

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, January 25, 2022

10:00 a.m. – 11:28 a.m.

Video Conference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

- President Zelezny to attend February 1, 2022, Time Certain 11:00 – 11:30
- Vaccinations and testing available Wednesdays 9:00 a.m.-4:00 p.m. at the Stockdale Room

3. APPROVAL OF AGENDA

E. Correa moved to approve the agenda. C. Lam seconded. Approved.

4. APPROVAL OF MINUTES

Minutes from December 7, 2021 tabled until next meeting.

5. CONTINUED ITEMS

a. AS Log

i. AAC (J. Tarjan) Update to follow at next meeting.

ii. AS&SS (E. Correa)

Referral #9 Proposal to Employ High Impact Practice (HIP) Tracking –
There may be a need to call for a vote if consensus is not reached.

Referral #10 Faculty Advising Structure - There may be a need to call
for a vote if consensus is not reached.

iii. FAC (M. Rees)

Referral #1 Extension of RES 192020 RTP Guidelines for 2020-2021 –

The committee will submit a memo to EC why they aren't going to act.

Referral #8 Honorary Doctorate – Handbook Change – The new referral only adds the consideration of FHAC’s access to the materials a week before the deadline at the Chancellor’s Office, so the decision was made to combine it with 2019-2020 #8.

Referral #19 DEI Faculty Fellows Exploratory Group Report – FAC will draft a memo on the committee’s position.

iv. BPC (C. Lam)

Referral #16 Institutional Research in Response to the WSCUC Report – BPC will send a memo to EC on their response to the concerns.

Referral #19 DEI Faculty Fellows Exploratory Group Report is stuck in discussion and open to new ideas.

Referral # Final Exam Schedule Interim Policy Change – It applies to this and next year, as the calendars have already been approved. (C. Lam) No matter how the calendar was adjusted one couldn’t avoid the conflict between commencement and final exams. It pertains to offering accommodation to the student. (A. Hegde)

b. Provost Update (V. Harper)

- i. Workload Reduction Strategies – \$100,000 of release time pulled together for Spring ’22 and Fall ’22; 40 WTUs. Q: Counselor, Librarian stipends? (J. Millar) There will be an opportunity for all faculty to apply for it. (V. Harper)
- ii. Spring 22 Modality Shifting Guidance – The campus will continue to support current policy as it relates to departmental decisions related to course modality. It is expected that classes will resume February 12, 2022 based on how students have registered. Q. The campus mandate was for virtual instruction for the first three weeks of the semester, only. Services for Students with Disability (SSD) requested that students be allowed to do a class virtually for the whole semester. Faculty members are being asked to justify not doing this accommodation for the entire semester. CSUB is not an online university. It’s not up to faculty to justify why they don’t teach two versions (online and in-person) of classes. It is not a reasonable accommodation. (J. Tarjan) Legal counsel will be consulted. (V. Harper)
- iii. Grant Committee Report – B. Pratt did a great job with the GRaSP review. The Provost meets with the faculty grants committee next week. (Find the report Executive Summary in today’s agenda packet.)

- iv. CSUB Re-Enrollment and Re-Engagement Plan – V. Harper walked through the flow chart, contained in the agenda packet. CSUB received new enrollment dollars. Q: What is the Financial Aid process? Students fear they'll be dropped from class while they wait for an appointment with AARC to keep their Financial Aid. Is there some guidance to give faculty members to help the students? Is there a point person for students to go to? (M. Danforth) A: Satisfactory Academic Progress (SAP) should always be referred to Financial Aid. There is a temporary hire in Enrollment Management (EM) who will coordinate these activities, reaching out to respective advising centers for the degrees in which the students departed from. These students will go into separate enrollment group. Their progress will be tracked. They will receive specialized support. (V. Harper) What are the engagement challenges? (E. Correa) The vast majority of students don't leave with a balance. 60% are in good standing. The consultant said most of the problems we face are outside of institution: health, job, wellbeing, and lack of family support. (V. Harper) Q: The Department of Education announced that it is permissible for institutions within the CSU to use HEERF Funds towards open educational resources (OER) for more supportive activities. Will CSUB be allocating funding for OER? (E. Correa) The Provost will get that announcement sent to BAS to determine if it's applicable toward reducing textbook costs. (V. Harper)
- v. Academic Student Services Enhancement - Thanks to B. Street for the outstanding report and structural recommendations from the committee. Next steps will be pulled from it. Provost wants to fund it next academic year. Q: How is the phrase "advising or tutoring" used? (J. Millar) A: B. Street and D. Jackson did a roadshow addressing ten different groups last semester. They are forming a committee to make recommendations. (V. Harper) Counselors are Student Affairs and Student Services. Will they be asked to contribute? (J. Millar) Discussion ensued. The committee to be formed is not part of the Senate. It's not appropriate to have faculty to form a separate committee to make recommendations. The process for shared governance is that the report goes to the Senate, then EC sends to sub-committee(s). (A. Hegde) Historically, the two areas have been divided when it would be more effective by having better collaboration. Example: After class, on Zoom, her student asked about the SAP form which faculty advisors are not trained on how to fill and file. She had to direct the student

