ACADEMIC SENATE
CSU BAKERSFIELD

EC Approved: November 4, 2025

Academic Senate: Executive Committee

MINUTES

TUESDAY, OCTOBER 21, 2025

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134
Zoom Link: https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair; virtual), and K. Van-Grinsven (Senate Analyst).

1. Call to Order
   A. Chair Danforth called the meeting to order at 10:05 AM.

2. Announcements and Information
   A. Wang Award Recommendations from FHAC **(Time Certain: 10:10 AM)**
      i. EC reviewed and approved the Faculty Honors and Awards Committee's recommendations for Dr. Di Wu to be the Wang Award for Outstanding Faculty Service. No applications were received for the other Wang Awards.
   B. Faculty Town Hall Debrief **(Time Certain: 10:15 AM)**
      i. Extensive discussion followed regarding how to conduct future Town Halls, such as having an agenda, setting a time limit for speakers, etc. like how Senate procedures are conducted.
      ii. Discussion ensued regarding professionalism and what is in the handbook regarding faculty code of conduct. Appendix F was identified, however, EC agreed that it could be expanded. EC agreed to ask the Committee on Professional Responsibility (CPR) to draft recommendations on professional collegiality.
      iii. The meeting was recorded, and Chair Danforth reaffirmed that sharing meeting recordings is not Senate policy. Issues with AI Companion were discussed as well.
   C. Senate Guests:
      i. Upcoming: (no discussion)
         a. November 6 – GE Director, 2024-2025 GECCo Report, and Kris Grapendorf, The President's Commission
      ii. Future: (deferred)
         a. J. Watkins – Center for Accessibility and Essential Needs
         b. K. De Young – Facilities
   D. EC Guests: (no discussion)
      i. ASI (still in progress)

3. Approval of Agenda **(Time Certain: 10:05 AM)**

A. L. Kirstein motioned to approve the agenda; seconded by A. Grombly. Agenda approved.

4. Approval of Minutes
   A. October 2, 2025 (handout)
   B. October 7, 2025 (handout)
   C. October 14, 2025 (handout)
      i. Z. Zenko motioned to approve the minutes; seconded by A. Grombly. All minutes approved.

5. Continued Items **(Time Certain: 10:30 AM)**
   A. AS Referral Log (see BOX folder; handout)
      i. AAC (T. Tsantsoulas)
         a. T. Tsantsoulas discussed the work conducted by AAC, which included revised resolutions, RES 252603 and RES 252604, which are now ready for second reading. T. Tsantsoulas shared that AAC is working through some of the curriculum proposals and has shared their progress with BPC. They are running into some challenges with curriculum proposals as quite a few are missing information or have errors. AAC and BPC are working together to prioritize the proposals.
      ii. AS&SS (L. Kirstein)
         a. L. Kirstein shared that AS&SS has been working on referral 2025-2026 20 Disqualification and Readmission Policies, which is a joint referral with AAC. A&SS has also been discussing referral 2025-2026 21 Policy on Use of Informational Banner Space in Canvas. Some discussion ensued regarding the use of memorandums versus resolutions and next steps.
      iii. BPC (A. Grombly)
         a. A. Grombly shared from BPC that there is a request for follow up with the President and CFO, K. Watson for the Profit and Loss report requested at the Fall 2025 Budget Oppen Forum.
         b. BPC discussed various curriculum referrals in consultation with AAC. BPC also completed their discussion on referral 2025-2026 18 Special Review Committee for Anthropology and will work with AAC on drafting a resolution for the next EC meeting.
      iv. FAC (Z. Zenko)
         a. Pending Referral: Sixth-year Lecturer Review (carry-over from 2024-2025; Hold for taskforce report)
            i. Z. Zenko recommended that the Senate Chair follows up with the task force to confirm report submission, as the end of the semester is approaching and it would be best to be able to review recommendations as soon as possible to implement for the following year review cycle.
         b. Z. Zenko shared that FAC has made progress on referral 2025-2026 17 Sabbatical Application Process. FAC received feedback from a representative of the University Review Committee (URC) and are also going to receive feedback from DCLC. Most of their focus was on improving clarity and transparency with the sabbatical review process. FAC is still formulating a resolution.

