

ACADEMIC SENATE EXECUTIVE COMMITTEE Extra

Minutes

Tuesday, April 19, 2022

10:00 a.m. – 11:45 a.m.

BPA Conference Room or Videoconference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

Absent: J. Millar

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

- Last Senate Meeting to Introduce Resolutions - April 28, 2022
- Academic Integrity Policy Referral #44 - The charge is to accept or reject the policy. AS&SS and AAC will be meeting to craft a resolution for next week's Senate meeting. The policy focuses on student violations. (A. Hegde)
- Summer Senate Retreat – The local venue and time to be determined.

3. APPROVAL OF AGENDA (Time Certain 10:05)

M. Danforth requested that Assigned Time 20.37 recommendations be added to New Discussion. E. Correa moved to approve the agenda as amended. C. Lam seconded. Approved

4. APPROVAL OF MINUTES

E. Correa approved the March 15, 2022 Minutes. C. Lam seconded.

Approved.

April 5, 2022 Minutes tabled

5. CONTINUED ITEMS

a. AS Log (handout)

i. AAC (J. Tarjan)

Referral # 43 Course Prefixes – in progress

Referral # 07 GECCo Reporting Structure – in progress

Referral # 02 Department Formation Criteria Revision - The EC agreed that the EC would draft a resolution after FAC has one more discussion. (A. Hegde)

ii. AS&SS (E. Correa)

Referral #44 Academic Integrity Policy – joint meeting with AAC on April 21, 2022

Referral # 36 Appendix K IMAP – Handbook Change – draft resolution in progress

Referral #28 Academic Testing Center Exploratory Sub-Committee – Inquiries have been made to/from members and no leader has been identified. A. Hegde will reach out to D. Cantrell, AVP Enrollment Management, to call at least one meeting before the end of the semester. Perhaps they can meet this summer, with compensation from the Provost. It was one of the most important items communicated by the General Faculty surveys. (A. Hegde)

iii. FAC (M. Rees)

Referral # 12 Criteria and Nomination Process for Faculty Awards – in discussion

Referral # 13 Notification to Chairs of Assigned Time – Not much traction. (M. Rees) It would be helpful if the Provost could get notifications about appointments out earlier to chairs. It's getting more complex for chairs, with more faculty teaching in different types of areas. If we want to be student-centered, we need we need to know reassigned time for sabbaticals, accreditation status, etc. in March before the schedule is due. (J. Tarjan) Since the Provost's Office is the repository of assigned time, get a list of all assigned time and then offer a recommended calendar. A. Hegde will mention it at the Provost Council since they all approved the concept of a year in advance scheduling. Those reassigned time assignments that can be done earlier, should be done early. FAC will get an updated list from D. Boschini, identify the individuals (program directors, assessment coordinators, etc.) to push for March 1 deadline. FAC will draft a resolution. If deans are giving assigned time, do it by March 1st. Inform the chair(s). (A. Hegde)

Referral # 20 Accessibility of Instructional Materials – Yet to be discussed.

Referral #23 Faculty Hall of Fame Selection Process Change - Yet to be discussed. There are many questions relative to Emeritus.

Referral # 27 Composition of Search and Screening Committees – Handbook Change – Yet to be discussed.

Referral # 39 Personnel Action File (PAF) and the Working Personnel Action File (WPAF) – Handbook Change – Yet to be discussed.

Referral # 08 Honorary Doctorate (from 2019-2020) Discussed briefly.

