

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, August 30, 2022

10:00 a.m. – 11:25 a.m.

Location: BDC 134- BPA Conference Room and Videoconference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), E. Correa (virtual), V. Harper, C. Lam, J. Millar, M. Martinez, M. Rees, and J. Tarjan.

1. CALL TO ORDER

A. A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

A. Future guests for Executive Committee Meetings (A. Hegde)

i. Faculty Affairs - D. Boschini to visit September 6 and can answer questions regarding cluster hires and reasons why departments that requested were not approved per suggestion by M. Danforth.

ii. Future meetings- will invite Institutional Research, Planning and Assessment (IRPA) Assistant Vice President – M. Malhotra.

B. Future guests for Senate Meetings (A. Hegde)

i. Dwayne Cantrell (AVP Enrollment management)- Invite him to come after Census Day (September 19) depending on his availability.

ii. Isabel Sumaya (Interim AVP for GRaSP) to discuss changes she is implementing.

C. (A. Hegde) For next Thursday's Senate meeting (September 8), as part of the bylaws, will mention that he has asked John Tarjan to be the Parliamentarian.

i. (J. Tarjan)- Wanted to make note that it is certainly the Academic Chair's ruling and it can still be challenged by the body.

3. APPROVAL OF AGENDA

A. C. Lam moved to approve agenda; E. Correa seconded. Approved.

4. APPROVAL OF MINUTES

A. E. Correa moved to approve the May 10, 2022 minutes and May 17, 2022 minutes; C. Lam seconded. Approved.

5. CONTINUED ITEMS

A. AS Log (A. Hegde) Regarding carryovers from 2021-22. Is using last year's numbering acceptable? J. Tarjan and C. Lam agreed "yes."

i. AAC (J. Tarjan)

1. 2022-2023 #02 Academic Integrity Campaign Ombudsperson and Committee on Professional Responsibility – Discussion

- a. (A. Hegde) Referral needs some review and possible restructuring.
 - b. (J. Tarjan) Aware it was sent to AAC, AS&SS, BPC and FAC. Believes it is more of a topic for AS&SS. AAC's preference is for AS&SS to complete the initial draft. AAC can provide feedback and suggestions to AS&SS.
 - c. (C. Lam) Referral sent to BPC is appropriate as it involves adding resources.
 - d. (E. Correa) Responding to J. Tarjan's comment above. May not be appropriate for AS&SS to draft as it is referencing faculty ombudsperson, not student ombudsperson.
 - e. (A. Hegde) Will put on hold for now. Direction given to hold discussing this referral in the Standing Committee meetings Thursday, 9/1/2022. Will discuss again in Executive Committee first.
- 2. Received Removal of courses from catalog: GST 1030, GST 1040, GST 116, and GST 2400 for AAC to serve as acting University Curriculum Committee.
- ii. AS&SS (E. Correa)
 - 1. (E. Correa) One of the issues that came up last year was that several ex-officio members did not attend meetings. Suggestions for how to address this.
 - 2. (A. Hegde) Let him know who is missing, then will discuss at Provost Council and will email the individuals himself. V. Harper agreed.
- iii. FAC (M. Rees)
 - 1. 2022-2023 #03 Holding Exams on the Last Day of Class - Discussion:
 - a. (M. Danforth) Final exam schedule does not have assigned time blocks for certain classes, such as those that take place only on Fridays. Not enough time-blocks in the final exam week schedule. Consider incorporating that in the time block discussion (2022-2023 #01 Time Blocks and Space Utilization- BPC).
 - b. (A. Hegde and J. Tarjan) both commented on issues with final exam schedule being posted very late.
 - c. Discussion of adjustments in academic calendar
 - i. Shortening University Week; classes starting Wednesday instead of the following Monday.
 - ii. (C. Lam) there is some room in the calendar. Maximum number of academic days is 180; most years it is around 175 or less.
 - iii. A. Hedge- Suggests sending referral to BPC to consider extending final exam schedule; will see

where discussions for 2022-2023 #01 Time Blocks and Space Utilization with the BPC and 2022-2023 #03 Holding Exams on the Last Day of Class lead before initiating referral.

iv. BPC (C. Lam)

1. 2022-2023 #06 Addendum to Academic Calendar 22-23-

Discussion:

- a. (A. Hegde) Emergency Evacuation drill date for Spring 2023 was scheduled April 4, 2023, which is during spring break. Was not caught in prior discussions regarding addendums to the 2022-2023 Academic Calendar.

B. Provost Update (V. Harper)

i. Upcoming Events (V. Harper)

1. Provost Open Forum

- a. Invitation to go out soon. Date TBA.
- b. Hybrid modality.
- c. Focus to be primarily on campus climate survey data.

2. Early Faculty Open Forum

- a. Open to faculty in years 1-3 of tenure-track probationary period (new hires from 20-21, 21-22, 22-23 AYs)
- b. To be primarily an open discussion.
- c. V. Harper will appeal to faculty directly to encourage them to attend.
- d. Discussion:

- i. (E. Correa) Suggests opportunity for attendees to submit questions ahead of time. (V. Harper) certainly in support of that suggestion. Leslie Williams is a confidential employee and can collect those responses.
- ii. (E. Correa) Second suggestion to have A. Hegde and D. Gove attend as both Senate and Union representatives. (V. Harper) Okay with that suggestion.

3. Faculty Starbucks Take Over for schools, library and AV.

- a. Invitation coming out soon.

ii. Expansion and cluster hires

- 1. Still in discussions about the number of expansion tenure-track lines.
- 2. Cluster hires to be announced shortly.

iii. New Provost Office employee: Julie Kang replacing retiree Renee Martin.

iv. Dr. Erika Harper has been offered to serve as the Interim Director of the MS in Counseling Program. Appropriate procedures are in place for her direct report and supervision.

