

ACADEMIC SENATE: EXECUTIVE COMMITTEE

MINUTES- EXTRA MEETING

TUESDAY, NOVEMBER 8, 2022

10:00 A.M. – 11:25 A.M.

LOCATION: VIDEO CONFERENCE

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar (absent), M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, and V. Harper.

1. CALL TO ORDER

- a. A. Hegde called meeting to order at 10:03 AM.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

a. Announcements

- i. Addendum: M. Malhotra from IRPA to attend next EC meeting on November 15.

1. (A. Hedge) Requests feedback and discussion regarding Faculty Advisory Committee Board for IRPA.

- a. (J. Tarjan) Suggests committee composition to include faculty, staff, and administrators to be inclusive of all IRPA service users.

- b. (M. Danforth) Concerned faculty voices and concerns may be minimized if the committee composition is not faculty majority. (A. Hegde) Agrees.

b. Information

3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

- a. J. Tarjan requests addendum with addition of: "General Studies (GST) Review Committee" under "Elections and Appointments."
- b. A. Hegde requests addendum with the addition of: "Faculty Advisory Board for IRPA" under "Announcements and information."
- c. (M. Rees) Question: Why is, "Office hours flexibility" still listed in the agenda? (A. Hegde) Received a request from the general faculty for Senate to consider this topic. Will need to discuss again at EC and possibly go back to FAC.
- d. (E. Correa) Requests conversation regarding proper protocols for requests to attend subcommittee meetings. (A. Hedge) Subcommittee meetings are open to the campus community. (J. Tarjan) It is a courtesy to notify the chair of your request to attend. The subcommittee chair has the right to call on or not call on certain individuals.

4. APPROVAL OF MINUTES

- a. September 27, 2022 – Extra Meeting (tabled)
- b. October 4, 2022 (tabled)
- c. (M. Rees) Does not have permissions in BOX to open the EC agenda and minutes. (K. Van Grinsven) Will review access permissions.
- d. (A. Hegde) Proposes to table minutes. EC approved. Minutes tabled.

5. CONTINUED ITEMS

- a. AS Log (**handout**)
 - i. AAC (J. Tarjan)
 - 1. AAC committee had spirited discussion regarding pre-requisite referral (2022-2023 #12).
 - ii. AS&SS (E. Correa)
 - 1. Meeting with BPC for the joint referral 2022-2023 #07. (E. Correa) Any other referrals to come to AS&SS? (A. Hegde) Will request the updated Academic Master Plan from D. Jackson. Referral will be generated and distributed at that time.
 - iii. BPC (C. Lam)
 - 1. Reminds A. Hegde that a referral is needed for the Academic Calendar. (A. Hegde) Yes, will work on drafting the referral with K. Van Grinsven and send to BPC.
 - iv. FAC (M. Rees)
 - 1. Still discussing 2021-2022 #41 and handbook language.
- b. Provost Update (V. Harper)
 - i. Working with President Zelezny and Chancellor's Office regarding GVAR Resolution (RES 222305).
 - ii. V. Harper thanked E. Correa for leading a conversation on the advising report with the staff advisors.
 - iii. Questions and Answers:
 - 1. (J. Tarjan) Issues with COVID-19 mandatory screenings and delayed responses from Case Management. (M. Danforth) Screening and testing will not be required as of November 18.
- c. Financial and strategic planning transparency and faculty participation
- d. Office hours flexibility
- e. AB 927 (**handout**)

6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)

- a. RTP Calendar- BPC and FAC (**handout**) (deferred)
- b. Campus Modality Philosophy – Handbook Appendix (deferred)
- c. Changing “Academic Probation” to “Academic Notice” (**handout**) (deferred)
- d. New FYS Course for Business Majors – AAC (**handout**)
 - i. (J. Tarjan) GE Director feels the Senate needs to approve the new proposed FYS/SELF course for business majors as it is a proposed change in the structure of the program.

