

Faculty Affairs Committee Agenda

Thursday, February 20th
10:00 to 11:30 am

Education Building, Room 123

Present: Z. Zenko, A. Stokes, S. Sarma, N. Kamyabi, J. Kegley, S. Marks (alternate for S. Roberts), and D. Boschini

I. Call to order: 10:01 AM

II. Volunteer to Take Minutes - Sumita

III. Approval of Minutes

1. February 6th minutes-Jackie moved to approved, Elijah seconded; 1 abstained?

IV. Announcements

V. Approval of Agenda – Amber moved; Jackie seconded. All were in favor.

VI. Old Business

1. RES 242510 – Process and Timeline of SOCI Administration
 - a. About to go to “third reading”
 - b. Response to feedback and meeting with AAC Chair Deal
- FAC Chair met with AAC Chair – changes were proposed such as changing “teaching effectiveness” to “teaching evaluation.”
- Removed the weighted percentage number. Discussed concerns about removing the percentage as some departments might consider it fully for teaching evaluation of TT and lecturer faculty.
- It is the responsibility of the Unit RTP committees to be aware of SOCI weightage while reviewing faculty. Proper training to RTP unit committee members to be arranged by the Deans of Colleges.
- Questions raised as to how to fit the SOCIs process into the CBA?
- In addition, focus is on identifying and removing biased comments from students in the SOCIs.
- All FAC members approved for passing this over to AAC for their discussions and amendments, if any.

2. 2024-2025 27 – Program Discontinuation Moratorium Policy (**Time Certain: 10:15 am**)

The Program Discontinuation document was presented by the FAC chair:

- Discussed the discontinuation of the Department of Anthropology as an example – formation of a special review committee.
- It is a long process with substantial efforts.
- The EC discussion revealed that forming a special committee of 7 individuals while the Academic Senate already has a process in place for a program review. They already carried out the process and produced a report regarding the sustainability and needs of the Anthropology Department.
- Discussion around notification to lecturers, FAC needs to take a lead on this.
- Lecturers' ability to object to a program discontinuation - especially lecturer-dominated department such as the Anthropology Department.
- Although Part time faculty are listed for receiving notifications, they are not eligible currently to object to a program discontinuance request.
- The President has the final say but then due diligence is supposed to be followed as noted in the said document.
- Concerns raised about the length of the process for program discontinuation. The existing policy is not very clear on the timelines (160 or 100 calendar days for the process).
- Should the program “teach out” for 2 or 3 academic semesters as proposed by the FAC Chair. In the current version, it still refers to 3 full quarters (1 AY). Hence, 2 semesters make sense.

Action step: There is a significant improvement in the proposed version. All FAC committee members need to review the proposed version so that any comments could be forwarded to the AAC before presenting to the Senate.

3. 2024-2025 24 – Administrator Search Committee Composition

- Proposed composition of the said committee discussed. Section 310.2 for Assistant or Associate Deans (who are already covered in the previous section).
- Some changes – College Dean will be a part of the search committee for university-wide administrators.
- FAC Chair to reach out to the Provost about Associate Deans' positions being eliminated versus captured? Are these in the handbook or language about a process in the handbook for such positions (example: Associate Dean of Library).
- Questions were also raised about review of the IRPA office in addition to the review of the AVP, IRPA.
- Resolution approved by FAC to move to 1st reading. Elijah approved, Amber seconded and everyone approved for the 1st reading at the next Academic Senate.

4. 2024-2025 13 – Reconsideration of the Role and Structure for CPR (**Time Certain: 11:15 am**)

Discussion centered around the following:

- Need for better training and professional development for CPR members.
- Could CPR committee members be tasked with leading RTP workshops, Unit committee training, new chairs' training and so forth?
- This committee does not have visibility currently. Although an active CPR exists, this CPR committee was active 3-4 years ago. They could play a significant role in faculty retention.
- With a grievance process in place, the work of this committee might have been undermined.
- To reinstate the CPR would be a heavy lift as expressed by the AVP for Faculty Affairs. Also, at times, the problems could be too complicated to be resolved by CPR, whose members are not entitled for any reassigned time,
- FLTC, which is under the office of the Provost, goes beyond teaching and learning to professional development. Rebecca Weller is invited to the next FAC meeting to speak about FLTC's role.

VII. New Business (Time Certain: 11:05 am)

1. 2024-2025 30 – CSU Generative AI Report and Professional Ethics
 - Three things to consider – FAC tasked with point #3. Section 303.1.1 to be amended about instructors being human beings.
 - Concerns are being raised about a huge gap between Quality Matters certification for faculty pre-COVID and now. The DLC has not met in a while.
 - All FAC members approved the passing on this to AS/SS.

VIII. List of Actions (updated continuously)

1. 2024-2025 06 Sixth-Year Lecturer Review
 - a. Recommendation to create a task force with task force composition forwarded to Academic Senate
 - b. Executive Committee has made appointments
 - i. Thank you Dr. Kegley for being the FAC representative
2. 2024-2025 05 – Faculty Director Performance Review
 - a. Resolution Passed in Academic Senate
3. 2024-2025 07 – Evaluation of Academic Administrators
 - a. Resolution passed in Academic Senate
4. RES 242510 (Process and Timeline of SOCI Administration)
 - a. Resolution jointly approved by FAC and AAC forwarded to Academic Senate for first reading
 - b. Memorandum requesting the Executive Committee reviews current SOCI items sent to Executive Committee
 - c. In progress and preparation for “third reading”

5. RES242409 – Search and Screening Procedures for Administrators
 - a. Introduced to academic senate
 - b. Passed
6. 2024-2025 23 – ASCSU constitution Ratification Bylaws Change
 - a. Passed Senate

IX. Tabled

X. Adjourn: 11:30 AM