

# ACADEMIC SENATE: EXECUTIVE COMMITTEE

## MINUTES

TUESDAY, FEBRUARY 14, 2023

10:00 A.M. – 11:25 A.M.

LOCATION: BPC 134 AND VIDEO CONFERENCE

**Members:** A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), J. Millar, M. Martinez, E. Correa (virtual), C. Lam, M. Rees, J. Tarjan, V. Harper, and B. Bywaters (Senate Analyst Retired Annuitant).

**Absent:** J. Millar

1. CALL TO ORDER

A. Hegde called the meeting to order at 10:08

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

- a. Announcements: Sandra Bozarth, Hall of Fame Awards - Inductees, Dr. Beth Rienzi, Dr. Mark Evans, James Segesta, Jan Gillespie. Location: WSL. RSVP to Provost Office and Library. Date: March 16, 2023, Time 12:00 – 2:00 p.m. Dean Bozarth asked that next year the Faculty, Honors and Awards Committee select the inductees and for the Library to continue to host the event.
- b. Information: Chair update– A. Hegde attended the Systemwide Senate Chairs' Meeting
  - i. L. Massa is Interim VP Academic Programs.
  - ii. Mercer is conducting analysis of faculty salaries. Their analysis to be presented at the Board of Trustees meeting in March. The CFA is negotiating a contract.
  - iii. AB 928 – the opinion of the Chairs is that this will lead to more Associate Degrees for Transfer (ADTs). The problem with ADTs is that there aren't enough faculty to review courses. The Community Colleges pay for review of courses. Comment: Request at the Chairs' meeting to have the reviewer list or the FDRGs refreshed with new members. (J. Tarjan) There are two GE packages for transfer students: one for native students and another for students from CC. The expectation is that there will be efforts to have separate offerings and same offerings. (A. Hegde) Comment: First Year Experience is a high impact practice and should be looked at as a requirement. (J. Tarjan) Expect that there will

be faculty and leadership discussions about having a GE path for native students and transfer students. (A. Hegde)

- iv. AB 927 - There are 10 degree proposals that went to the Chancellor's Office. The Community College (CC) system is allowed up to 30 proposals to present per year to the system. The CSU can only object if there is duplication of programs. Sometimes the names of the programs are different although the content is the same. (A. Hegde) Are CC just being creative to get past the override and collaborative process? CC are permitted to offer 25% of content as bachelor's degrees. Bakersfield College's Public Safety Program is an attempt to duplicate CSUB's Criminal Justice Program. The deadline to challenge a proposal is 30 days. It's insufficient when they've been developing the program for a year and we need to find the relevant faculty and then obtain response. The CC already has letters for the community supporting the program. Suggestion: Every CSU campus should have at least one faculty member that's represented and called on, who is consulted along with someone in the administration on these proposals. The system is undermining the students, because we know those who get a BA in CC will have a difficult time getting accepted into a master's program, or Ph.D. None of the CC are doing research, getting grants, etc. (M. Martinez) Some CSU campus administrators are not aware of programs being offered by the CCC and the renaming of programs. Example: renaming a degree from Cyber Security to Cyber Defense may not be changing the content whatsoever. If there isn't a formal mechanism to notify the campuses that this is occurring, and we have a 30-day response period, it feels like the CCCs are trying to do an end run. (M. Danforth)
- c. Academic Senate Analyst, K. Van Grinsven had a baby boy and is on Family Leave. B. Bywaters, Retired Annuitant Senate Analyst, has returned to work during this time.

### 3. APPROVAL OF AGENDA

J. Tarjan requested that Academic Integrity Policy be added to New Items. E. Correa requested that 5. C. be taken off Hold, as there is a huge problem for Lecturers in the HD/CAFS program finding space to work. E. Correa requested that Proposals to ASCSU be added to New Discussion. C. Lam moved to approve the Agenda. M. Martinez seconded. Approved.

4. APPROVAL OF MINUTES - Tabled

- a. October 18, 2022, Minutes (**handout**)
- b. November 1, 2022, Minutes (**handout**)
- c. November 8, 2022, Minutes (**handout**)

5. CONTINUED ITEMS

- a. AS Log (deferred)
  - i. AAC (J. Tarjan)
  - ii. AS&SS (E. Correa)
  - iii. BPC (C. Lam)
  - iv. FAC (M. Rees) The Disability Statement needs to be updated for syllabi.
- b. Provost Update (V. Harper)
  - i. Advising Survey – The Provost went to the AS&SS committee where he had a conversation about the Advising Director position. They asked for some changes. The provost requests that there be an Interim Director to bring report in October 2023 and then Senate bring deliberations in October 2024.
  - ii. COVID Policies (deferred)
  - iii. Faculty Ombudsperson position description - Appt by provost and the person reports to the President. The current job description says tenured full professor. Do we want change to associate professor? (A. Hegde) Less diverse pool when the call is limited to a higher rank. J. Tarjan is open changing to “tenured”. (J. Tarjan) The ombudsman is a different perspective. An Assoc Professor is still looking to be promoted. If Ombudsperson received reassigned time, it should be as 1 or 2 courses compensation. (M. Martinez) Tenured Professor, and then leave the rank out of job description. (A. Hegde)
  - iv. ITS Policy Timing (deferred)
  - v. CO Update (deferred)
  - vi. WCUC is coming to campus.
  - vii. Exam/Commencement Schedule - There is still a conflict between Commencement and final exams in Spring 2023. The suggestion is to block out time for Commencement and move those final exam blocks around, even if it doesn't align with the course meeting times. It would have been better to have the MWF 12 PM classes have their final at 2PM than at 11am right after Commencement. 2pm would be the same day as Commencement, however they wouldn't have to run from Commencement to finals. We need stronger coordination between the Calendar committee and Commencement committee. Faculty need to be aware of RES 212215. (M. Danforth) Have commencement on Saturdays. (M. Rees) Request for Provost office

identify the students who are participating in Commencement which conflicts with final exams. Identify the instructors so that the Deans and Assoc Deans can begin arrangements now. (A. Hegde)

