

ACADEMIC SENATE: EXECUTIVE COMMITTEE EXTRA

AGENDA

TUESDAY, FEBRUARY 21, 2023

10:00 A.M. – 11:25 A.M.

LOCATION: BPC 134 AND VIDEO CONFERENCE

ZOOM LINK:

<https://csub.zoom.us/j/88627987809?pwd=RENhUVQ0OE90SVlqOXdmZmlyelBoZz09&from=addon>

Members: A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), J. Millar, M. Martinez, E. Correa (virtual), C. Lam, M. Rees, J. Tarjan, V. Harper, and K. Van Grinsven (Senate Analyst).

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
 - a. Announcements:
 - b. Information:
3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)
4. APPROVAL OF MINUTES
 - a. October 18, 2022, Minutes (*refer to previous handout*)
 - b. November 1, 2022, Minutes (*refer to previous handout*)
 - c. November 8, 2022, Minutes (*refer to previous handout*)
5. CONTINUED ITEMS
 - a. AS Log (*handout*)
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. BPC (C. Lam)
 - iv. FAC (M. Rees)
 - b. Provost Update (V. Harper)
 - i. COVID Policies
 - ii. ITS Policy Timing
 - iii. CO Update
 - c. Office hours flexibility – FAC (HOLD)
6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)
 - a. Proposal for emphasis in Biochemistry B.S. – AAC (HOLD; referral in progress for Concentration and Emphasis)

- b. GECCo
- c. Elections and Appointments – M. Danforth
 - i. General Studies (GST) Review Committee
 - 1. Fall 22 FYS and GST Instructors due for review
 - ii. HIPs taskforce [RES212212] 5th resolve- composition discussion
 - iii. U-wide RTP criteria taskforce (equity) (HOLD)
 - iv. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
 - v. Committee proliferation and
- d. Standing Committee Bylaws change – (Section IV) - BPC
 - i. Chair Election Statement of Interest (J. Tarjan’s suggestion) – EC
 - ii. Two-years on Senate requirement
 - iii. Structure of BPC
 - iv. Strike “at least” (J. Tarjan’s suggestion)
 - v. Term limits
- e. Retention Tenure and Promotion (RTP) - FAC
 - i. Clarify handbook language for 3-year Lecturers and PTR Committee – FAC
 - ii. 2nd Year Review Materials; drafted referral (**handout**)
 - iii. Review letter thoroughness; including reviewers addressing all criteria.
- f. Academic Administrators
 - i. Evaluation of Academic Administrators – Handbook 311.1 (**handout**)
 - ii. Academic Administrators Search and Screening Procedures (**handout**)
 - iii. Dean Professional Development [Orientation] – FAC
 - 1. Responsiveness
 - 2. Understanding/following the Handbook
 - 3. Understanding/following the CBA
 - 4. Supporting (not undercutting) chairs
- g. Campus Modality Philosophy – Handbook Appendix
- h. Order of Business – Bylaws change (Section III. A.)
- i. Sabbatical Eligibility Language – Handbook?
- j. Various policies
 - i. Policy Documents: Program Review Guidance, Honor’s Program, Campus Survey of Items of Cultural Significance (**handout**)
 - ii. School/ College Creation Policy Holder [SEEC to issue report]
 - iii. Canvas access policies (**handout**)
 - iv. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References
<https://calstate.policystat.com/policy/12142918/latest/>
 - v. Course Drop Policy – AAC
 - vi. Policies: Reimbursement Rate, and Professional Development Funding (HOLD- check with Provost)

- k. Open Educational Resources (OER)
- l. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
 - i. Honorary Doctorate – Handbook Change
 - ii. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
 - iii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – *(HOLD- pending action from President)*
- m. Resolution on CCC baccalaureate degrees [AB 927] – EC
- n. Exam Modality for Flex Classes – AAC and AS&SS
- o. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC *(HOLD- check with Provost on if award still exists)*
- p. Strategic Plan Group data gathering instrument(s) - BPC
- q. Investment Divestiture – BPC
- r. Academic Integrity Policy
- s. Proposals to ASCSU

7. AGENDA ITEMS FOR SENATE MEETING

THURSDAY, FEBRUARY 28, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411

AND **ZOOM VIDEO CONFERENCE**

<https://csub.zoom.us/j/86276576714?pwd=bVFjVzdDSG1HekJnZDQzck45Y0NxQT09&from=addon>

- A. Call to Order
- B. Approval of Minutes
 - a. February 16, 2022 *(attached)*
- C. Announcements and Information
 - a. President’s Report – Lynette Zelezny **(Time Certain: 10:10 AM)**.
 - b. Elections and Appointments- M. Danforth
 - c. Guests- **(Time Certain: 10:20 AM)**.
- D. Approval of Agenda **(Time Certain: 10:05 AM)**.
- E. Reports
 - a. Provost’s Report
 - b. ASCSU Report
 - c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached)*
 - i. ASI Report- C. Vollmer
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC)- J. Tarjan
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa

- v. Budget and Planning Committee (BPC)- C. Lam
- vi. Faculty Affairs Committee (FAC) – M. Rees
- vii. Staff Report- S. Miller

F. Resolutions **(Time Certain: 10:45 AM)**

- a. Consent Agenda
- b. New Business
- c. Old Business

G. Open Forum **(Time Certain: 11:15 AM)**

H. Adjournment

8. ADJOURNMENT