



Academic Senate: Executive Committee

AGENDA

TUESDAY, OCTOBER 7, 2025

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134

Zoom Link: <https://csu.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

Guest: President Harper, L. Blodorn, D. Boschini, M. Gonzalez, E. Poole-Callahan, and K. Watson.

1. Call to Order
2. Announcements and Information
 - A. President Harper **(Time Certain: 10:10 AM)**
 - B. EC Guests:
 - i. October 14 - D. Boschini, AVP for Faculty Affairs
 - C. Senate Guests:
 - i. Upcoming:
 - a. October 9 – VP for SASEM
 - b. October 23 – AVP for GRaSP
 - c. November 6 – GE Director, 2024-2025 GECCo Report
 - ii. Future:
 - a. J. Watkins – Center for Accessibility and Essential Needs
 - b. K. De Young – Facilities
3. Approval of Agenda **(Time Certain: 10:05 AM)**
4. Approval of Minutes
 - A. August 26, 2025 (handout)
 - B. September 9, 2025 (handout)
 - C. September 23, 2025 (handout)
5. Continued Items **(Time Certain: 10:30 AM)**
 - A. AS Referral Log (see BOX folder; handout)

- i. AAC (T. Tsantsoulas)
- ii. AS&SS (L. Kirstein)
- iii. BPC (A. Grombly)
- iv. FAC (Z. Zenko)
 - a. Pending Referral: Sixth-year Lecturer Review (carry-over from 2024-2025; Hold for taskforce report)
- B. Provost Report (D. Thien)
 - i. Academic Administrator Searches:
 - a. Arts and Humanities: Associate Dean Search (*in progress*)
 - b. Social Sciences and Education:
 - i. Interim Associate Dean Appointment
 - ii. Dean Search (*committee formation in progress*)
 - c. AVP of Academic Programs (*committee formation in progress*)
 - ii. Academic Administrator Reviews (AARC)
 - a. 2025-2026 AARCs for:
 - i. Associate Dean, EEGO (*call in progress*)
 - ii. Dean for the College of BPA (*Provost appointments needed*)
 - iii. Associate Dean for the College of NSME (*Provost appointments needed*)
 - b. 2024-2025 AARC for AVP for Enrollment Management (Review not conducted)
- C. Reports and Recommendations
 - i. Task Force for Periodic Evaluation (Hold; waiting for report)
 - ii. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)
- D. Faculty Visas (Hold; AVP Boschini coming to EC 10/14)
- E. Calendar Committee – A. Grombly, BPC Chair
- F. Add “Statements of the Senate” Process to governing documents – EC

6. New Discussion Items (Time Certain: 10:45)

- A. Elections and Appointments (D. Solano) (handout)
 - i. Appointment/ Recommendations Needed:
 - a. Faculty Ombudsperson
 - b. All-University Teacher Education Advisory Committee (TEAC)
 - c. Institutional Research and Planning Assessment Advisory Committee (IRPA)
 - d. Taskforce to Develop Guidelines for Faculty Use of Artificial Intelligence
- B. Commendation for CAMP and HEP Programs – EC (handout)
- C. ASI Resolution: SB 104 ASI and Shared Governance (handout)
- D. Post-enrollment Requirements Checking (PERC) Timing Concerns (handout) – AAC and AS&SS
- E. Concerns about content and assignment of instructors for CSUB 1029 (handout) – AAC and FAC
- F. Term limits for Department Chairs, FHAC members and other committees – FAC
 - i. FHAC Term Limits discussed at Summer Senate Retreat_ 2025-05-21 (handout)
- G. Inventory of AI and other automated software (handout) – AS&SS
- H. Process for appointing academic Acting MPPs – Handbook Change – FAC
- I. Clarify Post-Tenure Review with Promotion (handout) – FAC
- J. Department Name Change Request for HD-CAFS (handout) – AAC
- K. Policies on Approval of Course Coding Changes (handout) – AAC, FAC and AS&SS (?)
- L. Handbook and Bylaws Project – EC (See Box folder for handouts)
 - i. Updating Schools to Colleges

- ii. Updating all references to quarters
- iii. Standing Committees Composition:
 - a. Clarify Handbook language about staff positions being non-MPP staff
 - b. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
- iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
- v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
- vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
- vii. Review committees listed (Handbook 107)
- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1)
- x. Update position titles in 309.9 (Handbook 309.9)
- xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
- xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
- xiii. Review and update the Standing Committees ex-officio positions due to the re-organization of university
- xiv. Changes to bylaws that were approved by previous resolution but never posted (clarifying the edition of Robert's Rules of Order).
- xv. Q2S Lingering Issues:
 - a. Deadline issue for stating one's intent to seek promotion to full professor
 - b. Discussions about whether we should change the Handbook to require classroom observations for tenured faculty.

7. Agenda Items for Senate (Time Certain: 11:15 AM)

Academic Senate Meeting – Fall 2025

Thursday, October 9, 2025

Agenda

10:00 AM – 11:30 AM

Location: DeZemmer Leadership and Development Center, Room 409-411

Zoom Link: <https://csu.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts, AV Senator K. Holloway, At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator A. Reyes – ASI President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper, D. Cantrell and A. Hegde.

