

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, February 15, 2022

10:00 a.m. – 11:30 a.m.

Video Conference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

Campus Open Forum COVID debrief – A communication strategy could begin with the goals, and then the reason we do the following things. Separate messages coming from various people are like pieces of a puzzle which does not provide the big picture. It took several minutes to get an answer to the question, how do you know someone is on campus. Faculty didn't know about students lock-outs of the Learning Management System (LMS). Faculty was not consulted. J. Tarjan wrote a memo to his department on five options they can take when a student cannot come to campus due to COVID. Faculty is under no obligation to make accommodations. (J. Tarjan) The message from the AVP FA was helpful and it was different than the original messaging. Faculty can call Safety and Risk if students aren't wearing masks. For those doing events, one doesn't need to take attendance and then save it for three weeks. Appreciation went to D. Boschini and V. Harper for clarifying that masks are always required indoors. (M. Rees) The comments underscore what J. Tarjan has been saying that the way communication needs to be better organized and the distribution needs improvement. (A. Hegde) Agreed, communication needs improvement. Example: Students of departments doing virtual instruction still need to know that they must report their COVID test status or be locked-out of Canvas. It seems that the decision about locking students out of the LMS was made, and the consequences falls on faculty to resolve. Example: Students falling behind in

class. (E. Correa) PPE is needed in tutoring centers and student support spaces. (M. Danforth) A. Hegde will reach out to T. Ridley (A. Hegde) Teaching Modality Misuse - There are a number of experienced and esteemed faculty who are becoming frustrated and are choosing to teach in another modality without permission. (J. Tarjan) We still operate in silos and individuals were contacted separately. We really need to do an audit of communications. The Senate will be involved in it. (A. Hegde) Chair's Stipend Formula – Request for explanation. (E. Correa) Not every chair is a Senator. The Senate may want to look at it. (A. Hegde) Title IX Structure – The ASCSU Academic Affairs sub-committee discussed the need to review it, considering Chancellor Castro's circumstances from the time he was CSU Fresno's President. (J. Millar) M. Danforth attended the Systemwide Academic Senate Chairs' meeting on behalf of A. Hegde, where Title IX was discussed. Several campuses formed resolutions calling for 1) A truly independent investigation and 2) Examination of the systematic issues in Title IX. (M. Danforth) Perhaps there is interest in CSUB Senate drafting a resolution. (A. Hegde) The Faculty Affairs sub-committee of the ASCSU had a lengthy discussion. It requires further discussion before we decide whether to draft a resolution. (M. Martinez) The ASCSU can draft a resolution on the broader issue. The perception of a double standard in enforcement of Title IX is more the issue. Policies need to apply to everyone. (J. Tarjan) The EC can look at the other campuses' resolutions. We could say we support the ASCSU resolution. (A. Hegde)

3. APPROVAL OF AGENDA

E. Correa moved to approve the agenda. C. Lam seconded. Approved.

APPROVAL OF MINUTES

E. Correa moved to approve the January 25, 2022 Minutes and February 1, 2022 Minutes. M. Rees seconded. Approved.

CONTINUED ITEMS

- a. AS Log
 - i. AAC (J. Tarjan)

Referral #7 GECCo Reporting Structure – A. Gebauer joined AAC and gave his feedback on a draft resolution.

Referral # 25 General Studies (GST) Department Formation – A. Gebauer expressed interest in having GECCo taking over. It doesn't solve the issue of GST and First Year Seminar (FYS). To be continued.

