED: That *University Handbook* language for sabbatical and different in pay leave policies be revised (deletions in ~~strike through~~, additions in **bold underline**) as specified below.

RATIONALE: These changes unify the information within the text and align university Handbook language and policies with those contained within the CBA Article 27 (Sabbatical Leave) and Article 28 (Difference in Pay Leaves), particularly in relation to potential curricular and departmental operation issues (chair and dean) as separate from merit review of the proposal (FHAC). It is hoped that increased consistency across these information sources will reduce confusion in the application format and review process. Other minor changes correct typos and update language to match the current governance structure of the library.

307 SABBATICAL AND DIFFERENCE IN PAY LEAVE POLICIES

Sabbatical and difference in pay leaves shall be for purposes that provide a benefit to the CSU, such as research, scholarly and creative activity, instructional improvement, or faculty retraining. There are two categories of paid leave – sabbatical leave with pay, and difference in pay leave. Regulations pertaining to leaves of absence with pay are set forth in Articles 27 and 28 of the CBA.

307.1 Eligibility and Application

The Office of the Provost/Vice President for Academic Affairs (P&VPAA) provides information on timetables, eligibility and applications at the beginning of each academic year.

Applicants who have held full-time positions in academic assignments for six consecutive academic years are eligible for one of the following types of leave: a sabbatical at (a) one semester at full pay; (b) two semesters at 1/2 of full pay; or (c) one or two semesters' leave at difference in pay. Compensation for eligible librarians on sabbatical leave is: (a) four months at full pay; or (b) eight months at 1/2 of full pay. (*Revised 06-06-17*)

An applicant granted a difference in pay leave shall receive an amount of pay that is the difference between the applicant's salary and the minimum salary at the lecturer rank. A librarian shall be compensated the difference between the employee's pay and the lowest comparable time base librarian rank. A counselor shall be compensated the difference between his/her salary and the minimum salary of the lecturer rank at a comparable time base. (*Revised 07-17-19*)

No more than one sabbatical leave shall be granted in each seven-year period. A faculty member, librarian or counselor will be eligible for a subsequent difference in pay leave after he/she has served full time for three years after the last sabbatical leave or difference in pay leave and has rendered service to the CSU at the rate of one term of service for each term of leave taken.

The criteria and standards for granting leaves of either type are the same, but the faculty member requesting a difference in pay leave is not in competition with those requesting a sabbatical leave.

It is sufficient that the faculty member requesting a difference in pay leave be eligible and meet the criteria.

The faculty member who receives a difference in pay leave is considered to have received a sabbatical leave and is not entitled to another leave until he/she meets the prescribed conditions and responsibilities for such leaves.

The application for sabbatical leave or difference in pay leave shall ~~include a statement of purpose, description of the proposed project, and the CSU resources, if any, necessary to its successful completion~~ **include the information as outlined in Section 307.2.**

The applicant for a sabbatical leave shall ~~submit present~~ a copy of the application to the **P&VPAA and to the** department chair **by the posted deadline**. The department chair **shall sign the proposal routing sheet to acknowledge the request and,** ~~in consultation with department faculty, shall provide a statement to the appropriate dean regarding the merit of the sabbatical leave proposal and the effect the leave may have on the curriculum and operation of the department. In the case of librarians, the Dean of University Library serves as chair, as well as dean, and members of the unit are considered the department. In the case of counselors, the Director of the Counseling Center serves as department chair, and the Vice President for Student Affairs as dean.~~

The faculty member who receives a sabbatical leave may make normal use of his/her campus office, library and laboratory facilities. *(Added 07-17-19)*

While on sabbatical leave, the sabbatical recipient may not serve on any University, Senate or School committees. The sabbatical recipient may serve on departmental committees on a purely voluntary basis, and serve according to normal department selection procedures. Under no circumstances should the sabbatical recipient be expected to serve nor be asked to serve. In addition, any voluntary service shall not be eligible for compensation. *(Revised 07-17-19)*

The applicant for a difference in pay leave shall present a copy of the application to the department chair. A unit committee, composed of tenured faculty, which may include the chair, elected by the probationary and tenured faculty of the unit, must provide the dean with a review and recommendations regarding the quality of the proposal in terms of its benefits to the CSU.

