

# **Faculty Affairs Committee Minutes**

Thursday, April 24<sup>th</sup>, 2025  
10:00 to 11:30 am

Education Building, Room 123

**Present:** Z. Zenko, E. Enos, A. Stokes, N. Kamyabi, S. Roberts, J. Kegley, S. Sarma, D. Boschini

**I. Call to order 10:02 AM**

**II. Volunteer to Take Minutes - Amber**

**III. Approval of Minutes**

1. April 3<sup>rd</sup>, 2025

**IV. Announcements**

1. FAC Dinner: April 26<sup>th</sup>, 2025 at 6:00 pm

**V. Approval of Agenda**

1. Eli moved, Sumita seconded

**VI. Old Business**

1. 2024-2025 34 – Unit RTP Committees and PAF Content
  - a. Draft resolution on Box for discussion
  - b. RES242527 Standardizing the Unit RTP Committee Composition Process
    - FAC received comments from faculty on campus. Invited Dr. Anna Jacobsen and Dr. Aaron Hegde to join our discussion.
    - We made the decision early in the discussion to send a report of this discussion to next year's FAC. But we felt that this policy deserved additional time and consideration.
    - There are some conflicts between different sections of the handbook regarding this topic. The future FAC will need to look into these.
    - Regarding grievances between candidates and possible unit committee members:
      - We discussed options for how to eliminate a person from a possible committee pool due to a grievance with that person without outing anyone. There are many reasons

including heavy service loads for people to be excluded from a committee pool.

- Not clear if there is a process for how to have that person excluded from the committee.
  - We also discussed the number of committees that each department may need with this resolution as written. Might need to refine this further.
  - Rank order voting was recommended to determine the composition of the unit RTP committees. This might be difficult without software.
    - Perhaps, we should continue allowing departments to choose how this is done.
  - Ultimately, we recommend that next year's FAC should take some of these finer points and concerns into consideration next year. We recommend evaluating the principles that are important to the RTP process. This will help determine which aspects of choosing an RTP committee should be uniform across departments, and which should have additional flexibility that can be determined by individual departments.
  - This will likely be taken to DCLC for input by next year's FAC.
2. 2024-2025 27 – Program Discontinuation Moratorium Policy (**Time Certain: 11:00 am**)
- a. Draft resolution on Box for discussion
  - b. RES 242529 Updating the CSUB Policy on Discontinuance of Academic Degree Programs
    - i. See Program Discontinuation 4.22.2025\_rev3
- We looked at the changes that were incorporated into the resolution based on feedback from first reading.
  - Most changes were to the timeline for this process.
  - Najmeh moved to pass on to second reading, seconded by Sarana.
3. 2024-2025 33 – Interruption Practice – Bylaws change (**Time Certain: 11:15 am**)
- a. Draft resolution on Box for discussion
  - b. RES 242528 Updating the Bylaws to Create an Interruption Statement and Add Clarity to Procedures
  - c. See Interruption Statement – Bylaws and Agenda
- Looked at the changes based on feedback from first reading.
  - We agreed to insert a statement that the interruption statement should be read at the first senate meeting each semester. After that point, a link will be added to the agenda for people to access the statement without it taking up too much time or space.
  - Amber moved to submit the resolution to second reading; Sumita seconded

## **VII. New Business**

1. Future FAC Priorities to pass on to the Executive Committee for future discussion
  - a. Referral 2024-2025 36 (Clarify ASCSU Lecturer Electorate Procedures)
  - b. Standardizing the Unit RTP Composition Process
- Zack requested ideas from the current FAC for other issues that could be addressed by FAC next year.

## **VIII. List of Actions (updated continuously)**

1. 2024-2025 06 Sixth-Year Lecturer Review
  - a. Recommendation to create a task force with task force composition forwarded to Academic Senate
  - b. Executive Committee has made appointments
    - i. Thank you Dr. Kegley for being the FAC representative
2. 2024-2025 05 – Faculty Director Performance Review
  - a. Passed Senate
3. 2024-2025 07 – Evaluation of Academic Administrators
  - a. Passed Senate
4. RES242409 – Search and Screening Procedures for Administrators
  - a. Introduced to academic senate
  - b. Passed Senate
5. 2024-2025 23 – ASCSU constitution Ratification Bylaws Change
  - a. Passed Senate
6. RES 242510 – Process and Timeline of SOCI Administration
  - a. Passed Senate
7. 2024-2025 27 – Program Discontinuation Moratorium Policy
  - a. Draft led by FAC, then AAC
  - b. Now with FAC (preparing for first reading)
8. 2024-2025 24 – Administrator Search Committee Composition
  - a. RES 242521 Passed Senate
9. 2024-2025 30 – CSU Generative AI Report and Professional Ethics
  - a. AS&SS taking a lead with parts of referral
  - b. “Humans as Faculty” Passed Senate
10. 2024-2025 13 – Reconsideration of the Role and Structure for CPR
  - a. Resolution on Box: RES242524 Committee on Professional
  - b. Passed Senate
11. 2024-2025 32 – Composition of the Academic Senate Review Committees for Associate Deans
  - a. RES242525 Passed Senate

**IX. Tabled**

**X. Adjourn: 11:25**