# Academic Affairs Committee Meeting

Thursday, February 15th, 2024

10-11:30am

Education 123 Conference Room

Meeting ID: 859 8694 2698

<https://csub.zoom.us/j/85986942698>

## Meeting Agenda

**Attendees:**  D. Solano, A. Hays, J. Wang, M. Szolowicz, T. Tsantsoulas, E. Montoya, J. Deal, D. Jackson, T. Holiwell

**Absent:** L. Gonzales; H. He,

### Approval of the Agenda

Agenda was approved.

### Approval of Minutes February 1st, 2024 <https://csub.box.com/s/3cz42n0vicyll5df6pw8t7kqjso44p3w>

Minutes were approved.

### Resolutions

1. **RES 232410 (Referral 2023-2024 #24) New Degree Program Proposal – Doctor of Nursing Practice**Passed at the last senate meeting!
2. **RES 232416 (Referral 2023-2024 #23) New Degree Program Proposal – Bachelor of Music in Music Education**

BPC reviewed the proposal…waiting on clarification of the correct program name before it goes to 1st reading at full senate.

### Referrals

1. **2023-2024 #20 Proposal for ACS Biochemistry Degree**

<https://csub.box.com/s/cecg04a1i35nn8puwgh4wdrt9r3frcmg>

Still waiting on the updated proposal.

1. **2023-2024 #26 New Department Proposal – Public Health**

Referral: <https://csub.box.com/s/d2keamchp7qyn5q868ss72ypm1h0jvsz>

Draft Resolution: <https://csub.box.com/s/d888nkwnxartrt4bvxuepxqmx71w3v1g>

Everyone approved the draft Dani created based upon our discussion last week.

1. **2023-2024 #28 Proposal for a New Minor – Human Resource Management**

<https://csub.box.com/s/vwtqax1187q4unlbbiiiuwalhmnh0i8o>

Dani asked for clarification on the process. Debra explained that it follows the same path as any degree program. At the end, minors do not need WASC approval, so that is the one step that does not need to be done, but everything else follows the same path. Internally, it is the same. We send the minor resolution forward to the senate.

Jing discussed the rationale and explained that there is a high demand from students to take the HR courses. That is why they put together this proposal due to high demand from students. Additionally, they want to remove the minor in organizational studies, and it has been approved by the department. They will need to follow process outlined for discontinuation of degree programs. Debra suggests having a letter from affected departments and the Dean when discontinuing a minor. Essentially, the HR management minor would be replacing the organizational studies minor for the department. There is overlap in the courses affected. Debra will help with the process.

Tiffany asked if this would replace a concentration, but Jing says it will not. The minor is intended to address the desire from other schools to get this degree. This would allow non-business majors to take some of these courses without some of the pre-requisites. MGMT 3000 pre-requirements would have to change to make this minor happen for non-business majors. Eduardo asks if this is a unit count for students or is it about the actual knowledge. You could change the **pre-requisite to upper division standing**.

You can’t get an HRM minor if you have a hidden pre-requisite of 24-27 for the introductory course. We will be sending it back to them. The question is that the current minor may be sufficient, since the issue may be that there are 8 courses needed to enroll in the beginning 3000 course. The current issue with the set-up is organized in a way that it is scaffolded, so students couldn’t finish in less than 3 semesters. It might be advantageous to allow some of the courses to be taken simultaneously to allow for seniors to add a minor, as an example. The discussion centered on whether students could be successful without the lower core courses.

Dani will email them and ask about the MGMT 3000 course.

1. **2023-2024 #29 Proposal to add New Minors – Ethnic Studies, Feminist Studies, Queer Ethnic Studies**

<https://csub.box.com/s/ktbicfrj35ap0cngxdcxqx7bg96b68tq>

Their form is not correct, so there was some discussion around that. Debra pointed out that the curriculum exists in interdisciplinary studies. The belief was that the proposal for degree program would come that fall. There would be a concentration elevation from ethnic studies and be relocated into SSE under that department. Currently the faculty are in SSE but the curriculum is in interdisciplinary studies, so ethnic studies doesn’t technically own the curriculum yet. All the courses that are attached to these courses went through the SSE curriculum committee, but not through AAC. When you look at courses that were approved, there are a lot of courses that overlap with courses that are already on our books.

One of the first tasks of the curriculum committee is that new proposals are duplicating existing curriculum. These proposals were submitted without any support from interdisciplinary studies.

We are questioning if there should be a major proposal first, or should it be a minor proposal? Since we already have a concentration, it doesn’t seem as though the minor would do any more to attract students. University opened in 1970’s, and ethnic studies minors have existed at CSUB since the very first catalogue, that are interdisciplinary. There is no consideration of what already exists.

Ultimately, these would impact other programs. The idea of having feminist and queer studies in the ethnic studies is unorthodox and feels as though there is a lack of collaboration.

The sticking point is that they don’t have a degree.

Additionally, the faculty are tied up teaching Area F courses.

Conversation needs to occur between the interdisciplinary studies and ethnic studies. Tomi suggested that we send them a set of potential questions. Debra suggested that we go back further even and have them look at the courses that were approved by SSE curriculum committee, since the curriculum belongs in the interdisciplinary studies.

We may end up becoming the ones who must approve each individual course as an AAC since there is no degree program associated with ethnic studies. The senate passed a resolution for who could assign course letters. We will double check that Academic Senate holds up the proper approval processes for the courses first, and then, ultimately ask questions. Also, they need to show evidence for support within the collaborative groups.

Dani will draft an email that reflects everything we discussed and will send it to us. Dani will consult with Senate exec about course approval.

### Other Discussion Items

1. **GE Breadth and Cal-GETC**
   * 1. Three related resolutions that ASCSU passed:
        1. <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3651.pdf>
        2. <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3654.pdf>
        3. <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2023-2024/3666.pdf>

This is supposed to be implemented in Fall of 2025, so be on the lookout if it ends up passing. Eduardo shared, that there was not an issue with GETC, but the issue is mandating a singular GE pathway for all students. This is the issue with it. This reflects IGETC which is from the UC program.

* 1. **Development of metrics for reviewing low degree conferring programs?**

Debra spoke with the provost and developed a memo about it, but the provost wants to chat with the chair of the senate. Debra will draft an FAQ for campus.

37 degree programs counted as low conferring degree programs, and Debra worked with IRPA to curate content to more accurate data, worked with Deans to label which ones were in need of action. Developed with moratorium policies and new degree programs (work force needs, mission, GE, contribute to pre-professional degree prep, and numbers were considered). Got to 14 degrees in need of action. CO’s office has asked for plans to be delivered by May 10th. The Deans must provide action plans by April 28th (Discontinue, revise curriculum, recruit). CO sent out a set of guidelines for the plan. It would be helpful to have a formal process to identify these groups for future. In 2011, there was a set of guidelines developed, but it was never codified. Tiffany asked if faculty in programs would be notified if their program were on the list.

### Open Forum