



## ACADEMIC SENATE: EXECUTIVE COMMITTEE

### Minutes

TUESDAY, OCTOBER 24, 2023

10:00 A.M. – 11:30 A.M.

Zoom Link: <https://csub.zoom.us/j/81291128392?pwd=MzhRMW50UUJJNIRaMWttMUVESTRSQT09>

**Members:** A. Hegde (Chair), M. Danforth (Vice-Chair), V. Harper, D. Solano, E. Correa, D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst)

**Guest:** none

1. CALL TO ORDER

- a. A. Hegde called meeting to order at 10:00 AM. A. Hegde and V. Harper are at a conference in San Diego.

2. ANNOUNCEMENTS AND INFORMATION

- a. Different meeting location for 11/7/2023 – Education 123
- b. FHAC Recommendations for the Wang Awards (M. Danforth)
  - i. A. Hegde deferred to M. Danforth and left the meeting. EC approved the FHAC recommendations for the 2024 Wang Family Excellence Awards.

3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. Deferred.

4. APPROVAL OF EC MINUTES

- a. September 12, 2023 (**handout**)
  - i. D. Solano and E. Correa sent minor edits to K. Van Grinsven and M. Danforth. D. Solano motioned to approve minutes; M. Rush seconded. Approved.
- b. September 26, 2023 (**handout**)
  - i. Proposed edits by M. Rush discussed. D. Solano motioned to approve minutes; M. Rush seconded. Approved.
- c. October 10, 2023 (**handout**)
  - i. D. Solano motioned to approve minutes; M. Rush seconded. Approved.

5. CONTINUED ITEMS

- a. AS Log (**handout – EXCEL document**)
  - i. AAC (D. Solano) (deferred)
  - ii. AS&SS (E. Correa) (deferred)
  - iii. BPC (D. Wu) (deferred)
  - iv. FAC (M. Rush) (deferred)

1. RES 232407 Pilot of Interfolio – FAC and EC
  - a. Concerns voiced at Senate regarding the cost of Interfolio for the electronic RTP review process. Discussion ensued regarding the potential cost and use of Canvas as an alternative to the proposed Interfolio.
  - b. (V. Harper) Understands the cost of Interfolio is a necessity for the electronic RTP process. A. Hegde recommends moving forward with the second reading for the Pilot of Interfolio at Senate.
- b. Provost Update (V. Harper)
  - i. Interim Appointments- Handbook 309.9 and 309.10 (**handout**)
    1. J. Rodriguez has been appointed as Interim Provost to begin in January 2024. Interim SSE Dean appointment will need to be made.
    2. Dean J. Rodriguez is due for review. His review committee will need to be constituted as soon as possible. (M. Danforth) SSE School Elections Committee (SEC) is in the process of being constituted. Once that is complete, we will be able to send out the calls for the various Academic Administrator Review Committees.
  - ii. Kegley Director Search
    1. Will need to conduct a search for Kegley Director position; more information is needed for the search committee composition. Calls will be needed.
  - iii. Advising Survey
    1. A memorandum will be sent to the Interim Advising Director to extend the advising report deadline from November 1<sup>st</sup> to sometime in the Spring semester at the request of the Provost.
  - iv. CO Update
    1. Remove from agenda (old item).
  - v. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References <https://calstate.policystat.com/policy/12142918/latest/>
  - vi. Policies: Reimbursement Rate, and Professional Development Funding (HOLD- check with Provost)
6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)
  - a. New degree program proposal – Bachelor of Music in Music Education – AAC (**handout**)
    - i. A. Hegde and K. Van Grinsven will draft referral and send to AAC and BPC.
  - b. New degree program proposal – Doctor of Nursing Practice – AAC (**handout**)
    - i. A. Hegde and K. Van Grinsven will draft referral and send to AAC and BPC.
  - c. Academic Master Plan 2024-25 through 2033-34 – AAC (**handout**)
    - i. A. Hegde and K. Van Grinsven will draft referral and send to AAC and BPC.
  - d. Program Proposals and AMP