Referral # 04 Exceptional Service Article 20.37 Application and Screening Process – The CBA states that cultural taxation should be considered in Article 20.37 WTU Award. Separately, the Provost is setting aside money for a separate cash award for cultural taxation. D. Jackson has the criteria for the new cash award. Task the Article 20.37 committee with the charge, membership, and process of making those awards. Discussion ensued. It must have clear criteria. (M. Rees) The suggested structure is (1) member from the Article 20.37 review committee, (1) CFA member, (4) faculty, one from each school, (1) EC member, (1) At-Large which could include Library, Counselor, Athletics faculty. Any rank. (M. Danforth) The Article 20.37 Exceptional Service WTU Award requires evaluating whether or not the kinds of service the candidates are doing is exceptional or expected. Someone without that awareness would have a hard time making that differentiation. The Cultural Taxation Cash Award is a different set of criteria which any rank could address that. (M. Rees) FAC and BPC should discuss it, taking M. Danforth's suggestion. Focus on the referral, Exceptional Service Article 20.37 Application and Screening Process. Keep it separate from the Cultural Taxation Cash Award. Later, the EC could task that new Article 20.37 Exceptional Service review committee look at the Provost's Cash Award. If a resolution can't be presented at the April 28th meeting, the EC can decide on composition and send out a call. Anything that goes beyond the EC members is inclusionary. It's a work in progress. It would be desirable that the Cultural Taxation Cash Award be presented during University Day.

Referral #19 DEI Faculty Fellows Exploratory Group Report – see BPC.

iv. BPC (C. Lam)

Referral #19 DEI Faculty Fellows Exploratory Group Report - BPC is waiting for a new proposal. The program doesn't address the issues and how effective it will be for the campus: 1) There's no budget 2) There's no guarantee that the proposal will have a widespread effect. It may end up that certain faculty have been given resources to carry on a project. It's a temporary solution only. (C. Lam) The recommendations are, in order to get a fellowship provided a specific budget, and one would have to show how the work will impact beyond that faculty member. (M. Rees) BPC and FAC to send their feedback to A. Hegde for him to draft a memo. It will be sent to the Provost as EC's overall feedback. The Provost could run a pilot in the Fall. The EC can follow-up with the Provost in the Fall. Some of what the DEI Faculty Fellows Group expected can be done through the Cluster Hires. (A. Hegde)

b. Provost Update (V. Harper)

i. Posthumous degree – A student passed in December and is not registered for Spring. The question is if a posthumous degree can be awarded to the student. The issues are 1) there is no CSUB policy on this situation 2) past practice is not applicable since those instances involved students who were registered for their final term. Can a posthumous degree be awarded? (V. Harper) Is there a CSU policy to help guide us? (M. Danforth) D. Jackson is checking on CSU policy. (V. Harper)

ii. Summer Compensation – General Faculty and Department Chairs (deferred)

c. Searches (V. Harper) (deferred)

- i. AVP GRaSP
- ii. AVP IRPA
- iii. Dean BPA
- iv. Dean Antelope Valley
- v. Dean Library
- vi. Associate Dean Undergraduate and Graduate Studies

- d. Financial and strategic planning transparency and faculty participation (deferred)
- e. AB 928 (deferred)
- f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)

6. NEW DISCUSSION ITEMS

- a. Assigned Time 20.37 Exceptional Service – There were more applications than WTUs available to award. The review committee’s recommendation for 3 WTUs each are A. Rodriguez, A. Evans, J. Kraybill, J. Nmah, R. Dugan, S. Roberts, and Y. Bush-Ortiz. EC unanimously approved. There were four who applied that didn’t receive an award. The non-selection letter needs to include why they didn’t, per the latest CBA direction. The committee noticed that there was service that should have been part of a standard reassigned time, like a program director. Another was not receiving the expected amount of WTU release time for supervising graduate thesis students, which was only supposed to be temporarily suspended during the last budget downturn but apparently is still continuing. There are some other systemic issues that we’re noticing that was reflected in the relatively small pool of candidates. (M. Danforth) The call needs to be revised. (C. Lam) Give feedback to M. Danforth. She can draft a memo as such. It could be shared with all of the deans. There is a regular meeting between the CFA Board, AVP Faculty Affairs, and the Academic Senate Chair. The concern is who decides the Award for Exceptional Service. Discussion ensued. The suggestion was to form a new Assigned Time 20.37 Exceptional Service Award review committee. Make a call for broader representation. (A. Hegde) FAC has Referral # 04 Exceptional Service Article 20.37 Application and Screening Process. (See 5.a.iii.) We can show that thought has been given to a revision. Originally, the call was intended to be for an ad hoc committee, but it has become a permanent award. It would include an EC member and perhaps member(s) from FHAC. (A. Hegde) Send a copy to all the deans to share with their chairs. If there are parts of regular service to be shared, the deans could do it.

