



Academic Senate: Executive Committee

MINUTES

TUESDAY, SEPTEMBER 23, 2025

10:00 A.M. – 11:30 AM

Location: ~~BPA Conference Room 134~~ *Updated to Ablin Conference Room, Walter Stiern Library

Zoom Link: <https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

Guest: E. Adams- Interim AVP for Academic Programs.

1. Call to Order

- A. Chair Danforth called the meeting to order at 10:04 AM.

2. Announcements and Information

- A. Fall Budget Open Forum Debrief (deferred)

- B. Interim AVP for Academic Programs, E. Adams (**Time Certain: 10:10 AM**)

- i. Summer Disqualifications (handout) – AAC and AS&SS Referral
 - a. Interim AVP E. Adams provided background regarding the current disqualification policy and process for students. Currently students can be disqualified at the end of the summer term, but not winter term. E. Adams asked the EC to consider not disqualifying students at the end of summer and requested a review of the readmission policy. Currently, disqualified lower-division students must complete an AA degree for readmission. Through her research, E. Adams has found that CSUB has by far, the highest requirement for re-admission for lower division students. E. Adams will forward the research she has completed.
 - b. A referral will be drafted and sent to AAC and AS&SS.
- ii. WASC Steering Committee for next CSUB report and site visit (handout)
 - a. Report due: Spring 2027
 - b. Site visit: Fall 2027
 - c. Discussion: E. Adams recommended that the WASC steering committee be co-chaired by an administrator and a faculty leader (likely the Academic Senate Chair). The EC will need to send out a call for five faculty positions in each of the 5 areas identified by the drafted standards. The faculty would serve as co-chairs of the working groups. Interest statements will need to be submitted and the positions would be appointed in the EC and intent for the

work to begin in the spring. Chair Danforth suggested that the calls be sent out similar to that of the Faculty Ombudsperson as a full statement will be needed. Z. Zenko mentioned that in the past, at least two of the faculty co-chairs served on UPRC and received reassigned time.

d. Course Classification Numbers (i.e., PeopleSoft CS#)

- i. E. Adams stated that since the budget model is now based on FTES, these numbers have budget implications, and some departments want to change them. It was suggested that an audit of these numbers is needed, and, after extensive discussion, it was decided that the Provost will discuss with the Dean's Council.

iii. High Impact Practices (HIP) Taskforce

- a. D. Solano provided some background to the initial creation of the task force. The EC agreed that the current task force can be dismissed and can be reconstituted in the future if the need arises.
- b. IRA Funds
 - i. Provost Thien shared that she has been looking into the IRA funds and possibilities for enhancement practices for the instructional experience.

C. CSU Graduation Initiative Symposium 2025

- i. October 15-16, 2025
- ii. EC member needed to attend
- iii. Link to Chancellor's Office page: <https://www.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/symposium>
- iv. Senate Chair Danforth is not available to attend. C. Lam agreed to attend on behalf of Chair Danforth.

D. EC Guests:

- i. October 7 - President Harper (Spring visit scheduled for March 24)
 - a. Discuss questions/topics for President Harper's visit for October EC meeting
 - i. Discussion in EC ensued regarding:
 - (i) EC voiced concerns about the number of direct appointments and elevations. While this topic has been brought up before with the President, it was agreed that it would be good to continue discussion.
 - (ii) The WASC report and the involvement of Interim AVP E. Adams, keeping in mind her appointment as AVP is interim.
 - ii. IRPA issues and concerns
 - (i) Some discussion ensued regarding if the committee has been meeting or not and who calls the meetings. C. Lam confirmed that the committee has not been meeting. Provost Thien said that it is not clear in the Office of the Provost if the Provost's Office is to call the meeting. K. Van Grinsven, D. Solano, and M. Danforth have communicated with L. Williams from the Office of the Provost multiple times regarding the committee needing to be convened. While there is not a resolution, it was discussed and the Interim Provost agreed to an evaluation of the office and the committee composition. N. Michieka confirmed that there are concerns about IRPA

and data not being available. Provost Thien agreed that there needs to be clarification on the data sources and it needs to be accessible.

- (ii) The first call for the committee was originally sent in May 2023 (see minutes from EC meeting August 22, 2023. RES 222323 states that "The AVP convenes the campus' institutional research advisory council."

- ii. October 21 - D. Boschini, AVP for Faculty Affairs - to discuss Faculty Visas
 - a. K. Van Grinsven will contact AVP D. Boschini to see if she is able to attend October 14, which will be an additional EC meeting.

