

ACADEMIC SENATE EXECUTIVE COMMITTEE

Agenda

Tuesday, March 15, 2022

10:00 a.m. – 11:25 a.m.

Video Conference

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
 - Last Senate Meeting to Introduce Resolutions – April 28, 2022
 - Faculty Forum with President – April 29, 2022 1:00 – 2:00
 - Emergency Operations Committee (EOC) Update – M. Williamson (Time Certain) 10:15-10:25
3. APPROVAL OF AGENDA (Time Certain 10:05)
4. APPROVAL OF MINUTES
 - February 15, 2022 Minutes
 - March 1, 2022 Minutes
5. CONTINUED ITEMS
 - a. AS Log (handout)
 - i. AAC (J. Tarjan)
GECCo Structure, Course Approvals, and Reporting (handout)
 - ii. AS&SS (E. Correa)
 - iii. FAC (M. Rees)
 - iv. BPC (C. Lam)
 - b. Provost Update (V. Harper)
 - i. Summer Compensation – General Faculty and Department Chairs
 - c. Searches (V. Harper)
 - i. AVP GRaSP
 - ii. AVP IRPA
 - iii. Dean BPA
 - iv. Dean NSME
 - v. Dean Antelope Valley

- vi. Dean Library
 - vii. Associate Dean Undergraduate and Graduate Studies
 - d. Assigned Time 20.37 Review Committee
 - e. Financial and strategic planning transparency and faculty participation
 - f. AB 928
 - g. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan
6. NEW DISCUSSION ITEMS (Time Certain 10:45)
- a. Handbook 201.1 – CARS name change to GECCo (handout)
 - b. Child, Adolescent, and Family Studies (CAFS) name change (handout)
 - c. Academic Integrity
 - i. Academic Integrity Pledge
 - d. General Faculty Meeting, Spring
 - i. RTP rebuttal letter acknowledgement include interpretation of the substance of the letter
 - ii. Guidelines for Chat during Senate meetings
 - iii. Modalities moving forward after pandemic – AAC and AS&SS
 - iv. Faculty Rights and disciplinary action (handout)
 - v. URC workload as campus grows
 - e. AP Assessment Quality Feedback (handout)
 - f. Elections and Appointments – M. Danforth
 - i. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
 - ii. Evaluation of Academic Administrators – Handbook 311.1 (handout)
 - iii. School Elections Committee – Handbook Change 202.7 - Workload
 - iv. Accessible Technology Initiative Instructional Materials Task Force
 - v. Order of Business – Bylaws change (Section III. A.)
 - vi. Standing Committee Bylaws change – (Section IV)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
 - vii. Committee proliferation
 - g. Summer Session GE courses (handout)
 - h. Exam Modality for Flex Classes

- i. Campus Civility- CPR
- j. RTP – 3-year Lecturers, PTR Committee
- k. Policies: Reimbursement Rate, and Professional Development Funding (handout)
- l. Reconsider Time Blocks
- m. Investment Divestiture
- n. Strategic Plan Group data gathering instrument(s)
- o. Academic Freedom revisited – FAC
- p. Distinguished Professor Award – (handout) FAC
- q. Faculty Poll regarding online instruction (Hold pending further information)
- r. Alma Mater (Hold pending further investigation)
- s. Assigned Time application revision and timing (Hold pending further information) – FAC

7. AGENDA ITEMS FOR SENATE MEETING March 17, 2021 (Time Certain 11:00 a.m.)

Approval of Minutes

Announcements

- President's Report – L. Zelezny (Time Certain 10:10-10:15)
- Nursing Impacted Status – D. Wilson (Time Certain 10:15)
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

Consent Agenda

New Business

RES 212223 Approval of BA in History with a Concentration in Social Science Teaching

Old Business

RES 212220 Formation of a General Studies Review Committee

RES 212221 Academic Calendar – Fall Recess Schedule

Open Forum (Time Certain 11:15)

8. COMMENTS FROM THE FLOOR

9. ADJOURNMENT (Time Certain 11:25 am)

DRAFT

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, February 15, 2022

10:00 a.m. – 11:30 a.m.

Video Conference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

Campus Open Forum COVID debrief – A communication strategy could begin with the goals, and then the reason we do the things outlined in the communication. Separate messages coming from various people are like pieces of a puzzle which does not provide the big picture. It took several minutes to get an answer to the question, how do you know someone is on campus. Faculty didn't know about students lock-outs of the Learning Management System (LMS). Faculty was not consulted. J. Tarjan wrote a memo to his department on five options they can take when a student cannot come to campus due to COVID. Faculty is under no obligation to make accommodations. (J. Tarjan) The message from the AVP FA was helpful and it was different than the original messaging. Faculty can call Safety and Risk if students aren't wearing masks. For those doing events, one doesn't need to take attendance and then save it for three weeks. Appreciation went to D. Boschini and V. Harper for clarifying that masks are always required indoors. (M. Rees) The comments underscore what J. Tarjan has been saying that the way communication needs to be better organized and the distribution needs improvement. (A. Hegde) Agreed, communication needs improvement. Example: Students of departments doing virtual instruction still need to know that they must report their COVID test or booster status or be locked-out of Canvas. It seems that the decision about locking students out of the LMS was made, and the consequences falls on faculty to resolve.

Example: Students falling behind in class. (E. Correa) PPE is needed in tutoring centers and student support spaces. (M. Danforth) A. Hegde will reach out to T. Ridley (A. Hegde)

Teaching Modality Misuse - There are a number of experienced and esteemed faculty who are becoming frustrated and are choosing to teach in another modality without permission. (J. Tarjan) We still operate in silos and individuals were contacted separately. We really need to do an audit of communications. The Senate will be involved in it. (A. Hegde)

Chair's Stipend Formula – Request for explanation. (E. Correa) Not every chair is a Senator. The Senate may want to look at it. (A. Hegde)

Title IX Structure – The ASCSU Academic Affairs sub-committee discussed the need to review it, considering Chancellor Castro's circumstances from the time he was CSU Fresno's President. (J. Millar) M. Danforth attended the Systemwide Academic Senate Chairs' meeting on behalf of A. Hegde, where Title IX was discussed. Several campuses formed resolutions calling for 1) A truly independent investigation and 2) Examination of the systematic issues in Title IX. (M. Danforth) Perhaps there is interest in CSUB Senate drafting a resolution. (A. Hegde) The Faculty Affairs sub-committee of the ASCSU had a lengthy discussion. It requires further discussion before we decide whether to draft a resolution. (M. Martinez) The ASCSU can draft a resolution on the broader issue. The perception of a double standard in enforcement of Title IX is more the issue. Policies need to apply to everyone. (J. Tarjan) The EC can look at the other campuses' resolutions. We could say we support the ASCSU resolution. (A. Hegde)

3. APPROVAL OF AGENDA

E. Correa moved to approve the agenda. C. Lam seconded. Approved.

APPROVAL OF MINUTES

E. Correa moved to approve the January 25, 2022 Minutes and February 1, 2022 Minutes. M. Rees seconded. Approved.

CONTINUED ITEMS

a. AS Log

i. AAC (J. Tarjan)

Referral #7 GECCo Reporting Structure – A. Gebauer joined AAC and gave his feedback on a draft resolution.

Referral # 25 General Studies (GST) Department Formation – A. Gebauer expressed interest in having GECCo taking over. It doesn't solve the issue of GST and First Year Seminar (FYS). To be continued.