C. Searches (V. Harper) (deferred)

- i. AVP GRaSP
 - ii. Interim Dean BPA
 - D. Financial and strategic planning transparency and faculty participation
 - i. (A. Hegde) Reminder: October 17- Campus Budget Forum. Encourage others to look at the budget book, bring their questions. (C. Lam) Modality TBD.
 - ii. (E. Correa) For the Budget Forum, would appreciate if they started the meeting addressing questions that were posed last year, and what improvements have been made, or what responses received.
 - iii. (J. Tarjan)- made appeal to talk about contingency planning and prioritization. University Strategic Planning and Budget Advisory Committee (USPBAC) has not met for 3 years. It is Trustee Policy that you have a body that gives advice about your spending priorities, and we've been out of compliance for years. More focused direction needed.
 - E. AB 927 and AB 928
 - i. Discussion: (A. Hegde) called upon M. Martinez to lead discussion. Background: AB 927 allows community colleges to offer bachelor's degrees. AB 928 is about transfers from community colleges.
 - 1. (M. Martinez) Proposed bachelor's programs for community colleges are not supposed to encroach on local four-year institutions, but Bakersfield College (BC) has proposed a Public Safety program that is very similar to CSUB's Criminal Justice program. While CSU system must sign off on proposed community college bachelor's programs, concerned about similar encroachment in the future. CSUB needs a campus-wide approach / strategy to deal with this going forward.
 - 2. (A. Hegde) In terms of this body, what can we do? Is aware the CSU has passed some resolutions citing specific programs.
 - 3. (J. Millar) Chancellor's webpage is available for individuals to post comments and participate in conversations (syllabus requirements, etc.)
 - 4. (J. Tarjan) CSUs have to meet accreditation standards for baccalaureate degrees, but community colleges do not.
 - 5. (M. Martinez) Need to continue conversation to draft a strategy prior to putting forth resolutions.
 - 6. (A. Hegde) Proposes to continue discussions by keeping on agenda. Perhaps have a separate session about this topic and encourage interest for CSUB faculty since this is a growing issue.
 - F. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)
- 6. NEW DISCUSSION ITEMS (deferred)
 - A. Elections and Appointments – M. Danforth (deferred)
 - i. Standing Committee ex-officio
 - 1. AAC – Director of Academic Operations

- 2. AS&SS – Exec Director ASI
- ii. Faculty Performance Review Software Exploratory Committee (handout)
- iii. HIPs taskforce
- iv. U-wide RTP criteria taskforce (equity)
- v. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
- vi. Evaluation of Academic Administrators – Handbook 311.1 (handout)
- vii. School Elections Committee – Handbook Change 202.7 - Workload
- viii. Order of Business – Bylaws change (Section III. A.)
- ix. Standing Committee Bylaws change – (Section IV)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion) - EC
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
- x. Committee proliferation
- B. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)
 - i. RES 212234 CSUB Faculty Retention and Tenure Density Priority
 - ii. Department Formation Criteria Revision
 - iii. Academic Testing Center Exploratory Sub-Committee
 - iv. Academic programs Assessment Quality Feedback
 - v. Honorary Doctorate – Handbook Change
 - vi. DEI Faculty Fellows Exploratory Group Report
 - vii. Accessibility of Instructional Materials
 - viii. Faculty Hall of Fame Selection Process Change
 - ix. The Personal Action File (PAF) and the Working Performance Action file (WPAF) – Handbook Change
 - x. Digitizing the Performance Review Process
 - xi. Sixth-year Lecturer Review – Handbook Change
 - xii. Modifications to Search and Screening Procedures
 - xiii. 2022-2023 01 Time Blocks and Space Utilization – BPC (handout)
 - xiv. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, AS&SS, BPC, FAC (handout)
 - xv. 2022-2023 03 Holding Exams on the Last Day of Class – FAC (handout)
- C. Resolution on CCC baccalaureate degrees – EC (deferred)
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities to have their students eligible for financial aid in upper-division coursework.
- D. Course Drop Policy – AAC (deferred)

- E. Accessible Technology Initiative Instructional Materials Task Force formation (deferred)
 - F. General Faculty Meeting, Spring Follow-up (deferred)
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (handout) - FAC
 - iii. URC workload as campus grows - FAC
 - G. Dean Professional Development – FAC (deferred)
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA
 - iv. Supporting (not undercutting) chairs
 - H. Summer Session GE courses (handout) – AAC (deferred)
 - I. Exam Modality for Flex Classes – AAC, AS&SS (deferred)
 - J. RTP – 3-year Lecturers, PTR Committee – FAC (deferred)
 - K. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC (deferred)
 - L. Policies: Reimbursement Rate, and Professional Development Funding (handout) (deferred)
 - M. Reconsider Time Blocks – BPC (deferred)
 - N. Investment Divestiture – BPC (deferred)
 - O. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
 - P. Academic Freedom revisited – FAC (deferred)
 - Q. Distinguished Professor Award – (handout) FAC (deferred)
 - R. Faculty Poll regarding online instruction (Hold pending further information) (deferred)
 - S. Alma Mater (Hold pending further investigation) (deferred)
 - T. Assigned Time application revision and timing (Hold pending further information) – FAC (deferred)
7. Open Forum
- A. Conduct (E. Correa) Question regarding professional dispositions on how people behave in meetings. What happens in terms of a consequence when someone does not follow procedure?
 - i. (A. Hegde) There are consequences in Senate in that you cannot speak unless recognized. We can set a time limit on speaking if needed. There are official processes at the Senate in place (referring to Robert’s Rules).
 - B. University Week
 - i. (J. Tarjan) Attendance low for Staff development day and University Day.
 - ii. (E. Correa) Important to build a sense and culture of belonging. Particularly for early faculty, they struggle with getting their syllabus done

before the start of classes; and therefore, do not attend those meetings on University Week. Suggested proposal for committee calls/elections – make them so only first or second year faculty get the chance to participate. Encourages invitation to participate, be heard, and belong.

1. (A. Hegde) Is part of the Executive Committee’s responsibility to foster growth and culture belonging. Encourage all members to actively reach out to new faculty for them to apply or put forth their name.

C. Phone Lines (J. Millar and C. Lam)

- i. (V. Harper) aware of the budgetary challenges of switching to the new server. Is collecting the total costs; will likely have to supplement schools so it will not take up entire allocated budgets. Agrees that phone lines in faculty offices is a requisite.

D. (E. Correa) Regarding the presence of a campus-wide contingency plan, or policy requiring scheduled meetings to have a hybrid component.

- i. (V. Harper) Agrees is a good topic for emergency planning. Encourages campus leaders to have a hybrid component for their meetings. If she has a specific concern, can contact him and discuss further.

8. AJOURNMENT

- A. A. Hegde adjourned meeting 11:26 a.m.

ACADEMIC SENATE EXECUTIVE COMMITTEE

Agenda

Tuesday, August 30, 2022

10:00 a.m. – 11:25 a.m.

