



# CALIFORNIA STATE UNIVERSITY BAKERSFIELD

## **I. Call to Order: Time 10:07**

**Attendees:** D. Wu (Chair), J. Florez, V. Kirkbride, S. Marks, R. Dugan, D. Almaillo, A. Bianchi, N. Hayes (ex-officio), A. Hegde (ex-officio), J. Rodriguez (ex-officio)

## **II. Approval of Minutes**

### A. February 15, 2024

1. Motion to approve - S. Marks
2. Second J. Flores
3. Motion passed

## **III. Announcements**

### A. Budget Open Form March 18 @ 11:00 am

B. A. Hegde - Reminds the committee that elections are going on. We should have a call out for one year terms to fill in for NSME senator. Results for the 2 year term elections should be out later today, and next week we will have at large elections (potentially 3 vacancies). Once these seats are filled, we will begin looking at standing committees and potentially fill vacant seats.

C. Provost Rodriguez - Update on budget and enrollment projections. While we are still waiting for final numbers, our projections are optimistic and look closely aligned with those prior to the pandemic. Projected spring enrollment numbers are anticipated to be over 10,000. Summer session is in the planning stages. We had a very robust summer schedule. Summer classes will be Stateside again this year. At this time, we are still gathering information regarding completion grants for students this year. Additionally, the Provost is working with the Academic Affairs leadership team to identify strategies that can be used to maximize to meet various student needs that might exist in regards to scheduling.

## **IV. Approval of Agenda**

### **V.**

- A. Motion to approve - J. Flores
- B. Second N. Hayes
- C. Motion approved

## VI. Old Business

- A. 2023-2024 Referral 23 new degree program proposal - bachelor of music in music education
  - 1. The department has sufficient resources and will not need additional resources from the library. A letter was obtained to support this notion.
  - 2. The committee is waiting for the Academic Affairs committee to update us on the name of the program title change. Once that has been completed, we should be able to sign off on the resolution.
- B. 2023-2024 referral 26 new department proposal\_public health\_ AAC BPC FAC
  - 1. The Public Health department provided a response letter for committee review.
  - 2. The grant currently supporting the program is providing resources, faculty support, pain internships for students, support with CSUB 1029, and Co-Pell Scholars program through UCLA. This grant is allowing the department to grow quickly and provide opportunities for students who have interest in health related fields.
  - 3. There was a question asking for clarification on potentially 3 faculty positions that are currently in position control. Provost Rodriguez offered to work to verify this with his budget team, and reinforced his commitment to find a way to reestablish all positions that are in position control.
  - 4. The question of student advising was raised, given the department currently resides in 2 separate departments. The response was that they did not foresee any significant changes to advising once the grant was done. The plan is to split advising amongst faculty. Additionally, while there is a desire to do so, there is currently not a plan to hire a permanent advisor for this department in the event the grant is not renewed.
  - 5. A question regarding the RTP process for faculty affected by the construction of this new department was raised. There are no concerns by faculty affected as both departments feeding into the newly proposed department have recently worked together to revise RTP criteria and expectations and anticipate a seamless process moving forward.
  - 6. The committee discussed the proposal further and expressed concerns about the lack of including the advisor in the long term plan. The committee would like to see a 5 year plan for the newly formed department to ensure viability, particularly in regards to staffing necessary positions for a new department. Additionally, the committee would like to see what the soft money is currently funding and how these expenses will

be handled by the department at the conclusion of the grant in the event that there is not a renewal. The committee expressed a desire to have documentation, verifying that all positions are in position control or a commitment from the Provost's office to address concerns regarding staffing (particularly the staffing of an advisor). In an effort to provide equitable opportunities, it was suggested that the committee request a 3 or 5 year plan, demonstrating that all staffing concerns have been addressed, or a letter of commitment from the Advising Center that states they could handle the additional workload in the event the Public Health department could not maintain advising for its students.

7. 2023-2024 referral 11 — academic administrators search and screening - handbook change (on hold)
  - a) We will meet with the faculty affairs committee on March 14th to further discuss this agenda item.

## **VII. New Business**

- A. 023-2024 referral 29 proposal to add new minor in Ethnic Studies, Feminist Ethnic Studies and Queer Ethnic Studies
  1. The question was raised as to whether the Feminist Ethnic Studies minor would be working in conjunction with the developing Women's/Gender Studies major that is currently being built in the School of Arts and Humanities. This was not discussed in the Curriculum committee, but the question for our committee is to discuss whether or not the Ethnic Studies department have enough faculty to staff additional courses for the 2 proposed minors. The committee discussed and unanimously concluded that due to the 4 new hires in the Ethnic Studies department (totaling 5 full time faculty in addition to part time faculty), that the department has sufficient staffing to accommodate the 2 proposed minors.

## **VIII. Open Forum**

- A. No Action.

## **IX. Adjourn**