Referral #2 Department Formation Task Force – It's a joint resolution with BPC and FAC. AAC will send their recommendations to the EC. Someone other than the Task Force should draft a resolution (J. Tarjan) There are some concerns about the Task Force Report. The EC agreed that the EC would draft a resolution after FAC has one more discussion. (A. Hegde)

Referral #9 – Proposal for High Impact Practice (HIP) Tracking - AAC looked at the feedback from AS&SS. There are shared concerns and they've mostly been addressed. The debate will happen at the Senate.

ii. AS&SS (E. Correa)

Referral #9 – Proposal for High Impact Practice (HIP) Tracking – L. Zuzarte attended the meeting to discuss the institution's need for coding HIPs in PeopleSoft. Some members doubted whether HIPs reduce equity gaps, whether it helps students know which courses to take, or whether HIPs improve the student experience. There are concerns how HIPs may relate to funding and opportunities for money if certain courses are HIP and others are considered low impact practice. There are implications beyond coding: Retaining control over the curriculum and being able to decide how courses are taught and the impact that has on the faculty and their rights to teach and the pedagogy they use. Nothing resolved in AS&SS.

Referral #10 Faculty Advising Structure – The committee couldn't reach consensus. AS&SS responded to some of the questions on the referral and included their recommendations in a memo sent to EC. (E. Correa) The memo will be helpful, from a faculty perspective, to the Campus Wide Advising Task Force being formed. (A. Hegde)

iii. FAC (M. Rees)

Referral # 3 Electronic RTP as Application Standard - RES 212219 resolves to form a Task Force to review software.

Referral #30 Completeness of RTP File – Handbook Change – to be discussed at the next meeting.

Resolution 212216 Sabbatical and Difference Pay Leave Policies – No comments came to the committee. Second Reading February 17.

iv. BPC (C. Lam)

Referral #2 Department Formation Criteria Revision – Joint referral of AAC, BPC and FAC. Minor suggestions sent to AAC and FAC.

Referral #33 Final Exam Schedule-Interim Policy Change - RES 212218 to be introduced at Senate this week. (C. Lam) M. Rees feels strongly that commencement should not be scheduled during finals. Consider having the undergraduate ceremony on Saturday for the benefit of families who have members who work during the week, etc. (M. Rees) BPC suggested that commencement be a week after finals. There are contract issues with faculty because grades are due. There might be a conflict with cultural commencements. Perhaps the Provost could send a message, close to graduation, if students want to participate in them, to ask faculty to accommodate that interest. (A. Hegde) A request made for a referral to schedule all final exams after graduation. (C. Lam) A student missed the funeral of their best friend because the instructor did not accommodate the student's request for an alternate exam time. There is a need for a policy to protect students beyond commencement. (M. Danforth) There is a form for faculty to be paid for proctoring exams. If faculty is asked to work off contract, there is a means of doing it. (J. Tarjan) Referred to BPC.

b. Provost Update (V. Harper)

Department Chair Leadership Council (DCLC) – Discussion about Canvas Lock-out and Digital Measures software are on the agenda.

Chairs Stipend Policy – It's a conversation, not a decision point.

Summer Compensation Structure – A new approach coming before then.

HEERP Funds for low-cost textbooks – CSUB is putting \$100,000 toward this from HEERP Fund. Thank you to E. Correa for bringing the idea. It will be led by Interim Dean Library, S. Bozarth.

Enrollment - We're on target. 120 students re-enrolled. We expect to bounce back as we're able to have more face-to-face instruction. (V. Harper)

Comment: BPA is on the verge of year-round scheduling. Chairs

need to plan. There's a pending request for a prediction on the number of students likely to be admitted in our different programs. (J. Tarjan) Joint Letter for Fall Scheduling – A. Hegde and V. Harper will work on it. (V. Harper) CSUB is a teaching institution. It's important to impress that philosophy. Perhaps the Senate would consider an appendix in the Handbook on modality to reenforce that it is the department / program that chooses modality. We need to be careful about faculty teaching outside the region. Our students struggle with virtual instruction. It would be interesting get average GPA by semester, comparing it during the pandemic and before. (A. Hegde) The ASCSU Faculty Affairs committee sent a resolution about faculty oversight on curriculum, pedagogy, and modality. The discussion was about what we're already doing here. Our policy in place, to leave up to chairs and deans with consultation with faculty, is wonderful. From a CFA perspective, the two questions he's received have been very minor. Acknowledgement given to President Zelezny and Provost Harper for their leadership. (M. Martinez) The request is to take it to DCLC and have the chairs discuss it with faculty and report back. The concern is about faculty not having the discussion and then deciding to go fully asynchronous. It doesn't seem to serve our students. (J. Tarjan) The joint letter to be drafted will focus on teaching philosophy, without getting too prescriptive. (A. Hegde)

- c. Searches (V. Harper)
 - i. AVP GRaSP – no update
 - ii. AVP IRPA – Interviews scheduled in the next couple weeks.
 - iii. Dean BPA - no update
 - iv. Dean NSME – close to completion.
 - v. Dean Antelope Valley - no update
 - vi. Dean Library - no update
 - vii. Associate Dean Undergraduate and Graduate Studies - no update
- d. Financial and strategic planning transparency and faculty participation (deferred)
- e. AB 928 (deferred)
- f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)
- g. AARC representation on the Advising Task Force – AARC is requesting a staff position on the Campus Wide Advising Task Force. EC in favor of including a member of AARC. A call will be drafted and sent to Interim Dean Undergraduate and Graduate Studies to distribute.

4. NEW DISCUSSION ITEMS

- a. General Faculty Meeting, Spring (deferred)
 - i. Guidelines for Chat during Senate meetings
 - ii. Modalities moving forward after pandemic – AAC and AS&SS
 - iii. Faculty Rights and disciplinary action -
 - iv. RTP rebuttal letter acknowledgement include interpretation of the substance of the letter
 - v. URC workload as campus grows
- b. Assigned Time 20.37 Review Committee – The discussion and selection of review committee to be over email. Application deadline is March 9.
- c. AP Assessment Quality Feedback (deferred)
- d. Elections and Appointments – M. Danforth
 - i. FAC At-Large alternate – EC appointed R. Dugan to replace M. Slaughter who resigned due to schedule conflict.
 - ii. Fourth attempt to fill position turns to EC appointment – Handbook Change – No nominations for Faculty Ombudsperson. Consider rewriting the job description and/or changing the requirements. (J. Tarjan) A. Hegde will reach out to D. Boschini for information on the position and workload. 3 WTUs extra seems appropriate. (A. Hegde)
 - iii. Evaluation of Academic Administrators – Handbook 311.1 (deferred)
 - iv. School Elections Committee – Handbook Change 202.7 (deferred)
 - v. Order of Business – Bylaws change (Section III. A.) (deferred)
 - vi. Standing Committee Bylaws change – (Section IV) (deferred)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
 - vii. Committee proliferation (deferred)
- e. Summer Compensation – See Provost Update. To be continued.
- f. Exam Modality for Flex Classes (deferred)
- g. Policies: Reimbursement Rate, and Professional Development Funding (deferred)
- h. Reconsider Time Blocks (deferred)
- i. Investment Divestiture (deferred)
- j. Academic Integrity (deferred)

- i. Academic Integrity Pledge
- k. Strategic Plan Group data gathering instrument(s) (deferred)
- l. Philosophy on Teaching Modalities – See Provost Update.
- m. Academic Freedom revisited – FAC (deferred)
- n. Distinguished Professor Award – FAC (deferred)
- o. Faculty Poll regarding online instruction (Hold pending further information)
- p. Alma Mater (Hold pending further investigation)
- q. Assigned Time application revision and timing (Hold pending further information) – FAC

5. **AGENDA ITEMS FOR SENATE MEETING February 3, 2021**

Approval of Minutes

Announcements

- President’s Report – L. Zelezny (Time Certain 10:10)
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

New Business

RES 212218 Final Exam Policy – Interim Policy Change

RES 212219 Submission of Electronic Faculty Performance Review Files

Old Business

RES 212212 High Impact Practice Designation and Tracking

RES 212213 Unit Cap During Summer Term

RES 212214 Approval of Revised Sociology Concentration in Racial and Ethnic Dynamics

RES 212216 Sabbatical and Difference in Pay Leave Policies

Open Forum (Time Certain 11:15)

6. COMMENTS FROM THE FLOOR - See ANNOUNCEMENTS.

7. ADJOURNMENT

A. Hegde adjourned the meeting at 11:30.

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, March 1, 2022

10:00 a.m. – 11:36 a.m.

