



Academic Senate: Executive Committee

Minutes

TUESDAY, MAY 6, 2025

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/84829418074?pwd=oa3Dgso1p0E7AxyaDN1cq2L5EJoaeK.1&jst=1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guest: President Harper

- I. Call to Order
 - a. Chair Danforth called the meeting to order at 10:05 AM.
- II. Announcements and Information
 - a. President Harper (**Time Certain: 10:10 AM**)
 - i. President Harper provided updates on budget and resource allocation. President Harper shared the current MPP headcount by division, noting that he believes the university has now reached an appropriate level of MPP staffing. He explained that the increase of MPPs in the President's Office is due to recent Title IX-related hires. EC recommended that, during the fall budget forum, the president address the steps he has taken to mitigate the budget deficit.
 - ii. President Harper requested for EC to have another conversation with D. Cantrell regarding RES 242518, specifically regarding the definition of "purview" and the resolution language. T. Tsantsoulas asked for clarification, as it would have been preferable for Dr. Cantrell to have brought this up in the discussion last week when we met with EC.
 - iii. President Harper requested some clarification regarding RES 242521. Clarification provided by EC that the resolution and language would apply to Academic Administrator positions only. President Harper confirmed understanding and agreed to sign the resolution.
 - iv. Discussion briefly ensued regarding the Faculty Ombudsperson situation with the confusion surrounding the appointment and interpretation of renewal by the current incumbent. President Harper deferred to Interim Provost Rodriguez and EC, as

appropriate being that the position is appointed by the provost in consultation with Academic Senate Executive Committee.

- b. Faculty Honors and Awards Recommendations for 2025-2026
 - i. The EC affirmed the FHAC's recommendations for the 2025-2026 Faculty Awards. They will be presented at the Senate meeting on Thursday. See attached handout.
- c. 2025-2026 Academic Senate Meeting Schedule (handout)
 - i. The EC reviewed and approved the 2025-2026 Academic Senate meeting schedule.
- d. Special Review Committee – Anthropology Report (handout)
 - i. EC discussion ensued regarding the timeline for rebuttal. Chair Danforth proposed two options, first to propose a Fall 2025 deadline to allow the fall subcommittees to review the report and weigh in on if they support the Special Review Committee's recommendations or not. Alternatively, set the deadline for Spring 2025 to allow for the current subcommittees (AAC and BPC) provide input. EC agreed to the Spring 2025 deadline for rebuttal. BPC Chair, D. Wu and AAC Chair, J. Deal will provide the report to their committee members with a deadline of May 21, 2025, to determine if they have a rebuttal or not.

III. Approval of Agenda (**Time Certain: 10:05 AM**)

- a. N. Michieka motioned to approve the agenda; seconded by J. Deal. Agenda approved.

IV. Approval of EC Minutes

- a. March 25, 2025 (handout)
- b. April 1, 2025 (handout)
- c. April 8, 2025 (handout)
- d. April 22, 2025 (deferred; in progress)
- e. April 29, 2025 (deferred; in progress)
- f. J. Deal motioned to approve March 25, 2025, April 1, 2025, and April 8, 2025, minutes; N. Michieka approved. Minutes approved.

V. Continued Items

- a. AS Referral Log ([handout](#)) (deferred)
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
- b. Interim Provost Update (J. Rodriguez) (deferred)
 - i. Academic Administrator Review Committee (AARC) Concerns:
 - 1. AARC for D. Cantrell – timeline for completing the review (status update)
 - ii. Administrator Searches:
 - 1. Dean for the College of Arts and Humanities (in progress)