Referral #2 Department Formation Task Force – It's a joint resolution with BPC and FAC. AAC will send their recommendations to the EC. Someone other than the Task Force should draft a resolution (J. Tarjan) There are some concerns about the Task Force Report. The EC agreed that the EC would draft a resolution after FAC has one more discussion. (A. Hegde)

Referral #9 – Proposal for High Impact Practice (HIP) Tracking - AAC looked at the feedback from AS&SS. There are shared concerns and they've mostly been addressed. The debate will happen at the Senate.

ii. AS&SS (E. Correa)

Referral #9 – Proposal for High Impact Practice (HIP) Tracking – L. Zuzarte attended the meeting to discuss the institution's need for coding HIPs in PeopleSoft. Some members doubted whether institutional research has been properly administered at CSUB to highlight that HIPs reduce equity gaps, whether it helps students know which courses to take, or whether HIPs improve the student experience. There are concerns how HIPs may relate to funding and opportunities for money if certain courses are HIP and others are considered low impact practice. There are implications beyond coding: Retaining control over the curriculum and being able to decide how courses are taught and the impact that has on the faculty and their rights to teach and the pedagogy they use. Nothing resolved in AS&SS.

Referral #10 Faculty Advising Structure – The committee couldn't reach consensus. AS&SS responded to some of the questions on the referral and included their recommendations in a memo sent to EC. (E. Correa) The memo will be helpful, from a faculty perspective, to the Campus Wide Advising Task Force being formed. (A. Hegde)

iii. FAC (M. Rees)

Referral # 3 Electronic RTP as Application Standard - RES 212219 resolves to form a Task Force to review software.

Referral #30 Completeness of RTP File – Handbook Change – to be discussed at the next meeting.

Resolution 212216 Sabbatical and Difference Pay Leave Policies – No comments came to the committee. Second Reading February 17.

iv. BPC (C. Lam)

Referral #2 Department Formation Criteria Revision – Joint referral of AAC, BPC and FAC. Minor suggestions sent to AAC and FAC.

Referral #33 Final Exam Schedule-Interim Policy Change - RES 212218 to be introduced at Senate this week. (C. Lam) M. Rees feels strongly that commencement should not be scheduled during finals. Consider having the undergraduate ceremony on Saturday for the benefit of families who have members who work during the week, etc. (M. Rees) BPC suggested that commencement be a week after finals. There are contract issues with faculty because grades are due. There might be a conflict with cultural commencements. Perhaps the Provost could send a message, close to graduation, if students want to participate in them, to ask faculty to accommodate that interest. (A. Hegde) A request made for a referral to schedule all final exams after graduation. (C. Lam) A student missed funeral of their best friend. There is a need for a policy to protect students. (M. Danforth) There is a form for faculty to be paid for proctoring exams. If faculty is asked to work off contract, there is a means of doing it. (J. Tarjan) Referred to BPC. (A. Hegde)

b. Provost Update (V. Harper)

Department Chair Leadership Council (DCLC) – Discussion about Canvas Lock-out and digital measures are on the agenda.

Chairs Stipend Policy – It's a conversation, not a decision point.

Summer Compensation Structure – A new approach coming before then.

HEERP Funds for low-cost textbooks – CSUB is putting \$100,000 toward HEERP Fund. Thank you to E. Correa for bringing the idea. It will be led by Interim Dean Library, S. Bozarth.

Enrollment - We're on target. 120 students re-enrolled. We expect to bounce back as we're able to have more face-to-face instruction. (V.

Harper) Comment: BPA is on the verge of year-round scheduling. Chairs need to plan. There's a pending request for a prediction on the number of students likely to be admitted in our different programs. (J. Tarjan) Joint Letter for Fall Scheduling – A. Hegde and V. Harper will work on it. (V. Harper) CSUB is a teaching institution. It's important to impress that philosophy. Perhaps the Senate would consider an appendix in the Handbook on modality to reinforce that it is the department that chooses modality. We need to be careful about faculty teaching outside the region. Our students struggle with virtual instruction. It would be interesting to obtain the average GPA by semester, comparing it during the pandemic and before. (A. Hegde) The ASCSU Faculty Affairs committee sent a resolution about faculty oversight on curriculum, pedagogy, and modality. The discussion was about what we're already doing here. Our policy in place, to leave the decision to the chairs and deans with consultation with faculty, is wonderful. From a CFA perspective, the two questions he's received have been very minor. Acknowledgement given to President Zelezny and Provost Harper for their leadership. (M. Martinez) The request is to take it to DCLC and have the chairs discuss it with faculty and report back. The concern is about faculty not having the discussion and then deciding to go fully asynchronous. It doesn't seem to serve our students. (J. Tarjan) The joint letter to be drafted will focus on teaching philosophy, without getting too prescriptive. (A. Hegde)