Video Conference

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

Provost Faculty Open Forum - March 4, 2022, 10:00 – 11:00 a.m.

President's Faculty Open Forum – March 29, 2022 – 1:00 – 2:00 p.m.

3. APPROVAL OF AGENDA

Topics added to the agenda: Debrief of IRPA Candidates under New Discussion, and Personal Instruction under Provost Update. E. Correa moved to approve the agenda as amended. C. Lam seconded. Approved.

4. APPROVAL OF MINUTES

February 15, 2022 Minutes tabled.

5. CONTINUED ITEMS

a. AS Log (handout)

i. AAC (J. Tarjan)

Referral #8 Proposal for the Formation of a General Studies (GST) Department – It may reform as a committee.

Referral #7 GECCo Reporting Structure - AAC suggests GECCo report to AAC, similar to how it works in the ASCSU and the Chancellors Advising Committee. The Director of GE appointed to AAC as an ex-officio member. The committee outlined the types of things that would be reported to the Senate each semester. Course reviews to be posted

and to provide staff support. The draft resolution to be shared with AS&SS and BPC for their feedback. (J. Tarjan)

Referral #35 BA in History with Social Science Teaching Concentration
– On the agenda for next meeting.

ii. AS&SS (E. Correa)

Referral #10 Faculty Advising Structure - Recommendations for the Academic Advising Task Force sent to EC. Complete.

Referral #9 Proposal to Employ HIP Tracking – Memo on why non-support and recommendations sent to EC. Complete.

Referral #29 Task Stream Usage and Access – Questions about who has access and how. Understand what the problem is.

Referral #36 Appendix K IMAP – The committee began reading the material

iii. FAC (M. Rees)

Referral #2 Department Formation Criteria Revision– BPC shared comments. FAC had thoughts on those. FAC had two small edits.

Referral #30 Completeness of RTP Files – There are compliance issues on the submission of files. It was made clear that something other than Box is needed. (M. Rees) Someone on the unit committee is supposed to sign the PAF. It happened for a while, then was

abandoned. Some departments have everyone who's on the unit committee sign, sometimes it's the chair of the committee who signs. Legally it's supposed to be signed, as the official document. (M. Rees)

E. Correa requested that the committee look at more information for those doing the six-year lecturer review, because there's been a lot of concern about 1) not knowing they have to put everything into the file, and 2) indicating that there's not information when asking if it's like a regular one-year review. They don't know that there's something additional they need to do and then the files are coming to the Unit Committee and the committee is looking at only one year of files. We don't want people to lose out on this opportunity. (E. Correa)

Notification of the Lecturer candidates for six-year review needed. It's an cumulative review for a three year contract. It can be we're interpreting it to be an overview of the review letters for six years, not

necessarily every document: all the past letters, etc. That might be a Handbook issue. (M. Rees) The Lecturer review is broken, for the most part. Q: Please clarify whether the PAF or letter signed? (J. Tarjan) A: There's a file in the dean's office, called the Personal Action File (PAF). It's the official file. The way D. Boschini, AVP FA described it, the Working Performance Action File (WPAF) is what we review and it is separate from the official file. She said that during the review process, they are seen as one file. But that official file (PAF) is supposed to have a signature because if you haven't reviewed it, then somebody challenges the decision, and that official file hasn't been signed as reviewed, then it's a problem. (M. Rees) It's a serious issue that needs to be communicated. The letters of reprimand, etc. that go into the PAF are not seen by the unit committee. The PAFs have never been reviewed except by chairs who want to dig up dirt on people. (J. Tarjan) Context: D. Schecter promoted having the unit committee review the PAF. Then, NSME's office staff really took up the banner before virtual operations. Obviously, when people can't go on campus and it's a paper file, there are accommodations there. In NSME, one would get an email from the ASC that the files were pulled and when is the entire unit committee coming in to sign the files. There are issues there, needing an additional referral. 1) The University Review Committee (URC) doesn't have access to PAFs because they're maintained in the various, different deans' offices. It's difficult for the URC to access them. 2) The higher one goes in the review cycle for TT the harder it is to access that file. Perhaps that's an additional discussion: not just digitizing WPAF but needing to come up with something that digitizes the review portion of the PAF. One doesn't want to digitize the contracts. The performance review materials such as the summary page of all the SOCs, letters of reprimand, and unit letters from previous levels of review could be digitized since those are the sorts of materials in the WPAF. The digital PAF could still keep the personnel/contract items in the PAF invisible or offline. We need an additional referral to look at how that works relative to the CBA, the HR perspective, and in providing access to the Unit Committee

perspective. (M. Danforth) General comment: the chairs, and especially the deans need more training in understanding contract language and processes regarding evaluation, range elevation, and the RTP process. (J. Tarjan) There's an overreliance on Faculty Affair for training. We're just following our culture. The deans should be more up-to-date on the issues so they don't all go to the AVP FA. (V. Harper) FAC will receive a separate referral on the PAF and WPAF. The more precise we can be in the Handbook the less we leave it up to interpretation, whoever is in that seat. (A. Hegde)

iv. BPC (C. Lam)

Referral #29 Task Stream Usage and Access – D. Jackson came up with a policy. BPC approved it and then sent it to J. Tarjan and E. Correa.
Referral #34 Academic Calendar Fall Recess Schedule – BPC decided to propose adding Wednesday before Thanksgiving in the Fall Recess.
Referral #7 GECCo Reporting Structure – (See AAC report.)
Referral #19 DEI Faculty Fellows Exploratory Group Report –The consensus is that it's a good start but nowhere close enough. (C. Lam) The thoughts were shared with the Provost. It's up to the Provost how he wants to proceed with the DEI Task Force. Perhaps an alternative could be discussed in BPC and then give it to V. Harper.

Addendum to the Academic Calendar 2022-23 – The starting date of Academic Advising for Continuing Students for Fall 2022 changed from March 28 to March 21, 2022 to fix a discrepancy between the Spring 2022 and Fall 2022 calendars. The resolution can be placed on the Consent Agenda. BPC to reach out to the Calendar Committee to start the process earlier so there is more time for review and less addendums. (A. Hegde)

b. Provost Update (V. Harper)

- i. Poll for Provost meeting – There will be a poll on the Senate General Faculty webpage. EC finds these issues of recent interest: What happens when faculty get sick? What is bare minimum of accommodations to students? Clarify what is a cluster hire. (J. Tarjan)
- ii. Title IX – Provost meets with M. Brown today and looking at database from the last five years and structures used for investigations.