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
 - a. September 11, 2025 (handout)
 - b. September 25, 2025 (HOLD)
- III. Announcements and Information
 - a. President's Report – V. Harper (**Time Certain: 10:10 AM**)
 - b. VP for Student Affairs and Strategic Enrollment Management (SASEM) - D. Cantrell (**Time Certain: 10:30 AM**)
 - c. Elections and Appointments – D. Solano (handout)
 - d. Upcoming Events:
 - i. October 10- Faculty Town Hall; HOB 1107 and virtual
 1. Zoom Link:
<https://csub.zoom.us/j/88287854575?pwd=MFeUUJLQtvPW9LwUZgiRqM4LU4RjI5.1>
- IV. Approval of Agenda (**Time Certain: 10:05 AM**)
- V. Reports
 - a. Provost's Report – D. Thien
 - b. ASCSU Report – Senators Lam and Michieka (deferred)
 - c. ASI Report – Senator Reyes
 - d. Staff Report – Senator Gonzalez
 - e. Committee Reports:
 - i. Executive Committee and Summer Senate– Vice-Chair Solano (handout)
 - ii. Standing Committees:
 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
 3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
 - f. CFA Report – Senator Salisbury
- VI. Resolutions (**Time Certain: 10:45 AM**)
 - a. Consent Agenda: no items.
 - b. Old Business:
 - i. RES 252603 – Double Major Policy Changes – AAC (Hold; in subcommittee)
 - ii. RES 252604 – Minor Policy Changes – AAC (Hold; in subcommittee)

c. New Business:

- i. RES 252605 - Reaffirming Shared Governance and the University Handbook as Policy – EC (handout)
- ii. RES 252606 - Call for a CSU Chancellor’s Office Investigation Regarding Recent Incidents in Athletics – EC (handout)

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

8. Adjournment

Katherine Van Grinsven

From: Charles Lam
Sent: Sunday, September 21, 2025 11:19 AM
To: Melissa Danforth; Nyakundi Michieka; Senate Executive Committee Group
Subject: Re: H1B visas

USCIS released a memo that somewhat clarified it.

https://www.uscis.gov/sites/default/files/document/memos/H1B_Proc_Memo_FINAL.pdf

Another question though. For this year, it seems unlikely that we will be able to hire a non-domestic new faculty, unless we can apply for an exemption. At this stage, we do not know the process for exemption.

During the hiring process, we are not allowed to consider the residency status of a candidate. Clarification and proper guidance will be needed.

Charles.

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From: Charles Lam <clam@csub.edu>
Sent: Saturday, September 20, 2025 3:36:05 PM
To: Melissa Danforth <mdanforth@csub.edu>; Nyakundi Michieka <nmichieka@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Subject: Re: H1B visas

This is the current status. People are advised not to follow the interpretation of any White House officials unless the policy is written explicitly.

After all, as many of us have experienced, it is still up to the individual immigration officer to decide how they would like to interpret the order on the spot.

Charles.

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From: Melissa Danforth <mdanforth@csub.edu>
Sent: Saturday, September 20, 2025 3:30:11 PM
To: Nyakundi Michieka <nmichieka@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Subject: RE: H1B visas

Hi Nyakundi,

The advice in the follow-up message was to return today, if at all possible, as the effective date is 12:01am tomorrow (Sunday). Media is reporting similar messages going out at many companies.

Melissa

From: Nyakundi Michieka <nmichieka@csub.edu>
Sent: Saturday, September 20, 2025 3:25 PM
To: Melissa Danforth <mdanforth@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Subject: Re: H1B visas

Hi Melissa,

Thanks for sharing this.

There is messaging on social media requesting folks with H1-Bs who are currently out of the country to return to the U.S. before Monday. I'm not sure if this affects any of our faculty or students who may be out on travel (or sabbatical) but thought I'd share.

Nyakundi

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From: Melissa Danforth <mdanforth@csub.edu>
Sent: Saturday, September 20, 2025 3:20:10 PM
To: Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Subject: H1B visas

Hi all,

In response to yesterday's presidential proclamation requiring a \$100k entry fee for H1B visa holders, AVP Boschini sent the following messages to all CSUB faculty members with H1B visas. She was fine with me sharing the text of these messages with EC.

I also told her we would discuss on Tuesday if we wish to move up her visit to EC in light of these developments. She is currently scheduled to come on October 21st.

Link to proclamation: <https://www.whitehouse.gov/presidential-actions/2025/09/restriction-on-entry-of-certain-nonimmigrant-workers/>

Initial message:

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Dear colleagues,

I am reaching out to you regarding today's news about the H-1B visa program. We are aware that the U.S. President signed a proclamation today calling for significant changes to the H-1B program, including an increase in the application fee to \$100,000.

I understand that this must be deeply concerning to our H-1B holders. I wanted to reach out to you to convey my support and share the guidance that is available at this time.

The proclamation's effective date is this Sunday, September 21, 2025. You are strongly advised not to travel outside of the U.S. until further notice, to avoid reentry issues (including additional fees, screening, etc.) at the time of your return. The implications of this Presidential action are not fully known at this time. Therefore, out of an abundance of caution, travel is not recommended.