   B. Provost Report (D. Thien)
      i. Academic Administrator Searches:
         a. Social Sciences and Education:
            i. Acting Associate Dean Appointment (deferred)
            ii. Dean Search *(Provost appointments needed)*
               (i) Alicia Rodriquez, AH Dean
               (ii) Lisa Rey, SSE College Analyst
            iii. AVP of Academic Affairs and Dean of Academic Programs (deferred)

        (i) Provost Thien will return to EC with these recommendations for appointment.

ii. Academic Administrator Reviews (AARC)
   a. 2025-2026 AARCs for:
      i. Associate Dean, EEGO *(Faculty positions in-progress)* (deferred)
         (i) Provost Thien will return to EC with these recommendations for appointment.
      ii. Dean for the College of BPA *(Provost appointments needed)*
         (i) Jane Dong, NSME Dean
         (ii) Valerie Kirkbride, BPA College Analyst
      iii. Associate Dean for the College of NSME *(Provost appointments needed)*
         (i) Lori Paris, BPA Associate Dean
         (ii) Maria Chavez, ASC for NSME Office of the Dean
   b. 2024-2025 AARC for AVP for Enrollment Management (Review not conducted) (deferred)
   c. Other Items:
      i. Provost Thien will share some drafted language regarding confidentiality for possible inclusion in the MOUs that are signed for EC members.

C. Reports and Recommendations (deferred)
   i. Task Force for Periodic Evaluation (Hold; waiting for report)
   ii. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)

D. Commendation for CAMP and HEP programs – C. Lam
   i. C. Lam shared a drafted resolution with EC. EC will continue with edits over email in preparation for the final draft to be presented at Senate.

E. ASI Resolution: SB 104 ASI and Shared Governance (handout, SB in BOX) (HOLD; ASI to come to EC) (deferred)

F. Calendar Committee – A. Grombly, BPC Chair
   i. A. Grombly shared that the Calendar Committee is working on their calendar drafts and should have those by the next meeting.

G. Add "Statements of the Senate" Process to governing documents – EC (deferred)

6. <u>New Discussion Items</u> **(Time Certain: 10:45)**

A. AAC workflow and efficiency (handout)
   i. AAC Chair, T. Tsantsoulas, discussed workflow and efficiency challenges due to curricular proposals reaching AAC with errors, which should have been addressed earlier on at the college curriculum level. BPC Chair, A. Grombly, agreed with T. Tsantsoulas and commented that some groups are more organized than others and they are creating extra work for the committees. EC discussed and agreed that it is the responsibility of the curriculum committees to ensure complete proposals. Some discussion ensued regarding the new software for curriculum proposals and how it may catch some of the issues before they come to Senate.
   ii. EC confirmed that AAC should return proposals that are incomplete or in need of corrective action to the originating college committees.

B. Handbook Revision Issue (handout)
   i. Chair Danforth shared that D. Boschini identified an issue with Handbook Section 305.6.3. It was revised twice in 2022–23. The first set of revisions were approved through RES 222309; however, they were not used when RES 222335 was drafted and not caught when the edits were made to the handbook over summer. As a result, some revisions approved in RES 222309 were lost.

ii. Discussion: K. Van Grinsven confirmed that handbook updates are made during the summer. It has been requested that the handbook be updated more frequently, however, there are administrative limitations.
iii. A referral will be drafted and sent to FAC to request that they merge the resolutions.