- iii. Cluster Hire – AVP FA, D. Boschini and CDO, C. Catota authored the document. They proposed a roadshow to get feedback from several groups. The parameters on Cluster Hires will be clear to everyone.
- iv. J. Castro’s step down does not have any impact on CSUB’s budget
- v. Repopulation of Campus – It’s been observed that while students are happy to be back together, they don’t know how to relate to one another. There needs to be a student focus. Students have missed big chunks of developmental learning as well as academic learning. Office hours must be on campus. Faculty need to come to work. There is pressure on why not come to campus. Provide something from which Chairs need to draw on to develop a sense of comradery. This is the time to send a message to choose what’s best for our students. (M. Rees) The Provost has taken that position and it will be articulated in the Provost Faculty Open Forum this week. We are a predominantly a face-to-face campus. Contemplate the impact of long-term virtual learning of the students. It’s not in their best interest. (V. Harper)
- vi. Summer Compensation – General Faculty and Department Chairs (deferred)
- vii. Personal Instruction (deferred)
- c. Searches (V. Harper)
 - i. AVP GRaSP – No update
 - ii. AVP IRPA - No update
 - iii. Dean BPA - No update
 - iv. Dean NSME – The candidate signed and is the process of notifying their campus. Thank you to M. Danforth for chairing the search committee. Announcements coming soon.
 - v. Dean Antelope Valley - No update
 - vi. Dean Library - No update
 - vii. Associate Dean Undergraduate and Graduate Studies – No update
- d. Assigned Time 20.37 Review Committee (deferred)
- e. Financial and strategic planning transparency and faculty participation
- f. AB 928 – Ask WSCUC why they are giving UC a pass on the core competency for oral communication. It has a dramatic impact on our students with the common transfer admissions curriculum. (J. Tarjan) The California component of American Government is missing from UC GE. Ethnic Studies is also missing. (M. Martinez) WSCUC normally doesn’t

address content. They address skills. One could ask them to consider content. (J. Tarjan)

g. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)

6. NEW DISCUSSION ITEMS

- a. IRPA Candidate Debrief – Discussion focused on the strengths and differences between external and internal candidates. Also discussed the scope of the disfunction and heavy lifting with Academic Operations. If PeopleSoft not set up properly, there is a different approach. If we're looking for the ideal person, qualities would be: data analyst and data management, yet it's very important to have experience in change management. (J. Tarjan) There is an open forum for each candidate. Assess all three candidates and give strengths and weaknesses and represent the wishes of the faculty. (A. Hegde)
- b. Campus Wide Faculty Advising Task Force – The roster is complete. (M. Danforth) The Provost's Office will provide staff support. A. Hegde will meet with the group and advise them of their charge and to elect their chair. The memo from AS&SS with recommendations will be included with the charge of coming up with a resolution. Then, the EC will take it to the Senate. (A. Hegde) The Associate Deans were creating a plan for school advising. There may be a need for conversations so there aren't multiple groups doing the same thing with different outcomes. (E. Correa) A. Hegde will reach out to the Associate Deans too. Shared governance comes from Faculty, and then the Provost will take that recommendation. The Provost is welcome to consult the associate deans. For now, the Faculty Advising Task Force is acting on this report. (A. Hegde) Whatever is happening at school level can be folded into what we all agree on. (V. Harper)
- c. General Faculty Meeting, Spring
 - i. Guidelines for Chat during Senate meetings
 - ii. Modalities moving forward after pandemic – AAC and AS&SS
 - iii. Faculty Rights and disciplinary action (handout)
 - iv. RTP rebuttal letter acknowledgement include interpretation of the substance of the letter
 - v. URC workload as campus grows

- d. AP Assessment Quality Feedback (handout)
- e. Elections and Appointments – M. Danforth
 - i. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
 - ii. Evaluation of Academic Administrators – Handbook 311.1 (handout)
 - iii. School Elections Committee – Handbook Change 202.7
 - iv. Order of Business – Bylaws change (Section III. A.)
 - v. Standing Committee Bylaws change – (Section IV)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
 - 5. Senators change schools – Senator J. Moraga’s department moved from A&H to SS&E. He can finish out Spring ‘22 and then call an election to fill A&H vacancy for the remainder of his 2021-2023 term. (A. Hegde) As the School Elevation Exploratory Committee completes their work, this may occur again. We may need to establish a policy.
 - vi. Committee proliferation
- f. Summer Session GE courses (deferred)
- g. Exam Modality for Flex Classes (deferred)
- h. Philosophy on Teaching Modalities - Joint Letter - Handbook Appendix – There are logistical matters in the Handbook which may not be feasible before Fall semester begins: 1) The Distributed Learning Committee (DLC) is to certify online instructors. The DLC hasn’t met during the pandemic. 2) Will the DLC continue to use Quality Matters or should it be a little more broad, allowing faculty to use TOPS or the training from the Chancellor’s Office? The logistical challenges have been glossed over by suspending sections of the Handbook. We need a plan that is feasible going forward. Meet with the Faculty Director of the FTLC, who is also the chair of DLC, R. Weller, to determine the methodologies that will be certified. (M. Danforth) Perhaps we can look at those temporary resolutions at the end of the term and see which ones have expired. A. Hegde will reach out to R. Weller. (A. Hegde) We’re in the process of

getting the policy right. Other campuses tried to snap their fingers. It may take multiple semesters to get the right balance. (V. Harper) An email was sent through certain instructors that the campus mandates that oral communication courses are face-to-face. M. Martinez replied that isn't not automatic. We need to take a look how and when we re-implement campus-wide policies. We can't do it mid-semester. M. Martinez will meet with A. Gebauer. (M. Martinez)

A. Hegde asked for five-minute extension of the meeting. Approved.

When setting-up policy, procedures, and rules, make them up for the lowest common denominator and look for exceptions. Faculty should be prepared to justify to their dean why departures from pre-pandemic modality meet student learning. There are faculty who live more than two hours from campus. We need to justify to some group, not just to ourselves, why courses aren't face-to-face. (J. Tarjan) We need a contingency plan for when faculty get sick, especially for small departments. Many chairs had to sign-off as having a distance learning program for D. Jackson to take to WSCUC. What are the parameters on that, so we know the implications? (E. Correa) Department of Education gave an exemption. The document only says that one has the ability to offer a distance learning program where 50% or more of courses on a degree path are virtual. It's not an obligation nor a requirement to offer a virtual course. The rule of doing what is best for students still applies. The department can decide to go completely virtual. If one's students can't learn virtually, have an option for non-virtual instruction. (A. Hegde)

- i. RTP – 3-year Lecturers, PTR (deferred)
- j. Handbook 201.1 – CARS name change to GECCo (deferred)
- k. Policies: Reimbursement Rate, and Professional Development Funding (deferred)
- l. Reconsider Time Blocks (deferred)
- m. Investment Divestiture (deferred)
- n. Academic Integrity (deferred)
 - i. Academic Integrity Pledge
- o. Strategic Plan Group data gathering instrument(s) (deferred)

- p. Academic Freedom revisited – FAC (deferred)
- q. Distinguished Professor Award – (deferred)
- r. Faculty Poll regarding online instruction (Hold pending further information)
- s. Alma Mater (Hold pending further investigation)
- t. Assigned Time application revision and timing (Hold pending further information) – FAC

7. **AGENDA ITEMS FOR SENATE MEETING March 3, 2021**

Approval of Minutes

Announcements

- President’s Report – L. Zelezny (Time Certain 10:10-10:15)
- Title IX – Marcus Brown (Time Certain 10:15-10:20)
- Enrollment Report – D. Cantrell (Time Certain 10:20-10:35)
- ASCSU and WSCUC meet March 16, 2022
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

Consent Agenda

RES 212221 Addendum to the Academic Calendar 2022-23

New Business

RES 212220 Formation of a General Studies Review Committee

Old Business

RES 202218 Final Exam Policy – Interim Policy Change

RES 202219 Submission of Electronic Faculty Performance Files

Open Forum (Time Certain 11:15)

8. **COMMENTS FROM THE FLOOR**

ASCSU Executive Committee meets with WSCUC President on March 16 – Direct questions and concerns to J. Millar or M. Martinez. (J. Millar) See Continued Items – AB 928.

