

ACADEMIC SENATE EXECUTIVE COMMITTEE

Agenda

Tuesday, September 6, 2022

10:00 a.m. – 11:25 a.m.

Location: BDC 134- Conference Room and Video Conference

<https://csub.zoom.us/j/89221483688?pwd=QllyS25SemtaTTlyemJwaVZzeFB5UT09&from=addon>

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
 - a. Announcements:
 - i. Faculty Affairs - D. Boschini **(Time Certain: 10:15 AM)**
 - b. Future guests:
 - i. Institutional Research – M. Malhotra (TBA)
3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)
4. APPROVAL OF MINUTES
 - a. June 1, 2022 (In-Progress)
 - b. August 23, 2022 (In-Progress)
 - c. August 30, 2022 (In-Progress)
5. CONTINUED ITEMS
 - a. AS Log **(handout 1)**
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. BPC (C. Lam)
 - iv. FAC (M. Rees)
 - b. Provost Update (V. Harper)
 - i. Personal item
 - c. Searches (V. Harper)
 - i. Interim Dean BPA
 - d. Financial and strategic planning transparency and faculty participation
 - e. AB 927 **(handout 2)**
 - f. AB 928
 - g. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan
6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)
 - a. Elections and Appointments – M. Danforth
 - i. Standing Committee ex-officio
 1. AAC – Director of Academic Operations

- 2. AS&SS – Exec Director ASI
- ii. Faculty Performance Review Software Exploratory Committee (**handout 3-
can't find**)
- iii. HIPs taskforce
- iv. U-wide RTP criteria taskforce (equity)
- v. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
- vi. Evaluation of Academic Administrators – Handbook 311.1 (**handout 4**)
- vii. School Elections Committee – Handbook Change 202.7 – Workload
- viii. Order of Business – Bylaws change (Section III. A.)
- ix. Standing Committee Bylaws change – (Section IV)
 - 1. Chair Election Statement of Interest (J. Tarjan's suggestion) – EC
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike "at least" (J. Tarjan's suggestion)
- x. Committee proliferation
- xi. Police Advisory Council
- b. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
 - i. RES 212234 CSUB Faculty Retention and Tenure Density Priority
 - ii. Honorary Doctorate – Handbook Change
 - iii. DEI Faculty Fellows Exploratory Group Report
 - iv. Accessibility of Instructional Materials
 - v. Faculty Hall of Fame Selection Process Change
 - vi. The Personal Action File (PAF) and the Working Performance Action file (WPAF) – Handbook Change
 - vii. Digitizing the Performance Review Process
 - viii. Sixth-year Lecturer Review – Handbook Change
 - ix. Modifications to Search and Screening Procedures
 - x. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, AS&SS, BPC, FAC (**handout 5**)
- c. Resolution on CCC baccalaureate degrees – EC [AB 928]
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities to have their students eligible for financial aid in upper-division coursework.
- d. Course Drop Policy - AAC
- e. Accessible Technology Initiative Instructional Materials Task Force formation
- f. General Faculty Meeting, Spring Follow-up
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (**handout 6**) – FAC
 - iii. URC workload as campus grows - FAC
- g. Dean Professional Development – FAC
 - i. Responsiveness

- ii. Understanding/following the Handbook
- iii. Understanding/following the CBA
- iv. Supporting (not undercutting) chairs
- h. Summer Session GE courses (**handout 7- can't find**) - AAC
- i. Exam Modality for Flex Classes – AAC, AS&SS
- j. RTP – 3-year Lecturers, PTR Committee - FAC
- k. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC
- l. Policies: Reimbursement Rate, and Professional Development Funding (**handout 8**)
- m. Investment Divestiture - BPC
- n. Strategic Plan Group data gathering instrument(s) - BPC
- o. Academic Freedom revisited – FAC
- p. Distinguished Professor Award – (**handout 9**) FAC
- q. Faculty Poll regarding online instruction (*Hold- pending further information*)
- r. Alma Mater (*Hold- pending further investigation*)
- s. Assigned Time application revision and timing (*Hold- pending further information*) – FAC