- i. Discussion regarding the involvement of FAC and AS&SS in the new program referrals and AMP. If needed, the committees can consult FAC and AS&SS. M. Danforth noted that it is common for proposals, particularly large ones, to have revisions made at the Senate level. Recommends that the schools to have a “Change Log” to provide to their Curriculum Committee.
- e. Elections and Appointments – M. Danforth
  - i. Updates:
    - 1. Simply Voting test election went well. Were able to resolve the one issue that came up.
    - 2. ASCSU Election to be sent out Wednesday (10/25) and will run the SSE SEC election if needed.
  - ii. Policy on late nominations
    - 1. EC consensus that late nominations will not be received.
  - iii. Distributed Learning Committee (DLC) (deferred)
  - iv. U-wide RTP criteria taskforce (equity) (HOLD) (deferred)
- f. GE Breadth and taskforce composition (**handout**) HOLD waiting for CSU Academic Senate Chair to come to EC – see minutes 10/1/2023. (deferred)
- g. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
  - i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
  - ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (HOLD- pending action from President)
- h. Resolution on CCC baccalaureate degrees [AB 927] – EC (deferred)
- i. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (HOLD- check with Provost on if award still exists) (deferred)
- j. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- k. Investment Divestiture – BPC (deferred)

## 7. AGENDA ITEMS FOR SENATE MEETING

THURSDAY, OCTOBER 26, 2023

10:00 A.M. – 11:30 A.M.

*LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411*

- A. Call to Order
- B. Approval of Minutes
  - a. September 28, 2023 (**handout**)
  - b. ~~October 12, 2023~~ (**handout**) (Remove; minutes not yet ready).

C. Announcements and Information

- a. President's Report – L. Zelezny **(Time Certain: 10:10 AM)**.
- b. AVP for Academic Affairs and Dean of Academic Programs- Debra Jackson **(Time Certain: 10:20 AM)**
- c. Elections and Appointments- M. Danforth

D. Approval of Agenda **(Time Certain: 10:05 AM)**.

E. Reports

- a. Provost's Report – V. Harper
- b. ASCSU Report (tabled)
- c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached)*
  - i. ASI Report- D. Alamillo
  - ii. Executive Committee- M. Danforth
  - iii. Academic Affairs Committee (AAC) - D. Solano **(handout)**
  - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa **(handout)**
  - v. Budget and Planning Committee (BPC) - D. Wu **(handout)**
  - vi. Faculty Affairs Committee (FAC) - M. Rush **(handout)**
  - vii. Staff Report- J. Cornelison

F. Resolutions **(Time Certain: 10:45 AM)**

- a. Consent Agenda
- b. New Business
  - i. RES 232408 ATI Instructional Materials- Handbook Change-AS&SS **(handout)**
  - ii. RES 232409 Option to Retreat Policy – Handbook Change- FAC **(handout)**
- c. Old Business
  - i. RES 232404 Posthumous Degree Policy – AAC **(handout)**
    - 1. Updated version received by D. Solano. Will update agenda packet.
  - ii. RES 232405 Standing Committee- Bylaws Change – FAC **(handout)**
  - iii. RES 232406 RTP and PTR Committees- Handbook Change – FAC **(handout)**
  - iv. RES 232407 Pilot of Interfolio – FAC and EC **(handout)**
  - v. ~~RES 232401 Statement on Campus Modality – EC **(handout)**~~ Hold for next Senate meeting.
  - vi. RES 232402 Statement on Reducing Educational Material Cost at CSUB – AS&SS **(handout)**

G. Open Forum **(Time Certain: 11:15 AM)**

H. Faculty Recognition **(Time Certain: 11:25 AM)**

I. Adjournment

8. OPEN FORUM

- a. Commendations:

- i. EC supports a commendation for J. Millar. A. Hegde will start drafting President Zelezny's Commendation.

9. ADJOURNMENT

- a. A. Hegde left meeting for Wang Awards discussion. M. Danforth adjourned meeting at 11:30 AM.