9. **ADJOURNMENT**

A. Hegde adjourned the meeting at 11:36.

ACADEMIC SENATE LOG – MARCH 15, 2022

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 02 Department Formation Criteria Revision		AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. AAC will take up discussion.			
8/31/21	2021-2022 05 EEGO Summer Term Unit Limits	Complete	AAC Consider Summer Session as a single term with a cumulative student workload and what is the maximum number of units which enables student success. RES 212213 Unit Cap During Summer Term	2/17/22	2/25/22	2/28/22
	2020-2021 23 MA INST Moratorium	Complete	AAC Consider the rationale as presented in the attached letter from the Director of INST and the impact on students in the program. RES 212204 MA INST Moratorium	10/7/21	10/15/21	10/15/21
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 Proposal for the Formation of a General Studies (GST) Department	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking	Complete	AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting. AAC presenting RES 212212 High Impact Practice Designation and Tracking	2/17/22	2/25/22	2/28/22
10/5/21	2021-2022 21 Proposal for Ethnic Studies ETHS 1508 and Change to ETHS Curriculum	Complete	AAC in its capacity as the interschool curriculum committee, approved the ETHS 1508 course proposal for Introduction to Chicana/Chicano/Chicanx Studies and approved the proposed changes to the Ethnic & Area Studies concentration.			
10/5/21	2021-2022 24 BA Sociology Concentration Revision – Racial and Ethnic Dynamics	Complete	AAC Review rationale and impact. RES 212214 Approval of Revised Sociology Concentration in Racial and Ethnic Dynamics	2/17/22	2/25/22	2/28/22

ACADEMIC SENATE LOG – MARCH 15, 2022

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/16/21	2021-2022 25 General Studies (GST) Department Formation	Second Reading 3/17/22	AAC Lack of home for GST, whether GST more suited as a program, mechanism for GST faculty review, GST report to EC annually RES 212220 – Formation of General Studies Review Committee			
10/16/21	2021-2022 26 AMP 2022-23 through 2031-32	Complete	AAC BPC RES 212208 Academic Master Plan 2022-23 through 2031-32	12/02/21	12/10/21	12/13/21
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
12/8/21	2021-2022 32 Undergraduate Re-Enrollment Policy Change	Complete	AAC Revising CSUB policy for re-entry and addressing concerns identified by Chancellor Castro. RES 212210 Temporary Suspension of Re-Enrollment Application Policy	12/2/21	12/10/21	12/10/21
12/8/21	2021-2022 32 Undergraduate Re-Enrollment Policy Change		AAC Developing resolution, Re-Entry Students Policy			

ACADEMIC SENATE LOG – MARCH 15, 2022

Academic Support and Student Services: Elaine Correa/Chair, meets 10:00 via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2020-2021 Referral 26 Testing Center	Complete	AS&SS RES 202123 Academic Testing Center approved by Senate 3/18/21. Not by President pending Fall '21 enrollment, need, resources.			
9/28/21	2021-2022 Referral 10 Faculty Advising Structure	Complete	AS&SS Whether there is a need for a change to the advising structure Refer to AS&SS minutes 2021-05-06 for recommendations. See report from Faculty Fellow & AVP AP. AS&SS sent recommendations to EC asking for Task Force. Created.			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking	Complete	AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting. RES 212212 HIP Designation & Tracking. AS&SS sent memo to EC why it did not support the resolution.	2/17/22	2/25/22	2/28/22
10/19/21	2021-2022 28 Academic Testing Center Exploratory Sub-Committee		AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
1/25/22	2021-2022 36 Appendix K IMAP – Handbook Change		AS&SS Align IMAP with CO's new goals and performance indicators, whether LMS is instructional goal, and identify responsible party of the master textbook list.			

ACADEMIC SENATE LOG – MARCH 15, 2022

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 01 Extension of RES 192020 RTP Guidelines for 2020 to 2021		FAC The same factors that restricted or prevented faculty from doing certain activities related to RTP still exist.			
8/24/21	2021-2022 02 Department Formation Criteria Revision	Complete	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21			
8/24/21	2021-2022 03 Electronic RTP as Application Standard		FAC Whether use of vendor with electronic RTP application platform is viable for CSUB. RES 212219 Submission of Electronic Faculty Performance Review Files	3/3/22	3/11/22	
8/24/21	2021-2022 04 Exceptional Service Article 20.37 Application and Screening Process		FAC Research CSU campus' rubrics & applications and establish improvement and consistency to application & screening.			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 Referral 12 Criteria and Nomination Process for Faculty Awards		FAC Define meritorious, pressure from senior faculty, confidentiality of process			
	2020-2021 06 CSUB Patent Policy	Complete	FAC RES 202117 CSUB Patent Policy approved by Senate. Not by President pending CO policy update.			
	2019-2020 Referral 08 Honorary Doctorate – Handbook Change	Carry-over from 2 AYS	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 13 Notification to Chairs of Assigned Time		FAC Specifying the appropriate timing and notification to the department chair and how the coordination with AA and HR can improve.			
8/31/21	2021-2022 20 Accessibility of Instructional Materials		FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			

ACADEMIC SENATE LOG – MARCH 15, 2022

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/31/21	2021-2022 17 Handbook 305.2.4 Early Award of Tenure and 305.3.4 Early Promotion of Probationary and Tenured Faculty	Complete	FAC The language regarding performance differs. Make them consistent. Departments need to have early tenure criteria or revise it. RES 212202 Early Award of Tenure	9/23/21	10/1/21	10/4/21
8/31/21	2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
8/31/21	2020-2021 14 Proposal for the Creation of Ethnic Studies Department	Complete	FAC RES 212207 Formation of Ethnic Studies Department	12/02/21	12/10/21	12/10/21
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change		FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/21	2021-2022 Referral 15 Sabbatical Application Process Improvement	Complete	FAC Identify what is different or extra between the 1) Faculty Information Bulletin 2) Application Cover Sheet, 3) Handbook with directions for the applicant and 4) directions for the evaluating committee and then make consistent between them, and other considerations. RES 212216 Sabbatical and Difference in Pay Leave Policies	2/17/22	2/25/22	2/28/22
10/19/21	2021-2022 27 Composition of Search and Screening Committees – Handbook Change		FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months.			
1/25/22	2021-2022 30 Completeness of RTP File – Handbook Change		FAC Consider direction, clarification, order of review, include chair letter, timeline, items from PAF to WPAF			
3/1/22	2021-2022 #39 The Performance Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change					
3/1/22	2021-2022 #40 Digitizing the Performance Review Process					
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change					

