# Academic Affairs Committee Meeting

Thursday, April 18th, 2024

10-11:30am

Education 123 Conference Room

Meeting ID: 859 8694 2698

<https://csub.zoom.us/j/85986942698>

## Meeting Minutes

**Attendees:** D. Solano, A. Hays, J. Wang, M. Szolowicz, E. Montoya, J. Deal, T. Holiwell, T. Tsantsoulas

**Absent:** D. Jackson, H. He, L. Gonzales

### Approval of the Agenda: Done

### Approval of Minutes April 4th, 2024

<https://csub.box.com/s/vmp0f1fpp98m41x98y4ivgununsz941z>

Moved to approve.

### Resolutions

1. **RES 232416 (Referral 2023-2024 #23) New Degree Program Proposal – Bachelor of Music in Music Education**

Still waiting on clarification of the correct program name before it goes to full senate.

1. **2023-2024 #26 New Department Proposal – Public Health**

First reading occurred at 4/18 Senate meeting.

1. **RES 232420 Discontinuation of BS in Natural Sciences & RES 232421 Discontinuation of ITEP Programs (Referral 2023-2024 #34 Program Discontinuations)**

Approved at 4/18 Senate meeting.

1. **RES 232422 (Referral 2023-2024 #30) Academic Integrity Policies - Graduate and Undergraduate**

First reading occurred at 4/18 Senate meeting. Denver Fowler suggested adding a link to the information on the grievance process on the Graduate Student Center website. See edited version here (change highlighted in green): <https://csub.box.com/s/ketufnwdqes2qjanmcro75hytbnqys4u>

Dani added link to the form as well as to the main page. Everyone approved. Not added to the syllabus language. Everyone is fine with it, so long as the color change shows up on the pdf and webpage, so people know it is a hyperlink.

### Referrals

1. **2023-2024 #29 Proposal to add New Minors – Ethnic Studies, Feminist Ethnic Studies, Queer Ethnic Studies**

Referral link: <https://csub.box.com/s/ktbicfrj35ap0cngxdcxqx7bg96b68tq>

Dani emailed Tracey on April 4th suggesting changing the courses to non-GE courses but have not heard anything yet. *It is unlikely we will be able to move this forward this semester.*

1. **2023-2024 #20 Proposal for ACS Biochemistry Degree**

<https://csub.box.com/s/cecg04a1i35nn8puwgh4wdrt9r3frcmg>

Still waiting on the updated proposal…most recent update on 3/22 was that it was waiting for the provost’s consent to be forwarded to the Senate for review. *It is unlikely we will be able to move this forward this semester.*

1. **2023-2024 #33 Academic Prioritization**

Referral link: <https://csub.box.com/s/d5q18o194cvobf0g37efx6d0cwmve91u>

Draft Resolution: <https://csub.box.com/s/30qnj5z9iac79une23h7pgt87boc0yhr>

* + - John is curious about who defines punctually in the resolution. Tiffany suggested at least 30-60 days prior to the annual report being due.

(Mike brought up the Watermark for faculty, which ought to make it easier for everyone.)

Mike brings up that we need the IRPA data early enough to deal with any problems with the data.

Ultimately landed on **60 days prior** to deadline of annual reports.

* + - Discussion about who reviews and discusses the report. We discussed that it ought to be discussed with all department chairs and Deans of the respective schools. John feels like it may not be necessary to go to curriculum committee. Mike brings up the fact that SSE has 13 departments, and it doesn’t seem very productive or interesting. Is this something that could be only department chair and Dean alone? John is suggesting that we leave it to department chairs and Deans only, and then each school can do it either collectively or 1-1. Mike also discussed that it might be good to have some sub-divisions within larger schools, i.e. EPP group could discuss together, and then Social Sciences could potentially group up. It would have to be something that ought to be useful and fruitful for discussion.
		- Tiffany is thinking that if the focus is on low-degree conferring programs, maybe it should be 1-1 to avoid potential tension within schools. Dani brings up that sometimes discussions happen where other programs need to be there to justify the need for low-enrolling programs.
		- We discussed rationale and worked on adding language to clarify the purpose of the program review.
		- Discussion came up about the action plan that might be needed.
		- We added another resolution to discuss next steps to develop action plan. Discussion centered around who is responsible for developing the action plan. It is our thinking that it should include several people.
		- Mike brought up the need to include those who are at risk of being low degree conferring programs.
1. **2023-2024 #37 ITS Software Retention Policies**

