



ACADEMIC SENATE: EXECUTIVE COMMITTEE

Minutes

TUESDAY, DECEMBER 5, 2023

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/81291128392?pwd=MzhRMW50UUJJNIRaMWttMUVESTRSQT09>

In- Person: BPA 134 Conference Room

Members: A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), V. Harper, J. Rodriguez, C. Lam, N. Michieka, D. Solano, E. Correa, D. Wu, M. Rush (excused) and K. Van-Grinsven (Senate Analyst; virtual)

Guest: none

1. CALL TO ORDER

- a. Technical issues with BPA 134 conference room computer. Chair Hegde called meeting to order at 10:13 AM.

2. ANNOUNCEMENTS AND INFORMATION

- a. V. Harper expressed appreciation for his experiences in the last five years working with the Academic Senate Executive Committee body. Chair Hegde confirmed that he will be invited to attend an Executive Committee meeting in Spring 2024 as the Interim President.

3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. Chair Hegde requested an amendment to items under, "6. New Discussion" for the President's commendation.
- b. E. Correa motioned to approve amended agenda; N. Michieka seconded. Agenda approved.

4. APPROVAL OF EC MINUTES

- a. November 7, 2023 (*handout*)
 - i. E. Correa proposed a few minor edits. Corrections made.
 - ii. D. Wu motioned to approve; E. Correa seconded. Majority approved; one abstention. Minutes approved.
- b. November 21, 2023 (*handout*)
 - i. E. Correa proposed a few minor edits. Corrections made.
 - ii. E. Correa motioned to approve; D. Solano seconded. Minutes approved.
- c. Listed below are the minutes that have been carried over from 2022-2023 that that were not reviewed or approved by the EC during the Senate Analyst transition period. A. Hegde

requested that the Executive Committee members who served in 2022-2023 review these minutes so they can be posted to the webpage. Minutes tabled.

- i. November 15, 2022 (**handout**)
- ii. November 22, 2022 (**handout**)
- iii. December 6, 2022 (**handout**)
- iv. January 24, 2022(**handout**)
- v. January 31, 2022 (**handout**)
- vi. May 2, 2023 (**handout**)
- vii. May 9, 2023 (**handout**)

5. CONTINUED ITEMS

a. AS Log (**handout - [EXCEL document](#)**)

i. AAC (D. Solano)

1. BPC and AAC have now both discussed referral 2023-2024 #24 New Degree Program Proposal- Doctor of Nursing Practice (DNP). A resolution has been drafted and it is ready to present for first reading at Senate on Thursday.
2. AAC has reviewed referral 2023-2024 #23 New Degree Program Proposal- Bachelor of Music in Music Education, however, BPC has not. This referral will be carried over into Spring 2024.
3. No feedback has been received for RES 2232411 Academic Master Plan and it is ready for second reading at Senate.

ii. AS&SS (E. Correa)

1. Submitted recommendations for referrals: 2023-2024 #13, #14, and #15.
 - a. Additional discussion ensued regarding referral 2023-2024 #13 Advisor and Student Initiated Course Add/Drops in Adobe Sign and challenges with the current process, including resulting registrar issues that affect the classroom. E. Correa suggests the use of more specific language in future referrals.
2. Referral 2023-2024 #01 Academic Testing Center Exploratory Sub-Committee is still in progress. The committee has had some delays due to difficulty with scheduling. They will be moving forward with discussing budget and conducting a survey. Discussion continued regarding the need for a policy for survey implementation, Canvas, and accessibility requirements.

iii. BPC (D. Wu)

1. Have discussed and have agreed on a resolution for 2023-2024 #24 New Degree Program Proposal- Doctor of Nursing Practice (DNP) with AAC. This resolution will be ready for first reading at Senate on Thursday.
2. Will meet with FAC early next semester to discuss 2023-2024 #11 Academic Administrators Search & Screening -Handbook Change.