ACADEMIC SENATE LOG – MARCH 15, 2022

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Item	Status	Action	Approved by Senate	Sent to President	Approved by President
2021-2022 02 Department Formation Criteria Revision	Complete	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21			
2021-2022 16 Institutional Research in Response to WSCUC Report	Complete	BPC Feedback from CO, access and permissions to data, what faculty needs, what data department chairs' need. See M. Malhotra's report. BPC decided that there is sufficient ongoing process that no follow-up action is required at this time			
2020-2021 20 UPRC Changes	Pending Task Force. Tabled to 2021-2022	AAC, BPC Combine concerns from 2019-2020 #19 referral and 2020-2021 Addendum with the recommendations from UPRC current Chair and Jinping Sun's report.			
2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
2021-2022 08 General Studies (GST) Department Formation	Withdrawn 10/19/21	AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
2021-2022 18 CSUB Policy on Use of sUAS – GraSP Update	Complete	BPC Consider whether documents submitted by GraSP are informational or need action. RES 212205 CSUB Policy on Use of sUAS – GRaSP Update	10/7/21	10/15/21	10/15/21
2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
2021-2022 22 Summer 2022 Schedule EEGO	Complete	BPC Whether unequal days between two summer sessions, eliminate break, reinstate two five-week terms in future. RES 212206 Winter Intersession 2021-2022 Calendar Update	10/7/21	10/15/21	10/15/21
2021-2022 26 AMP 2022-23 through 2031-32	Complete	AAC BPC RES 212208 Academic Master Plan 2022-23 through 2031-32	12/02/21	12/10/21	12/13/21

ACADEMIC SENATE LOG – MARCH 15, 2022

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Nov 18, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 29 Task Stream Usage and Access		AAC, AS&SS BPC Whether policy needed from academic, student, and planning perspectives.			
11/2/21	2020-2021 31 Academic Calendar 2022-2023	Complete	BPC RES 212211 Academic Calendar 2022-2023	12/02/21	12/10/21	12/10/21
12/7/21	2021-2022 33 Final Exam Schedule – Interim Policy Change		BPC Creation of policy that gives students and faculty the option of taking final exam at a time that doesn't conflict with Commencement. RES 212218 Final Exam Policy – Interim Policy Change	3/3/22	3/11/22	
1/25/22	2021-2022 34 Academic Calendar Fall Recess Schedule	Second Reading 3/17/22	BPC Consider impact on number of teaching days and survey of other CSUs RES 212221 Academic Calendar – Fall Recess			
1/26/22	2021-2022 37 Addendum to Academic Calendar 2022-2023	Complete	BPC RES 212215 Addendum to Academic Calendar 2022-2023	2/3/22	2/11/22	2/17/22
		Complete	BPC RES 212217 Addendum to Academic Calendar 2021-2022	2/3/22	2/11/22	2/17/22
2/15/22	2021-2022 38 Saturday Commencement		BPC Explore the issues and proposed alternatives to resolve schedule conflict with exam finals and commencement.			

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC, BPC,
FAC

GECCo Structure, Course Approvals, and Reporting
RES 2122XX

- RESOLVED:** That GECCo provide recommendations and make requests to the Academic Senate via the Academic Affairs Committee; and be it further
- RESOLVED:** That the Faculty Director of General Education be appointed an ex officio, non-voting member of the Academic Affairs Committee, and be it further
- RESOLVED:** That any changes to the unit totals and/or distribution across Areas or changes to the thematic minor structure or requirements require Academic Senate approval; and be it further
- RESOLVED:** That the GE Faculty Director be charged with and provided staff resources to publicly post and update information regarding GE course submissions, including date of receipt and status of the review; and be it further resolved
- RESOLVED:** That the GE Faculty Director provide a report to the Academic Senate at the end of each semester containing the following:
- A summary of course approvals
 - A listing of substantive changes to course goals and learning outcomes
 - A summary of assessment activities
 - A summary of grant-related activities
 - A listing of faculty development activities undertaken relative to general education
 - A summary of course review activities and results
- RATIONALE:** There have been differing understandings of the relative roles of the Academic Senate and GECCo relative to the AIMS GE program. This resolution may provide more clarity than the earlier founding documents approved by the Senate including *Resolution 1314047 Structure of the General Education Program at CSU, Bakersfield*. A concern has also been expressed about a transparency regarding the activities of GECCo. The end-of-semester report outlined above provides more direction to the GE Faculty Director in reporting to the Senate.

200 UNIVERSITY PROGRAMS

201 ACADEMIC PROGRAMS

Four schools administer the University's instructional programs: Business and Public Administration (BPA); Education (SOE); Humanities and Social Sciences (H&SS); and Natural Sciences and Mathematics (NSM). Detailed information on their programs may be found in the current University catalog.

201.1 General Education

Oversight, coordination and assessment of the University's general education program is the responsibility of the **Committee on Academic Requirements and Standards**. The Associate Vice President for Academic Programs, or designee, coordinates the availability of courses.

201.2 Baccalaureate Degree Programs

Departments, program committees, and relevant school deans administer the baccalaureate degree programs. The Dean of Academic Programs coordinates these programs.

RE: Department Name Change Approval



Debra Jackson

To Vernon Harper; Elaine Correa
Cc Brenda Portillo Castro



Fri 3/4

Dear Dr. Harper,

I think the next step is to bring this to the Senate Executive Committee to seek their approval.

Debra

DEBRA L. JACKSON, Ph.D.

She/her/hers

Associate Vice President for Academic Affairs

Dean of Academic Programs

(661) 654-3420

California State University, Bakersfield

[9001 Stockdale Hwy, Mail Stop: 22 EDUC](#)

[Bakersfield, CA 93311](#)

<http://www.csub.edu/academicprograms>

RE: Department Name Change Approval



Vernon Harper

To Elaine Correa; Debra Jackson
Cc Brenda Portillo Castro



Fri 3/4

I support the name change. Debra, is there more that I need to do here?

VERNON B. HARPER, JR., Ph.D.

he/him/his

Provost and Vice President for Academic Affairs and

Professor of Communications

Academic Affairs

(661) 654-2154

California State University, Bakersfield

[9001 Stockdale Hwy, Mail Stop: 59](#)

[Bakersfield, CA 93311](#)

<https://www.csub.edu/provost/>

Dear Colleagues,

I sent a message on **Nov. 29, 2021** requesting approval for a Department Name Change. I indicated in my request the Academic Senate requirements and contacted the School Dean for approval. (see email thread below). Yesterday, **March 3, 2022**, I received an approval email in which you both were copied.

As stated, I need to submit the approval for this request to be reviewed by the Senate. I made this request last year and would really like to move it forward for review at the Academic Senate. Could you kindly provide me with official approval of this request? For your convenience, I attached the same memo I sent you last year with the Department justification for this request.

Best,

Elaine

Re: Department Name Change Approval



James Rodriguez

To Elaine Correa; Vernon Harper

Cc Brenda Portillo Castro; Debra Jackson



Wed 2:24 PM

Following-up – Elaine and I spoke. I approve this name change.

Best,

James

JAMES L. RODRIGUEZ, Ph.D.

he/him/his

Dean, School of Social Sciences and Education and
Professor of Child, Adolescent, and Family Studies
(661) 654-2219

California State University, Bakersfield

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[Bakersfield, CA 93311](#)

<https://www.csub.edu/sse/>

Re: Department Name Change Approval



James Rodriguez

To Elaine Correa

Cc Brenda Portillo Castro; Debra Jackson; Vernon Harper



1/26/2022

Elaine,

I appreciated the conversation regarding the proposed department change. It provided background, context, and direction. I'll be back in touch once I consult with Provost Harper.