elsewhere. It was confusing to the student as she is their faculty advisor. We need to think more holistically and cohesively across units and not have academic versus administrative silos. (M. Danforth) AS&SS' Referral #10 allowed an opportunity for both groups to come in. Part of the problem is that there hasn't been much consensus because the conversation is isolated within those two camps. It's a concern going forward. What is the structure of advising and who is going to exercise control? Will it be the people who are actually participating in advising or the people from outside? It's questionable whether the report was met with support. Upon being on two other committees, E. Correa has concern about the data in the report. (E. Correa) Academic units advise and should have a say in whether faculty or staff do advising per the shared governance model. The report was commissioned. The larger body of the Senate should look at it and make those recommendations. The Provost can then accept those recommendation or not. Having a committee outside the Senate circumvents the process, even though that may not have been the intention. (A. Hegde) The report will be sent to EC and then he will decide the way forward. (V. Harper)

- vi. DEI Faculty Fellows Exploratory Group Report – Q: Request for clarification on the way the slide language was written, the ability to comment, and the status of the Senate's support. (E. Correa) A: While the language is intentionally generic while we work through it, the topic is front and center, this semester. (V. Harper) BPC rejected the proposal and will write a memo. FAC will write a memo. They will be combined and then sent to the Provost. (A. Hegde) The Provost will review it and then decide the way forward. (V. Harper)
- vii. School Elevation Exploratory Committee (SEEC) A report is expected at the end of the term.
- viii. Data Initiative – Academic Operations is 95% complete with improvements to provide data down to the program level. Thanks to M. Malhotra and D. Jackson and others. While it delayed some things for the chairs in terms of their reporting, there have been good adjustments. Comment: The ASCSU discussed Dashboards at its last meeting. The effectiveness is questionable since the department chairs and the deans encourage faculty's use of it. However, it takes too much faculty time to use it and they don't have the administrative support to pay attention to the information they're getting. The

- Dashboard could provide reasonable feedback if the input is made. (J. Millar)
- ix. WSCUC coming next year – There will be messages regarding the special visit report. We have made progress on seven items.
 - x. Grow Our Own Initiative - It uses undergraduate research as a foundation for students to move from Bakersfield College to CSUB to University of California Merced.
 - xi. Scholar in Residence - Fulbright Office up and running. More information from Extended Education and Global Outreach (EEGO) Dean, M. Novak, coming soon.
 - xii. Hiring Cycle Fall 2023 – It's expected to be good and have a cluster (defined as "thematic", in this case diversity) hire. AVP Academic Affairs, D. Jackson, and Chief Diversity Officer, C. Catota, are working on what that'll look like. A document will be shared upon legal counsel review. Current faculty searches can bring interviewees to campus in March.
 - xiii. Faculty Computer Refresh Acceleration – Faculty who are due a computer refresh in the next two years will be provide new equipment immediately.
 - xiv. Multi-Year Budget Compact – The Governor indicated by reaching certain unspecified benchmarks the CSU will receive incremental increases on a multi-year basis. It gives stability in what the funding structure looks like. It's a way for us to commit to certain targets. (V. Harper) Comment: Multi-year Compacts have been issued to the CSU before. No governor has ever held true to the statement. (J. Tarjan)
- c. Searches (V. Harper)
- i. AVP GRaSP – collecting applications
 - ii. AVP IRPA - Interviewing
 - iii. Dean BPA - Collecting applications. Interviews in six to eight weeks. Thank you to J. Tarjan for his leadership.
 - iv. Dean NSME - Interviews taking place next week. Staff member has stepped off. Thank you to M. Danforth for her leadership. (V. Harper) The solution was to extend the time of the NSME staff forum for more input. The Senate may want to consider changing the committee structure to two staff members. It would require a Handbook change to 309.5. (M. Danforth) The EC was satisfied with the solution.
 - v. Dean Antelope Valley - Collecting applications
 - vi. Dean Library – Collecting applications. Faculty librarian, C. Livingston, has taken a new role and will be exiting the committee. Staff, K.

Driscoll is leaving the committee. The EC agreed that the departures do not impact the faculty-majority structure of the search committee.