3. Discussion ensued regarding RES 232413 Academic Calendar 2024-2025, Summer 2025, and 2025-2026. D. Wu will draft two versions for 2024-2025 to present to Senate, and let the Senate decide which version to adopt.
 - iv. FAC (M. Rush; excused). Deferred.
 - b. Provost Update (V. Harper)
 - i. Academic Affairs Pandemic Response Budget Advisory Task Force (**handout**)
 1. Taskforce composition includes D. Boschini and A. Hegde as co-chairs. Additional committee members include the CFA President T. Salisbury, ASI President D. Alamillo, University Budget Office representative, N. Hayes and Academic Affairs Budget Analyst, L. Bishop.
 2. Recommendations:
 - a. D. Boschini and A. Hegde recommend the addition of Di Wu (BPC Chair) and the DCLC Chair.
 - b. A. Hegde and D. Boschini recommend that the remaining faculty and staff positions be selected from the Schools of Arts and Humanities and Natural Sciences, Mathematics, and Engineering so that all four schools are represented.
 - c. V. Harper supports the appointments of Di Wu (BPC Chair), DCLC Chair, Dean of NSME, Jane Dong and Andrea Weikel, the Arts and Humanities Budget Analyst.
 - ii. SSE Dean Review Committee Composition (deferred)
 - iii. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References <https://calstate.policystat.com/policy/12142918/latest/> (deferred)
 - iv. Policies: Reimbursement Rate, and Professional Development Funding (HOLD- check with Provost) (deferred)
 - v. Misc. Discussion/ Open Forum:
 1. Items for Senate:
 - a. Budget Open Forum will be a hybrid event to take place December 12, 2023.
 - b. Will provide an update on the capturing of faculty and staff positions.
6. **NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)**
- a. Addendum: Commendation for the President
 - b. Current SOCI Software replacement using Class Climate (**handout**)
 - i. M. Danforth confirmed that this topic was discussed in Spring 2023. One concern was raised: if the faculty will still receive the returned paper SOCIs or not. A. Hegde will follow up with ITS indicating that the new software is approved on the condition that the paper SOCIs are still returned to faculty.

- c. New Department Proposal – Public Health– **Link to BOX files:**
<https://csub.box.com/s/kibjg6yje7juuxm0dw3rscp3rwxhwwv4> (deferred)
- d. FTLC Director Review (deferred)
- e. Campus Climate Survey- Senate actionable items (**handout**) (deferred)
- f. Elections and Appointments – M. Danforth (deferred)
 - i. Various university-wide appointments
 - ii. Distributed Learning Committee (DLC)
 - iii. U-wide RTP criteria taskforce (equity) (**HOLD**)
- g. Academic Integrity Policy- Graduate and Undergraduate (**handout**) (deferred)
- h. Considering Support for Scholarship and Creative Activities (**handout**) (deferred)
- i. Administering SOClS (**handout**) (deferred)
- j. GE Breadth and taskforce composition (**handout**) **HOLD** waiting for CSU Academic Senate Chair to come to EC – see minutes 10/1/2023. (Resolutions at Fullerton, SLO, Maritime, LA, San Marcos) (deferred)
- k. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
 - i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
 - ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (**HOLD**- pending action from President)
- l. Resolution on CCC baccalaureate degrees [AB 927] – EC (deferred)
- m. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (**HOLD**- check with Provost on if award still exists) (deferred)
- n. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- o. Investment Divestiture – BPC (deferred)

7. AGENDA ITEMS FOR SENATE MEETING

THURSDAY, DECEMBER 6, 2023

10:00 A.M. – 11:30 A.M.

- A. Call to Order
- B. Approval of Minutes
 - a. October 26, 2023 (**handout**)
 - b. November 9, 2023 (**handout**)
- C. Announcements and Information
 - a. President’s Report – L. Zelezny (**Time Certain: 10:10 AM**).
 - b. Elections and Appointments- M. Danforth
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports

- a. Provost's Report – V. Harper
- b. ASCSU Report (**handout**)
- c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached*)
 - i. ASI Report- D. Alamillo
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC) - D. Solano (**handout**)
 - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa (**handout**)
 - v. Budget and Planning Committee (BPC) - D. Wu (**handout**)
 - vi. Faculty Affairs Committee (FAC) - M. Rush (**handout**)
 - vii. Staff Report- J. Cornelison

F. Resolutions (**Time Certain: 10:30 AM**)

- a. Consent Agenda
 - i. RES 232414 Commencement – Fall 2023 (**handout**)
- b. New Business
 - i. RES 232410 Doctor of Nursing Practice – AAC and BPC (**handout**)
 - ii. RES 232415 Graduate Policies and Curriculum Committee- Handbook Change– FAC (**handout**) (possibly table for Spring 2024 due to time constraints).
 - iii. RES 232417 HSIRB and IACUC Policy Updates– Handbook Change – FAC (**handout**) (possibly table for Spring 2024 due to time constraints).
- c. Old Business
 - i. RES 232411 Academic Master Plan (AMP) for 2024-25 through 2033-34 – AAC and BPC (**doc pdf**)
 - ii. RES 232413 Academic Calendar 2024-25, Summer 2025, 2025-26 – BPC (**doc pdf**)
 - iii. RES 232412 Evaluation of Academic Administrators – FAC (**doc pdf**)
 - iv. ~~RES 232407 Pilot of Interfolio – FAC and EC (**doc pdf**) (Remove; hold for second reading).~~
 - v. ~~RES 232401 Statement on Campus Modality – EC (**doc pdf**) (Remove; hold for second reading).~~

G. Open Forum (**Time Certain: 11:10 AM**)

H. Recognition (**Time Certain: 11:15 AM**)

I. Adjournment

8. ADJOURNMENT

- a. Chair Hegde requested an extension of ten minutes. Approved.
- b. Chair Hegde adjourned meeting at 11:40 AM.