Location: BDC 134- BPA Conference Room

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
 - Future guests
 - Faculty Affairs - D. Boschini to visit September 6 (Time Certain: 10:15 AM)
 - Institutional Research – M. Malhotra (TBA)
3. APPROVAL OF AGENDA (Time Certain 10:05)
4. APPROVAL OF MINUTES
 - May 10, 2022 Minutes
 - May 17, 2022 Minutes
5. CONTINUED ITEMS
 - a. AS Log (handout)
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. FAC (M. Rees)
 - iv. BPC (C. Lam)
 - b. Searches (V. Harper)
 - i. AVP GRaSP
 - ii. Dean BPA
 - c. Financial and strategic planning transparency and faculty participation
 - d. AB 927 (handout)
 - e. AB 928
 - f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan
6. NEW DISCUSSION ITEMS (Time Certain 10:45)
 - a. Elections and Appointments – M. Danforth
 - i. Standing Committee ex-officio

1. AAC – Director of Academic Operations
2. AS&SS – Exec Director ASI
- ii. Faculty Performance Review Software Exploratory Committee (handout)
- iii. HIPs taskforce
- iv. U-wide RTP criteria taskforce (equity)
- v. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
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 - vi. DEI Faculty Fellows Exploratory Group Report
 - vii. Accessibility of Instructional Materials
 - viii. Faculty Hall of Fame Selection Process Change
 - ix. The Personal Action File (PAF) and the Working Performance Action file (WPAF) – Handbook Change
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 - xii. Modifications to Search and Screening Procedures
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 - xiv. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, AS&SS, BPC, FAC (handout)

- xv. 2022-2023 03 Holding Exams on the Last Day of Class – FAC (handout)
- c. Resolution on CCC baccalaureate degrees - EC
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities to have their students eligible for financial aid in upper-division coursework.
- d. Course Drop Policy - AAC
- e. Accessible Technology Initiative Instructional Materials Task Force formation
- f. General Faculty Meeting, Spring Follow-up
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (handout) - FAC
 - iii. URC workload as campus grows - FAC
- g. Dean Professional Development - FAC
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA
 - iv. Supporting (not undercutting) chairs
- h. Summer Session GE courses (handout) - AAC
 - i. Exam Modality for Flex Classes – AAC, AS&SS
- j. RTP – 3-year Lecturers, PTR Committee - FAC
- k. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC
- l. Policies: Reimbursement Rate, and Professional Development Funding (handout)
- m. Reconsider Time Blocks – BPC
- n. Investment Divestiture - BPC
- o. Strategic Plan Group data gathering instrument(s) - BPC
- p. Academic Freedom revisited – FAC
- q. Distinguished Professor Award – (handout) FAC
- r. Faculty Poll regarding online instruction (Hold pending further information)
- s. Alma Mater (Hold pending further investigation)

- t. Assigned Time application revision and timing (Hold pending further information) – FAC



DRAFT

ACADEMIC SENATE LOG – AUGUST 30, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference

Dates:

| Date | Item | Status | Action | Approved by Senate | Sent to President | Approved by President |
|---------|---|--------|--|--------------------|-------------------|-----------------------|
| 8/24/21 | 2021-2022 02 Department Formation Criteria Revision | | AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. | | | |
| 4/26/22 | 2021-2022 #45 Academic Programs Assessment Quality Feedback | | AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. | | | |
| 6/1/22 | 2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility | | AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson. | | | |
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ACADEMIC SENATE LOG – AUGUST 30, 2022

Academic Support and Student Services: Elaine Correa/Chair, meets 10:00 am in EDU 123 and/or Zoom video conference

Dates:

| Date | Item | Status | Action | Approved by Senate | Sent to President | Approved by President |
|----------|--|--------|--|--------------------|-------------------|-----------------------|
| 10/19/21 | 2021-2022 28 Academic Testing Center Exploratory Sub-Committee | | AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path | | | |
| 6/1/22 | 2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility | | AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson. | | | |
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Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00 am in UA Conference room and/or Zoom video conference

Dates:

| Date | Item | Status | Action | Approved by Senate | Sent to President | Approved by President |
|----------|--|-----------------------|--|--------------------|-------------------|-----------------------|
| 8/24/21 | 2021-2022 02 Department Formation Criteria Revision | | AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See 3/1 Minutes EC drafts resolution | | | |
| | 2019-2020 Referral 08 Honorary Doctorate – Handbook Change | Carry-over from 3 Ays | FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED | | | |
| 8/31/21 | 2021-2022 20 Accessibility of Instructional Materials | | FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook. | | | |
| 10/19/21 | 2021-2022 27 Composition of Search and Screening Committees – Handbook Change | | FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months. | | | |
| 3/1/22 | 2021-2022 #39 The Personnel Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change | | FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement. | | | |
| 3/1/22 | 2021-2022 #40 Digitizing the Performance Review Process | | FAC Access, process, CFA & HR perspective, training of chairs & deans. | | | |
| 3/1/22 | 2021-2022 #41 Sixth-year Lecturer Review – Handbook Change | | FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. | | | |
| 6/1/22 | 2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility | | AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson. | | | |
| 8/29/22 | 2022-2023 REFERRAL # 04 Scheduling Office Hours Policy | | FAC Whether changes need to be made to the existing office hours policy | | | |
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Budget and Planning Committee: Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference

Dates:

| Date | Item | Status | Action | Approved by Senate | Sent to President | Approved by President |
|---------|--|--------|--|--------------------|-------------------|-----------------------|
| | 2021-2022 02 Department Formation Criteria Revision | | AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See 3/1 Minutes EC drafts resolution. | | | |
| 6/1/22 | 2022-2023 #1 Time Blocks and Space Utilization | | BPC The need to reconsider Time Blocks for classes. | | | |
| 6/1/22 | 2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility | | AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson. | | | |
| 8/29/22 | 2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA | | BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request. | | | |
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ACADEMIC SENATE LOG – AUGUST 30, 2022

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

| Date | Item | Status | Action | Approved by Senate | Sent to President | Approved by President |
|----------|--|----------|--|--------------------|-------------------|-----------------------|
| 10/19/21 | 2021-2022 29 Task Stream Usage and Access | Complete | AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives. RES 212225 Task Stream Usage and Access Policies | 4/7/22 | 4/22/25 | 4/25/22 |
| 11/2/21 | 2020-2021 31 Academic Calendar 2022-2023 | Complete | BPC RES 212211 Academic Calendar 2022-2023 | 12/02/21 | 12/10/21 | 12/10/21 |
| 12/7/21 | 2021-2022 33 Final Exam Schedule – Interim Policy Change | Complete | BPC Creation of policy that gives students and faculty the option of taking final exam at a time that doesn't conflict with Commencement. RES 212218 Final Exam Policy – Interim Policy Change | 3/3/22 | 3/11/22 | 3/11/22 |
| 1/25/22 | 2021-2022 34 Academic Calendar Fall Recess Schedule | Complete | BPC Consider impact on number of teaching days and survey of other CSUs RES 212221 Academic Calendar – Fall Recess | 4/7/22 | 4/22/22 | 4/25/22 |
| 1/26/22 | 2021-2022 37 Addendum to Academic Calendar 2022-2023 | Complete | BPC RES 212215 Addendum to Academic Calendar 2022-2023 | 2/3/22 | 2/11/22 | 2/17/22 |
| | | Complete | BPC RES 212217 Addendum to Academic Calendar 2021-2022 | 2/3/22 | 2/11/22 | 2/17/22 |
| 2/15/22 | 2021-2022 38 Saturday Commencement | Complete | BPC Explore the issues and proposed alternatives to resolve schedule conflict with exam finals and commencement. Memo from BPC sent to EC 4/4/22. | | | |
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ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, May 10, 2022

10:00 a.m. – 11:37 a.m.

