



AY2023-2024 Budget and Planning Committee Minutes

Thursday, February 1, 2024

10:00-11:30 AM

BDC 134A-Conference Room

I. Call to order: 10:05 am

Attendees: D. Wu (Chair), D. Alamillo, A. Bianchi, R. Dugan, C. Eicher, J. Florez, A. Grombly, N. Hayes (ex-officio), A. Hegde (ex-officio), V. Kirkbride, S. Marks, I. Pesco, J. Rodriguez (ex-officio)

Guest: J. Haney (Chair Music and Theatre)—10:30 am

II. Approval of Minutes

1. November 16, 2023
2. Motion to approve— J. Florez
3. Seconded— A. Grombly
4. Passed with two abstentions
5. November 30, 2023-not available-(Tabled)

III. Announcements

1. There will be a joint committee meeting with **Faculty Affairs** in early March to discuss 2023-2024 Referral 11 – Academic Administrators Search & Screening-Handbook change
2. There is a recent addition to the agenda regarding a new proposal for a Department of Public Health
3. Dr. Joel Haney (Chair Music and Theatre) will join us at 10:30 to discuss Music Ed. Degree Proposal
4. The Budget Forum will be March 18th

IV. Approval of Agenda

1. Motion to approve— A. Grombly
2. Seconded— V. Kirkbride
3. Passed unanimously

V. Old Business

The Committee discussed the review of the Music Program proposal submitted by Music Program Chair Haney and the possibility of a Fall 2024 implementation. The Committee discussed the need for the courses to be moved through the curriculum committee and the associated deadline for that being in December. The Committee noted that when available the proposal will need to be approved by the Chancellor's office. A. Grombly stated that missing deadlines was a sign of "bad planning". The question was raised if the implementation should be put off until the Fall of 2025. It was noted that the second week of December is the deadline for the curriculum committee to update catalogue copy.

The result of the conversation was that the Committee had questions concerning the status of the Library Letter and what the implementation date should be.

Dr. Joel Haney, Chair of Music and Theatre, joined the meeting at 10:30 am. Dr. Haney explained that degree program had been in the planning stages for several years as it originally grew out of a suggestion from a 2019 accreditation recommendation. The accrediting agency had stated that many of the elements required for a professional degree were already in place however they were being mislabeled or mistitled as an education emphasis of the BA program and would more appropriately be moved to a Bachelor of Music Education Degree.

The Committee raised the question of a joint letter addressing library resources and Dr. Haney stated that no official action had been taken on his part but that he had had a conversation with Kristen Gallant stating that resources through inter-campus loan and at the Walter Stiern library were likely sufficient to meet requirements. A. Grombly indicated she would "reach out" to facilitate a letter to that effect.

Dr. Haney continued to say the Music Faculty was not committed to a Fall 2024 implementation date and would be willing to consider a delay to Fall of 2025. He went on to say that he had a conversation with Deborah Jackson who thought that it was, in fact, possible to get approval for the proposal by mid-March.

Dr. Haney indicated that the classes required for the new degree program had already been approved by the Curriculum Committee. To start the program in the Fall of 2024 one new class needed to be offered as well as one modified class, which again, had already been approved by the Curriculum Committee and in fact will be offered regardless of program approval.

There was a discussion about meeting with all music majors and discussing the option of staying on the current curriculum program or shifting over to the new degree.

The entire degree program can be taught by current faculty and in fact most of it is already being taught by the current faculty with the exception of two courses which would need future part time hires. The modified course (which has passed the curriculum committee) must proceed in the Fall as the old course has already been removed from the curriculum. If the new degree program is not implemented in the Fall of 2024 the new course which is already in the catalog; could simply not be offered that term.

The committee asked if this was an elevation or a new degree. Dr. Haney indicated that The BA in Music Ed. Emphasis would be phased out and the Bachelor of Music Education would be a new degree.

There was a brief discussion in how the changeover would affect students already in the original curriculum. Dr. Haney indicated that there was no shortage of jobs in music education and in fact, despite recommendations to the contrary, students were accepting teaching positions prior to attaining their teaching credential and we're making efforts to attain that credential concurrent with their new employment.

Dr. Haney indicated that the transfer road map would be on a 2.5-year timetable as some courses needed for graduation were only offered every other year.

Interim Provost J. Rodriguez stressed the point that it was necessary to be clear with the students on their expectations. A. Grombly stated it might be prudent to wait. A. Hegde said that the board of trustees could consider the proposal in March and went on to state that perhaps they could offer some courses now but not offer the official degree until Fall of 2025.

The question was raised as to who has the authority to decide to move forward and if the question should be taken back to the Music Faculty. A. Hegde indicated that the approval process "will take place when it takes place."

Dr. Haney left the committee meeting and Chair Wu proposed a motion that the new Bachelor of Music Education Degree be approved contingent on receiving a satisfactory letter from the library.

1. Motion to approve—A. Grombly
2. Seconded—J. Flores
3. Passed unanimously

VI. New business

Public Health Degree Proposal: Chair Wu indicated that a proposal has been issued to create a new Department of Public Health. A. Hegde provided background information stating that the current faculty are already in place but in different departments and explained some of the difficulties caused by that. The degree has already been established however the faculty are not all housed in the same department. This situation brings up issues such as how RTP files are handled, etc.

Dr. Wu asked the committee to look at the new proposal which has been placed in the shared Box Folder and bring their questions to the next meeting. Dr. Wu reminded the committee to focus on budget items and resources as is the charge of this committee; however, he said that if there were curricular issues that this committee had that they could be directed to the appropriate channels.

VII. Open Forum

The question of whether the Budget Forum scheduled for March 18th could be moved earlier perhaps sometime in February was raised by A. Hegde. No action.

VIII. Adjourn: 11:11 am