Be well,

James

JAMES L. RODRIGUEZ, Ph.D.

he/him/his

Dean, School of Social Sciences and Education and
Professor of Child, Adolescent, and Family Studies
(661) 654-2219

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Bakersfield, CA 93311](#)

RE: re: Department Name Change Approval



Vernon Harper

To Elaine Correa; James Rodriguez

Cc Brenda Portillo Castro; Debra Jackson



12/8/2021

You replied to this message on 12/8/2021 9:55 AM.

Thank you. I will consult with the Dean and Dr. Jackson on the next steps in the process.

VERNON B. HARPER, JR., Ph.D.

he/him/his

Provost and Vice President for Academic Affairs and
Professor of Communications
Academic Affairs
(661) 654-2154

California State University, Bakersfield

[9001 Stockdale Hwy, Mail Stop: 59
Bakersfield, CA 93311](#)

<https://www.csub.edu/provost/>

re: Department Name Change Approval



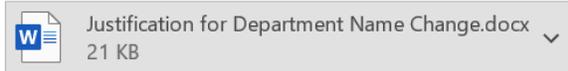
Elaine Correa

To ○ Vernon Harper; ○ James Rodriguez
Cc ● Elaine Correa; ● Brenda Portillo Castro



12/8/2021

This message was sent with High importance.



Dear Colleagues,

The CAFS Department faculty is requesting a Department name change to accurately reflect the degree options for our students.

I have consulted with Dr. Aaron Hegde regarding Senate approval for the request for a Department Name Change. He advised me of the steps that Departments have taken to seek approval to change the name of their Departments, (most recently Chemistry – now, “Chemistry and Biochemistry” and Art – now “Art and Art History”).

Attached is a justification for the name change of the Department of Child, Adolescent, and Family Studies (CAFS) to the Department of Human Development and Child, Adolescent, and Family Studies (HDCAFS).

Dr. Hegde indicated that a department name change requires approval by the College Dean and the Provost.

I appreciate your review and approval of this request.

re: Department Name Change - information on process & requirements



Elaine Correa

To ○ Debra Jackson
Cc ● Elaine Correa; ● Brenda Portillo Castro



11/29/2021

This message was sent with High importance.

Dear Debra,

Could you please let me know what the internal processes are at CSUB for a department name change? To make sure that our department properly serves the areas of our degree, the Department has voted to move our Department name from “Child Adolescent, and Family Studies” to “Human Development and Child, Adolescent, and Family Studies”. Currently, the Human Development part of our program is not highlighted, and we have several students who graduate or move towards graduate degrees in HD. Additionally, with the current changes for subject matter waivers for students in our teacher education feeder stream, the name change works to facilitate their needs as well.

I appreciate your assistance in this matter.

Best,
Elaine

Dr. Elaine Correa [she/her/hers]
Professor and Chair
California State University, Bakersfield
Department of Child, Adolescent, and Family Studies, Room #150



From: James Rodriguez <jlrodriguez@csub.edu>
Sent: Wednesday, March 2, 2022 2:24 PM
To: Elaine Correa <ecorrea1@csub.edu>; Vernon Harper <vharper@csub.edu>
Cc: Brenda Portillo Castro <bportillo3@csub.edu>; Debra Jackson <djackson9@csub.edu>
Subject: Re: Department Name Change Approval

Following-up – Elaine and I spoke. I approve this name change.

Best,

James

JAMES L. RODRIGUEZ, Ph.D.

he/him/his

Dean, School of Social Sciences and Education and

Professor of Child, Adolescent, and Family Studies

(661) 654-2219

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CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

From: Elaine Correa <ecorrea1@csub.edu>
Date: Wednesday, December 8, 2021 at 9:55 AM
To: Vernon Harper <vharper@csub.edu>, James Rodriguez <jlrodriguez@csub.edu>
Cc: Brenda Portillo Castro <bportillo3@csub.edu>, Debra Jackson <djackson9@csub.edu>, Elaine Correa <ecorrea1@csub.edu>
Subject: RE: re: Department Name Change Approval

Thank you Vernon,

I reached out to Debra and she was going to check into the process as well. However, Aaron was able to assist with the current processes that other departments had followed recently.

I appreciate your quick response.

Best,

Elaine

Dr. Elaine Correa [she/her/hers]
Professor and Chair
California State University, Bakersfield
Department of Child, Adolescent, and Family Studies, Room #150
9001 Stockdale Highway
Bakersfield California
93311, U.S.A.

Phone: (661) 654-3066

Email: ecorrea1@csub.edu

** I respectfully and gratefully acknowledge CSUB is on cession land treaties 285, 286, and 311 of Tejon Tribe that includes the Chumash, Yokuts, and Hul Kuhk'u lands.*

From: Vernon Harper <vharper@csub.edu>
Sent: Wednesday, December 8, 2021 9:54 AM
To: Elaine Correa <ecorrea1@csub.edu>; James Rodriguez <jlrodriguez@csub.edu>
Cc: Brenda Portillo Castro <bportillo3@csub.edu>; Debra Jackson <djackson9@csub.edu>
Subject: RE: re: Department Name Change Approval

Thank you. I will consult with the Dean and Dr. Jackson on the next steps in the process.

VERNON B. HARPER, JR., Ph.D.

he/him/his

Provost and Vice President for Academic Affairs and

Professor of Communications

Academic Affairs

(661) 654-2154

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<https://www.csub.edu/provost/>



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

From: Elaine Correa <ecorrea1@csub.edu>

Sent: Wednesday, December 8, 2021 9:22 AM

To: Vernon Harper <vharper@csub.edu>; James Rodriguez <jlrodriguez@csub.edu>

Cc: Elaine Correa <ecorrea1@csub.edu>; Brenda Portillo Castro <bportillo3@csub.edu>

Subject: re: Department Name Change Approval

Importance: High

Dear Colleagues,

The CAFS Department faculty is requesting a Department name change to accurately reflect the degree options for our students.

I have consulted with Dr. Aaron Hegde regarding Senate approval for the request for a Department Name Change. He advised me of the steps that Departments have taken to seek approval to change the name of their Departments, (most recently Chemistry – now, “Chemistry and Biochemistry” and Art – now “Art and Art History”).

Attached is a justification for the name change of the Department of Child, Adolescent, and Family Studies (CAFS) to the Department of Human Development and Child, Adolescent, and Family Studies (HDCAFS).

Dr. Hegde indicated that a department name change requires approval by the College Dean and the Provost.

I appreciate your review and approval of this request.

Best,

Elaine

Dr. Elaine Correa [she/her/hers]

Professor and Chair

California State University, Bakersfield

Department of Child, Adolescent, and Family Studies, Room #150

9001 Stockdale Highway

Bakersfield California

93311, U.S.A.

Department of Child, Adolescent, and Family Studies (CAFS)

Name Change Approval

Dear Colleagues,

In the October 2021 meeting of the full-time faculty for the Department of Child, Adolescent, and Family Studies (CAFS), the faculty unanimously voted to change the name of the Department from “Child, Adolescent, and Family Studies (CAFS)” to the Department of “Human Development and Child, Adolescent, and Family Studies (HDCAFS).”

The rationale for this name change was to service the diverse program strands in which our students seek a B.A. degree aligned with employment opportunities in the fields of Human Development, Resource Management, Teacher Education and Early Childhood and Family Studies. Currently, our program description reads as follows:

Program Options and Paths

Bachelor of Arts (B.A.) Degree in Child, Adolescent, and Family Studies This program is geared towards students interested in working with children and their families in any of the following settings: preschool, childcare center, case management, criminal justice, Head Start, and the Department of Human Services. Students will earn a B.A. Degree in Child, Adolescent, and Family Studies.