Your work has a tremendous impact on our students' lives and is deeply appreciated. Please know that we will work diligently to support you as a member of the CSUB family. We will share additional details with you as they become available.

With gratitude,
Debbie

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Follow-up message:

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Colleagues,

We have been provided with some additional advice related to travel at this time:

1) H-1B employees (and their H-4 dependents) should not travel outside the U.S. until the effects of the proclamation are known.

2) For those H-1B employees known to be outside the U.S. and who possess a valid H-1B visa, they should attempt to return to the U.S. before 12:01 a.m. Eastern Standard Time on Sunday, September 21, 2025.

For those who are outside the U.S. and cannot return before Sunday or who otherwise need to apply for a H-1B visa before returning, we can only advise that it is up to the employee whether they take the risk to apply for such H-1B visa or risk entry into the U.S. on or after September 21, 2025. Taking such a chance can result in denial of the H-1B visa or denial of entry into the U.S. and being returned to one's home country.

We are aware that the proclamation itself may be subject to legal challenges over the weekend, which may result in its implementation being blocked. Please stay connected with the news as this situation unfolds. If more information becomes available later this weekend, I will share it with you.

With care,
Debbie

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Dr. Melissa Danforth (she/they)
Chair, CSUB Academic Senate
PI, CSUB's S-STEM Scholarship Program
Professor of Computer Science
Department of Computer & Electrical Engineering/Computer Science
California State University, Bakersfield
Website: <https://www.cs.csub.edu/~melissa/>

Katherine Van Grinsven

From: Melissa Danforth
Sent: Monday, September 15, 2025 1:58 PM
To: Katherine Van Grinsven
Subject: EC Agenda item - ASI resolution
Attachments: SB 104 - ASI and Shared Governance_encrypted_.pdf

Hi Katie,

Please add the attached ASI resolution to the EC agenda as new discussion item "ASI resolution: SB 104 ASI and Shared Governance".

In addition to the Resolved section of the resolution, they ask the following in the signature block:

"Acknowledgement:

In the spirit of shared governance, and to show that you have read through this resolution and will commit to its contents, please sign below."

This is something Senate as a whole will need to have a resolution on, as the Resolved section has several asks and EC cannot commit without the full Senate weighing in. EC will need to decide if such a resolution comes from EC or from the standing committee(s).

Melissa

--

Dr. Melissa Danforth (she/they)
Chair, CSUB Academic Senate
PI, CSUB's S-STEM Scholarship Program
Professor of Computer Science
Department of Computer & Electrical Engineering/Computer Science
California State University, Bakersfield
Website: <https://www.cs.csub.edu/~melissa/>

Topic: Post-enrollment Requirements Checking (PERC) Timing Concerns

From: Danielle Solano <dsolano@csub.edu>

Sent: Thursday, August 28, 2025 3:38 PM

To: Melissa Danforth <mdanforth@csub.edu>

Cc: ORG-AcademicSenateChair <academicsenatechair@csub.edu>; ORG-AcademicSenateOffice <academicsenateoffice@csub.edu>

Subject: Fw: Re: PERC

Hi Melissa

FYI...I'm not sure if this is something that you think senate can/should do anything about, but apparently PERC was just run TODAY. This doesn't give ASCs much time to notify students as the last day to add classes is September 3rd. Per the instructor initiated drop policy (which I believe this would fall under), students should be notified by Tuesday at the latest. And of course this doesn't give students much time to find an alternative class if they are kicked out due to not meeting prereqs.

Thought I would pass it along.

--Dani

Danielle Solano, Ph.D.

Professor, Department of Chemistry & Biochemistry

California State University, Bakersfield

Office: SCI II 268

Phone: (661) 654-2785

Email: dsolano@csub.edu

From: Tabitha Marsh <tmarsh3@csub.edu>

Sent: Thursday, August 28, 2025 3:26 PM

To: Chemistry & Biochemistry Faculty & Staff <chemistrydepartment@CSUB.onmicrosoft.com>

Subject: Re: PERC

Hi all,

Just a heads up, PERC just got updated today. I will be running the list today and notifying students that they need to provide me with proof of meeting requirements by tomorrow 12pm.

If I do not receive proof, I will drop them from the class tomorrow.

Thanks,

Tabitha Marsh, MBA

Administrative Support Coordinator

Department of Chemistry & Biochemistry

California State University, Bakersfield

9001 Stockdale Hwy, #62

Bakersfield, CA 93311

(661)654-2030 | Email: TMarsh3@CSUB.edu

Katherine Van Grinsven

From: Melissa Danforth
Sent: Wednesday, April 9, 2025 4:14 PM
To: Katherine Van Grinsven
Cc: Danielle Solano
Subject: Requested referral from DCLC

Hi Katie,

At DCLC today, there was a request to refer CSUB 1029 to Senate. I said it would have to wait until Fall as there is no time for Senate to address new issues right now, but it may be part of a bigger issue EC has discussed in the past about how much oversight Senate should have of GECCo.

The concerns were both curricular and who is hired as instructors. On the curricular side, GECCo is supposed to have a subcommittee that monitors this curriculum, but maybe there are issues there. On the instructor side, there was concerned expressed that many staff members are hired to teach this course when many lecturers may not be reaching their teaching entitlements.

So, please start a pending referral folder for Fall and place this concern there.

