



Academic Senate: Executive Committee

Minutes- Extra Mtg

TUESDAY, APRIL 1, 2025

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/83670150920?pwd=j6waEPgopMaKPp35JbVCBBHvpBcB1S.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guest: President Harper

- I. Call to Order
 - a. Chair Danforth called the meeting to order at 10:02 AM.
- II. Announcements and Information
 - a. President Harper **(Time Certain: 10:30 AM)**
 - i. The Provost and President have received a communication from the Chancellor's Office regarding international faculty and will share it with the campus community soon. Some discussion ensued regarding extending Summer Senate to allow for more discussion with incoming and outgoing chairs regarding pending referrals and the budget and schedule situation. The President shared information about the breakdown of MPPs across divisions and their percentages of the budget. He also discussed potential strategies for balancing the budget. Additional confidential discussion ensued regarding the budget. T. Tsantsoulas brought up concerns regarding visa and green card application and renewal issues for international faculty from the Provost Office and the Office of People and Culture. Interim Provost Rodriguez will look into the discussed issues. Faculty, particularly international faculty, are very concerned about the current international political climate. We shared concerns about Enrollment Management, and he suggested we invite Dr. Cantrell to attend an EC meeting.
 - b. Upcoming Forums:
 - i. Lecturer Town Hall – Friday, April 4
 1. Time: 1-2 PM
 2. Location: TBA and virtual (location to be confirmed shortly)
 - ii. Special Review Committee for Anthropology Open Forum – Wednesday, April 9

1. Time: 10 – 11:00 AM
2. Location: BDC 154B and virtual
- iii. President's Open Forum – Wednesday, April 23
 1. Time: 9-10:30 AM
 2. Location: Student Union MPR; [Zoom Link](#)

III. Approval of Agenda **(Time Certain: 10:05 AM)**

- a. N. Michieka motioned to approve the agenda; Z. Zenko seconded. Agenda approved.

IV. Approval of EC Minutes

- a. March 25, 2025 (deferred)

V. Continued Items (deferred)

- a. AS Referral Log ([handout](#))
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 1. Memo regarding Referral 2024-2025 #29 Canvas Course End Date (handout)
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
- b. Interim Provost Update (J. Rodriguez) (deferred)
 - i. Academic Administrator Review Committees (AARC)
 1. Isabel Sumaya, AVP GRaSP (was interim until July 2024)
 - ii. Administrator Searches:
 1. Dean for the College of Arts and Humanities- finalists on campus
 - a. Webpage: <https://www.csub.edu/dean-search/ah/>
 2. Associate Dean for the College of Arts and Humanities
- c. Budget and Schedule Build (deferred)
- d. Rumor control (deferred)
- e. AB 1361 Endorsement (handout) (deferred)
- f. Calendar Committee – Transition to Academic Senate?
 - i. Chair Danforth discussed the Calendar Committee with VP for Strategic Enrollment Management, D. Cantrell and how it now surpasses three divisions.
 - ii. Discussion ensued regarding the Calendar Committee membership composition and how to transition the committee to be under the Academic Senate's purview. BPC Chair, Dr. Wu will forward the committee roster to the EC and discussion will continue at next EC meeting.
- g. Advising Council – New; What sort of faculty representation do we want on this committee?
 - i. Chair Danforth briefly introduced the topic that came up during her meeting with D. Cantrell. Discussion will continue at next EC meeting for faculty representation.
- h. Add "Statements of the Senate" Process to governing documents – EC (deferred)

- i. Expected Spring Reports to Senate/Campus (deferred)
 - i. Interim WASC Report – Academic Programs
 - ii. Strategic Plan Report – IRPA
 - iii. Advising Report- Interim Director of Academic Advising (Due: May 12, 2025)

VI. New Discussion Items

- a. Elections and Appointments (D. Solano) (deferred)
 - i. Standing Committee Calls: Qualtrics Links
 - 1. Call for Chairs: https://csub.co1.qualtrics.com/jfe/form/SV_efjP4lUVxf7m3ly
 - 2. Public Dashboard for nominations received:
<https://csub.iad1.qualtrics.com/public-dashboard/v0/dashboard/web/67e1bee3bc0ec70008964d50>
 - ii. Upcoming Calls: College Appointed positions
 - iii. Review of committees' activity (HOLD: Senate Office compiling list)
- b. University Faculty Ombudsperson – Release time and call/application deadline ([handout](#))
 - i. Update: President approved 3 WTU of reassigned time.
 - ii. Brief discussion ensued regarding the approved reassigned time. The call can be sent out with a deadline for the first Friday following Spring Break, April 25, 2025.
- c. Handbook and Bylaws Project; Summer Project – funding? (deferred)
 - i. Updating Schools to Colleges
 - ii. Updating all references to quarters
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
 - ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1).
 - x. Update position titles in 309.9 (Handbook 309.9).
 - xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
 - xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
- d. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)

- e. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD) (deferred)
- f. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)
- g. SOCI Task Force on preamble and content of SOCI instrument (HOLD 3/11/2025) (deferred)

VII. Agenda Items for Senate Meeting (deferred)

VIII. Adjournment

- a. Chair Danforth thanked President Harper for coming to EC and adjourned the meeting at 11:40 AM.