Referral link: <https://csub.box.com/s/heozdz0hrj65fvgjlpoeq328h53vosrw>

It turns out that there is not a Senate approved policy…ITS just provided an FYI to Senate that it was enacting this policy. Because no formal policy was established for faculty previously, Jaimi Paschal amended her request that we formally approve the policy. The notification question was raised; this is currently not an option, but they are asking. As this was also referred to AS&SS, we decided at EC to let them wrap this one up.

1. **2023-2024 #38 Review of Programs Offered Through Extended Education**

Referral link: <https://csub.box.com/s/jhdx2z1oiee94sscw8vgiwwi412itvri>

Draft Resolution: <https://csub.box.com/s/k1wqwklgnb8mw4d067pbk5kszutvzxxo>

* We can print certificates on a transcript, and department can ultimately let registrar know if it should be printed on the transcript or not. Tommy brought up that to be consistent, we should have all departments print them on the transcript.
* Jing discussed the separate certificate on a piece of paper to put on their wall. If we can have some paper document, that would be nice.
* We added Director of Academic Operations and Office of Registrar to shared memo
* We also discussed adding the credentials to the program, but it brought up some extra issues. Because the credentials require external testing also.
* Dani added a line about IRPA developing a process for tracking students enrolled in credit-bearing certificate program.
* We ultimately approved this.
1. **2023-20024 #39 Program Discontinuation- Minor in Organizational Studies**

Referral link: <https://csub.box.com/s/ri6vyncj7e0pgia8k3dh7dypbl8mhret>

Draft Resolution: <https://csub.box.com/s/qeupc7fxs8x508uuwbpi1uxan85lkaw2>

* + - Everything is approved.
1. **2023-2024 #40 ECE Minor in HD-CAFS Appeal**

Referral link: <https://csub.box.com/s/sz0o3r7vlldmdk1avir54p9jxgrb7w2a>

* We wondered if the name is correct? The department changed their name, but the program is not officially approved.
* We ended up pushing it back to Aaron and recommended that the SSECC re-evaluates the minor after HDCAFS addresses the suggestions.
1. **2023-2024 #35 Administering SOCIs**

Referral link: <https://csub.box.com/s/xb0c5lvdgl9f53hvlexpfoyu6cdmewe9>

We addressed shortening the time frame for students to submit online evaluations and linkage between quantitative and qualitative data in online SOCIs at our last meeting with a memo. If time allows, we should decide if additional action is needed.

### Other Discussion Items

1. **GECCo Response to CalGETC**
Update from Eduardo regarding GE proposal
	* 1. AB 928- Student transfer achievement reform. CSU GE Breadth needs to be aligned with Cal-GETC.
			+ 1. No Self area. Cal GETC requires 5 fewer units (34 semester units)
			1. Recommendation for alignment
				1. Move FYS to a 2 unit institutional requirement
				2. No Area E
				3. AI History removed from Lower Division GE program.
				4. They must get 7 units.
			2. Proposed changes: 34 units of Ge + 5 units of CSU things- FYS and AI-Hist) It increases by 1 unit. They are increasing B1-B3.
			3. They are changing the names of things. Students must have 2.0 GPA
		2. Tommy asked about how not all units will come through with Cal-GETC. They will only get their Associates if they complete the Cal-GETC with a 2.0 or higher. Cal-GETC is not an admissions requirement; to come in as a transfer student, they must have the GE Breadth. We don’t know yet, but it seems like other curricular changes may not be part of this. I.E. Critical thinking shouldn’t change.
		3. Tommy asked if he could get the layout of the requirements so he could set it out.
		4. Excellent job at being the GE director! 😊

### Open Forum