To ensure that our students can apply for positions that cover the vast range of options available with a CAFS degree, we would like to ensure that our Department’s name reflects the diverse areas for which we serve as a feeder program.

Additionally, it should be noted that 4 out of our 6 full time faculty members hold degrees covered under the area of Human Development. The size of our Department is small, and therefore we cover a range of areas that other CSU’s have divided into separate departments. In alignment with other CSU’s, our department name should include the Human Development area as well as the Child, Adolescent, and Family Studies domain.

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3517-21/FA (Rev)
November 4-5, 2021

**FACULTY RIGHTS TO DUE PROCESS IN DISCIPLINARY ACTION
PROCEDURES WITHIN THE CSU**

RESOLVED: That the ASCSU recommend that CSU Campus Senates address faculty rights to due process in disciplinary action procedures, including but not limited to developing policies regarding the following:

- requirements for notifying faculty when such actions are being considered but before such actions are initiated;
- providing faculty with any written documents, witness statements, or other evidence being considered before such actions are initiated;
- allowing faculty to submit any information or evidence to appropriate CSU administrator(s) before such actions are initiated;
- allowing faculty to meet with appropriate CSU administrator(s) accompanied by California Faculty Association (CFA) and/or faculty representative(s) before such actions are initiated; and be it further

RESOLVED: That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Office of the Chancellor, California Faculty Association (CFA), California State Student Association (CSSA), CSU campus Presidents, CSU campus Provosts/Vice Presidents of Academic Affairs, CSU campus Offices of Faculty Affairs, CSU campus Senate Chairs, CSU College Deans, and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The United States Constitution guarantees a fundamental right to due process in the 5th and 14th Amendments. Due process includes fair procedures and the right to meaningfully defend oneself and be meaningfully represented against allegations of wrongdoing. Article 19 in the Collective Bargaining Agreement (CBA) does not specify rights of faculty to respond to allegations of wrongdoing before disciplinary actions are initiated, only after disciplinary action(s) are already pending, which allows CSU administrators to begin punishments for faculty without ever speaking to them or receiving any information from them. Article 19 specifically allows for creation of additional steps in the disciplinary action process, including opportunities for informal consultation between faculty and appropriate administrators (19.3). Further, CSU Executive Order (EO) 1096-revised indicates that in cases involving accusations of discrimination, harassment, retaliation, dating/ domestic violence, or stalking, investigation procedures must give equal opportunity to complainants and respondents to meet with administrators*

and to provide information and evidence, and give respondents the right to receive information about allegations of wrongdoing against them (Article III, Section C, Campus Investigation Process, Parts 3 {Intake Interview} and 7 {Investigation Procedure}). The Supreme Court decision in National Labor Relations Board v. J. Weingarten Inc. (1975) provides Weingarten Rights to CSU faculty members, including the right to be accompanied by a CFA or faculty representative(s) to any investigatory interviews with CSU administrators, and the right to receive copies of documents, allegations, and any other evidence that is being considered in investigating a possible disciplinary action.

Approved Unanimously – January 20-21, 2022



MEMORANDUM

DATE: January 24, 2022

TO: Dr. Aaron Hegde / Chair, Academic Senate

CC: Dr. Vernon Harper / Provost and Vice President, Academic Affairs
Ms. Monica Malhotra / Interim AVP for Institutional Research, Planning, and Assessment

FROM: Dr. Debra Jackson / AVP for Academic Affairs, Dean of Academic Programs

RE: Academic Program Assessment Quality Feedback

On behalf of the Strategic Plan Goal 3 workgroup, I request that the Academic Senate develop a formal structure to ensure that academic programs receive regular feedback on the quality of their student learning outcomes assessment efforts. This will assist our campus in achieving Sub-Strategy 3.7.2 of the CSUB Strategic Plan.

One possible structure to consider is the inclusion of the Faculty Assessment Coordinators on their respective School Curriculum Committees in an ex-officio capacity. The FACs could provide the Committees with regular updates about program assessment compliance and the Committees could provide substantive feedback on the quality program assessment efforts.

Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

311.1 General Guidelines

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD ACADEMIC SENATE

WINTER TERM COURSES AND UNITS POLICY
RES 192021

AAC

RESOLVED: That the Academic Senate recommend to the President that the following policies regarding Winter Intersession be enacted, due to the short period of instruction:

- 1) That students not be allowed to take more than two courses, for a total of four units, during Winter Intersession.
- 2) That the classes offered during Winter Intersession be restricted to courses which can be feasibly accomplished in two-and-a-half weeks, such as supplemental courses and special interest courses and activities.
- 3) That courses which cannot be pedagogically accommodated in a two-and-a-half-week session, such as general education courses that require depth and/or breadth, skills courses that develop or reinforce mathematics and/or writing, laboratory courses, and major courses which require extensive depth and/or breadth, not be offered during Winter Intersession.
- 4) That the General Education Director approves any general education courses offered in Winter Intersession, in addition to the normal approval of Extended Education courses by the department chair and school dean.

RATIONALE: Winter Term was originally intended for remedial/supplemental courses and special interest classes. Over time, students have been taking more than one 3- or 4-unit class during this two-and-a-half-week period. This kind of course overload, for such a reduced period, in which students must learn the material and fulfill the requirements of their courses, reduces the students' probability of passing said courses. By limiting students to four units, it is possible to return to the original intention of offering supplemental and/or special interest courses offered during this abbreviated Intersession. By limiting units, students have a higher probability of completing a course successfully.

In terms of special interest classes, students would have the opportunity to study topics that would not ordinarily be available to them, and have experiences that are designed for intellectual/experiential enrichment.

Distribution List:

President

Provost and VP Academic Affairs

AVP Faculty Affairs

Dean Extended Education and Global Outreach

School Deans

Dean Academic Programs

Department Chairs

General Faculty

Approved by the Academic Senate May 7, 2020

Sent to the President May 18, 2020

Approved by the President June 10, 2020



**California State University, Bakersfield
Division of Academic Affairs**

Policy Title: PROVOST Direct Reports Professional Development Funding

Policy Status: DRAFT

Affected Units

Provost's Council, Provost's Direct Reports

Policy Statement

Professional Development is a critical component of CSUB's success. By investing in people, CSUB internally grows its base of talent.

For professional development expenses above \$500, the Provost must provide written authorization to his/her direct reports before any professional development expense is incurred. A professional development expense would be a workshop or training series designed to enhance an individual's skill or competence. Importantly, regular travel for conference meetings etc. are not included within the scope of this policy.

Consultations

Provost's Council

Approved Date

TBD

Effective Date

TBD

Date Submitted to Policy Portal

TBD

Distinguished Professor

Here is what it refers to (via Anna Jacobsen)

As we look for ways to increase the visibility and support of our scholarship-active faculty, I think that it would be worth examining the creation of the title of "**Distinguished Professor**" on our campus. I am aware of this title being used for "internationally recognized faculty scholars" at CSU MB and LB and there are probably other campuses as well. At some institutions, it seems that these are "funded" positions through donors (often they are named distinguished professorships).

Not sure it is the right thing for our campus, but I think that it would be worth exploring.

This is not from a CSU, but I like the clarity of purpose and eligibility on this

webpage: <http://sphhp.buffalo.edu/home/information-for-faculty-staff/faculty-awards/ub-distinguished-professor.html>