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution.			
4/26/22	2021-2022 #45 Academic Programs Assessment Quality Feedback	Carryover;	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties.			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	Removal of courses from catalog: GST 1030, GST 1040, GST 116, and GST 2400		AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 am in EDU 123 and/or Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	Carryover;	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 am in UA Conference room and/or Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See 3/1 Minutes EC drafts resolution			
-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carry-over from 3 AYs	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 #20 Accessibility of Instructional Materials	Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
10/19/21	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Carryover;	FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months.			
3/1/22	2021-2022 #39 The Personnel Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change	Carryover;	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement.			
3/1/22	2021-2022 #40 Digitizing the Performance Review Process	Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc.			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #03 Holding Exams on the Last Day of Class		FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
8/29/22	2022-2023 #04 Scheduling Office Hours Policy		FAC Whether changes need to be made to the existing office hours policy			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Budget and Planning Committee (BPC): Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2021-2022 #02 Department Formation Criteria Revision	Carryover	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021, and 2/10/22. See 3/1 Minutes EC drafts resolution. RES212202			
6/1/22	2022-2023 #01 Time Blocks and Space Utilization		BPC The need to reconsider Time Blocks for classes.			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA		BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request.			
8/26/22	2022-2023 #06 Addendum to Academic Calendar 22-23		BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open			

Sylvia A. Alva, Ph.D.
Executive Vice Chancellor
CSU Office of the Chancellor
401 Golden Shore, Long Beach, CA 90802

www.calstate.edu

June 7, 2022

MEMORANDUM

TO: Academic Senate of the CSU Executive Committee

FROM: Sylvia A. Alva, Ph.D. 
Executive Vice Chancellor

SUBJECT: Assembly Bill 927 – Community College Baccalaureate Programs

As you know, the passage of Assembly Bill 927 in 2021 gives the community colleges the authorization to offer bachelor’s degrees that are not “already offered by the California State University or the University of California.” This spring was the first submission cycle since the bill’s passage, and we received 10 bachelor’s degree proposals.

We value the thoughtful collaboration with Academic Senate and academic leadership groups in reviewing these proposals. Through this consultation, the CSU and UC found no objections to seven proposals; however, as stated in the attached letter to California Community Colleges Chancellor Eloy Ortiz Oakley, Interim Chancellor Koester has communicated our opposition to the following three proposals on the basis of duplication:

Proposed Baccalaureate Degree	Community College
BS in Biomanufacturing	Moorpark College
BS in Ecosystem Restoration and Applied Fire	Feather River College
BS in Cyber Defense and Analysis	San Diego City College

Given that the next submission cycle will open in August 2022, we will continue to reinforce the CSU’s and UC’s interpretation that we must consider degree duplication from a statewide approach and not a regional approach. We have encouraged campus presidents to explore opportunities for memoranda of understanding or pathway programs with these community colleges to help meet the educational needs of students as well as workforce demand in these disciplinary areas. We appreciate the continued involvement and expertise of our faculty and Academic Senate leaders.

SAA/ae

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus



THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR

BAKERSFIELD

May 31, 2022

CHANNEL ISLANDS

CHICO

DOMINGUEZ HILLS

EAST BAY

FRESNO

FULLERTON

HUMBOLDT

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

POMONA

SACRAMENTO

SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSÉ

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

Eloy Ortiz Oakley
Chancellor
California Community Colleges
1102 Q Street, 6th Floor
Sacramento, California 95811

Dear Chancellor Oakley:

The chaptering of Section 78042 of the California Education Code will enable California's three public higher education segments to collaborate in new and promising ways to create and expand additional equitable opportunities for students of all backgrounds to access postsecondary education in California. With the conclusion of the initial review cycle for the California Community Colleges (CCC) Bachelor's Degree Program (BDP) proposals submitted before the January 15, 2022, deadline – and following engagement and discussion among staff from the University of California (UC) Office of the President, CCC Chancellor's Office and Association of Independent California Colleges and Universities (AICCU) – I write on behalf of the California State University (CSU) to convey our appraisal of these proposals as required in Section 78042.

The CSU finds no duplication of existing baccalaureate degree programs within the CSU for the seven proposed CCC baccalaureate programs listed below:

	Degree	Community College
	BS Respiratory Care	El Camino College
	BS Respiratory Care	Foothill College
	BS Respiratory Therapy	LA Valley College
	BS Respiratory Care	Crafton Hills College
	BS in Histotechnology	Mt. San Antonio College
	BS in Automotive Technology Management	De Anza College
	BS in Research Laboratory Technician	Bakersfield College

Chancellor Eloy Ortiz Oakley

May 31, 2022

Page 2

With regard to the three proposed programs listed below, however, the CSU submits its formal, written objection, with supporting evidence. These proposed academic degrees duplicate one or more existing baccalaureate degree programs offered by the CSU and/or UC:

Degree	Community College
BS in Biomanufacturing	Moorpark College
BS in Ecosystem Restoration and Applied Fire	Feather River College
BS in Cyber Defense and Analysis	San Diego City College

The CSU and UC have shared specific supporting evidence of duplication with staff from the California Community Colleges Chancellor's Office.

