



**ACADEMIC SENATE**  
CSU BAKERSFIELD

## Academic Senate: Executive Committee

### Minutes

TUESDAY, FEBRUARY 11, 2025

10:00 A.M. – 11:30 A.M.

**Location:** BDC 134- BPA Conference Room

**Zoom link:** <https://csu.zoom.us/j/84413121414?pwd=bGl6cVtVHjZcDQyaWVzYjQvVU04dz09>

**Members:** M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde (excused), C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu (virtual), Z. Zenko (virtual) and K. Van-Grinsven (Senate Analyst).

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:08 AM. There were some computer and audio issues in the room, however, they were resolved.

2. Announcements and Information

- a. No items.

3. Approval of Agenda (Time Certain: 10:05 AM)

- a. J. Deal motioned to approve the agenda; N. Michieka seconded. Agenda approved.

4. Approval of EC Minutes

- a. January 28, 2025 (handout)
- b. February 4, 2025 (handout)
  - i. J. Deal motioned to approve both sets of minutes; seconded by N. Michieka. Minutes approved.

5. Continued Items

- a. AS Referral Log ([handout](#)) Referral log added to EC agenda packet.
  - i. AAC (J. Deal)
    1. AAC had a productive meeting and have resolutions for first reading: RES 242516 – New PG NEC Certification Program and RES 242517 – Elevation of a Concentration to Degree- BA in Ethnic Studies. AAC worked on RES 242510 – Process and Timeline of SOCI Administration and sent their edits to FAC.
  - ii. AS&SS (T. Tsantsoulas)

1. Discussed Referral 2024-2025 #25 Academic Advising Structure and Report at the last AS&SS meeting, which Dr. Jennifer Mabry from the Office of Strategic Enrollment Management attended. AS&SS has drafted two resolutions which are ready for inclusion in the Senate agenda packet on Thursday.
- iii. BPC (D. Wu)
1. BPC invited Tommy Holiwell to the meeting, and they discussed space utilization and existing scheduling challenges. Chair Wu will be updating DCLC on the progress that has been made regarding this referral. The joint resolutions with AAC, RES 242516 AND RES 242517, are ready for inclusion in the Senate agenda packet.
- iv. FAC (Z. Zenko)
1. FAC has finalized RES 242515 – Bylaws and Handbook Changes in Response to ASCSU Constitution Ratification and is ready for second reading.
  2. FAC discussed the need for a review of IRPA.
    - a. The Academic Administrator Review Committee (AARC) for the AVP for IRPA has not met yet. Provost Rodriguez: The IRPA Advisory committee exists and is scheduled to meet this coming Thursday. Some discussion ensued regarding the IRPA Advisory Committee and lack of SSE representation (SSE position had reverted to at-large). Provost Rodriguez spoke in favor of allowing the IRPA Advisory Committee to continue their work and review of the office.
  3. RES 242510 – Process and Timeline of SOCI Administration is also ready for second reading on Thursday. AAC Chair, J. Deal, will send the resolution to K. Van Grinsven for inclusion in the Senate agenda packet.
- b. Interim Provost Update (J. Rodriguez) **(Time Certain: 10:20 AM)**
- i. Schedule Build and Academic Calendar
    1. The Budget Office and Academic Affairs are working to put together additional information for department chairs to use for their schedule builds. They have been able to extend the schedule build out without interfering with any Academic Calendar days. There will be a request coming to Senate to push back the dates for advising. An email from Dr. Mabry will be sent to Chair Danforth to outline the details of the proposed revisions. A referral will be drafted and sent to BPC.
    2. Regarding the Dean of EEGO: Provost Rodriguez has been consulting with President Harper, and Interim Dean of EEGO, Dr. K. Watson. Since Dr. Watson has taken on a new role as Interim CEO, they will be discussing the EEGO Dean position.
    3. Discontinuation moratorium – Anthropology.

- a. His office has received the memorandums from Interim SSE Dean L. Vega and AV Dean E. Adams regarding the Proposed Discontinuation Moratorium for Anthropology, and we are currently in the objection period.
- 4. Academic Administrator Search Committee for the College of Arts and Humanities Dean is underway.