- vii. Associate Dean Undergraduate and Graduate Studies - Collecting applications
- viii. Director of the Faculty Teaching and Learning Center – Planning stage.
- d. Financial and strategic planning transparency and faculty participation – See 5. b. i, 5. b. xii., 5. b. xiv, and 6. d.
- e. AB 928 (deferred)
- f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)

6. NEW DISCUSSION ITEMS

- a. General Faculty Meeting, Spring 2022 – February 4, 12:00 – 2:00 p.m. The results of the anonymous feedback via the Academic Senate General Faculty Meeting webpage will be shared. (A. Hegde) ETHS exists in SS&E. The dean has met with the department members and discussed the appointment of a chair. They need to do their process to have the chair join DCLC. (V. Harper)
- b. AP Assessment Quality Feedback (deferred)
- c. Elections and Appointments – M. Danforth
 - i. Statement of Interest in various committees - appointments
 - TEAC – Senem Saner, Assistant Professor of Philosophy, Director Philosophy for Children program
 - Alumni Association – Jonathan Leif Basilio, Assistant Professor Sociology
 - University Strategic Planning & Budget Advisory Council (USP& BAC) – J. Tarjan, Management and Marketing
- ATI Working Group – The Chancellor’s Office (CO) sent a memo with changes. CSUB has a Steering Committee, Working Group Committee, and ATI teams covering Procurement, Instructional Materials, and Web Accessibility. Some of the goals and success indicators are Senate’s concern. See attachment in agenda. Handbook Appendix K (Instructional Materials Accessibility Plan, (IMAP) and other areas related to curricular adoption need to be updated to align with the new CO’s goals and success indicators. Consider where the Senate governance model fits,

whether the common Learning Management System (LMS) fits under “instructional goal”. The campus bookstore thought that the departments chairs maintained the master textbook list. The department chairs thought that the campus bookstore maintained the master textbook list. The ATI committee discovered that when the AVP FA position rolled over from D. Schecter to B. Hartsell to D. Boschini, things were dropped. (M. Danforth) Referred to AS&SS. (Hegde)

1. Appointments and expectations of service (deferred)
2. Sub-committee – Instructional Materials (deferred)
- ii. Fourth attempt to fill position turns to EC appointment – Handbook Change (deferred)
- iii. Evaluation of Academic Administrators – Handbook 311.1 (deferred)
- iv. School Elections Committee – Handbook Change 202.7 (deferred)
- v. Order of Business – Bylaws change (Section III. A.) (deferred)
- vi. Standing Committee Bylaws change – (Section IV) (deferred)
 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
 2. Two-years on Senate requirement
 3. Structure of BPC
 4. Strike “at least” (J. Tarjan’s suggestion)
- vii. Committee proliferation (deferred)
- d. Summer Compensation – The school deans have presented a new model for department chairs’ summer stipends to DCLC. The finalized model will be developed in consultation with the chairs before the end of the term.
- e. RTP Completeness – Handbook Change– FAC. Concerns include the direction of the unit committee when something is missing, the order of review of involved parties, whether to alter the schedule to include a letter from the chair, the timeline of the review, and whether items could be taken out of the PAF and put into the WPAF. Referred to FAC.
- f. Honorary Doctorate Award – Handbook Change – FAC carry-over from 2020-2021. There is one item to add regarding making materials available to the FHAC a week before the deadline to submit to the CO. (M. Rees)
- g. URC Recommendations – Additional Handbook Changes (deferred)

- h. Bachelor of Arts Degree in History with a Concentration in Social Science Teaching – Referred to AAC
- i. Exam Modality for Flex Classes (deferred)
- j. Policies: Reimbursement Rate, and Professional Development Funding (deferred)
- k. Reconsider Time Blocks (deferred)
- l. Academic Calendar – Fall Recess – Referred to BPC
- m. Investment Divestiture (deferred)
- n. Academic Integrity (deferred)
 - i. Academic Integrity Pledge
- o. Strategic Plan Group data gathering instrument(s) (deferred)
- p. Philosophy on Teaching Modalities (deferred)
- q. Academic Freedom revisited – FAC (deferred)
- r. Distinguished Professor Award –FAC (deferred)
- s. Faculty Poll regarding online instruction (Hold pending further information)
- t. Alma Mater (Hold pending further investigation)
- u. Assigned Time application revision and timing (Hold pending further information) – FAC

7. **AGENDA ITEMS FOR SENATE MEETING February 3, 2021**

Approval of Minutes

Announcements

- President’s Report – L. Zelezny (Time Certain 10:10)
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

Consent Agenda

New Business

Old Business

Open Forum (Time Certain 11:15)

8. **COMMENTS FROM THE FLOOR**

9. ADJOURNMENT

A. Hegde adjourned the meeting at 11:28.