



AY2024-2025 Budget and Planning Committee Minutes

Thursday, April 3, 2025

10:00-11:30 AM

BDC 134A-Conference Room

Present: D. Wu (chair), M. Naser (vice chair), L. Bui, R. Dugan, K. Susa, M. Gutierrez de Jesus (On Zoom), I. Pesco, L. Hernandez, E. Pruitt (On Zoom), N. Hayes (ex-officio, non-voting) J. Rodriguez (ex-officio, non-voting), M. Danforth (ex-officio, non-voting)

1) Call to order

2) Approval of Agenda

1. M. Naser moves to approve, R. Dugan seconds, all in favor

3) Approval of Minutes

1. Meeting Minutes of 03.20.2025
 - a. Tabled

4) Introductions / Announcements

1. There are two meetings left for the spring 2025 semester: today's meeting and 4/24/2025
2. There will be an open forum on 04/09/2025, from 10 am to 11 am, to discuss discontinuing the bachelor's degree in anthropology.
3. Provost update:
 - a. There will be a lecturer town hall to address questions. The Academic Affairs leadership team is expected to be available to answer lecturers' questions.
 - b. A&H Dean search is in the final stage; more updates will be provided later.
 - c. California Energy Research Center (CERC) Director search finalists begin their campus tour today, 04/03/2025.
 - d. CFA "meet and confer" sessions are scheduled by the CSU Chancellor's Office. The next meeting will be on 04/10/2025.
 - e. The provost met with ASI on Friday, 03/28/2025, to address student questions.
4. The committee asked for updates regarding summer 2025 courses.
 - a. The campus department chairs received an email communication from EEGO for summer course offerings on 04/02/2025. EEGO also contacted the college deans on 03/21/2025; some college deans forwarded this communication to department chairs. Summer 2025 will be stateside to help campus FTES.
5. The committee asked about the Campus GI 2025; we will not know our final number until summer 2025 concludes, as it counts as the last semester for the academic year.

CSUB is projected to meet the chancellor's office's first-time-first-year and first-time transfer student graduation targets with no equity gaps.

6. ASI President update:
 - a. ASI has been discussing policies that could impact CSUB and CSU students with California legislators, focusing on the state budget cuts. At the federal level, the ASI President will travel to DC for Hill Week to advocate for higher education and student concerns.
 - b. ASI elections are underway, and the official candidates will be posted next week.
 - c. ASI is also preparing for Future Runner Day on Saturday, 04/05/2025, and for Commencement Ceremonies.
 - d. Students have asked why the summer 2025 term is not posted in MyCSUB; this is a good sign that students are looking for classes to prepare for fall/summer 2025 registration.
 - e. The Provost and ASI President will meet to review Canvas to see where course registration messaging can be placed for students to see when they access Canvas.
 - f. The President's Open Forum will be on 04/23/2025 at 9 am in the MPR.
7. Senate Chair: ITS will arrange an open AI day in late April or early May 2025. Sessions will be for students, faculty, and staff/administrators. NSME will be conducting a workshop for ChatGPT on 04/11/2025.

5) Old Business (Time Certain 10:30am)

1. Spring Budget Forum Recap
 - a. ASI President feedback from students: The transparency and how the budget information was presented were easier to understand.
 - b. Committee member feedback: The format for the open forums has improved, and the transparency is appreciated. However, in the future, it would be more efficient to dedicate specific times during an open forum for questions rather than allow questions at any point during the forum.
 - c. The CSUB Budget Central website was updated to include what was presented at the open forums this spring 2025 semester. The campus plans to offer at least one budget open forum per semester.

6) 2024-2025 26 Class Cancellation Guidelines

1. The class cancellation guidelines were emailed to the BPC Committee for review and to provide feedback. The intent is not to tell the administration what to do but to provide guidelines when a class cancellation is considered. Although all possible scenarios cannot be listed, having a set of guidelines is important.
2. Committee feedback:
 - a. The guidelines should include a message to prevent programs from being put on moratorium through class cancellations. This means adding guidelines stating that continuous class cancellations should not be used to place a program on moratorium.
 - b. Given the new budget model that academic affairs implemented, where the schedule-build is based on the needs of the students, each department determines the courses they will offer. There needs to be an understanding of different enrollment levels within that budget model. Utilizing that model could limit the

number of courses that would go through the course cancellation process. However, there are concerns that the budget model will lead to unintended consequences. Ultimately, instructional budgets must consider program roadmap needs to avoid scenarios leading to class cancellations.

- c. The guidelines should include a message for accreditation/licensing requirements when alternatives are not feasible.
- d. Should a message on timely notification of class cancellations be explicit in these guidelines? The guidelines should include a message stating to refer to the CBA regarding faculty accommodations.
- e. The provost worked with the college deans to allocate resources where the students are in response to our budget situation. Note: the budget model being implemented for scheduling moving forward is intended to be adjustable as we learn from its implementation.

7) 2024-2025 08_Faculty Hiring Prioritization-Position Control

- 1. The BPC Chair made changes to the Faculty Hiring Prioritization and Funding for Student Services document found in the BPC BOX folder. The BPC Committee was asked to review the document and provide feedback, including wordsmithing and grammar/sentence structure changes.

8) Open Forum

9) Adjourn: 11:30am