BPA Conference Room and Videoconference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

Graduation Writing Assessment Requirement (GWAR) – K. Flachmann was invited to share her thoughts on the memos from the Chancellor's Office (CO) and her suggestions for future actions. (A. Hegde) K. Flachmann sought the Senate's opinion on two memos issued by the Executive Vice-Chancellor (EVC) A. Alva: 1) "Upcoming revisions to the CSU Policy on the GWAR (formally EO 665)" issued in March 2022. 2) "Clarifications on the CSU Policy on the Graduation Writing Assessment Requirement (GWAR)" issued in April. After the GWAR committee asked questions to the CO, the conclusion is that the CO's intent is to take away any stand-alone GWAR exams. The GWAR committee discussed and objects to that. The CO wants to drop the exam option while still keeping a cap of 120 units on each major. Many majors can't require a GWAR class in their 120 units. This is a counter-productive requirement that works against the graduation initiative. The GWAR committee believes that since CSUB doesn't have a stand-alone exam, we are okay. We have the following options 1) class alone or 2) the exam and the class. (K. Flachmann) Since we have a class option, that make us compliant with the memo from the CO. The exam is essentially an upper division challenge by exam. (M. Danforth) The GWAR exam lets the student test out of the GWAR class. (K. Flachmann) The exam is required for certain programs because they don't have enough units in the program for students to take the class. (E. Correa) The class would be an overload for some. (K. Flachmann) Computer Science and Engineering takes the approach whereby a student can opt to take the GWAR class or exam. The exam is recommended, but not required. (M. Danforth) 1) It's a waiver exam. They don't get credit, so it is not a challenge exam. 2) It's not difficult. 3) The CO wrote the policy without consulting the people who understand the GWAR. They need to understand composition. The people who know GWAR need to draft these policies before they're implemented. (J. Tarjan) At the CSU Chairs meeting with EVC A. Alva, A. Hegde mentioned that the EVC talk to K. Flachmann.

(A. Hegde) J. Tarjan requested that V. Harper take the issue to the system level Provost Group. It's inappropriate for administrators to set systemwide policy without consultation with faculty. (J. Tarjan) Q: Was the policy not vetted through the GVAR group that has been doing this for decades? (V. Harper) N. Graff, the CSU English Council representative, met with the Board of Trustees (BOT) and made specific points to them. Then, the CO wrote the policy on their own, which did not consider GVAR's point of view. (K. Flachmann) There is concern that we only have a 70% pass rate. If we get rid of the GVAR exam, the implication is that our graduation rates would increase. It would question the intention of the Graduate Initiative. It's doubtful that it was their intention. (V. Harper) It sounds like there was merely a conversation, not consultation. The CO didn't listen to what the English Council said. There is a difference between the two. A meeting to check something off the checklist and then do whatever they want to not shared governance. We've seen this out of the CO. A culture shift is needed at the CO. Additionally, if Area E is going to become upper division requirement with the GE changes occurring, Engineering will be in bad shape meeting ABET requirements. Computer Science will have to give-up the hope of becoming ABET accredited. Nursing and Teacher Education will have trouble getting certified by licensing boards. 3 units for GVAR and 3 units for upper division GE is 10% of upper division units, which is hard to absorb out of major curriculum. (M. Danforth) Accreditation is one of the Strategic Goals. (A. Hegde) The GVAR committee met and were considering taking the directive seriously, how to entertain options, until the second memo came out. (K. Flachmann) A class in the discipline could require GVAR in the course. (A. Hegde) Employer surveys show that employers want employees to write well. (J. Tarjan) Capstone courses require a written report. We could collaborate in the report for 1 unit of GVAR credit for certain programs. (M. Danforth) The idea of a linked class is a good one. We have 2022-2023 to figure out what we're going to do. The GVAR committee supports not getting rid of the exam option. (K. Flachmann) A. Hegde requested that K. Flachmann outline the solutions and suggestions to the EC which would go to the DCLC and others. (A. Hegde)

3. APPROVAL OF AGENDA

J. Tarjan two additions to the agenda: 1) Campus response to the proposed common GE transfer admissions curriculum. We have until December to respond. 2) Compensation of faculty search committee members for searches that begin in the summer. Topic added to 5.b. Provost Update.

E. Correa moved to approve the agenda as amended. C. Lam seconded. Approved.

4. APPROVAL OF MINUTES

E. Correa moved to approve the April 26, 2022 Minutes. C. Lam seconded. Approved.

5. CONTINUED ITEMS

- a. AS Log (deferred)
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. FAC (M. Rees)
 - iv. BPC (C. Lam)
- b. Provost Update (V. Harper)
 - i. Summer Compensation – General Faculty and Department Chairs (deferred)
 - ii. Cluster Hire Update – The application is being finalized. The cover document will be revised from the feedback received during the Roadshow. School Deans indicated seven departments are interested in positions. The applications will go to the Deans Council. The Chairs will work with Faculty Affairs to create a joint position description. There will be training over the summer. We seek to launch the first of the searches on July 1. Some will be in the Fall. (V. Harper) To hire with the salaries we offer, we have to start early. Formal searches (e.g., posting a position description) need a committee. There are consequences to delaying the search. Can there be compensation for faculty members of search committees during summer? (J. Tarjan) Most departments can search close to Fall. If BPA is allocated a Cluster Hire, Provost will work with the Dean. Faculty members are not expected to work without compensation. We're expected to get more money from the State Budget. The President is looking at a number for expansion hires beyond the (5) cluster hires. Starting searches over the summer is critical. If applications are back before end of finals, departments could get information before Commencement. There is potential for hires during summer (V. Harper)
- c. Searches (V. Harper)
 - i. AVP GRaSP - I. Sumaya accepted the Interim 12-month position. There will be a call for a Faculty Associate to support her.
 - ii. AVP IRPA – no update
 - iii. Dean BPA – The search will extend through the Fall. The current candidates will have the opportunity to interview again. The search firm will continue to search over the summer. A new search committee needs to be called. The Provost has a meeting with BPA to take questions. (V. Harper) The call for the new search committee will probably have to wait until late September, when the new hires can be added to the General Faculty list for elections. (M. Danforth)
 - iv. Dean Antelope Valley (AV) – Provost took EC's thoughts on the candidates. C. Lam suggested that the Provost get input from the Chairs who have programs in AV.
 - v. Dean Library – The Provost meets again with constituents this week.
 - vi. Associate Dean Undergraduate and Graduate Studies – An announcement expected in a few days.