6. New Discussion Items **(Time Certain: 10:45 AM)**

- a. General Faculty Meeting Debrief
  - i. Discussion:
    - 1. CFA: The CFA was scheduled for 15 minutes during the GFM, however, they took almost an hour. The CFA also scheduled their debrief immediately following the GFM in the Student Union MPR, which caused some issues. CFA was using PacWest's mics (which were paid for by the Senate) and there were some issues getting the mic back. Senate Analyst K. Van Grinsven voiced concerns about additional charges for overtime from PacWest, the Student Union, and Hodel's catering. Proper process was not followed and could have potentially caused issues and additional charges for overtime for tech support and catering. Chair Danforth: Would like to work with CFA, however, more communication is needed and proper process followed.
    - 2. Timing: CFA President, CSUB President, and Interim Provost went over time.
    - 3. Discussion ensued regarding the exorbitant technology costs to hold the GFM hybrid in the Student Union MPR. There are also potential issues with where the Academic Senate meetings are scheduled and no clear alternatives.
- b. Canvas course end date (handout)
  - i. Discussion: Chair Danforth presented the issue with the current course end date, which is set for the end of the final exam period but before grades are due. See attached handout for details.
  - ii. Referral will be drafted and sent to AS&SS. AS&SS will need to meet with ITS and Alex Slabey.
- c. CSU Generative AI report and professional ethics ([handout](#)) – AS&SS and FAC
  - i. Discussion: Chair Danforth presented the concern presented regarding whether the campus should develop a policy regarding faculty use of generative AI for student grading. Z. Zenko: He does not think this item would fall under the work of Committee on Professional Responsibility (CPR), and it would be appropriate to send to committee. T. Tsantsoulas agreed. C. Lam added that there is a bill, AB-2370, to prohibit CA community college faculty from being replaced by AI instructors.
  - ii. A referral will be drafted and sent to AS&SS and FAC for the committees to discuss professional and ethical use of AI by faculty and develop a response to the Generative AI Report and the recent statement by Chancellor Garcia regarding the Chancellor's

Office new AI initiative. Lastly, the referral will also ask the committees to consider the development of a philosophical statement that faculty not be replaced by AI.

- d. Work group for CSUB Communications Standards ([handout](#))
  - i. Chair Danforth: ITS is requesting the creation of another committee to develop communication standards. See attached handout.
  - ii. Discussion: There are a handful of ITS committees already. For instance, the Generative AI Committee, Information Technology Committee, Information Technology Advisory Committee, ATI Committee for Accessibility, and the Web Governance Committee. J. Deal and T. Tsantsoulas: Perhaps ITS needs to revisit the structure for dealing with similar or the same issues. Maybe ITC or ITAC can address this topic? Chair Danforth: Will reach out to Rich Nelson, who had originally submitted the request, and see if perhaps one of the other ITS committees can address this topic.
- e. Data Governance Committee ([handout](#))
  - i. See attached handout for more information. Chair Danforth has been attending as the Academic Senate Chair. The question, do we want the faculty representative on this committee to remain for the Academic Senate Chair, or should it be opened to other faculty? EC agreed to leaving the position as Academic Senate Chair or EC designee would be appropriate.
  - ii. Provost Rodriguez: Provided clarification, AVP for IRPA and Chris Diniz are co-chairing the committee. There are significant implications for faculty regarding data governance and it would be appropriate for the Academic Senate Chair to serve on this committee.
- f. Elections and Appointments (D. Solano) (deferred)
  - i. Calls in Progress: College Senators
  - ii. Review of committees' activity (HOLD; Senate Office compiling list)
- g. Handbook and Bylaws Project; create taskforce or consent agenda resolutions? (deferred)
  - i. Updating Schools to Colleges
  - ii. Updating all references to quarters
  - iii. Standing Committees Composition:
    - 1. Clarify Handbook language about staff positions being non-MPP staff
    - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
  - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
  - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
  - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
  - vii. Review committees listed (Handbook 107)

- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1)
- h. RTP – FAC (deferred)
  - i. Unit Review Committee Procedures ([handout](#))
  - ii. PAF Insertion/deletion
    - 1. Handbook Section 301.6.4 “Correction of Materials in the PAF” has current procedures
- i. Academic Degree Policies– AAC (deferred)
  - i. Double-Major Policy: Timeline for Declaring ([handout](#))
  - ii. Minor Policy: Double counting courses between the major and the minor ([handout](#))
- j. Faculty concerns about SSD Testing – AS&SS (deferred)
- k. ASCSU Interruption Practice Policy (AS-3551; [handout](#)) (deferred)
- l. Additional SOCI Concerns discussed at Senate; see minutes from December 5, 2024 (handout) (deferred)
  - i. SOCI Waivers for combined sections
  - ii. SOCI Administration when instructor goes on leave during the semester
  - iii. SOCI Task Force on preamble and content of SOCI instrument
  - iv. RTP committee training with respects to SOCIs ([handout](#))
- m. Discuss adding “Statements of the Senate” Process (deferred)
- n. Department Formation follow-up (HOLD follow up w/ Academic Programs)
- o. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD)
- p. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)

7. Agenda Items for Senate Meeting (Time Certain: 11:15 AM)

Academic Senate Meeting – Spring 2025

Thursday, February 13, 2025

Agenda

10:00 AM – 11:30 AM

**Location:** Dezember Leadership and Development Center, Room 409-411

**Zoom Link:** <https://csub.zoom.us/j/89047995676?pwd=VEdFQVJkZTk5UUVzblQyNDR4UkZrUT09>

**Senate Members:** Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly, Senator E. Correa, Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J.

Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

**Guests:** President V. Harper

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
  - a. January 30, 2025 (handout)
- III. Announcements and Information
  - a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
  - b. Elections and Appointments – D. Solano (handout)
  - c. Events:
    - i. Monday, February 17 at 1:30 PM – President's Open Forum; Student Union MPR and Zoom
    - ii. Monday, March 17 – Spring Budget Forum; time and location TBD
    - iii. Commencement Dates Finalized:
      1. Friday, May 16 at 7:45 AM – Graduate Hooding Ceremony
      2. Saturday, May 17 at 8:00 AM – SSE Undergraduate Ceremony
      3. Saturday, May 17 at 6:00 PM – A&H, BPA and NSME Undergraduate Ceremony
- IV. Approval of Agenda **(Time Certain: 10:05 AM)**
- V. Reports
  - a. Interim Provost's Report – J. Rodriguez
  - b. ASCSU Report – Senators Lam and Michieka (handout)
  - c. ASI Report – Senator Pruitt
  - d. Staff Report – Senator Cornelison
  - e. Committee Reports:
    - i. Executive Committee – Vice-Chair Solano (handout)
    - ii. Standing Committees:
      1. Academic Affairs Committee (AAC)– Senator Deal (handout)
      2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
      3. Budget and Planning Committee (BPC) – Senator Wu (handout)
      4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
  - f. CFA Report – Senator Salisbury (handout?)
- VI. Resolutions **(Time Certain: 10:35 AM)**

- a. Consent Agenda: No items.
- b. Old Business:
  - i. RES 242509 – Search and Screening Procedures for Administrators – FAC and BPC (handout)
  - ii. RES 242515 – Bylaws and Handbook Changes in Response to ASCSU Constitution Ratification – FAC (handout)
  - iii. RES 242510 – Process and Timeline of SOCI Administration – FAC and AAC (handout) ~~(Hold in committee for revision)~~. Edit: Resolution is ready for second reading.
- c. New Business:
  - i. RES 242516 – New PG NEC Certification Program – BPC and AAC (handout)
  - ii. RES 242517 – Elevation of a Concentration to Degree- BA in Ethnic Studies – BPC and AAC (handout)
  - iii. Edit: RES 2425XX - AS&SS (handout) New resolution ready for Senate.
  - iv. Edit: RES 2425XX- AS&SS (handout) New resolution ready for Senate.

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

## 8. Adjournment

- a. Chair Danforth adjourned the meeting at 11:34 AM and directed EC members to hold their calendars for next Tuesday in case there are objections that come in regarding Anthropology.