

Faculty Affairs Committee

Minutes

Thursday, April 27, 2023
10:00 –11:30 AM

Attending: Mandy Rees (Chair), Brian Street, Rhonda Dugan, John Deal, Anna Jacobsen, Deborah Boschini, Zachary Zenko, Kristine Holloway

I. Call to order (10 am)

II. Volunteer to Take Minutes

Anna volunteers.

III. Approval of Minutes

Zack first. Rhonda second. Minutes approved.

IV. Approval of Agenda

John first, Brian second. Agenda approved.

V. Announcements

Discussion of feedback and comments on the school elevation taskforce report.

Reviews comments related to development of a future process that would delineate how future new schools could be proposed and created;
Some comments ask if AV will be impacted but this discussion item looks like it was already carefully considered and discussed—since it is not a separate school it would not be impacted by this change;
Renaming would be beneficial for some programs where our current structure is not in alignment with requirements for some programs (e.g., Nursing);
FAC is generally supportive of the renaming resolution, especially because it ensures that faculty control the process for the creation of potential future colleges;
A brief summary of the FAC perspective was drafted that expresses committee support of renaming and the presented resolution.

VI. Old Business

Resolution 222334: RTP 2nd Year Review Materials - Handbook Change

Discussion of Academic Senate discussion of the resolution with feedback related to how the resolution impacts departmental criteria;
It was clarified at the meeting that this resolution only applies to the 2nd year review and many of the concerns were related to other aspects of the review process;
Discussion of the inclusion or not of materials that had been evaluated during prior evaluations and reviews;

Do we want to remove the general comment about past materials being able to be removed? Or is it important to keep this in as a statement?;
Small revisions made to the resolution. These will be presented at the second reading at the upcoming Academic Senate meeting.

Resolution 222333: Honorary Doctorate – Procedures Update

The Academic Senate did not discuss this resolution and it was not controversial. A few small changes were made to improve consistency of the resolution language.

Resolution 222335: RTP Evaluation Letters – Handbook Change

Some concerns were raised about how feedback should be given for each criterion and how detailed such feedback was expected to be;
These concerns mostly expressed frustration about the RTP process and reviews that were not specific to the resolution language and it seems that the resolution addresses these issues moving forward;

VII. New Business

Planning and discussion for next year regarding some referrals that we did not have time to address during this academic year; Compiling information for the future FAC

2021-22 Referral #20: Accessibility of Instructional Materials

This likely does not need to return to the FAC. Information on this topic is already included within the University Handbook.

2021-22 Referral #40: Digitizing the Performance Review Process

Postpone until the digital WPAF process is developed.

2021-22 Referral #41: Sixth-year Lecturer Review - Handbook Change

This is a high priority and needs to be developed. We have already made some progress on this, and notes will be forwarded to the future FAC.

The use of “cycles” in the review process needs to be clarified and the language updated to reflect a clear process and timeline. Recent timelines have been the same for the different categories of lecturer review.

The different “groups” of lecturers are based on CBA classifications and this section needs to be carefully edited while maintaining consistency with the CBA.

2022-23 Referral #22: General Education Curriculum Committee (GECCo) Review and Appointments

This should be addressed next year, but as part of a broader effort to develop procedures for all university-wide director positions.

VIII. Adjourn (11:25 am)