- d. Financial and strategic planning transparency and faculty participation (see Announcements – GVAR, and Open Forum – Missing Funds).
- e. AB 928 (deferred)
- f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)

6. NEW DISCUSSION ITEMS

- a. Course Drop Policy (deferred)
- b. Accessible Technology Initiative Instructional Materials Task Force (deferred)
- c. General Faculty Meeting, Spring Follow-up (deferred)
 - i. RTP rebuttal letter acknowledgement to include interpretation of the substance of the letter
 - ii. Modalities moving forward after pandemic – AAC and AS&SS
 - iii. Faculty Rights and disciplinary action
 - iv. URC workload as campus grows
- d. Elections and Appointments – M. Danforth
 - i. (15) Various Committees on the Call for Interest – Appointed:

ACADEMIC COUNCIL for INTERNATIONAL PROGRAMS (ACIP)

- **David Olson**, Management & Marketing Professor to serve a three-year term May 2022-May 2025

ACADEMIC PETITIONS COMMITTEE

- **JT “Jiatian” Chen**, Ph.D. Assistant Professor Management & Marketing_BPA to serve a three-year term May 2022-May 2025
- **Becky Larson**, Mathematics NSME to serve a three-year term May 2022-May 2025

ACCESSIBLE TECHNOLOGY INITIATIVE (ATI) STEERING COMMITTEE

(1) Full Time Faculty Member to serve a two-year term, May 2022 – May 2024

No interest received.

ACCESSIBLE TECHNOLOGY INITIATIVE (ATI) WORKING GROUP

- **Rebecca Penrose**, English to serve a two-year term, May 2022 – May 2024

ALUMNI ASSOCIATION BOARD

- **Jonathan Leif Basilio**, Sociology to serve a two-year term May 2022-May 2024

AUXILIARY FOR SPONSORED PROGRAMS ADMINISTRATION (SPA)

- **Chengwei Lei**, Computer Science to serve as the Academic Senate designee for a two-year term, May 2022-May 2024
- **Anna L. Jacobsen**, Biology_NSME faculty to serve two-year term, May 2022-May 2024

(1) Full-Time SS&E faculty to serve two-year term, May 2022-May 2024

No interest received.

GENERAL STUDIES REVIEW COMMITTEE

- **John Tarjan**, Management/Marketing to serve a two-year term 2022-2024

Remains open:

(2) Full-Time Tenured faculty from across the University to serve a two-year term 2022-2024

INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)

· **Tracey M. Salisbury**, Ethnic Studies, appointed by the Academic Senate (EC) for one-year term, May 2022-May 2023

(2) Representatives of Faculty/Admin Appointed by Provost for one-year term, May 2022-May 2023 to be determined by the Provost.

INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)

· **Kyle J. Susa**, Psychology recommended by the EC to the President for appointment for a three-year term, May 2022-May 2025 to serve as Faculty Athletics Representative and IAAC Chair

STUDENT-CENTERED ENTERPRISE (SEI), formally STUDENT UNION BOARD

· **Becky Larson**, Mathematics to serve a one-year term, May 2022-May 2023

ALL UNIVERSITY TEACHER EDUCATION ADVISORY COMMITTEE (TEAC)

· **Aubrey Kemp**, Mathematics NSME Faculty Member to serve a two-year term, May 2022-May 2024

(2) Full-Time SS&E Faculty Members to serve a two-year term, May 2022-May 2024

No interest received.

(1) Full-Time Faculty Representing the Academic Senate to serve a two-year term, May 2022-May 2024

No interest received.

TRANSPORTATION COMMITTEE

(1) Full-Time Faculty Member to serve a two-year term May 2022-May 2024

No interest received.

UNIVERSITY PROGRAM REVIEW COMMITTEE (UPRC)

· **Danielle Solano**, Chemistry & Biochemistry selected by the Senate Executive Committee to serve a two-year term, May 2022-May 2024

UNIVERSITY STRATEGIC PLANNING & BUDGET ADVISORY COMMITTEE (USP & BAC)

· **Di Wu**, Associate Professor Accounting to serve a Standard two-year term, May 2022-May 2024

· **Danielle Solano**, Chemistry & Biochemistry to serve an Alternate two-year term, May 2022-May 2024

WEB GOVERNANCE BOARD

· **Nick Toothman**, Computer Science appointed by the Executive Committee to serve as the Academic Senate designee for a two-year term, May 2022-May 2024

A. Hegde will send a note to those who weren't appointed.

- ii. Faculty Performance Review Software Exploratory Committee (deferred)
- iii. Valley Strong Fellowship Steering Committee – J. Woods recommended to the BPA Dean by the EC.
- iv. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change (deferred)
- v. Evaluation of Academic Administrators – Handbook 311.1 (deferred)
- vi. School Elections Committee – Handbook Change 202.7 – Workload (deferred)

- vii. Order of Business – Bylaws change (Section III. A.) (deferred)
- viii. Standing Committee Bylaws change – (Section IV) (deferred)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
- ix. Committee proliferation (deferred)
- e. Dean Professional Development (deferred)
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA
 - iv. Supporting (not undercutting) chairs
- f. Summer Session GE courses (deferred)
- g. Exam Modality for Flex Classes (deferred)
- h. RTP – 3-year Lecturers, PTR Committee (deferred)
- i. Cultural Taxation Award Criteria and Review Committee Structure (deferred)
- j. Policies: Reimbursement Rate, and Professional Development Funding (deferred)
- k. Reconsider Time Blocks – BPC (deferred)
- l. Investment Divestiture – BPC (deferred)
- m. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- n. Academic Freedom revisited – FAC (deferred)
- o. Distinguished Professor Award –FAC (deferred)
- p. Faculty Poll regarding online instruction (Hold pending further information)
- q. Alma Mater (Hold pending further investigation)
- r. Assigned Time application revision and timing (Hold pending further information) – FAC