C. Elections and Appointments (D. Solano)
   i. At-Large calls are currently open and will close on Wednesday, October 22, 2025.
D. Term limits for Department Chairs, FHAC members and other committees – FAC (deferred)
   i. FHAC Term Limits discussed at Summer Senate Retreat_ 2025-05-21 (in BOX)
E. Inventory of AI and other automated software (handout) – AS&SS (deferred)
F. Process for appointing academic Acting MPPs – Handbook Change – FAC (deferred)
G. Clarify Post-Tenure Review with Promotion (handout) – FAC (deferred)
H. Policies on Approval of Course Coding Changes (handout) – AAC, FAC and AS&SS (?) (deferred)
I. Department Name Change Request for HD-CAFS (handout) – AAC (deferred)
J. New Degree Program Proposal – Environmental Science- AAC and BPC (handout) (deferred)
K. Items from Provost Council (handout) (deferred)
   i. Software costs
   ii. SOCI modality
   iii. Email limits for faculty
L. Develop formal policy for General Faculty to bring a resolution to the Senate– EC (deferred)
M. Handbook and Bylaws Project – EC (See Box folder for handouts) (deferred)
   i. Updating Schools to Colleges
   ii. Updating all references to quarters
   iii. Standing Committees Composition:
      a. Clarify Handbook language about staff positions being non-MPP staff
      b. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
   iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
   v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
   vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
   vii. Review committees listed (Handbook 107)
   viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
   ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1)
   x. Update position titles in 309.9 (Handbook 309.9)
   xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
   xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
   xiii. Review and update the Standing Committees ex-officio positions due to the re-organization of university
   xiv. Changes to bylaws that were approved by previous resolution but never posted (clarifying the edition of Robert's Rules of Order).
   xv. Q2S Lingering Issues:
      a. Deadline issue for stating one's intent to seek promotion to full professor
      b. Discussions about whether we should change the Handbook to require classroom observations for tenured faculty.
   xvi. Section 103.1 Statewide Organization Structure still states 23 CSU campuses- remove number?

7. Agenda Items for Senate

Academic Senate Meeting – Fall 2025

Thursday, October 23, 2025

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411
Zoom Link: https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser (F2025 alt. D. Stockwell), BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts, AV Senator K. Holloway, At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator A. Reyes – ASI President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper, AVP for GRaSP I. Sumaya

I. Call to Order and Tejon Tribal Land Acknowledgement

II. Approval of Minutes
   a. September 25, 2025 (handout)
   b. October 9, 2025 (handout)

III. Announcements and Information
   a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
   b. VP for GRaSP – I. Sumaya **(Time Certain: 10:20 AM)**
   c. Elections and Appointments – D. Solano (handout)

IV. Approval of Agenda **(Time Certain: 10:05 AM)**

V. Reports
   a. ASI Report – Senator Reyes
   b. Provost's Report – D. Thien
   c. ASCSU Report – Senators Lam and Michieka (handout)
   d. Staff Report – Senator Gonzalez (handout)
   e. Committee Reports:
      i. Executive Committee – Vice-Chair Solano (handout)
      ii. Standing Committees:
         1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
         2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)

3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)

f. CFA Report – Senator Salisbury

VI. Resolutions **(Time Certain: 10:45 AM)**

a. Consent Agenda: no items.

b. Old Business:

i. RES 252603 – Double Major Policy Changes – AAC (handout)

ii. RES 252604 – Minor Policy Changes – AAC (handout)

iii. RES 252605 – Reaffirming Shared Governance and the University Handbook as Policy – EC (handout)

iv. RES 252606 – Call for a CSU Chancellor's Office Investigation Regarding Recent Incidents in Athletics – EC (handout)

c. New Business:

i. RES 252607 – Commendation for CAMP and HEP programs – EC (handout)

1. C. Lam drafted the commendation; minor edits suggested.

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

Discussion about Senate Agenda:

- ASI Report – Senator Reyes asked to be moved to the top of reports to accommodate his class schedule, which requires him to leave Senate early. EC agreed to move the ASI report to the top of reports.
- The Senate Analyst will contact the ASI President, Staff Representative, and CFA President to ask that they submit a written report for inclusion in the agenda packet to ensure all reports are still submitted if other business, such as resolutions, runs long.
- EC agreed that having a timekeeper at the last Senate meeting was beneficial in ensuring discussion was kept on topic and we were able to get to the required business.

8. <u>Adjournment</u>

A. Chair Danforth adjourned the meeting at 11:34 AM.