2. Associate Dean for the College of Arts and Humanities (HOLD)
- c. Budget and Schedule Build (**Time Certain: 11:20 AM**) (deferred)
- d. Rumor control (deferred)
- e. Calendar Committee – Composition and faculty representation ([handout](#)) (deferred)
- f. Add “Statements of the Senate” Process to governing documents – EC (deferred)
- g. Expected Spring Reports to Senate/Campus
 - i. Interim WASC Report – Academic Programs (submitted?)
 - ii. Strategic Plan Report – IRPA (submitted)
 - iii. Advising Report – Director of Academic Advising (Due: May 12, 2025)
 - iv. Special Review Committee for Anthropology (submitted)
 1. See discussion above.
 - v. GECCo Annual Report – GE Director (submitted)
 1. GE Director E. Montoya submitted the report to the Senate Analyst this morning. It will be included in the Senate agenda packet.
 - vi. UPRC Annual Report
 1. Chair Danforth and the Senate Analyst have been communicating with A. Vasquez-Ramos regarding the resolution on program discontinuation. The UPRC does have recommendations that they would like to share. Chair Danforth suggested that they be included in the report to Senate. No report submitted as of date.
 - vii. URC Annual Report
 1. C. Lam said that URC did not have any updates or recommendations, no report will be submitted.
 - viii. Faculty Athletics Representative (FAR) and IAAC Chair
 1. The Senate Analyst reached out to K. Susa, FAR and IAAC Chair. He will be invited to Senate in Fall 2025 and provide a report.
 - ix. Grants, Research, and Sponsored Programs – AVP for GRaSP
 1. The Senate Analyst reached out to I. Sumaya, AVP for GRaSP, who will be invited to Senate in Fall 2025 to provide a report.
 - x. Faculty Teaching & Learning Center - FTLC Director
 1. R. Weller, the current FTLC Director will submit a report for inclusion in the Senate agenda packet, however, also requested to be invited to Senate in Fall to provide updates on training opportunities.
 - xi. Taskforces and Ad Hoc:
 1. High Impact Practice (HIP) Taskforce (status?)
 2. Scholarship and Creative Activities Taskforce
 - a. Z. Zenko will be submitting a report on behalf of the taskforce.
 3. Criteria for Proposing New Schools Taskforce
 - a. Met in 2024-2025. Need to request an update.
 4. Task Force for Periodic Evaluation

- a. Met in 2024-2025. Need to request an update.
- 5. Testing Center Exploratory Committee (ad hoc) (status?)

VI. New Discussion Items **(Time Certain: 10:45 AM)**

- a. Elections and Appointments (D. Solano)
 - i. Faculty Ombudsperson- Memo to current incumbent ([handout](#)) and drafted Call ([handout](#))
 - ii. Pending Calls:
 - 1. At-Large Appointed for University-wide Committees (calls open May 6, 2025)
 - 2. Standing Committee Calls
 - a. Call for Interest (all faculty and staff) – Closes May 5, 2025, 5:00 PM
 - b. Call for Chairs (open to Senators only) – Closes May 2, 5:00 PM
 - 3. Staff Senator – status
 - a. Chair Danforth and Vice-Chair Solano presented the current situation of the Staff Senator representative identified by Staff Forum. Senator Cornelison, as well as another professional advisor, K. Ziegler-Lopez, voiced concerns at the last Senate meeting that the election for the staff representative was not conducted correctly in this cycle.
 - b. Chair Danforth confirmed that the Senate Office followed the appropriate guidelines based on the handbook by sending the nominations to Staff Forum. This section of the handbook was last revised in 2013. This year, when Staff Forum conducted the election, only the active board members voted. In the past, the previous Senate Analyst had set up the election and full-time staff were allowed to vote. This may have been an agreement that was unofficially documented, and the handbook was not revised.
 - c. EC agreed supported the recommendation to Staff Forum to revise their bylaws, specifically concerning elections. The Staff Forum co-chair T. Marsha, did ask for the 2025-2026 Senate Staff Representative to be appointed for one year instead of two, allowing Staff Forum to do this.
 - iii. Review of committee's activity status (HOLD) (deferred)
- b. Handbook and Bylaws Project; Summer Project – funding? (deferred)
 - i. Updating Schools to Colleges
 - ii. Updating all references to quarters
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)

- vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
- vii. Review committees listed (Handbook 107)
- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1).
- x. Update position titles in 309.9 (Handbook 309.9).
- xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
- xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
- xiii. Review and update the Standing Committees ex-officios in light of re-organization of university
- c. Department Formation follow-up (HOLD follow up w/ Academic Programs)
- d. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD)
- e. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)
- f. SOCI Task Force on preamble and content of SOCI instrument (HOLD 3/11/2025)

VII. Agenda Items for Senate Meeting (Time Certain: 11:15 AM)

Academic Senate Meeting – Spring 2025

Thursday, May 8, 2025

Agenda – Session 1

10:00 AM – 11:00 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/89047995676?pwd=VEdFQVJkZTk5UUVzblQyNDR4UkZrUT09>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly, Senator E. Correa, Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes

- a. April 10, 2025 (handout)
 - b. May 1, 2025 (handout)
- III. Announcements and Information
- a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
 - b. ~~VP for Strategic Enrollment Management and Student Affairs – D. Cantrell~~ **(Time Certain: 10:20 AM)** *Update: D. Cantrell not able to attend. Will remove from Senate agenda.
 - c. Faculty Honors and Awards Recommendations for 2025-2026 **(Time Certain: 10:20 AM)**
 - d. Elections and Appointments – D. Solano (handout)
 - e. Informational Only:
 - i. FTLC Report (R. Weller; handout)
 - ii. GECCo Report (E. Montoya; handout).
 - iii. URC- no recommendations; no report (C. Lam)
 - iv. Reports Forthcoming in the Fall
 - 1. UPRC Report
 - 2. FAR Report
- IV. Approval of Agenda **(Time Certain: 10:05 AM)**
- V. Reports
- a. Interim Provost's Report – J. Rodriguez
 - b. ASCSU Report – Senators Lam and Michieka (deferred)
 - c. ASI Report – Senator Pruitt
 - d. Staff Report – Senator Cornelison
 - e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano (handout)
 - ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC) – Senator Deal
 - 2. Academic Support and Student Services Committee (AS&SS) – Senator Tsantsoulas
 - 3. Budget and Planning Committee (BPC) – Senator Wu
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko
 - f. CFA Report – Senator Salisbury
- VI. Resolutions **(Time Certain: 10:25 AM)**
- a. Consent Agenda:
 - i. RES 242534 – Commencement for Spring 2025- EC (handout)
 - b. Old Business:

- i. RES 242533 – Faculty Hiring Prioritization and Funding for Student Services – BPC (handout)
 - ii. ~~RES 242527 – Standardizing the Unit RTP Composition Process – FAC (TABLED)~~
Ok to remove from Senate agenda.
- c. New Business:
 - i. No items.
- VII. Open Forum **(Time Certain: 10:50 AM)**
- VIII. Adjournment **(Time Certain: 11:00 AM)**

Academic Senate Meeting – Spring 2025

Thursday, May 8, 2025

Agenda – Session 2

11:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link:

2025-2026 AY Senators: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts, AV Senator K. Holloway (virtual), At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Senator H. Gonzalez, Senator ASI President, VP AA & Provost D. Thein, Senator J. Dong and Senate Analyst K. Van Grinsven.

- I. Call to Order
 - a. Picture of the 2025-2026 Senate to be taken outdoors **(Time Certain: 11:00 AM)**
 - b. Information:
 - 1. Academic Senate Orientation (handout)
- II. Introduction of Members
- III. Approval of Academic Senate Meeting Schedule 2025-2026 (handout)
- IV. Election of Standing Committee Chairs (Statements of Interest attached – see handout)
 - a. Academic Affairs Committee
 - b. Academic Support and Student Services Committee

- c. Budget and Planning Committee
- d. Faculty Affairs Committee

V. Adjournment **(Time Certain: 11:30 AM)**

VIII. Adjournment of EC

- a. Chair Danforth adjourned the meeting at 11:35 AM.