E. Added: CSUB AI Survey on Canvas

- i. Discussion ensued regarding the CSU System-wide AI Survey that was posted on the Canvas banner space. There is no current policy surrounding what can or cannot be posted on Canvas. There was discussion regarding a similar situation two years ago, however, the referral was not made.
- ii. The EC agreed that a referral should go out to AS&SS for what can and cannot be posted on Canvas as the space is an instructional space.

F. Senate Guests:

- i. Upcoming:
 - a. October 9
 - i. D. Cantrell, VP for SASEM
 - ii. I. Sumaya, AVP GRaSP (*tentative- waiting for response*)
 - b. October 23
 - c. November 6
 - i. E. Montoya, 2024-2025 GEECo Report
- ii. Future:
 - a. J. Watkins – Center for Accessibility and Essential Needs
 - b. K. De Young – Facilities

3. Approval of Agenda (Time Certain: 10:05 AM)

- A. Z. Zenko proposed an amendment to the agenda to include the discussion regarding Canvas; seconded by A. Grombly. All approved the amended agenda; motion carried. Amended agenda approved.

4. Approval of Minutes

- A. August 26, 2025 (handout) (deferred)
- B. September 9, 2025 (handout) (deferred)

5. Continued Items (Time Certain: 10:30 AM)

- A. AS Referral Log (see BOX folder; handout)
 - i. AAC (T. Tsantsoulas)
 - a. Pending Referrals:
 - i. Concerns about teaching modality language in the handbook – AAC and FAC

- (i) Chair Danforth and K. Van Grinsven will work on the referral and send it out to the subcommittees as soon as possible.
 - ii. AS&SS (L. Kirstein)
 - a. L. Kirstein shared that AS&SS has a referral ready, however, because it was a joint referral, AAC will need to review and vote on the resolution before it can be forwarded to Senate.
 - iii. BPC (A. Grombly)
 - iv. FAC (Z. Zenko)
 - a. Pending Referrals:
 - i. Concerns about teaching modality language in the handbook – AAC and FAC
 - (i) See above; referral in progress.
 - ii. Sixth-year Lecturer Review (carry-over from 2024-2025; Hold for taskforce report)
 - B. Provost Report (D. Thien) (deferred)
 - i. Academic Administrator Searches:
 - a. Arts and Humanities: Associate Dean Search (*in progress*)
 - b. Social Sciences and Education:
 - i. Interim Associate Dean Appointment
 - ii. Dean Search (*committee formation in progress*)
 - c. AVP of Academic Programs (*committee formation in progress*)
 - ii. Academic Administrator Reviews (AARC)
 - a. 2024-2025: AVP for Enrollment Management (Review not conducted)
 - C. Reports and Recommendations (deferred)
 - i. Task Force for Periodic Evaluation (Hold; waiting for report)
 - ii. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)
 - D. Faculty Visa (*AVP Boschini coming to EC 10/21; handout*)
 - i. Provost Thien provided an update on Faculty Visas and confirmed that there are no current one-year H1B visas at CSUB; everyone is on a three-year cycle. Provost Thien said that if someone is saying they are on a one-year visa, to please have them contact Dee Price and Faculty Affairs. There are one-year renewals, which are different than a H1B visa. C. Lam confirmed that there have been one-year visas in at least the last ten years, which Chair Danforth also confirmed. Provost Thien confirmed that AVP Boschini sent out a memo to all faculty current on H1B visas. The EC confirmed that consistency and communication would be beneficial to provide clarification and assurance to the faculty regarding these items.
 - ii. Provost Thien discussed faculty hiring and international searches, in which CSUB would proceed as normal.
 - iii. It was later agreed that AVP Boschini would be invited to attend an extra EC meeting scheduled for 10/14 as the matter is timely.
 - E. Calendar Committee – A. Grombly, BPC Chair (deferred)
 - F. Add “Statements of the Senate” Process to governing documents – EC (deferred)
6. New Discussion Items (Time Certain: 10:45 AM)
- A. Elections and Appointments (D. Solano)