Melissa

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PI, CSUB's S-STEM Scholarship Program
Professor of Computer Science
Department of Computer & Electrical Engineering/Computer Science
California State University, Bakersfield
Website: <https://www.cs.csub.edu/~melissa/>

From: [Melissa Danforth](#)
To: [Katherine Van Grinsven](#); [Danielle Solano](#)
Subject: FW: Notification: Annual Requirement – High-Risk ADS Inventory
Date: Wednesday, July 30, 2025 4:56:10 PM
Attachments: [High-Risk Autonomous Decision-Making Systems in Higher Education.pdf](#)

Hi Katie and Dani,

We'll need to add this email and attachment to the Senate Exec agenda. The agenda should have a printout of the two links at the bottom of Chris's email.

And it should contain a link to the CSU page on faculty use of AI in instruction (it's not structured well enough to make a printout since it only allows you to expand one section at a time):

<https://genai.calstate.edu/communities/faculty/guidelines-faculty-regarding-ai-instruction>

There's nothing in the Handbook about inventorying "automated grading or proctoring tools" outside of those provided by ITS directly, and I'm not sure we'd want to add anything beyond an informational note about this state law.

Perhaps we can discuss expanding the existing pending referral on faculty ethical use of AI tools to include a notification about this state law.

Melissa

From: Christopher Diniz <cdiniz@csub.edu>
Sent: Wednesday, July 30, 2025 4:30 PM
To: Dwayne Cantrell <dcantrell2@csub.edu>; Lori Blodorn <lblodorn@csub.edu>; Deborah Thien <dthien@csub.edu>; Melissa Danforth <mdanforth@csub.edu>; Jane Dong <jdong2@csub.edu>; Luis Vega <lvega@csub.edu>; Alicia Rodriquez <arodriquez@csub.edu>; Deborah Cours <dcours@csub.edu>; Jennifer Mabry <jmabry2@csub.edu>; Elizabeth Adams <eadams6@csub.edu>; Deborah Boschini <dboschini@csub.edu>; Sonya Gaitan <sgaitan@csub.edu>; Tommy Holowell <tholiwell@csub.edu>; Christine Lopez <clopez23@csub.edu>; Tina Williams <twilliams@csub.edu>; Michelle Ponci <mpearce@csub.edu>; Sandra Bozarth <sbozarth2@csub.edu>; Emily Poole Callahan <epoole1@csub.edu>; EJ Callahan <ecallahan@csub.edu>; Hilda Nieblas Valenzuela <hnieblas@csub.edu>; Brooke Davis <bdavis42@csub.edu>
Subject: Notification: Annual Requirement – High-Risk ADS Inventory

Dear Colleagues,

As part of our responsibilities under California AB 302, CSU Bakersfield is required to annually inventory any high-risk automated or autonomous decision-making systems (ADS) used across campus. These systems assist or replace human decision-making in areas that significantly impact individuals' rights, opportunities, or access to services.

Examples of high-risk ADS include, but are not limited to:

- Admissions or hiring algorithms
- Predictive analytics for financial aid or enrollment
- Automated grading or proctoring tools
- Tools used in student discipline, housing, or behavioral monitoring
- AI systems used in talent acquisition or classification reviews

This message is for awareness only at this stage. If any systems in your area meet this definition, or if automated tools are being explored for such functions, please ensure they are brought to our attention.

Our Information Security Officer, Doug Cornell, may be following up to verify whether your area currently uses or does not use these systems as part of the annual review.

You can find additional background here:

- [CA AB 302 – High-Risk ADS Bill Text](#) Refer to page 3 of PDF
- [CDT FAQs on High-Risk ADS Reporting](#) Refer to page 6 of PDF
- Overview and Examples in Higher Education (PDF) is attached. Refer to page 13 of PDF

This process does not prohibit the use of such systems. It ensures proper transparency, documentation, and human oversight as mandated by law.

Please feel free to reach out with any questions or to provide relevant information.

Thank you,

Christopher Diniz, MBA
Associate Vice President &
Chief Information Officer
Information Technology Services
(661) 654-3431

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 41LIB
Bakersfield, CA 93311

<https://its.csub.edu>

<https://twitter.com/itscsub>

Topic: Post-enrollment Requirements Checking (PERC) Timing Concerns

From: Danielle Solano <dsolano@csub.edu>

Sent: Thursday, August 28, 2025 3:38 PM

To: Melissa Danforth <mdanforth@csub.edu>

Cc: ORG-AcademicSenateChair <academicsenatechair@csub.edu>; ORG-AcademicSenateOffice <academicsenateoffice@csub.edu>

Subject: Fw: Re: PERC

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Administrative Support Coordinator

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9001 Stockdale Hwy, #62

Bakersfield, CA 93311

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Katherine Van Grinsven

From: Melissa Danforth
Sent: Wednesday, September 24, 2025 5:00 PM
To: Katherine Van Grinsven
Cc: Danielle Solano
Subject: FW: Dept of HD-CAFS name change request
Attachments: Department of HD_CAFS name change .docx

Hi Katie,

Here's an item for the EC agenda.

