



ACADEMIC SENATE: EXECUTIVE COMMITTEE

Minutes

TUESDAY, NOVEMBER 21, 2023

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/81291128392?pwd=MzhRMW50UUJjNlRaMWttMUVESTRSQT09>

In- Person: BPA 134 Conference Room

Members: A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), V. Harper (virtual), J. Rodriguez (virtual), C. Lam, N. Michieka, D. Solano, E. Correa (virtual), D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst; virtual)

Guest: none

1. CALL TO ORDER

- a. A. Hegde called meeting to order at 10:03 AM.

2. ANNOUNCEMENTS AND INFORMATION

- a. Honorary Doctorate Award - Confidential
 - i. Discussion ensued. The Executive Committee supports the Faculty Honorary Doctorate Committee's recommendation. Recommendation memorandum will be drafted and sent to the President and K. Watson.

3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. M. Rush motioned to approve the agenda; D. Solano seconded. Agenda approved.

4. APPROVAL OF EC MINUTES

- a. November 7, 2023 (**handout**) (tabled)

5. CONTINUED ITEMS

- a. AS Log (**handout - EXCEL document**)
 - i. AAC (D. Solano)
 1. Log is up to date.
 - ii. AS&SS (E. Correa)
 1. Sent recommendations to A. Hegde and K. Van Grinsven this morning regarding referral 2023- 2024 #15 Academic Integrity Pledge and 2023-2024 #13 Advisor and Student Initiated Add/Drops. The committee is waiting for

updates from the Testing Center taskforce for referral 2023-2024 #01
Academic Testing Center Exploratory Sub-Committee.

b. BPC (D. Wu)

1. Discussion ensued regarding RES 232413 Academic Calendar and referral 2023-2024 #04 Time Blocks and Space Utilization.

ii. FAC (M. Rush)

1. Working on 2023-2024 #19 HSIRB and IACUC Policy Updates – Handbook Change and 2023-2024 #21 Graduate Policies and Curriculum Committee – Handbook Change.
2. Regarding RES 232407 Pilot of Interfolio and 2023-2024 #02 Digitizing the Performance Review Process, FAC is doing some review and testing of their own.
3. K. Van Grinsven will send referral 2023-2024 #11 Academic Administrators Search and Screening – Handbook Change to FAC, as it was previously only sent to BPC.

c. Provost Update (V. Harper)

- i. Academic Affairs Pandemic Response Budget Advisory Task Force (*handout*)
 1. V. Harper has appointed D. Boschini and A. Hegde to co-chair this committee.
 2. ASI representation recommended by the EC.
- ii. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References <https://calstate.policystat.com/policy/12142918/latest/> (deferred)
- iii. Policies: Reimbursement Rate, and Professional Development Funding (HOLD- check with Provost) (deferred)
- iv. Open Forum/ Discussion:
 1. Budget:
 - a. Managerial adjustments are in discussion for budgetary savings.
 - b. Discussion ensued regarding the capturing of positions, faculty searches, decline in campus reserves, and concerns within the schools. EC recommends V. Harper draft a memorandum to be sent to faculty.
 - c. Request for Budget Forum recording to be posted to the webpage.
 2. V. Harper is currently drafting a memorandum regarding the SSE faculty RTP review process.
 3. SSE Interim Dean appointment also in progress and discussion.

6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)

- a. Campus Climate Survey – Senate actionable items (*handout*) (deferred)
- b. New Department Proposal – Public Health– **Link to BOX files:** (deferred) <https://csub.box.com/s/kibjg6yje7juuxm0dw3rscp3rwxhvvv4>
- c. Elections and Appointments – M. Danforth

- i. Appointments - Discussion of statements of interest.:
 - 1. Budget and Planning Committee: ***(handout)***
 - a. Anthony Bianchi – CEE/CS – Appointed.
 - 2. IRPA Advisory Committee:
 - a. Md Abu Naser- Communications. Appointed.
 - ii. Distributed Learning Committee (DLC) (deferred)
 - iii. U-wide RTP criteria taskforce (equity) (HOLD) (deferred)
- d. Current SOCI Software replacement using Class Climate ***(handout)*** (deferred)
- e. Capturing Critical Positions (refer to c. Provost Update)
- f. Considering Support for Scholarship and Creative Activities ***(handout)*** (deferred)
- g. Administering SOCIs ***(handout)*** (deferred)
- h. GE Breadth and taskforce composition ***(handout)*** HOLD *waiting for CSU Academic Senate Chair to come to EC – see minutes 10/1/2023.* (deferred)
- i. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
 - i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
 - ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (HOLD- *pending action from President*)
- j. Resolution on CCC baccalaureate degrees [AB 927] – EC (deferred)
- k. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (HOLD- *check with Provost on if award still exists*) (deferred)
- l. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- m. Investment Divestiture – BPC (deferred)

7. AGENDA ITEMS FOR SENATE MEETING (deferred)

THURSDAY, DECEMBER 6, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411

- A. Call to Order
- B. Approval of Minutes
 - a. October 26, 2023 ***(handout)***
 - b. November 9, 2023 ***(handout)*** (tabled)
- C. Announcements and Information
 - a. President’s Report – L. Zelezny **(Time Certain: 10:10 AM)**.
 - b. Elections and Appointments- M. Danforth

D. Approval of Agenda (**Time Certain: 10:05 AM**).

E. Reports

- a. Provost's Report – V. Harper
- b. ASCSU Report
- c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached*)
 - i. ASI Report- D. Alamillo
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa (**handout**)
 - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)
 - vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)
 - vii. Staff Report- J. Cornelison

F. Resolutions (**Time Certain: 10:45 AM**)

- a. Consent Agenda
 - i. No items.
- b. New Business
 - i. RES 232410 Doctor of Nursing Practice- AAC and BPC (*tentative*)
- c. Old Business
 - i. RES 232411 Academic Master Plan – AAC and BPC (**handout-docx pdf**)
 - ii. RES 232412 Evaluation of Academic Administrators – FAC (**handout-docx pdf**)
 - iii. RES 232413 Academic Calendar – BPC (**handout-docx pdf**)
 - iv. RES 232407 Pilot of Interfolio – FAC and EC (**handout-docx pdf**) (*tentative*)
 - v. RES 232401 Statement on Campus Modality – EC (**handout-docx pdf**) (*tentative*)

G. Open Forum (**Time Certain: 11:15 AM**)

H. Faculty Recognition (**Time Certain: 11:25 AM**)

I. Adjournment

8. Open Forum

- a. Kegley Director Search: Not a Senate matter. AVP Faculty Affairs, D. Boschini and The Kegley Center will be in communication with the board regarding the search process and procedures.

9. ADJOURNMENT

- a. A. Hegde requested to extend the meeting by 15 minutes. Approved.
- b. A. Hedge adjourned meeting at 11: 42 AM.