# Academic Affairs Committee Meeting

Thursday, March 14th, 2024

10-11:30am

Education 123 Conference Room

Meeting ID: 859 8694 2698

<https://csub.zoom.us/j/85986942698>

## Meeting Agenda

**Attendees:** D. Solano, A. Hays, J. Wang, M. Szolowicz, T. Tsantsoulas, E. Montoya, J. Deal, T. Holiwell, , H. He

**Absent:** D. Jackson, L. Gonzales

### Approval of the Agenda

Yes

### Approval of Minutes February 29th, 2024<https://csub.box.com/s/2wuzk8rgrbn4ckujh43qb0nbwhmi6tvx>

### Resolutions

1. **RES 232416 (Referral 2023-2024 #23) New Degree Program Proposal – Bachelor of Music in Music Education**

Waiting on clarification of the correct program name before it goes to 1st reading at full senate. This is a statewide decision, so they are waiting for that to come down.

1. **2023-2024 #26 New Department Proposal – Public Health**

Our draft resolution was forwarded to FAC and BPC. Awaiting their feedback and approval.

1. **RES 232419 (Referral 2023-2024 #28) Proposal for a New Minor – Human Resource Management**

First reading occurred at 3/7 Senate meeting.

 Wanting to see emails from department to help clear this up for senate. John would default to department decisions ultimately. No further discussions.

### Referrals

1. **2023-2024 #35 Administering SOCIs**

Referral link: <https://csub.box.com/s/xb0c5lvdgl9f53hvlexpfoyu6cdmewe9>

We’ve been asked to address two items with a memo ASAP: (1) Shortening the time frame to for students to submit online evaluations and (2) Linkage between quantitative and qualitative data in online SOCIs. Other issues will likely require more discussion.

 We could send a memo out now if we support that. We could also ask them to link the data (scores to comments). If we approve of them, we could send out now.

 Discussion: Heidi brings up the fact that we don’t have access to the SOCI links, so we can track how many students have responded the SOCI. Jin reminds her students and has them do it at the end of class at one time.

 John brings up the idea that depending upon time frame, it could potentially change the response rate. We wondered if there is a way to have Canvas linked so that when students log-in to their courses they would see the SOCI link. Tiffany could add a link to the SOCIs on Canvas.

FINAL THOUGHTS

We want the SOCIs to be available for the same period of time.

Have them be done before finals week.

Faculty should get a link to the survey or information so that they can share it with the students. If we can get the directions to finding their SOCIs and know when to send a reminder to the students to find the information. If we could add a link in Canvas, wouldn’t that be better?

Quantitative (rankings) and qualitative data (comments) for online SOCIs should be linked

Averages for ranking should be provided.

Can we add a link to Canvas for students to take surveys? How can faculty get raw data for individual SOCIs? By request?

1. **2023-2024 #29 Proposal to add New Minors – Ethnic Studies, Feminist Ethnic Studies, Queer Ethnic Studies**

Referral link: <https://csub.box.com/s/ktbicfrj35ap0cngxdcxqx7bg96b68tq>

We received the following response from BPC: “BPC did not have any major concerns related to resources although a few committee members were concerned about some minor issues in resources. In the end, BPC voted to support these proposals in the referral.” Eduardo followed up with the courses that require GECCo approval and requested items needed.

Overall, we think we should move forward. They have three courses that need approved by GECCo. They are in the catalog, but they have not been approved yet. We need to get GECCo approval. Tracey is planning to do this work for ethnic studies. Once Ethnic studies has submitted proposals to GECCo, we can begin working on our part.

1. **2023-2024 #20 Proposal for ACS Biochemistry Degree**

<https://csub.box.com/s/cecg04a1i35nn8puwgh4wdrt9r3frcmg>

Still waiting on the updated proposal…it was stuck in the NSME Dean’s Office; was forwarded to Debra on 2/14.

1. **2023-2024 #30 Academic Integrity Policies - Graduate and Undergraduate**
Referral link: <https://csub.box.com/s/r3jhr2qi8lvvicra6az62on5nxht99ro>

See updated documents.

Graduate: <https://csub.box.com/s/ketufnwdqes2qjanmcro75hytbnqys4u>

Undergraduate: <https://csub.box.com/s/tzaqyws1w9z1pdbshemr7a1y79be1pjf>

These are the updated documents from Emily. We just wanted to add the “explicit permission” of instructor to undergraduate form. Dani will figure out how to add the language to the version Emily submitted. The syllabus language does not include the AI section, so that needs to be added.

There are some differences between the consequences for the graduate progam. We agree with the consequences that are listed. We will just add the “explicit permission” of the instructor to that one. We also added it to the syllabus language as well.

Dani drafted the resolution. We all approved.

1. **2023-2024 #34 Program Discontinuations**

Referral link: <https://csub.box.com/s/857h2egu73lskxumbpqaq8njjpb0g1a3>

Michael talked about how the biggest question is do we want our students to get federal financial aid or not. Years ago we developed pathways that were integrated. The ITEPs allow multiple ways to get your credential. Traditional way is you get the bachelor’s degree then grad program. CA allows that, and most of the students follow that pathway. Some programs can get it as an undergraduate degree.The US DEPT of Ed has not liked that there are two different ways to get the credential. They recently said we won’t give your students Pell Grants or State University

If we want our students to get Pell Grants, we have to cut the ITEP pathways. There are several of them: SPED/ LBST; LBST/MS; CAFS/SPED

All integrated Teacher Education Pathways (ITEP) associated with the following programs will be discontinued:

 ITEP for Child, Adolescent and Family studies Special Education (CSPED)

 ITEP for Multiple Subject Credential in Liberal Studies (IBEST)

 ITEP in Education Specialist Credential, Liberal Studies Special Education (ISPED)

 ITEP for Single Subject Credential in Mathematics

RESOLVED: That all policies for program discontinuation be observed including providing a means for all currently active students to finish their plan of study.

We also discussed the discontinuation of the BS in Natural Sciences Education one. Resolutions drafted and approved (one for all four ITEPs and one for Natural Sciences).

1. **2023-2024 #33 Academic Prioritization**

Referral link: <https://csub.box.com/s/d5q18o194cvobf0g37efx6d0cwmve91u>

 Didn’t get to this.

### Other Discussion Items

1. **GECCo Response to CalGETC**Update from Eduardo regaring GEs proposal

Didn’t get to this.

### Open Forum

Didn’t get to this.