



ACADEMIC SENATE: EXECUTIVE COMMITTEE

Minutes

TUESDAY, FEBRUARY 6, 2024

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/87949598031?pwd=T2Zpd09mWVZPbVQwRnlVeDFtNlkrdz09>

In- Person: BPA 134 Conference Room

Members: A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), J. Rodriguez, C. Lam, N. Michieka, D. Solano, E. Correa (virtual), D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst)

Guest: None

1. CALL TO ORDER

- a. A. Hegde called meeting to order at 10:00 AM.

2. ANNOUNCEMENTS AND INFORMATION

- a. Interim President Harper to attend EC meeting- Tues. March 19, 2024
 - i. Will give him a time certain of 10:10 AM. Chair Hedge asked the EC to send any specific topics to him so he can provide them for the President to prepare for the meeting.

3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. D. Wu motioned to approve the agenda. D. Solano seconded. Agenda approved.

4. APPROVAL OF EC MINUTES

- a. December 5, 2023 (*handout*)
 - i. D. Solano motioned to approve; E. Correa seconded. Approved. One abstention.
- b. January 30, 2024 (*in progress*) (tabled)

5. CONTINUED ITEMS

- a. AS Log (*Handout; see BOX folder*)
 - i. AAC (D. Solano)
 1. Still working on Referral 2023-2024 #23 New Degree Program Proposal- Bachelor of Music in Music Education with BPC. Started reviewing Referral 2023-2024 #26 Proposal for the Creation of a Department of Public Health.
 - ii. AS&SS (E. Correa)

1. Still working on Referral 2023-2024 #01 Academic Testing Center Exploratory Sub-Committee. The Academic Testing Center will be doing a presentation at their next meeting.
- iii. BPC (D. Wu)
 1. Finished their review of Referral 203-20024 Referral #23 New Degree Program Proposal- Bachelor of Music in Music Education. Waiting on a letter from the library to ensure resources are available. Will have a joint meeting with FAC to discuss Referral 2023-2024 #11 Academic Administrators Search and Screening. Guidance provided by Chair Hegde regarding Referral 2023-2024 #04 Time Blocks and Space Utilization. Will begin working on Referral 2023-2024 #26 Proposal for the Creation of a Department of Public Health.
 - iv. FAC (M. Rush)
 1. Request for clarification on the charge of Referral 2023-2024 #11 Academic Administrators Search and Screening- Handbook Change. Discussion continued about the search and screening process, search committee procedures, training, as well as the lack of and need for formal trainings for the deans, provost, and others involved in the process.
 2. Will prioritize Referral 2023-2024 #02 Digitizing the Performance Review Process as requested due to timelines for securing contracts, training sessions, etc.
- b. Provost Report (J. Rodriguez)
 - i. Budget Inquiry
 1. Concerns voiced from faculty regarding the use of funds and the state of the budget crisis for the university. In particular, there are concerns about the addition of refreshments for Senate meetings. Interim Provost Rodriguez clarified that funds being used are foundation funds, not stateside funds, and are approved for these hospitality purposes.
 - ii. Acting Dean of Arts and Humanities
 1. A. Rodriguez has been appointed as Acting Dean of Arts and Humanities with her appointment to end March 31, 2024. Interim appointment was not made due to the timing of Dean Frakes's announcement, which was made after the last Executive Committee meeting of the fall semester. Discussion continued regarding the extension of the interim appointment of the Associate Dean. If current Interim Associate Dean appointment is extended for an additional six months, ending June 2024, it would mean he has been in this interim appointment for 24 months. Concerns voiced regarding the position being extended past that period. Will revisit after an Interim Dean has been appointed.
 - iii. Incomplete work during transition period

- iv. Open Forum/ Additional Topics:
 - 1. Administrator Searches
 - a. Search for the AVP for GRASP is underway.
 - b. Search has been approved for the Associate Dean of BPA. Three faculty members will need to be elected from BPA. This will be an open search.
 - 2. Advising: Meeting with various individuals involved in advising. Aware of the need to move forward. Still some challenges with access and tools from the faculty advisor perspective. Report is still needed for Senate.
- c. Campus Climate Survey- Senate actionable items ([handout](#)) (deferred)

6. **NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)**

- a. Student Ratings in the CSU System (*handout*) (deferred)
 - i. A. Hegde introduced topic. Discussion to continue at next EC meeting.
- b. New Minor Proposal- Human Resource Management (*handout*)
 - i. Referral to AAC.
- c. New Minor Proposals- Ethnic Studies, Feminist Studies, and Queer Ethnic Studies (*handout*)
 - i. Referral to AAC.
- d. Discontinuation Letters and Policy (*handout*)
 - i. Discussed current challenges in programs being phased out. Will discuss further at next meeting. Possible referral to AAC.
- e. Reconsideration of the role and committee structure for the Committee on Professional Responsibility (CPR) (*handout*) (deferred)
- f. URC Alternates – Handbook Change (*handout*) (deferred)
- g. ITS Software Retention Policies (*handout*) (deferred)
- h. Elections and Appointments – M. Danforth
 - i. Elections
 - 1. Senate Chair and Vice Chair update from A. Hegde
 - 2. Institutional Research and Planning Assessment (IRPA) Advisory Committee
 - a. Appointments made.
 - i. Albert Cruz – CEE/CS, NSME.
 - ii. Eduardo Montoya – Mathematics, NSME
 - 3. General Studies Committee (unfilled) (deferred)
 - ii. Distributed Learning Committee (DLC) (deferred)
 - iii. U-wide RTP criteria taskforce (equity) (HOLD) (deferred)
- i. Academic Integrity Policy- Graduate and Undergraduate ([handout](#)) (deferred)
- j. Considering Support for Scholarship and Creative Activities ([handout](#)) (deferred)
- k. Administering SOCs ([handout](#)) (deferred)
- l. GECCO Response to CalGETC ([handout](#))