- c. Searches (V. Harper)
 - i. AVP GRaSP – no update
 - ii. AVP IRPA – Interviews scheduled in the next couple weeks.
 - iii. Dean BPA - no update
 - iv. Dean NSME – close to completion.
 - v. Dean Antelope Valley - no update
 - vi. Dean Library - no update
 - vii. Associate Dean Undergraduate and Graduate Studies - no update
- d. Financial and strategic planning transparency and faculty participation (deferred)
- e. AB 928 (deferred)
- f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)
- g. AARC representation on the Advising Task Force – AARC is requesting a staff position on the Campus Wide Advising Task Force. EC is in favor of including a member of AARC. A call will be drafted and sent to the Interim Dean Undergraduate and Graduate Studies to distribute.

4. NEW DISCUSSION ITEMS

- a. General Faculty Meeting, Spring (deferred)
 - i. Guidelines for Chat during Senate meetings
 - ii. Modalities moving forward after pandemic – AAC and AS&SS
 - iii. Faculty Rights and disciplinary action -
 - iv. RTP rebuttal letter acknowledgement include interpretation of the substance of the letter
 - v. URC workload as campus grows
- b. Assigned Time 20.37 Review Committee – The discussion and selection of review committee to be over email. Application deadline is March 9.
- c. AP Assessment Quality Feedback (deferred)
- d. Elections and Appointments – M. Danforth
 - i. FAC At-Large alternate – EC appointed R. Dugan to replace M. Slaughter who resigned due to schedule conflict.
 - ii. Fourth attempt to fill position turns to EC appointment – Handbook Change – No nominations for Faculty Ombudsperson. Consider rewriting the job description and/or changing the requirements. (J. Tarjan) A. Hegde will reach out to D. Boschini for information on the position and workload. 3 WTUs extra seems appropriate. (A. Hegde)
 - iii. Evaluation of Academic Administrators – Handbook 311.1 (deferred)
 - iv. School Elections Committee – Handbook Change 202.7 (deferred)
 - v. Order of Business – Bylaws change (Section III. A.) (deferred)
 - vi. Standing Committee Bylaws change – (Section IV) (deferred)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
 - vii. Committee proliferation (deferred)
- e. Summer Compensation – See Provost Update. To be continued.
- f. Exam Modality for Flex Classes (deferred)
- g. Policies: Reimbursement Rate, and Professional Development Funding (deferred)
- h. Reconsider Time Blocks (deferred)

- i. Investment Divestiture (deferred)
- j. Academic Integrity (deferred)
 - i. Academic Integrity Pledge
- k. Strategic Plan Group data gathering instrument(s) (deferred)
- l. Philosophy on Teaching Modalities – See Provost Update.
- m. Academic Freedom revisited – FAC (deferred)
- n. Distinguished Professor Award – FAC (deferred)
- o. Faculty Poll regarding online instruction (Hold pending further information)
- p. Alma Mater (Hold pending further investigation)
- q. Assigned Time application revision and timing (Hold pending further information) – FAC

5. **AGENDA ITEMS FOR SENATE MEETING February 3, 2021**

Approval of Minutes

Announcements

- President’s Report – L. Zelezny (Time Certain 10:10)
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

New Business

RES 212218 Final Exam Policy – Interim Policy Change

RES 212219 Submission of Electronic Faculty Performance Review Files

Old Business

RES 212212 High Impact Practice Designation and Tracking

RES 212213 Unit Cap During Summer Term

RES 212214 Approval of Revised Sociology Concentration in Racial and
Ethnic Dynamics

RES 212216 Sabbatical and Difference in Pay Leave Policies

Open Forum (Time Certain 11:15)

6. COMMENTS FROM THE FLOOR - See ANNOUNCEMENTS.

7. ADJOURNMENT

A. Hegde adjourned the meeting at 11:30.