C. Lam moved to extend the meeting by ten minutes. E. Correa seconded.

7. **AGENDA ITEMS FOR SENATE MEETING May 12, 2022**

Session One

Approval of Minutes

Announcements

- President’s Report – L. Zelezny (Time Certain 10:10-10:15)
- University Advancement – V. Martin, H. Niemeyer (Time Certain 10:15)
- Elections and Appointments – M. Danforth
- Intercollegiate Athletics Advisory Committee Annual Report (handout)

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:25)

Consent Agenda

RES 212240 Commencement Spring 2022

RES 212241 Initiation, Assignment, and Change of Course Prefixes

New Business

RES 212239 Faculty Handbook Appendix K – IMAP

Old Business

RES 212232 GECCo Structure, Course Approvals, and Reporting

RES 212233 New Undergraduate Academic Integrity Policy

RES 212234 CSUB Faculty Retention and Tenure Density Priority

RES 212235 Maintenance and Space Utilization Priority

RES 212236 Notification to Chairs of Assigned Time

RES 212237 Exceptional Service Application and Screening

RES 212238 Eligibility for Faculty Awards

Open Forum (Time Certain 10:50)

Session Two

Introduction of Members (handout)

Approval of Academic Senate Meeting Schedule 2022-2023 (handout)

Election of Standing Committee Chairs

Academic Affairs Committee

Academic Support and Student Services Committee

Budget and Planning Committee

Faculty Affairs Committee

Adjournment

8. OPEN FORUM

Missing Funds – There is dismay about the turn-over in BAS. They lost \$13,000 for the Fine Arts which they can't seem to find. (M. Rees)

New Qualified Candidates for Committee Appointments - We want to encourage Committee leaders to mentor other faculty to gain understanding of the nature and requirements of particular committees. Example: ACIP (E. Correa) As a former faculty member appointed to the ACIP, the duties are many. One challenge is finding constituents for ACIP. (M. Martinez)

Title IX – There are some cases that are taking more than three months. Can we get a report now or at the beginning of the Fall? (J. Millar) A. Hegde has meeting with President and will bring it up to her, and then draft memo to M. Brown, requesting a report to the Senate in the Fall. (A. Hegde) Employee cases are not being handled in a timely manner. (J. Tarjan)

9. ADJOURNMENT

A. Hegde Adjourned the meeting at 11:37.

**ACADEMIC SENATE EXECUTIVE COMMITTEE
SUMMER SENATE**

Minutes

Tuesday, May 17, 2022

10:00 a.m. – 11:39 a.m.

BPA Conference Room and Videoconference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

Senate Organizational Meeting Debrief:

- The Senate wants to work with the Administration but not be guided by the Administration. If Administrators have concerns, they should be discussed before the meeting and not on the Senate floor, especially when there is time-certain on agenda items. Senate protocol will be included as part of the discussion about Senate process. There may be a need to set time-limits on individuals' speaking. (A. Hegde)
- Meeting Modality - It is very difficult to conduct the Senate meeting using hybrid modality from a technology and process perspective. (A. Hegde) See 5.b Summer Retreat – Senate Meeting Modality for further discussion on this topic.
- Prioritize Agenda – There may be a need to limit ANNOUNCEMENT speaker(s) time and/or re-order the agenda to allow RESOLUTIONS to proceed. (M. Rees)
- Academic Integrity Policy - Academic Integrity has been handled abysmally by Administrators over the years. Faculty almost had to put peoples' backs against the wall to get them even to think about a testing center, changing procedures, etc. The President did not approve [RES 202123 Testing Center](#). (J. Tarjan) Consider Academic Integrity of students and faculty as the theme for University Week. Explain the changes. Present

the obligations and the forms. (M. Rees) RES 212233 only applies to undergraduates. Clarification needed on graduate policy. (J. Tarjan)

- Expansion of Student Affairs and Budgets – Student Affairs grows even though there are almost no students on campus and only 1% of the student body participates in any activities. They are not doing student discipline, etc. The VP is a very effective person. We've got Risk Management and Facilities positions where BAS has done a fine job of staffing. Athletics is over 10% of our budget continues to grow relative to the rest of the university. CSUB spends more on Athletics than anybody else in the conference. However, the Faculty Voice, which is the core of the university, wants to know why faculty must identify specific increases to the base budget to secure administrative support for more tenure-track positions and the other positions don't have to have to do the same. (J. Tarjan) The last Senate meeting pressed the tension between the Senate and the Administration. We should not make a habit of having issues resolved on the floor of the Senate. The President is committed to tenure density. (V. Harper)
- The Senate and Executive Committee Calendar - It was not approved at the Senate. In the meantime, there is a scheduling conflict with the December 8 Senate meeting and exam week. A request was made for the Summer Senate to review the calendar over email and email their preliminary approval. The Senate and Executive Committee Calendar will be presented to the full Senate for ratification in August. (A. Hegde)

3. APPROVAL OF AGENDA

This is not a normal meeting which contains CONTINTUED ITEMS, AGENDA FOR SENATE MEETING, COMMENTS FROM THE FLOOR. It's to debrief and plan and make Standing Committee appointments. (A. Hegde)

4. APPROVAL OF MINUTES

May 10, 2022 Minutes (deferred)

5. NEW DISCUSSION ITEMS

- a. Standing Committee Appointments – The committees were populated from the Interest Statements received. Notifications will be sent to appointees.

The full Senate will ratify the appointments at the first Senate Meeting, August 25, 2022. See attachment for details.

b. Summer Retreat

Date: A. Hegde will conduct a doodle poll

Time: 10:00-2:00 p.m.

Location: To Be Determined

Agenda: To Be Determined

Topics for further discussion:

- Meetings with Administrators – To prevent circumventing the Senate, create a form for Administrators to use before they raise an issue at the Provost Council, Dean Council meetings. It would have a box check, *Has this item been introduced to the Senate?* (E. Correa)
- Senate Meeting Modality - Make it a priority to be there in person. The benefits of meeting in-person outweigh the convenience of virtual attendance. Virtual attendance is for when people can't attend. (J. Millar) Consider switching to another room as a long-term solution if the Health Center Conference Room (HCCR) is not available for in-person meetings. (C. Lam) The cost of setting up a non-smart room for a hybrid meeting is at least eight hours of the Analyst's time to process the additional operational expenses and logistics, from approval, execution, and payment. (B. Bywaters) Virtual attendance was great to see the Antelope Valley (AV) Senator on screen and it's a way to show they can contribute equally. (M. Rees) Virtual attendance supports people who are at a conference, they can slip away for 90 minutes, or people doing home healthcare can participate without hiring a healthcare worker for four hours. People who opt for virtual attendance could have etiquette or behavior guidelines. (M. Danforth) We have to have a Zoom or virtual attendance option for Senate meetings, just to be inclusive with AV and as an emergency management option rather than a default option. People signed up to be on the Senate. They should make it a priority to appear in person at the meetings. There is a need to have another person run the Zoom, edit the resolutions on screen, etc. (A. Hegde) The Senate is more effective when people come in person. Senators have a responsibility to their constituents. (J. Tarjan) People would have to ask the Chair for