Melissa

From: Alexander Reid <areid2@csb.edu>
Date: Wednesday, September 24, 2025 at 4:39 PM
To: Melissa Danforth <mdanforth@csb.edu>
Cc: Danielle Solano <dsolano@csb.edu>, Elaine Correa <ecorrea1@csb.edu>, Elizabeth Adams <eadams6@csb.edu>
Subject: re: Dept of HD-CAFS name change request

Dear Melissa,

On behalf of the Department of Human Development and Child, Adolescent, and Family Studies, please accept our request for Senate Approval of our Department name change.

We consulted with Dr. Adams and our interest to begin the process of changing our Department name first with Senate approval and then we anticipate submitting a request to SSE Curriculum Committee to move forward with our degree name aligned with our Department name.

Please see attached for our name change approval request.
Please let me know if there is any additional information needed.

Thank you for your time.

Sincerely,

Alexander

Alexander Reid, Ph.D.
Associate Professor, Department of Human Development and Child, Adolescent and Family Studies
California State University Bakersfield

Department of Human Development and Child, Adolescent, and Family Studies (HD-CAFS)
Name Change Approval Request

Dear Colleagues,

On May 12 2022, the President of CSUB approved our request for a Department name change from Child, Adolescent, and Family Studies (CAFS) to Human Development and Child, Adolescent, and Family Studies (HD-CAFS). We were informed, however, that the 6-letter name would not work in PeopleSoft and we would need to have the name change be reflected on our degree. At this point, we would like to start with a name change from HD-CAFS to Human Development and Family Sciences (HDFS), which aligns with other CSU Departments in our field.

The Department of Human Development and Child, Adolescent, and Family Studies (HD-CAFS) faculty unanimously voted to change to Human Development and Family Sciences (HDFS).

The rationale for this name change was to service the diverse program strands in which our students seek a B.A. degree aligned with employment opportunities in the fields of Human Development, Resource Management, Teacher Education and Early Childhood and Family Sciences. Currently, our program description reads as follows:

Program Options and Paths

Bachelor of Arts (B.A.) Degree in Child, Adolescent, and Family Studies This program is geared towards students interested in working with children and their families in any of the following settings: preschool, childcare center, case management, criminal justice, Head Start, and the Department of Human Services. Students will earn a B.A. Degree in Child, Adolescent, and Family Studies.

To ensure that our students can apply for positions that cover the vast range of options available with a CAFS degree, we would like to ensure that our Department's name reflects the diverse areas for which we serve as a feeder program.

Additionally, it should be noted that 3 out of our 4 full time faculty members hold degrees covered under the area of Human Development. The size of our Department is small, and therefore we cover a range of areas that other CSU's have divided into separate departments. In alignment with other CSU's, our department name should include the Human Development area as well as the Family Sciences domain. In accordance with other CSU's, for consistency and disciplinary convention, the name change aligns with our other campuses:

CSU Sacramento (BS in Family Studies and Human Development)
CSU Monterey Bay (BA in Human Development and Family Studies)
CSU Long Beach (BA in Human Development)
CSU East Bay (BA in Human Development)

We propose HDFS as the 4-digit acronym for People Soft, in keeping with other institutions of higher education in the U.S.A. that offer the same degree. For example, Colorado State, Michigan State, University of Connecticut, Penn State, East Carolina University, Florida State, George Mason University, Georgia Southern, Indiana State, Kansas State, Iowa State, Mississippi State, and North Dakota State. All these institutions use HDFS as their acronym.

Once we have approval from the Senate for a Department name change, we will begin the process of aligning the Department name to the degree with submission to the SSE Curriculum Committee.

From: Melissa Danforth
Sent: Thursday, September 25, 2025 3:31 PM
To: Katherine Van Grinsven
Cc: Danielle Solano
Subject: Re: DNP course coding

Hi Katie,

Let's call it "Policies on Approval of Course Coding Changes". This will cover other situations beyond changing the CS#, like changing the number of units in a class.

And I too had to Google to find the course classification number (CS#) guide, which looks identical to what I recall from Q2S:

https://www.csub.edu/academicprograms/_files/Course_Classification_Numbers.pdf

Once I knew the filename, I was able to find it on <https://www.csub.edu/academicprograms/new-catalogandcurriculum-process-8-12-25.shtml> but not on the older Academic Planning Manual page.

Melissa

From: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Date: Thursday, September 25, 2025 at 3:11 PM
To: Melissa Danforth <mdanforth@csub.edu>
Cc: Danielle Solano <dsolano@csub.edu>
Subject: RE: DNP course coding

New discussion item for EC? Topic title – course coding?

–

KATHERINE VAN GRINSVEN

She/her/hers
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From: Melissa Danforth <mdanforth@csub.edu>
Sent: Thursday, September 25, 2025 2:04 PM
To: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Cc: Danielle Solano <dsolano@csub.edu>
Subject: Re: DNP course coding

Hi Katie and Dani,

Since we don't have a policy on changing WTUs associated with a course, I told Elizabeth that we'll have to follow prior precedent, which is to have the NSME Curriculum Committee review and approve/deny the request.

We should add discussing if a policy needs to be developed for changing the WTUs associated with a course to the Senate EC agenda. That would be different than auditing/reviewing the current CS#'s to see if they comply with CSU policy, as there could be other reasons to change CS#'s beyond course caps.

