

Academic Support and Student Services Committee (AS&SS)

Minutes

04/24/25

10:00 – 11:30am

Members attending:

Tiffany Tsantsoulas (Chair, A&H), Kristine Holloway (Vice-Chair, Librarian), Leslie Kirstein (NSME), Jose Villagran (At-Large), Milad Pira (BPA-alternate), Sandra Bozarth (ex-officio, Dean of Libraries), Mike Kwon (ex-officio, Director of ASI), Elaine Correa (SSE), Janine Cornelison (Student Services Professional)

Members excused: Ivonna Edkins (Staff Member), Nora Cisneros (At-Large), Markel Quarles (ex-officio, VP-Student Affairs Designee), Marci Diaz (ASI Exec-VP)

- I. Call to Order (by Chair, T. Tsantsoulas)
- II. Approval of Agenda (Approved)
- III. Old Business:
 - a. Finalize recommendation for taskforce to create guidelines for the professional and ethical use of generative AI by faculty members (2024-2025 Referral #30)
 - After consulting with EC and FAC, it was decided that a Senate resolution is not necessary to form this taskforce. Chair Tsantsoulas will therefore convert the resolution draft into a memo.
 - The committee discussed the resolution draft and made the following edits: include “or designee” for ASI, staff, and admin roles to allow flexibility, limit initial term to one year, require a report at the end of the Spring semester.
 - We also discussed the state of AI and education at CSUB more generally, again expressing concerns about the CO’s new partnership with ChatGPT and what it means for instruction, academic integrity, and investments in student services like advising and counselling.
 - b. Items for next year’s committee to consider:
 - Academic advisors want a clear double major policy in the catalogue (AS&SS and AAC), currently on the EC agenda
 - Follow up on faculty advising and outcomes from the Student Open Forum. University supporting more student open forum events.

- Accessibility issues on campus. ASI has already logged every single physical accessibility on campus with facilities. Committee should check with ASI for updates on progress.
- Do not reopen the testing center issue! There is no pressing need and we do not have the budget.
- New Division of Student Affairs and Strategic Enrollment should be invited to committee again in Fall.
- Continue to monitor the AI initiative.

IV. Adjourn

- a. Chair thanked everyone for their participation, before adjourning at 11:15a.m.