

Budget and Planning Committee

Minutes

Thursday, November 10th, 2022
10:00 –11:30 AM

Zoom

Present: C. Lam (chair), A. Hegde (ex-officio), N. Hayes (ex-officio, for Thom Davis), A. Sawyer, I. Pesco, D. Wu, J. Kegley, C. Vollmer, L. Hernandez, T. Salisbury, A. Grombly, V. Harper (ex-officio)

I. Call to order

II. Approval of Minutes

1. Minutes from October 27th, 2022

Discussion: none

Action: J. Kegley, 2nd D. Wu, approved

III. Introductions / Announcements

IV. Approval of Agenda

Discussion: none

Action: J. Kegley, 2nd A. Grombly, approved

VI. New Business

1. Referral 17 – Academic Calendar 2023-2024

Discussion:

- Fall commencement is only one day.
- Emergency evacuation days are incorrect; there is a contact with UPD who assigns these days. C. Lam to follow up.
- Discussion of Reading days; starting next year, there will not be classes on the Wednesday before Thanksgiving but staff are still required to work. All campus offices will still be open. Further discussion on communicating the differences between the three days of break.
- Replace Extended University with EEGO.
- There is no avoiding overlap between exams and commencements, though students can request alternate test dates when exams conflict with their commencement. Further discussion of Fall commencement; this date is not confirmed as yet and is subject to change.
- No exam period for Summer 2024 SS1.
- Discussion of voting deadlines, advising periods, required dates of instruction, exam periods, and evaluation days.
- Discussion of hybrid and one day a week classes and final exams.

Action: Review upcoming revisions before next meeting.

V. Old Business

1. Referral 07 – Academic Advising Task Force

Discussion:

- AS&SS recommendation
- Discussion of the MPP line in advising and concerns of advisors. Further discussion on whether this line will create the necessary changes beyond coordination of policy. From the accountability standpoint, there is no administrator to call to account for this function; it is currently divided up between several administrators as only part of their job.
- Further discussion of how advising differs between departments and schools. There is inconsistency in the process across campus.
- CO hired new position to coordinate advising and other CSUs typically have one person who coordinates advising policies and procedures. CSUB does not have one person who coordinates efforts for all of the centers.
- Desire for flexibility and autonomy in the schools in concert with streamlining and consistency of policy and procedures.
- Students feel the system is broken and disjointed.
- Need to ensure we provide student mentorship in addition to advising. Departments need to interact with their students and help them with employment and graduate school.
- Need more explanation and evidence to support the options provided.
- Call for change in how faculty are involved in advising and mentorship.

Action: Joint session on this feedback in the next meeting.

2. Referral 01 – Time Blocks and Space Utilization

VII. Business On Hold

1. Referral 05 – Reclassification of AVP IRPA

VII. Open Forum

VIII. Adjourn

Meeting adjourned at 11:32 am