Thanks,
Melissa

From: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Date: Wednesday, September 24, 2025 at 1:28 PM
To: Melissa Danforth <mdanforth@csub.edu>
Cc: Danielle Solano <dsolano@csub.edu>
Subject: RE: DNP course coding

Hi,

The referral only had a link to the BOX folder in the attachments. I opened up the link and it is a pretty large list of documents which were all uploaded in October 2023. The document you shared is dated November 2023, so I don't think it would be in the BOX folder, but I did look and didn't find anything. Here is the link in case you wanted to look:

<https://csub.app.box.com/s/ingu47wfahx5vyxp3kifvolncq30h4q2>

I found the "New Degree Program Proposal Form" (attached). I did see mention of a "Substantive Change Screening Form," but it looks like it was submitted in Summer 2023 (see page 71). I included some screenshots. It doesn't look like it is the same document, which was titled "WSCUC Substantive Change, November 2023." I know there was some back and forth between the subcommittees and the Nursing Department. Maybe it was sent over to AAC or BPC directly, and not uploaded to the folder? If it bypassed me, I would not have uploaded it to the referral folder. I am not sure.

Here are the screenshots from the *CSUB DNP Program Proposal with MOU* pdf:

j. Substantive Change Screening Form:

The WASC Senior College and University Commission Substantive Change Screening Form was submitted in Summer 2023. See [Appendix P](#). If a full Substantive Change Review is required, the proposal will be submitted by no later than November 2023 to provide adequate time for review.

k. Proposed Classification of Instructional Programs (CIP) and CSU Degree Program Code.

CSU CIP: 51.3818

CSU Degree Program Code: 12033 Doctor of Nursing Practice

Page 71 of PDF

Appendix P: WSCUC Screening Form



WSCUC Substantive Change Program Screening Form

Directions: Institutions planning to implement new degree programs beginning on or after July 1, 2017 should submit this screening form to WSCUC to determine if a Substantive Change review and approval is necessary prior to implementation. A determination on the necessity of review is made after submission of the form and any further information requested by WSCUC. The form should be submitted to John Hausaman (jhausaman@wscuc.org).

Institution: California State University, Bakersfield (CSUB)

ALO Name and contact information: Dr. Debra Jackson

Date: 7/10/2023

Proposed program name, modality, and CIP code:

Currently, the Department of Nursing (DON) at CSUB offers a Master of Science in Nursing, Family Nurse Practitioner (MSN/FNP) program, which is designed to prepare Family Nurse Practitioners for the region. However, the emerging national standards in Nurse Practitioner (NP) education require a Doctor of Nursing Practice (DNP) degree for all entry level NPs by 2025. Unless CSU Bakersfield transitions its NP program to a DNP degree, our MSN/NP graduates will not be qualified to take national certification examinations and may be unable to compete with other DNP prepared graduates in the professional job market. Elevating our existing MSN/FNP to a DNP program becomes a necessity. The DON is proposing two Doctor of Nursing Practice (DNP) degree programs:

- Post Baccalaureate Doctor of Nursing Practice Nurse Practitioner (DNP-NP) Program with Family Nurse Practitioner Concentration (DNP-NP).
The purpose of the DNP-NP program is to produce doctorally prepared nurse practitioners to address the critical shortage of primary care providers in the region and to meet the emerging educational and scholarly standards for Nurse Practitioners. This three-year, eight-semester program is designed for registered nurses (RNs) who have a Bachelor of Science (BS) or Master of Science (MS) in Nursing, and who aspire to become doctorally prepared Nurse Practitioners. Currently, our DNP-NP program only offers the Family Nurse Practitioner (FNP) concentration.

KATHERINE VAN GRINSVEN

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From: Melissa Danforth <mdanforth@csb.edu>
Sent: Wednesday, September 24, 2025 10:49 AM
To: Katherine Van Grinsven <kvan-grinsven@csb.edu>
Cc: Danielle Solano <dsolano@csb.edu>
Subject: FW: DNP course coding

Hi Katie,

Can you check the referral for the DNP program made to AAC and BPC to see if this document was included?

Thanks,
Melissa

From: Elizabeth Adams <eadams6@csb.edu>
Sent: Wednesday, September 24, 2025 10:44 AM
To: Melissa Danforth <mdanforth@csb.edu>; Tiffany Tsantsoulas <ttsantsoulas@csb.edu>
Cc: Heidi He <hhe@csb.edu>; Jane Dong <jdong2@csb.edu>
Subject: DNP course coding

Hi all,

I had a chance to speak with Dr. He today and it's clear to me that the course forms for the Didactic courses for the DNP were submitted with the incorrect C/S number. If you look at the attached WSCUC substantive change document on p.23, you'll see that they clearly intended those courses to have a 1.5 K factor, which is only associated with C-15.

What I'd like to suggest that either AAC or Senate be briefed on this and asked to approve a correction to the C/S number for these courses so that the faculty teaching them can get the appropriate compensation this term (and to prevent the current APDB errors). If that won't work, I'm open to other idea about how to solve this issue.

Elizabeth

Academic Affairs Committee (AAC)

Report to the Academic Senate

Thursday, October 2, 2025

The normal business of the Academic Affairs Committee was temporarily placed on hold due to time-sensitive and emergent matters. Our meeting was shortened to approximately 30 minutes to allow for an emergency meeting of the Executive Committee to start at 10:30 am.

