

Budget and Planning Committee, Academic Senate, CSU, Bakersfield
Minutes- September 1, 2022

Present: Andrea Anderson, Amanda Grombly, Vernon Harper, Aaron Hegde (ex officio), Luis Hernandez, Jackie Kegley, Charles Lam, Ilaria Pesco, Tracey Salisbury, Carson Vollmer, and Di Wu. **Absent:** Adam Sawyer.

Call to Order at 10 a.m. by Chair Charles Lam.

Approval of Minutes: No minutes

Introduction/ Announcements: - Each person present, in person and on zoom, introduced themselves.

Approval of Agenda- The agenda was moved and approved.

New Business

- 1. Vice Chair Election-** Di Wu volunteered to serve as Vice Chair. His election was unanimously approved.
- 2. Representative to serve on the Calendar Committee-** Staff representative, Luis Hernandez, was unanimously approved for this position.
- 3. Referral 06: Addendum to Academic Calendar-** The All-Campus Emergency Evacuation date for Spring, 2023 was set for April 4th, but this occurs during the Spring break. It was recommended that this Evacuation date be moved to April 11. Jackie Kegley moved and Di Wu seconded a motion to approve this change. The change was unanimously approved.
- 4. Referral 05: Reclassification of AVP IRPA.** This is a request from Provost Vernon Harper. The AVP for IRPA is currently listed in the handbook as an Assistant Academic VP. The AVP for IRPA sits on the Provost Council where other members have the title of Associate Vice President. To have this position at the same level as the other members of the Provost Council makes organization sense. The budgetary impact of the reclassification would be a small percentage change. It seems also an equity issue. There was substantial discussion of the issues. Jackie Kegley pointed out that it is probably time to look at the Handbook to bring it up to date with various changes that have occurred in recent years. There is also a need to provide adequate definitions of what constitutes a particular position or title. A motion to approve this reclassification of the VP for IRPA was moved by Jackie Kegley and seconded by Amanda Grombly. The motion passed unanimously.

5. Referral 05: Department Formation Criteria. This referral was worked on last year by Budget and Planning and we provided recommendations. However, it is coming back to us for a fresh look. The committee engaged in extensive discussion of this document.

A major concern was with Section III A. **Procedure for Review Item B.** This outlined the procedures for proposals if the proposal fails to receive approval at a level of review. In the case of lack of approval, it is suggested that the originators must resubmit starting from the beginning. This was viewed as overly obstructive to a collegial process and forward movement. After various suggestions for revision of the section, it was decided to delete the whole section:

~~B. If the proposal fails to receive approval at any level, the proposal shall not proceed to the next level of review. The proposers may choose to revise and resubmit it. If at any point of the process, where the proposal is not approved, and the originators wish to continue to pursue the process, they will need to re-submit the proposal starting from the beginning (III.A.1., above).~~

Discussion moved to Section A and the committee added a (5) and made revisions as follows.

- (4) If the revised proposal receives approval from all prior levels of review, the proposal will then be sent to the full Academic Senate for review and final action; and
- (5) If the proposal fails to receive approval at any level, the proposal shall not proceed to the next level of review
- (5) The approved proposal shall then be forwarded to the President, who shall inform the Cabinet and invite their consultation before delivering their final decision regarding the proposal. ~~If the President does not approve the proposal, they will return the proposal to the EC of the Academic Senate with comments and recommendations. The EC of the Academic Senate will share the comments and recommendations with the originators of the proposal.~~

6. Referral #01- Time Blocks and Space Utilization. There was brief discussion of this item and it will be on the agenda for our next meeting. The committee would like data on current time block utilization and on faculty preferences for modality, e.g., hybrid.

Meeting adjourned at 11:30.

Submitted by Jacquelyn Ann K. Kegley