Librarians applying for a difference in pay leave shall present a copy of the application for review and recommendation to a unit committee elected by the probationary and tenured librarians. The unit review committee shall forward the application along with its review and recommendation to the Dean of University Library. The Dean of University Library shall in turn forward it to the P&VPAA along with his/her recommendation. Similarly, a unit committee elected by probationary and tenured counselors shall review applications from eligible counselors, and forward its review and recommendation to the appropriate Vice President of Student Affairs, who shall forward his/her review and recommendation to the P&VPAA. When a faculty member is afforded an unexpected opportunity, such as external funding, a scholarship, or fellowship, a rapid and expedited review for a difference in pay leave shall be provided.

307.2 Procedures for Preparation of Sabbatical Leave Application

The applicant shall inform his/her chair and school dean of the application for sabbatical leave and the proposed dates of absence. The application for sabbatical leave shall be evaluated by the Honors and Awards Committee (FHAC) in accordance with the established criteria and must contain the following information:

a. Proposed Project

1. The proposed project shall be one or both of the following:

- a) A project of high quality and importance. This includes, but is not limited to, original research, a creative project, or the development of new academic skills;

- b) A study or travel of a kind and in an amount that will improve and update the applicant's professional capabilities. If the emphasis is a study, it must be related to the University's curriculum or to the applicant's professional development. ~~If travel is part of the plan, its usefulness and necessity must be clearly presented.~~
- 2. A clear and detailed explanation of the proposed project, including the nature, scope, and means of implementation.
- 3. The inclusive dates requested for the leave and, where appropriate, a timetable for the implementation of the proposal.
- 4. If relevant **to project completion**, the location(s) where the project will be conducted. **If travel is part of the plan, its usefulness and necessity must be clearly presented.**
- b. Professional Productivity and Preparation
 - 1a.** A current vita containing evidence, where appropriate, of relevant education or research in the field of the proposed project, publications, or other professional accomplishments in the field of specialization.
 - 2b.** Where appropriate, what preparatory work has been completed specifically for this project, such as background reading, development of techniques, personal contacts, and tentative facility arrangements.
- c. Benefits to the University (in at least one of the following):
 - 1. The tangible results to be expected from the project. These may be in the form of publication, creative presentations, participation in seminars, conferences, program or curricular development.
 - 2. Benefits of the proposed project to the applicant as a teacher and benefits to students.

307.3 The Role of the Faculty Honors and Awards Committee (FHAC)

The FHAC shall review all sabbatical leave proposals and make recommendations regarding the awarding of leaves to the P&VPAA.

The proposal shall involve one or more of the following: scholarly research, scholarly and creative activity, instructional improvement, or faculty retraining.

They shall consider the potential relevance of the proposal and the subsequent service of the faculty member at this University relative to institutional and departmental mission, goals, and obligations. Among the factors which may be considered are professional development and renewal, improvement of teaching skills, development of a new academic program, and enhancement of the reputation of the University which may result from the leave.

The FHAC shall evaluate the proposals using a two-step process: (1) distinguish meritorious from non-meritorious proposals. Those deemed non-meritorious shall not be ranked, but will be returned to the proposer with comments for the possibility of revision and consideration for the following year; (2) rank all remaining proposals only on merit, allowing no ties. In addition to the assessment of project's merit, the FHAC will also assess the following:

- a. The proposed project shall be one for which the applicant has:
 - 1. Acquired professional capabilities adequate to the task;
 - 2. Completed preparation and planning to undertake the project.
- b. Results of the sabbatical shall benefit the University by one or more of the following:
 - 1. Advanced scholarship by such means as publication, presentation at conferences or meetings, public performance or exhibition;
 - 2. Improving curriculum, developing new course(s) or program(s);
 - 3. Improving teaching;
 - 4. Renewing professional skills.

307.4 Action by the Provost/Vice President for Academic Affairs (P&VPAA)

The P&VPAA shall receive recommendations from the FHAC, the department chair, ~~the department committee as appropriate~~, and the appropriate administrator(s). **For difference in pay leave applications, recommendations will also be received from the department committee.**

Sabbatical leave and difference in pay leave recommendations forwarded to school and the Dean of University Library to the P&VPAA must include, where appropriate, the departmental and dean's evaluation of the merits of the proposal and be accompanied by plans approved by the dean or director for accommodating approved leaves. There is no explicit state or CSU budgetary recognition for sabbatical leave replacements.