- c. Office hours flexibility – FAC (HOLD) (deferred)

## 6. NEW DISCUSSION ITEMS

- a. Proposal for emphasis in Biochemistry B.S. – AAC (HOLD; referral in progress for Concentration and Emphasis) (*deferred*)
- b. GECCo (*deferred*)
- c. Elections and Appointments – M. Danforth (deferred)
  - i. General Studies (GST) Review Committee
    - 1. Fall 22 FYS and GST Instructors due for review
  - ii. HIPs taskforce [RES212212] 5<sup>th</sup> resolve- composition discussion
  - iii. U-wide RTP criteria taskforce (equity) (HOLD)
  - iv. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
  - v. Committee proliferation and
- d. Standing Committee Bylaws change – (Section IV) – BPC (deferred)
  - i. Chair Election Statement of Interest (J. Tarjan’s suggestion) – EC
  - ii. Two-years on Senate requirement
  - iii. Structure of BPC
  - iv. Strike “at least” (J. Tarjan’s suggestion)
  - v. Term limits
- e. Retention Tenure and Promotion (RTP) – FAC (deferred)
  - i. Clarify handbook language for 3-year Lecturers and PTR Committee – FAC
  - ii. 2<sup>nd</sup> Year Review Materials; drafted referral (**handout**)
  - iii. Review letter thoroughness; including reviewers addressing all criteria.
- f. Academic Administrators (*deferred*)
  - i. Evaluation of Academic Administrators – Handbook 311.1 (**handout**)
  - ii. Academic Administrators Search and Screening Procedures (**handout**)
  - iii. Dean Professional Development [Orientation] – FAC
    - 1. Responsiveness
    - 2. Understanding/following the Handbook
    - 3. Understanding/following the CBA
    - 4. Supporting (not undercutting) chairs
- g. Campus Modality Philosophy – Handbook Appendix (deferred)
- h. Order of Business – Bylaws change (Section III. A.) (deferred)
- i. Sabbatical Eligibility Language – Handbook? (deferred)
- j. Various policies (deferred)
  - i. Policy Documents: Program Review Guidance, Honor’s Program, Campus Survey of Items of Cultural Significance (**handout**)

- ii. School/ College Creation Policy Holder [SEEC to issue report]
- iii. Canvas access policies (**handout**)
- iv. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References  
<https://calstate.policystat.com/policy/12142918/latest/>
- v. Course Drop Policy – AAC
- vi. Policies: Reimbursement Rate, and Professional Development Funding (**handout**)(HOLD- *check with Provost*)
- k. Open Educational Resources (OER) (deferred)
- l. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
  - i. Honorary Doctorate – Handbook Change
  - ii. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
  - iii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (HOLD- *pending action from President*)
- m. Resolution on CCC baccalaureate degrees [AB 927] – see Announcements.
- n. Exam Modality for Flex Classes – AAC and AS&SS (deferred)
- o. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC (HOLD- *check with Provost on if award still exists*) (deferred)
- p. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- q. Investment Divestiture – BPC (deferred)
- r. Academic Integrity Policy – Nowhere in policy does it state to notify department chair or dean when there is a violation of academic integrity. The grievance process does not anticipate grieving for academic dishonesty. The Handbook has a panel for appeals to academic integrity violation penalties. However, it has not been constituted. They are taking measures against students without advice of faculty. (J. Tarjan) At some point we'll have to address ChatGPT and other AI. (A. Hegde)
- s. ASCSU proposals – the Statewide Senate received proposal from the Liberal Studies Group at the CSU level for a pre-K credential which wasn't introduced to the EC group. It's a problem when things are being proposed systemwide without making them known to campuses. (E. Correa) We will look at what role the EC has. (A. Hegde) Mark Martinez asked for a copy.

## 7. AGENDA ITEMS FOR SENATE MEETING

- A. Call to Order
- B. Approval of Minutes
  - a. December 1, 2022 (*attached*)
- C. Announcements and Information
  - a. President Zelezny's Report (**Time Certain: 10:10 AM**).

- b. Elections and Appointments- M. Danforth
  - c. Guests- **(Time Certain: 10:20 AM)**.
  - D. Approval of Agenda **(Time Certain: 10:05 AM)**.
  - E. Reports
    - a. Provost's Report
    - b. ASCSU Report
    - c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage;*
      - i. ASI Report- C. Vollmer
      - ii. Executive Committee- M. Danforth
      - iii. Academic Affairs Committee (AAC)- J. Tarjan
      - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa
      - v. Budget and Planning Committee (BPC)- C. Lam
      - vi. Faculty Affairs Committee (FAC) – M. Rees
      - vii. Staff Report- S. Miller
  - F. Resolutions **(Time Certain: 10:45 AM)**
    - a. Consent Agenda
    - b. New Business
    - c. Old Business
      - i. [RES 222315](#)- "Academic Probation" Terminology Change *AAC and AS&SS*
  - G. Open Forum **(Time Certain: 11:15 AM)**
  - H. Adjournment
8. ADJOURNMENT
- A. Hegde adjourned the meeting at 11:30