While the CSU has concerns regarding the CCC's BDP proposals – concerns shared by our systemwide academic senate – I want to emphasize that we look forward to continuing to work with California's community college districts to identify innovative, collaborative ways to address identified workforce needs through postsecondary education. We also welcome the opportunity for the three segment offices to collaborate closely on future review cycles for community college baccalaureate degree program proposals and would be happy to answer any questions related to the assessment conveyed above.

Sincerely,



Jolene Koester, Ph.D.

Interim Chancellor

California State University

c: Michael V. Drake, President, University of California

Kristen Soares, President, Association of Independent California Colleges and Universities

Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

311.1 General Guidelines

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegade@csub.edu

2022-2023 REFERRAL # 02
Academic Integrity Campaign –
Ombudsperson and Committee on Professional Responsibility

FROM: Aaron Hegde, Academic Senate Chair

TO: John Tarjan, Academic Affairs Committee Chair

Elaine Correa, Academic Support and Student Services Committee Chair

Charles Lam, Budget and Planning Committee Chair

Mandy Rees, Faculty Affairs Committee Chair

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the AAC, AS&SS committee, BPC, and FAC address the issue of Academic Integrity Campaign – Ombudsperson and Committee for Professional Responsibility (CPR). During your discussion, please consider:

- Whether one person serving as Faculty Ombudsperson is enough
- Whether the ASCU/CO Ombudsperson resolution may produce some funding to support Ombudsperson position at CSUB
- Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson
- Structure of CPR annual reports to Senate (see Handbook 308.4)
- How to thank Lecturers and Probationary Faculty for maintaining academic integrity

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3517-21/FA (Rev)
November 4-5, 2021

**FACULTY RIGHTS TO DUE PROCESS IN DISCIPLINARY ACTION
PROCEDURES WITHIN THE CSU**

RESOLVED: That the ASCSU recommend that CSU Campus Senates address faculty rights to due process in disciplinary action procedures, including but not limited to developing policies regarding the following:

- requirements for notifying faculty when such actions are being considered but before such actions are initiated;
- providing faculty with any written documents, witness statements, or other evidence being considered before such actions are initiated;
- allowing faculty to submit any information or evidence to appropriate CSU administrator(s) before such actions are initiated;
- allowing faculty to meet with appropriate CSU administrator(s) accompanied by California Faculty Association (CFA) and/or faculty representative(s) before such actions are initiated; and be it further

RESOLVED: That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Office of the Chancellor, California Faculty Association (CFA), California State Student Association (CSSA), CSU campus Presidents, CSU campus Provosts/Vice Presidents of Academic Affairs, CSU campus Offices of Faculty Affairs, CSU campus Senate Chairs, CSU College Deans, and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The United States Constitution guarantees a fundamental right to due process in the 5th and 14th Amendments. Due process includes fair procedures and the right to meaningfully defend oneself and be meaningfully represented against allegations of wrongdoing. Article 19 in the Collective Bargaining Agreement (CBA) does not specify rights of faculty to respond to allegations of wrongdoing before disciplinary actions are initiated, only after disciplinary action(s) are already pending, which allows CSU administrators to begin punishments for faculty without ever speaking to them or receiving any information from them. Article 19 specifically allows for creation of additional steps in the disciplinary action process, including opportunities for informal consultation between faculty and appropriate administrators (19.3). Further, CSU Executive Order (EO) 1096-revised indicates that in cases involving accusations of discrimination, harassment, retaliation, dating/ domestic violence, or stalking, investigation procedures must give equal opportunity to complainants and respondents to meet with administrators*

and to provide information and evidence, and give respondents the right to receive information about allegations of wrongdoing against them (Article III, Section C, Campus Investigation Process, Parts 3 {Intake Interview} and 7 {Investigation Procedure}). The Supreme Court decision in National Labor Relations Board v. J. Weingarten Inc. (1975) provides Weingarten Rights to CSU faculty members, including the right to be accompanied by a CFA or faculty representative(s) to any investigatory interviews with CSU administrators, and the right to receive copies of documents, allegations, and any other evidence that is being considered in investigating a possible disciplinary action.

Approved Unanimously – January 20-21, 2022

Distinguished Professor

Here is what it refers to (via Anna Jacobsen)

As we look for ways to increase the visibility and support of our scholarship-active faculty, I think that it would be worth examining the creation of the title of "**Distinguished Professor**" on our campus. I am aware of this title being used for "internationally recognized faculty scholars" at CSU MB and LB and there are probably other campuses as well. At some institutions, it seems that these are "funded" positions through donors (often they are named distinguished professorships).

Not sure it is the right thing for our campus, but I think that it would be worth exploring.

This is not from a CSU, but I like the clarity of purpose and eligibility on this

webpage: <http://sphhp.buffalo.edu/home/information-for-faculty-staff/faculty-awards/ub-distinguished-professor.html>