

## **Academic Support and Student Services Committee (AS&SS)**

### **Minutes**

03/20/25

10:00 – 11:30am

Members attending:

Tiffany Tsantsoulas (Chair, A&H), Kristine Holloway (Vice-Chair, Librarian), Leslie Kirstein (NSME), Jose Villagran (At-Large), Milad Pira (BPA-alternate), Marci Diaz (ASI Exec-VP), Ivonna Edkins (Staff Member), Sandra Bozarth (ex-officio, Dean of Libraries), Steve Walsh (ex-officio, EOP), Mike Kwon (ex-officio, Director of ASI)

Members excused: Nora Cisneros (At-Large), Elaine Correa (SSE), Janine Cornelison (Student Services Professional), Markel Quarles (ex-officio, VP-Student Affairs Designee),

- I. Call to Order (by Chair, T. Tsantsoulas)
- II. Approval of Minutes (Approved)
- III. Approval of Agenda (Approved)
- IV. Old Business:
  - a. Referral #30 – CSU Generative AI and Professional Ethics
    - Revisions to Faculty Definitions and AI Use in Instruction
      - Proposed amendment to Section 108 of the Handbook (faculty definition) instead of Section 303.1.1
      - Defined a faculty member explicitly as a human in the early part of the Handbook for procedural clarity.
      - Agreed that professional ethics and AI use by faculty may be more appropriate in a separate section.
      - Discussed the difference between the administrative definitions of faculty roles and the guidelines for faculty behavior in relations to AI use.
    - Discussion on Automated Courses
      - Alex for chemistry and AI tools for writing lab.
      - Confirmed that using AI teaching tools does not violate the discussed guidelines.
    - AI transparency
      - Concern about lack of transparency in implementing AI tools like ChatGPT and impact on students.

- There is a need for a clear vision of implementing AI tools and investment in AI, where other services like student mental health also need investment
- Discussed the need for faculty union participation in policy-making and emphasized the importance of due process in decision making.
- Task Force in AI Use in Academia
  - Proposed the formation of task force to develop guidelines for the professional and ethical use of generative AI by faculty.
  - Discussed the task force composition, proposing a seven-member team: one faculty member from each college, a faculty librarian, an at-large faculty member, a department chair, a staff member, a member of the IT department, and a scholar specializing in the ethical use of AI.
- Next Steps:
  - Dr. Tsantsoulas will present the proposed composition to the Faculty Affairs Committee for approval.
  - Determination will be needed if members will be selected by elections or appointments.

## V. Adjourn

- a. Chair thanked everyone for their participation, before adjourning at 11:30a.m.