During the shortened meeting, AAC discussed and reviewed a resolution submitted to the Executive Committee by concerned constituents. We conducted a secret vote to determine whether there was broad support for the resolution as is. The outcome of that vote was mixed and the discussion indicated that additional information was urgently required.

Immediately following the meeting, the AAC Chair convened with the rest of the Academic Senate Executive Committee to share the vote results and discussion and to plan next steps. These efforts were made to ensure that future Senate deliberations and decisions are based on a full and accurate understanding of the circumstances, consistent with the principles of shared governance, due process, and informed decision-making.

The AAC looks forward to returning to normal senate business and existing referrals.

Academic Support & Student Services Committee (AS&SS)
Report to the Academic Senate
Thursday, October 2, 2025

The AS&SS Committee met to begin work on two new referrals; however, regular business was placed on hold in response to new allegations deemed emergency priorities by the Executive Committee.

The committee reviewed a resolution submitted to the Executive Committee by concerned constituents and participated in a confidential discussion and anonymous vote to determine whether there was broad support for the resolution. The outcome of that discussion indicated that additional information was required before the committee could provide formal support or recommendations. Members agreed that greater context and clarity were necessary to proceed responsibly.

The meeting was condensed to approximately 25 minutes to allow the emergency meeting of the Executive Committee to continue at 10:30 a.m.

Following that determination, further information was sought by the Executive Committee to ensure that any future deliberations and decisions are based on a complete and accurate understanding of the circumstances, consistent with the principles of shared governance, due process, and informed decision-making.

The AS&SS Committee looks forward to returning to its regular agenda and ongoing referrals.

Respectfully submitted,
Leslie Kirstein, Chair
Academic Support & Student Services Committee

Report from the Budget and Planning Committee of the Academic Senate

The Budget and Planning Committee (BPC) met for a brief meeting on October 2, 2025 to address allegations brought to Executive Committee which were deemed emergency priorities.

As a result, the slate of issues before the committee was placed on hold to allow deliberation of the issues brought forth. BPC reviewed a resolution submitted to the Executive Committee by concerned constituents.

As a result of the discussion, it was determined there was not broad support for the resolution. The outcome of that discussion indicated additional information was required before the committee could make a decision on the resolution.

The meeting was limited to 30 minutes to accommodate an emergency meeting of the Executive Committee to continue at 10:30 am. These efforts were made to ensure that future deliberations and decisions are based on a full and accurate understanding of the circumstances, consistent with the principles of shared governance, due process, and informed decision-making.

BPC will continue work on our current referrals at our next meeting.

Report from the Faculty Affairs Committee of the Academic Senate

The Faculty Affairs Committee convened in response to new allegations that were deemed emergency priorities. As a result, the normal business of the Academic Senate was temporarily placed on hold to ensure appropriate attention and deliberation could be dedicated to these matters.

The FAC reviewed a resolution submitted to the Executive Committee by concerned constituents and conducted a secret vote to determine next steps and whether there was broad support for the resolution. The outcome of that discussion and vote indicated that additional information was required before the committee could provide firm support for the resolution. Overall, the committee felt that there was not enough information available to move forward. Our meeting was shortened to approximately 25 minutes to allow the emergency meeting of the Executive Committee to continue at 10:30 am.

Following that determination, further information was sought by the FAC Chair and the Academic Senate Executive Committee. These efforts were made to ensure that future deliberations and decisions are based on a full and accurate understanding of the circumstances, consistent with the principles of shared governance, due process, and informed decision-making.

The FAC looks forward to returning to normal senate business and existing referrals.



Reaffirming Shared Governance and the University Handbook as Policy

RES 252605

EC

- RESOLVED:** The President and the Academic Senate of California State University, Bakersfield reaffirm and recommit to the principles and practice of shared governance, as articulated in Section 102 of the *University Handbook*, recognizing that genuine shared governance is essential to institutional trust, transparency, and academic excellence; and
- RESOLVED:** that the President shall approach consultation not as a courtesy or informational step, but as a substantive process of dialogue in which faculty and administrative perspectives are considered collaboratively, including the possibility of binding rejection or revision of presidential recommendations when inconsistent with the *University Handbook* or faculty governance principles; and
- RESOLVED:** that the President recommits to adhering to the *University Handbook* as the operating manual and policy authority for the University, ensuring that all administrative actions, appointments, and reorganizations are consistent with the procedures and policies therein; and
- RESOLVED:** that any presidential actions which could conflict with the provisions of the *University Handbook*—including, but not limited to, direct appointments of Cabinet members, reorganizations of the Cabinet, or appointments of Academic Administrators without a search or full consultation—shall first be formally reviewed and voted upon by either the Academic Senate Executive Committee or the full Academic Senate; and
- RESOLVED:** that the Academic Senate formally expresses its disapproval of the direct appointments of academic administrators made without adequate and full consultation of the Academic Senate, as these actions contravene the spirit and procedures of shared governance set forth in the *University Handbook*; and
- RESOLVED:** that a copy of this resolution be forwarded to the President, the Provost, the CSU Academic Senate, and the Chancellor of the California State University.