- i. Discussion: See below.
- m. GE Breadth and taskforce composition (*handout*) HOLD waiting for CSU Academic Senate Chair to come to EC – see minutes 10/1/2023.
 - i. Resolutions at Maritime, Pomona, LA, and Fresno.
 - 1. Maritime: <https://www.csum.edu/faculty-senate/media/cal-maritime-resolution-22-23-02-ab928.pdf>
 - 2. Pomona: <https://digitalcommons.calpoly.edu/cgi/viewcontent.cgi?article=1941&context=senateresolutions>
 - 3. LA: <https://www.calstatela.edu/sites/default/files/23-2%20Senate%20Resolution%20on%20the%20Separation%20of%20Cal-GETC%20and%20CSU%20GE%20Breadth.pdf>
 - 4. Fresno: https://academics.fresnostate.edu/senate/documents/CalGETC_Resolution_Fresno_State.pdf
 - ii. Discussion:
 - 1. The “hold” notation on the agenda can be removed. The GE Director, E. Montoya will be invited to the next Executive Committee meeting for the CAL-GETC discussion and updates from GECCO. After that meeting, the EC can discuss drafting a resolution.
 - 2. Resolutions for consideration sent by C. Lam:
 - a. Here are the three resolutions that ASCSU passed:
 - i. <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3651.pdf>
 - ii. <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3654.pdf>
 - iii. <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3666.pdf>
- n. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
 - i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
 - ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (HOLD- pending action from President)
- o. Resolution on CCC baccalaureate degrees [AB 927] – EC (deferred)
- p. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (HOLD- check with Provost on if award still exists) (deferred)
- q. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- r. Investment Divestiture – BPC (deferred)

7. AGENDA ITEMS FOR SENATE MEETING

Academic Senate Meeting – Spring 2024

Agenda

THURSDAY, FEBRUARY 8, 2024

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411 AND VIRTUAL

Zoom Link: <https://csub.zoom.us/j/89839397226?pwd=NkxIZ241eC8vK3J5Z2R5ZXJBZDg1dz09>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), Senator M. Ayuso (alt. for A. Rodriguez), Senator D. Alamillo, Senator J. Cornelison, Senator E. Correa, Senator J. Deal, Senator J. Dong, Senator H. He, Senator A. Jacobsen (alt for A. Lauer), Senator S. Marks (alt for A. Sawyer), Senator M. Rush, Senator T. Salisbury, Senator S. Sarma, Senator D. Solano, Senator M. Taylor, Senator T. Tsantsoulas, Senator D. Wu, Senator Z. Zenko, Interim Provost J. Rodriguez, and K. Van Grinsven (Senate Analyst).

- A. Call to Order
- B. Approval of Minutes
 - a. November 9, 2023 (**handout**)
- C. Announcements and Information
 - a. Interim President's Report – V. Harper (**Time Certain: 10:10 AM**).
 - b. Elections and Appointments- M. Danforth
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports
 - a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report (**handout**)
 - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached*)
 - i. ASI Report- D. Alamillo
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa (**handout**)
 - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)
 - vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)

vii. Staff Report- J. Cornelison

F. Resolutions **(Time Certain: 10:45 AM)**

- a. Consent Agenda
- b. New Business
 - i. RES 232415 Graduate Policies and Curriculum Committee- Handbook Change- FAC **(handout)**
 - ii. RES 232417 HSIRB and IACUC Policy Updates- Handbook Change - FAC **(handout)**
- c. Old Business
 - i. RES 232410 Doctor of Nursing Practice – AAC and BPC **(handout)**

G. Open Forum **(Time Certain: 11:15 AM)**

H. Faculty Recognition **(Time Certain: 11:25 AM)**

I. Adjournment

8. Open Forum:

- a. General Faculty Meeting- Friday, February 2, 2024
 - i. Discussion ensued regarding the CFA Faculty Strike and memo drafted by Academic Senate Executive Committee. Some complaints expressed about the delay in the Executive Committee's response to the strike.
 - ii. A. Hegde will draft a commendation for the CFA Executive Board and distribute for feedback and edits. The commendation will be presented at Senate on Thursday.
 - iii. Human Resources
 - 1. Many voiced concerns about Human Resources, on-boarding process, etc. at the General Faculty Meeting. A. Hegde had discussed some of these concerns in the past with past president. He will bring this to his one-on-one meeting with Interim President Harper for discussion and the Senate can also consider a vote of no confidence if appropriate.
- b. Academic Administrator Review Committee – status of current reviews; all committees have been formed and finalized.
 - i. AARCs for AVP Faculty Affairs and AVP Academic Programs
 - 1. Action is needed by the Interim Provost for the committees to be able to move forward with the reviews.
 - ii. AARC for Dean James Rodriguez (now in Interim Provost)
 - 1. Interim President Harper and the President's Office are responsible for coordinating and charging this review committee. K. Van Grinsven will follow up with V. Strom, Assistant to the President.

c. Items for Senate:

- i. Reminder given that the formal process needs to be followed when a request is being submitted to Senate for consideration. These requests must be in writing through an email to the Senate Chair, with the Senate Analyst copied.

9. ADJOURNMENT

- a. Chair Hegde adjourned meeting at 11:30 AM.