the Zoom information. (M. Rees) Relationships are enhanced when in person. (J. Millar) There is a structural issue related to various tasks and individuals' roles that needs to be addressed. (E. Correa) This past year, there have been bad relations between colleagues. Zoom has made it worse, as seen with some of the chat messages. Collegial discussions are made easier when in person. People cannot choose Zoom because it's more convenient. (A. Hegde) Draft language to send to Senators. In person meetings are more effective in conducting university business, opportunities for growth and development, mentoring, provides continuity, and this is what we do. (J. Tarjan) Give the Senators who don't speak an operational task. (E. Correa) The Chat feature should be limited to the participants communicating only to the host and co-hosts. (M. Danforth) A. Hegde, M. Danforth, and B. Bywaters will draft language about Senators' role, operational duties and protocol. EC members to think about what we want to see from the Senate perspective how to run the Senate meetings; what kind of controls to put in place to run effectively. It's up to the Standing Committee Chairs how they want to run their meetings.

- On-Campus University – The recommendation is to have a message to faculty that the campus has returned to in-person instruction and office hours. (M. Rees)
- Committee Attendance by Administrators – There is an issue with Administrators who don't show up for Standing Committee meetings and/or come unprepared. They don't make an effort to find an alternate or find out what has occurred in their absence. L Vega was the exception; he always attended and contributed. (E. Correa) It's an ongoing issue that we've raised with the Provost. (A. Hegde) V. Harper will send a message to Administrators about meeting attendance in August. (V. Harper) Some committees don't meet at all, such as the USP & BAC. It's a Board of Trustee mandate that we have a USP & BAC. (J. Tarjan) It could be a summer project, to see who attended meetings and which committees need to submit an annual report to the Senate. For example, every Curriculum Committee is supposed to send a report to AAC at the end of the year. (A. Hegde)

- Pending Business – The pending Senate business items to be prioritized.

6. ADJOURNMENT

A. Hegde adjourned the meeting at 11:39.

Sylvia A. Alva, Ph.D.
Executive Vice Chancellor
CSU Office of the Chancellor
401 Golden Shore, Long Beach, CA 90802

www.calstate.edu

June 7, 2022

MEMORANDUM

TO: Academic Senate of the CSU Executive Committee

FROM: Sylvia A. Alva, Ph.D. 
Executive Vice Chancellor

SUBJECT: Assembly Bill 927 – Community College Baccalaureate Programs

As you know, the passage of Assembly Bill 927 in 2021 gives the community colleges the authorization to offer bachelor’s degrees that are not “already offered by the California State University or the University of California.” This spring was the first submission cycle since the bill’s passage, and we received 10 bachelor’s degree proposals.

We value the thoughtful collaboration with Academic Senate and academic leadership groups in reviewing these proposals. Through this consultation, the CSU and UC found no objections to seven proposals; however, as stated in the attached letter to California Community Colleges Chancellor Eloy Ortiz Oakley, Interim Chancellor Koester has communicated our opposition to the following three proposals on the basis of duplication:

| Proposed Baccalaureate Degree | Community College |
|--|--------------------------|
| BS in Biomanufacturing | Moorpark College |
| BS in Ecosystem Restoration and Applied Fire | Feather River College |
| BS in Cyber Defense and Analysis | San Diego City College |

Given that the next submission cycle will open in August 2022, we will continue to reinforce the CSU’s and UC’s interpretation that we must consider degree duplication from a statewide approach and not a regional approach. We have encouraged campus presidents to explore opportunities for memoranda of understanding or pathway programs with these community colleges to help meet the educational needs of students as well as workforce demand in these disciplinary areas. We appreciate the continued involvement and expertise of our faculty and Academic Senate leaders.

SAA/ae

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus



THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR

BAKERSFIELD

May 31, 2022

CHANNEL ISLANDS

CHICO

DOMINGUEZ HILLS

EAST BAY

FRESNO

FULLERTON

HUMBOLDT

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

POMONA

SACRAMENTO

SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSÉ

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

Eloy Ortiz Oakley
Chancellor
California Community Colleges
1102 Q Street, 6th Floor
Sacramento, California 95811

Dear Chancellor Oakley:

The chaptering of Section 78042 of the California Education Code will enable California's three public higher education segments to collaborate in new and promising ways to create and expand additional equitable opportunities for students of all backgrounds to access postsecondary education in California. With the conclusion of the initial review cycle for the California Community Colleges (CCC) Bachelor's Degree Program (BDP) proposals submitted before the January 15, 2022, deadline – and following engagement and discussion among staff from the University of California (UC) Office of the President, CCC Chancellor's Office and Association of Independent California Colleges and Universities (AICCU) – I write on behalf of the California State University (CSU) to convey our appraisal of these proposals as required in Section 78042.

The CSU finds no duplication of existing baccalaureate degree programs within the CSU for the seven proposed CCC baccalaureate programs listed below:

| | Degree | Community College |
|--|--|--------------------------|
| | BS Respiratory Care | El Camino College |
| | BS Respiratory Care | Foothill College |
| | BS Respiratory Therapy | LA Valley College |
| | BS Respiratory Care | Crafton Hills College |
| | BS in Histotechnology | Mt. San Antonio College |
| | BS in Automotive Technology Management | De Anza College |
| | BS in Research Laboratory Technician | Bakersfield College |

Chancellor Eloy Ortiz Oakley

May 31, 2022

Page 2

With regard to the three proposed programs listed below, however, the CSU submits its formal, written objection, with supporting evidence. These proposed academic degrees duplicate one or more existing baccalaureate degree programs offered by the CSU and/or UC:

| Degree | Community College |
|--|--------------------------|
| BS in Biomanufacturing | Moorpark College |
| BS in Ecosystem Restoration and Applied Fire | Feather River College |
| BS in Cyber Defense and Analysis | San Diego City College |

The CSU and UC have shared specific supporting evidence of duplication with staff from the California Community Colleges Chancellor's Office.

While the CSU has concerns regarding the CCC's BDP proposals – concerns shared by our systemwide academic senate – I want to emphasize that we look forward to continuing to work with California's community college districts to identify innovative, collaborative ways to address identified workforce needs through postsecondary education. We also welcome the opportunity for the three segment offices to collaborate closely on future review cycles for community college baccalaureate degree program proposals and would be happy to answer any questions related to the assessment conveyed above.