Leaves must be absorbed within each school's or unit's resources in a manner such that student access and progress toward graduation are not jeopardized.

The recommendations of the FHAC, and those of the department and school deans are forwarded to the President via the P&VPAA, who will include his/her recommendations as well as information prescribed by Articles 27 and 28 of the CBA. Prior to making a final determination regarding the sabbatical leave and the conditions of an approved leave; the President or designee shall consider the recommendations made pursuant to the above. The President shall inform the applicant in writing of his/her decision, and the response will include the reasons for approval or denial.

If a leave is granted, the response will include the conditions of such a leave. Copies of the response shall be provided to the affected department and the FHAC. In no case shall the campus award fewer sabbatical leaves than the number in the 1991/92 budget. Final approval of the leave shall be subject to the filing by the applicant of suitable bond indemnifying the State against loss in the event the employee fails to render in the CSU, upon return from leave, one term of service for each term of leave. The bond shall be in the amount of the total salary to become due to the applicant during leave. In lieu of the bond, the applicant may submit a written agreement to return to the service of the CSU for at least one term of service for each term of leave, accompanied by a statement of assets, including ability to indemnify the State in the event of failure to fulfill the agreement due to personal negligence.

307.5 Presentation and Written Report

Within six months following the completion of a sabbatical leave, the faculty member shall submit a written report, which identifies the accomplishments achieved. The written report shall be submitted to the school dean for inclusion in the faculty member's ~~personal~~ personnel file and to the P&VPAA for inclusion in the sabbatical leave file.

The recipient of a sabbatical leave or difference-in-pay leave will make an appropriate presentation of some form to the University community of the results of the leave experience.

Attachment:

Sabbatical Application – revision[1]

**CALIFORNIA STATE UNIVERSITY BAKERSFIELD
SABBATICAL / DIFFERENCE-IN-PAY
LEAVE APPLICATION and ROUTING SHEET**

Name: _____ Desired Semester
and Year of Leave: _____

Department: _____ Rank: _____

Previous Sabbaticals or DIPs: _____ Academic Year(s)

Please read all of Section 307 of the [CSUB University Handbook](#), including the guidelines to the Faculty Honors and Awards Committee (FHAC). A description of the proposed project, as outlined on the next page, and a CV should be attached to this application. Supporting documentation should be included wherever appropriate.

When complete, send your application and attachments to your department chair and acquire your chair's signature on this cover sheet. Then forward the package to the Faculty Honors and Awards Committee in care of the Office of the Provost and Vice President for Academic Affairs by the application deadline.

Title of Proposal: (should match the title on your proposal)

Proposal Abstract: (required)

Type of Leave Requested: Difference-in-Pay Leave Sabbatical Leave
 One Semester One Semester at Full Pay
 Two Semesters Two Semesters at 1/2 Pay

Applicant Signature _____ *Date* _____

As department chair, I have reviewed this application and will **forward this proposal and my comments** about the possible effect of the requested leave on curriculum and operation of the department to the appropriate Dean. (Note: in the case of DIP leave requests, this review must come from an elected unit committee composed of tenured faculty, which may include the chair. CBA 28.7)

Department Chair Signature _____ *Date* _____

Instructions to the Dean: Please review this application and the comments from the department chair, and note the proposed dates of absence then **forward to the Provost both the chair's and your comments** about the possible effect on the school and/or department if the leave is granted.

SABBATICAL / DIFFERENCE-IN-PAY LEAVE APPLICATION

Page 2

Please use the following outline for the proposal and refer to University Handbook Section 307.2 for additional information on the content of the application. Please also refer to *University Handbook* Section 307.3 regarding the guidance to the Faculty Honors and Awards Committee for their review of your application.

1. Title.
2. Statement of purpose.
3. A detailed description of the project and what you plan to accomplish.
4. The dates of the proposed leave for the project and, where appropriate, a timetable for implementation of the project.
5. If relevant to project completion, include the locations where the project will be conducted. If travel is proposed as part of the project, please justify.
6. A description of preparedness to embark on the project, including applicable past professional productivity or training, and work already completed on this project.
7. A description of the benefits to the university (see *Handbook* specifications under 307.2.)
8. A description of the CSU resources, if any, necessary to carry out the project.
9. Attach your CV.