The committee agreed to extend the meeting extended by 10 minutes.

- b. Academic Operations Change – (deferred)

- c. Testing Center Committee – (see 5.a.ii.)
- d. Accessible Technology Initiative Instructional Materials Task Force (deferred)
- e. Potential Modifications to Administrator Search & Screening Procedures – This issue is when a search firm is involved. The use of outside search firms is not in the Handbook. (J. Tarjan) Any chair should be able to ask staff-support individuals or members of a search firm to take leave of the search committee. It's also acceptable to have these other people present if it's approved by the committee. (V. Harper)
- f. General Faculty Meeting, Spring Follow-up (deferred)
 - i. RTP rebuttal letter acknowledgement includes the interpretation of the substance of the letter
 - ii. Modalities moving forward after pandemic – AAC and AS&SS
 - iii. Faculty Rights and disciplinary action
 - iv. URC workload as campus grows
- g. AP Assessment Quality Feedback (deferred)
- h. Elections and Appointments – M. Danforth (deferred)
 - i. Call for Interest to the Faculty Performance Review Software Exploratory Committee – Memo approved. (A. Hegde)
 - ii. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change (deferred)
 - 1. GECCo positions unfilled?
 - iii. Evaluation of Academic Administrators – Handbook 311.1(deferred)
 - iv. School Elections Committee – Handbook Change 202.7 – Workload (deferred)
 - v. Order of Business – Bylaws change (Section III. A.) (deferred)
 - vi. Standing Committee Bylaws change – (Section IV) (deferred)
 - 1. Chair Election Statement of Interest (J. Tarjan's suggestion)
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike "at least" (J. Tarjan's suggestion)
 - vii. Committee proliferation (deferred)
- i. Dean Professional Development (deferred)
 - i. Responsiveness

- ii. Understanding/following the Handbook
- iii. Understanding/following the CBA
- iv. Supporting (not undercutting) chairs
- j. Summer Session GE courses (deferred)
- k. Exam Modality for Flex Classes (deferred)
- l. RTP – 3-year Lecturers, PTR Committee (deferred)
- m. Policies: Reimbursement Rate, and Professional Development Funding (handout) (deferred)
- n. Reconsider Time Blocks – BPC (deferred)
- o. Investment Divestiture – BPC (deferred)
- p. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- q. Academic Freedom revisited – FAC (deferred)
- r. Distinguished Professor Award – FAC (deferred)
- s. Faculty Poll regarding online instruction (Hold pending further information)
- t. Alma Mater (Hold pending further investigation)
- u. Assigned Time application revision and timing – (hold pending further information (FAC)

7. **AGENDA ITEMS FOR SENATE MEETING April 28, 2022**

Approval of Minutes

Announcements

- President's Report – L. Zelezny (Time Certain 10:10-10:15)
- Elections and Appointments – M. Danforth
 - Article 20.37 Awards

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

Consent Agenda

New Business

Old Business

RES 212226 General Studies Review Committee Implementation

RES 212227 Levels in the Performance Review Process

RES 212228 Re-Entry Students Policy

RES 212229 Change of Department Name from Child, Adolescent, and Family Studies (CAFS) to Human Development and Child, Adolescent, and Family Studies (HDCAFS)

RES 212230 University Program Review Committee Changes

Open Forum (Time Certain 11:15)

8. COMMENTS FROM THE FLOOR

End of Academic Year Activity - There is light Senate activity at the start of the academic year and very heavy activity where we're pressed for time at the end. (M. Rees) Consider a flex schedule where we can meet as a committee or as Senate, depending on the business during the Spring semester. (A. Hegde)

9. ADJOURNMENT

A. Hegde adjourned the meeting at 11:45