- i. Fall 2025- First Call Closed 9/22:
 - a. Faculty Ombudsperson: No applications received. Second call will be sent out.
 - ii. Upcoming Calls:
 - a. SSE Dean Search Committee
 - b. Academic Administrator Review Committee (AARC) for Associate Dean, EEGO
 - c. Exceptional Service Awards Committee
 - d. Additional vacancies and urgent calls are in the process of being identified.
 - iii. Provost Thien shared that the college deans have requested to be cc'd on the calls. Some discussion ensued regarding past concerns with other deans and administration not wanting to interfere with the faculty process.
 - iv. Committee on Professional Responsibility (CPR): Chair Danforth provided a brief update regarding the committee. The Senate Analyst is working with the committee to schedule a meeting where the Senate Chair can charge the committee as an issue has come up that would fall under the purview of the Faculty Ombudsperson, however, an appointment has not been made, so it would be for the CPR.
- B. Commendation for CAMP and HEP Programs – EC (handout)
- i. The EC briefly discussed the appropriateness for a commendation for the CAMP and HEP programs which are ending. EC agreed that a commendation would be good and discussion can continue at the next EC meeting.
- C. ASCSU opposition to AB 1400 (Nursing program for CC) (handout)
- i. C. Lam provided information on the discussion item. EC was in support of a resolution being drafted and ready for Senate on Thursday.
- D. ASI Resolution: SB 104 ASI and Shared Governance (handout) (deferred)
- E. Post-enrollment Requirements Checking (PERC) Timing Concerns (handout) – AAC and AS&SS (deferred)
- F. Concerns about content and assignment of instructors for CSUB 1029 (handout) – AAC and FAC (deferred)
- G. Term limits for Department Chairs, FHAC members and other committees – FAC (deferred)
- i. FHAC Term Limits discussed at Summer Senate Retreat_ 2025-05-21 (handout) (deferred)
- H. Inventory of AI and other automated software (handout) – AS&SS (deferred)
- I. Process for appointing academic Acting MPPs – Handbook Change – FAC (deferred)
- J. Reconstitute High Impact Practices (HIP) Taskforce – AAC and AS&SS
- i. See above. No referral needed. Current task force can be dismissed.
- K. Clarify Post-Tenure Review with Promotion – FAC (handout) (deferred)
- L. Handbook and Bylaws Project – EC (See Box folder for handouts) (deferred)
- i. Updating Schools to Colleges
 - ii. Updating all references to quarters
 - iii. Standing Committees Composition:
 - a. Clarify Handbook language about staff positions being non-MPP staff
 - b. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.

- iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
- v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
- vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
- vii. Review committees listed (Handbook 107)
- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1)
- x. Update position titles in 309.9 (Handbook 309.9)
- xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
- xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
- xiii. Review and update the Standing Committees ex-officio positions due to the re-organization of university
- xiv. Changes to bylaws that were approved by previous resolution but never posted (clarifying the edition of Robert's Rules of Order).
- xv. Q2S Linger Issues:
 - a. Deadline issue for stating one's intent to seek promotion to full professor
 - b. Discussions about whether we should change the Handbook to require classroom observations for tenured faculty.

7. Agenda Items for Senate (Time Certain: 11:15 AM)

Academic Senate Meeting – Fall 2025

Thursday, September 11, 2025

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts, AV Senator K. Holloway, At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator A. Reyes – ASI President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper, K. Susa and M. Malhotra.

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
 - a. August 28, 2025 (handout)
 - b. September 11, 2025 (deferred)
- III. Announcements and Information
 - a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
 - b. FAR Report 2024-2025 – K. Susa **(Time Certain: 10:20 AM)** (handout)
 - c. IRPA Updates and Data Literacy Campaign – M. Malhotra **(Time Certain: 10:30 AM)**
 - d. Elections and Appointments – D. Solano (handout)
- IV. Approval of Agenda **(Time Certain: 10:05 AM)**
- V. Reports
 - a. Provost's Report – D. Thien
 - b. ASCSU Report – Senators Lam and Michieka (deferred?)
 - c. ASI Report – Senator Reyes
 - d. Staff Report – Senator Gonzalez
 - e. Committee Reports:
 - i. Executive Committee and Summer Senate– Vice-Chair Solano (handout)
 - ii. Standing Committees:
 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
 3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
 - f. CFA Report – Senator Salisbury
- VI. Resolutions **(Time Certain: 10:45 AM)**
 - a. Consent Agenda: no items.
 - b. Old Business:
 - i. RES 252601- Renaming of the Faculty Leadership and Service Award – EC (handout)
 - c. New Business:
 - i. RES 252602 – AAC
 - ii. RES 252603 – AAC
 - iii. RES 252604 – ASCSU opposition to AB 1400 - EC
- VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

8. Adjournment

- A. Chair Danforth: meeting extended by 10 minutes. Majority approved; motion carried. Meeting extended.
- B. An additional EC meeting has been scheduled for October 14, 2025, to work on referrals and AVP Boschini will also attend to discuss faculty visas.
- C. Chair Danforth adjourned the meeting at 11:40 AM.