- ii. (A. Hedge) Will draft referral to AAC.
- e. Proposal to add a minor in Public Health and Proposal to add a minor in Environmental Sustainability (**handouts**)- AAC
 - i. (A. Hegde) Will draft referral to AAC as well. (M. Danforth) Confirms that this would be referred to the AAC in their capacity to approve a minor and will not need to go to the Chancellor's Office.
- f. Elections and Appointments – M. Danforth
 - i. Addendum: General Studies (GST) Review Committee
 - 1. (J. Tarjan) Concerned with number of individuals (estimated 48) that will need classroom observations.
 - 2. (M. Danforth) Surprised there is such a large number of instructors hired without a home department. Believes EC needs to draft a referral for observations to be deferred this semester and review the procedures of hiring without home departments.
 - 3. (M. Rees) Asks for clarification on where information of instructors needing observations is coming from. (J. Tarjan and M. Danforth) Need communication from the Associate Deans.
 - 4. (A. Hegde) Presented option to consider drafting a waiver for postponement of observations to allow more time for constitution of the GST committee and reworking of the GST hiring protocols. Instructors need five days of advanced notice and only have three weeks left of the semester.
 - 5. (M. Danforth) Confirms that the GST committee is on the urgent call list and will be sent out once Faculty Performance Review Software Exploratory Committee calls are completed.
 - 6. (A. Hegde) Requests assistance from M. Danforth in drafting referral. Will work on sending the memo to the GE Director A. Gebauer, D. Jackson, Provost Harper and Associate Deans.
 - ii. Faculty Performance Review Software Exploratory Committee
 - 1. (M. Danforth) Call is currently out.
 - iii. Police Advisory Council (**handout**) (deferred)
 - iv. HIPs taskforce [RES212212] 5th resolve (deferred)
 - v. U-wide RTP criteria taskforce (equity) (deferred)
 - vi. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change (deferred)
 - vii. Evaluation of Academic Administrators – Handbook 311.1 (**handout**) (deferred)
 - viii. School Elections Committee – Handbook Change 202.7 – Workload (deferred)
 - ix. Order of Business – Bylaws change (Section III. A.) (deferred)
 - x. Standing Committee Bylaws change – (Section IV) (deferred)
 - 1. Chair Election Statement of Interest (J. Tarjan's suggestion) – EC

- 2. Two-years on Senate requirement
- 3. Structure of BPC
- 4. Strike "at least" (J. Tarjan's suggestion)
- xi. Committee proliferation (deferred)
- xii. Accessible Technology Initiative Instructional Materials Task Force formation (deferred)
- g. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
 - i. Honorary Doctorate – Handbook Change
 - ii. DEI Faculty Fellows Exploratory Group Report
 - iii. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, BPC, and FAC (*Hold; pending more information*)
 - iv. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (*Hold; pending more information*)
- h. Resolution on CCC baccalaureate degrees – EC [AB 927] (deferred)
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities and be required to have their students eligible for financial aid in upper-division coursework.
- i. Course Drop Policy – AAC (deferred)
- j. General Faculty Meeting, Spring Follow-up (deferred)
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (**handout**) – FAC
 - iii. URC workload as campus grows - FAC
- k. Dean Professional Development – FAC (deferred)
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA
 - iv. Supporting (not undercutting) chairs
- l. Summer Session GE courses – AAC (deferred)
- m. Exam Modality for Flex Classes – AAC, AS&SS (deferred)
- n. RTP – 3-year Lecturers, PTR Committee – FAC (deferred)
- o. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC (deferred)
- p. Policies: Reimbursement Rate, and Professional Development Funding (**handout**)(deferred)
- q. Investment Divestiture – BPC (deferred)
- r. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- s. Academic Freedom revisited – FAC (deferred)
- t. Assigned Time application revision and timing (*Hold- pending further information*) – FAC (deferred)
- u. Distinguished Professor Award – (**handout**) FAC (deferred)

- v. Faculty Poll regarding online instruction (*Hold- pending further information*)
- w. Alma Mater (*Hold- pending further investigation*)

7. AGENDA ITEMS FOR SENATE MEETING

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

AGENDA

THURSDAY, DECEMBER 1, 2022

10:00 A.M. – 11:30 A.M.

LOCATION: STUDENT HEALTH SERVICES CONFERENCE ROOM AND ZOOM VIDEO CONFERENCE

- A. Call to Order
- B. Approval of Minutes
 - a. October 20, 2022
 - b. November 3, 2022
- C. Announcements and Information
 - a. President Zelezny's Report (**Time Certain: 10:10 AM**).
 - b. Dean of Academic Programs and Associate VP for Academic Affairs- D. Jackson (**Time Certain: 10:20 AM**).
 - c. Elections and Appointments- M. Danforth.
- D. Approval of Agenda (**Time Certain: 10:05 AM**)
- E. Reports
 - a. Provost's Report
 - b. ASCSU Report
 - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage*).
 - i. ASI Report- C. Vollmer
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC)- J. Tarjan (*attached*)
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*)
 - v. Budget and Planning Committee (BPC)- C. Lam (*attached*)
 - vi. Faculty Affairs Committee (FAC) – M. Rees (*attached*)
 - vii. Staff Report- S. Miller
- F. Resolutions (Time Certain: 10:45 AM)
 - a. Consent Agenda
 - b. New Business
 - c. Old Business
- G. Open Forum (**Time Certain: 11:15 AM**)
- H. Adjournment

8. ADJOURNMENT

- a. A. Hegde adjourns meeting at 11:40 AM. Next EC meeting scheduled for November 15.