Sincerely,



Jolene Koester, Ph.D.

Interim Chancellor

California State University

c: Michael V. Drake, President, University of California

Kristen Soares, President, Association of Independent California Colleges and Universities

Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

311.1 General Guidelines

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegade@csub.edu

2022-2023 REFERRAL # 01 Time Blocks and Space Utilization

FROM: Aaron Hegde, Academic Senate Chair

TO: Charles Lam, Budget and Planning Committee Chair

A handwritten signature in black ink, appearing to read "A. Hegde".

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the BPC committee address the issue of Time Blocks and Space Utilization. During your discussion, please consider:

- Whether 50 minutes is enough time for certain classes.
- Whether to offer MW, T TH the same time blocks, and Friday one day a week class time blocks
- The impact of space utilization on approval of future buildings on campus
- How to inform faculty they don't have the choice on when they want to teach
 - Give Pros and Cons to adopting the time blocks

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.



Dr. Aaron Hegde
Chair CSUB Academic Senate
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2022-2023 REFERRAL # 02
Academic Integrity Campaign –
Ombudsperson and Committee on Professional Responsibility

FROM: Aaron Hegde, Academic Senate Chair

TO: John Tarjan, Academic Affairs Committee Chair

Elaine Correa, Academic Support and Student Services Committee Chair

Charles Lam, Budget and Planning Committee Chair

Mandy Rees, Faculty Affairs Committee Chair

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the AAC, AS&SS committee, BPC, and FAC address the issue of Academic Integrity Campaign – Ombudsperson and Committee for Professional Responsibility (CPR). During your discussion, please consider:

- Whether one person serving as Faculty Ombudsperson is enough
- Whether the ASCU/CO Ombudsperson resolution may produce some funding to support Ombudsperson position at CSUB
- Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson
- Structure of CPR annual reports to Senate (see Handbook 308.4)
- How to thank Lecturers and Probationary Faculty for maintaining academic integrity

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.



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2022-2023 REFERRAL # 03
Holding Exams on the Last Day of Class

FROM: Aaron Hegde, Academic Senate Chair
TO: Mandy Rees, Faculty Affairs Committee Chair
DATE: June 1, 2022
cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the FAC committee address the issue of Holding Exams on the Last Day of Class. During your discussion, please consider:

- The faculty contract with the University for teaching
- Identifying the time of the final exam data collection challenges
- The possible solution to the data collection challenges
- Whether there are adequate resources for data collection and their cost
- The potential consequences of not meeting minimum requirements of Carnegie units

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3517-21/FA (Rev)
November 4-5, 2021

**FACULTY RIGHTS TO DUE PROCESS IN DISCIPLINARY ACTION
PROCEDURES WITHIN THE CSU**

RESOLVED: That the ASCSU recommend that CSU Campus Senates address faculty rights to due process in disciplinary action procedures, including but not limited to developing policies regarding the following:

- requirements for notifying faculty when such actions are being considered but before such actions are initiated;
- providing faculty with any written documents, witness statements, or other evidence being considered before such actions are initiated;
- allowing faculty to submit any information or evidence to appropriate CSU administrator(s) before such actions are initiated;
- allowing faculty to meet with appropriate CSU administrator(s) accompanied by California Faculty Association (CFA) and/or faculty representative(s) before such actions are initiated; and be it further

RESOLVED: That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Office of the Chancellor, California Faculty Association (CFA), California State Student Association (CSSA), CSU campus Presidents, CSU campus Provosts/Vice Presidents of Academic Affairs, CSU campus Offices of Faculty Affairs, CSU campus Senate Chairs, CSU College Deans, and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The United States Constitution guarantees a fundamental right to due process in the 5th and 14th Amendments. Due process includes fair procedures and the right to meaningfully defend oneself and be meaningfully represented against allegations of wrongdoing. Article 19 in the Collective Bargaining Agreement (CBA) does not specify rights of faculty to respond to allegations of wrongdoing before disciplinary actions are initiated, only after disciplinary action(s) are already pending, which allows CSU administrators to begin punishments for faculty without ever speaking to them or receiving any information from them. Article 19 specifically allows for creation of additional steps in the disciplinary action process, including opportunities for informal consultation between faculty and appropriate administrators (19.3). Further, CSU Executive Order (EO) 1096-revised indicates that in cases involving accusations of discrimination, harassment, retaliation, dating/ domestic violence, or stalking, investigation procedures must give equal opportunity to complainants and respondents to meet with administrators*

and to provide information and evidence, and give respondents the right to receive information about allegations of wrongdoing against them (Article III, Section C, Campus Investigation Process, Parts 3 {Intake Interview} and 7 {Investigation Procedure}). The Supreme Court decision in National Labor Relations Board v. J. Weingarten Inc. (1975) provides Weingarten Rights to CSU faculty members, including the right to be accompanied by a CFA or faculty representative(s) to any investigatory interviews with CSU administrators, and the right to receive copies of documents, allegations, and any other evidence that is being considered in investigating a possible disciplinary action.

Approved Unanimously – January 20-21, 2022



**California State University, Bakersfield
Division of Academic Affairs**

Policy Title: PROVOST Direct Reports Professional Development Funding

Policy Status: DRAFT

Affected Units

Provost's Council, Provost's Direct Reports

Policy Statement

Professional Development is a critical component of CSUB's success. By investing in people, CSUB internally grows its base of talent.

For professional development expenses above \$500, the Provost must provide written authorization to his/her direct reports before any professional development expense is incurred. A professional development expense would be a workshop or training series designed to enhance an individual's skill or competence. Importantly, regular travel for conference meetings etc. are not included within the scope of this policy.

Consultations

Provost's Council

Approved Date

TBD

Effective Date

TBD

Date Submitted to Policy Portal

TBD

Distinguished Professor

Here is what it refers to (via Anna Jacobsen)

As we look for ways to increase the visibility and support of our scholarship-active faculty, I think that it would be worth examining the creation of the title of "**Distinguished Professor**" on our campus. I am aware of this title being used for "internationally recognized faculty scholars" at CSU MB and LB and there are probably other campuses as well. At some institutions, it seems that these are "funded" positions through donors (often they are named distinguished professorships).

Not sure it is the right thing for our campus, but I think that it would be worth exploring.

This is not from a CSU, but I like the clarity of purpose and eligibility on this

webpage: <http://sphhp.buffalo.edu/home/information-for-faculty-staff/faculty-awards/ub-distinguished-professor.html>