RATIONALE: Shared governance is the foundation of collegial administration and academic integrity at California State University, Bakersfield. Section 102 of the University Handbook explicitly affirms that joint decision-making and consultation between administration and faculty is the “long accepted manner of governing institutions of higher learning” and that this process is essential to the University’s educational mission. The CSU Board of Trustees Statement on Collegiality further establishes that collegial governance is characterized by shared decision-making, assigns primary responsibility to the faculty for the educational functions of the University, and affirms that faculty recommendations are normally accepted except in rare and compelling circumstances.

Section 102.1 of the University Handbook establishes that the Handbook itself is the “operating manual for the University”. It embodies the procedures and policies that reflect CSUB’s commitment to the principles of shared governance and defines how decisions are to be made and enacted. The Handbook provides the structure through which all University constituencies —faculty, staff, students, and administration— participate in meaningful consultation to guide institutional policy and practice.

Section 103.2.2 designates the Academic Senate as the primary body through which the faculty exercise their collective expertise to develop and recommend policy to ensure the realization of the University’s mission. Section 103.2.3 establishes that the President’s Cabinet consists of the Provost and Vice President for Academic Affairs, the Vice President for Student Affairs, the Vice President for Business and Administrative Services, and the Vice President for University Advancement, each of whom is appointed through the consultative procedures outlined in the University Handbook.

Section 309.5 further specifies that search and screening committees for Academic Administrators shall include faculty majorities in their membership. This provision ensures that academic leadership appointments are transparent, participatory, and aligned with the shared governance values that protect the University’s academic integrity and collegial culture. The existence of a search, rather than direct appointment, is essential to ensure the opportunity for interested parties to apply for these positions. Direct appointments of academic administrators is in direct conflict with commitments to equity and equal opportunity.

In the past academic year, several direct appointments of administrators occurred without full consultation of the Academic Senate and without the opportunity for the Senate or its Executive Committee to review or reject such actions in a binding manner.

While most of these appointments were made after robust discussions with the Academic Senate Executive Committee, and the Executive Committee's resistance and concerns resulted in the delay of one appointment until after the General Faculty Meeting, other appointments were made without any consultation or opportunity for discussion. Specifically, the Academic Senate Executive Committee learned about the direct appointment of the Dean of Extended Education and Global Outreach via announcement from President Harper to the campus community on May 16th, 2025. This appointment of an Academic Administrator occurred with zero consultation, input, or shared governance procedures.

These appointments—and broader administrative reorganizations—have altered the structure of the President's Cabinet in ways that are no longer consistent with the composition outlined in Section 103.2.3 of the University Handbook. Such deviations erode confidence in the shared governance process, diminish the faculty's consultative role, and weaken transparency and accountability in university leadership.

This resolution seeks to reaffirm CSUB's institutional commitment to shared governance by ensuring that the President and Academic Senate jointly uphold the University Handbook as the governing framework for all administrative and academic actions. It calls for consultation to be conducted as a meaningful and deliberative process—one that reflects the collaborative spirit of higher education and the shared mission of the University to advance teaching, scholarship, and service in a climate of trust, respect, and accountability.

Distribution List:

CSUB President

Provost and VP Academic Affairs

Campus Faculty

Campus Staff

Campus Students

CSU Board of Trustees

Chancellor Garcia

The Academic Senate of the California State University

Approved by the Academic Senate:

Sent to the President:

President Approved:



Call for a CSU Chancellor's Office Investigation Regarding Recent Incidents in Athletics

RES 252606

EC

- RESOLVED:** That the Academic Senate of California State University, Bakersfield calls for a CSU Chancellor's Office Investigation into the sequence of events surrounding recent incidents within the Department of Athletics;
- RESOLVED:** that the investigation shall focus on due process and fact-finding and the verification of a complete and accurate timeline of events, including administrative response, related to the recent incidents in Athletics and associated personnel within the past twelve months;
- RESOLVED:** that the investigation shall include, but not be limited to, determining when the University President and other administrators became aware of potential criminal activity, whether University policies were followed, and whether adequate and timely reporting of incidents occurred;
- RESOLVED:** that, to the extent legally and ethically possible and permissible, findings of the investigation shall be transparent and publicly reported to ensure institutional accountability and restore trust in the integrity of University governance and Athletics oversight.
- RATIONALE:** Accurate, verifiable information is essential for the Academic Senate and the University community to make fully informed decisions regarding accountability and institutional integrity. Incomplete or inaccurate information undermines confidence in leadership and the shared governance process. Incomplete or inaccurate information creates an environment where rumors and speculation can flourish.

A Chancellor's Office investigation—free from internal influence—is necessary to establish a clear, factual record of what occurred, when it occurred, and who was informed. Administrators and personnel who failed to fulfill their duties must be held accountable; however, such actions must not be rushed or driven by speculation, rumor, or bias. Only a thorough, impartial investigation can ensure fairness, transparency, and the restoration of trust in University processes.

Distribution List:

CSUB President
Provost and VP Academic Affairs
Campus Faculty
Campus Staff
Campus Students
CSU Board of Trustees
Chancellor Garcia
The Academic Senate of the California State University

Approved by the Academic Senate:

Sent to the President:

President Approved: