

Faculty Affairs Committee Minutes

Thursday, January 23rd
10:00 to 11:30 am

Education Building, Room 123

Present: Z. Zenko, A. Stokes, N. Kamyabi, S. Roberts, E. Enos, S. Sarma, and D. Boschini

Absent: J. Kegley, T. Salisbury

I. Call to order > 10:08 AM

II. Volunteer to Take Minutes > Eli

III. Approval of Minutes

1. November 21st minutes approved unanimously.

IV. Announcements

1. Zack follow-up with HR
2. Organizational changes at CSUB: Student Academic Advising moving under Enrollment Management division

V. Old Business

1. RES242510 – Process and Timeline of SOCI Administration
 - a. Revision for AAC and then second reading in Academic Senate
 - b. Based on referrals 2024-2025_14 and 2024-2025-15
 - c. Issue was raised concerning the use of SOCIs in supervisory courses / practicums (i.e., courses where professors supervise a student's internship at an off-campus location).
 - d. Feedback from Academic Senate suggested that the SOCI process should be revised every ten years rather than every five; suggestion adopted.
 - e. Suggestion made via Academic Senate feedback that SOCI weight in instructor evaluation be reduced from 50% to 20%; suggestion debated for weight to be somewhere in between (25% to 33% range).
 - f. Proposal made to waive SOCI requirement under specific conditions: (A) supervisory courses and (B) courses in which the instructor went on leave or was dismissed and was replaced by another faculty member for the remainder of the semester.

- g. As counterargument to first proposal, Dr. Boschini pointed out that certain faculty on campus only teach supervisory courses (practicums, etc. - clinical Nursing / Social Work faculty as one example); if no SOCIs are collected, then there will be no means of assessing these instructors' performance.
 - h. Continued previous discussion regarding faculty's right to request removal of discriminatory comments in SOCI evaluations. Discussed implementing a deadline for faculty to request comment removal; proposed a deadline of ninety (90) days prior to next review cycle for SOCIs issued within the previous calendar year.
 - i. Proposed providing students with more thorough instructions accompanying online SOCI invitations for what aspects of a course they should consider when filling out evaluations.
 - j. Discussed potential for SOCI forms to be revised to include additional questions introducing a component of student self-evaluation alongside the evaluation of their instructor. This would allow for SOCIs to better reflect students' own effort / performance in class in conjunction with the effectiveness of their instructors' teaching.
 - k. Issue was also raised that students may take advantage of this proposed revision by only ever giving themselves positive reviews and their instructors negative reviews, thus making accurate assessment of any SOCI much more difficult; this particular revision is rejected for now.
 - l. FAC will make a final vote on this resolution via email in order for it to be passed along to AAC.
2. 2024-2025 13 – Reconsideration of the Role and Structure for CPR (discussion postponed in order to move on to New Business)

VII. New Business

- 1. 2024-2025 23 – ASCSU constitution Ratification Bylaws Change
 - a. Must pass full senate by February 27th
 - b. Vote passed by statewide CSU Academic Senate establishing three (3) officially designated lecturer senators as part of the ASCSU.
 - c. Representation on CSUB Academic Senate will increase to include one (1) lecturer representative.
 - d. Question raised as to how CSUB can ensure that any lecturer elected will be able to stay in their role long-term, given their non-tenure-track status and the potential for downsizing.
 - e. Dr. Zenko will reach out to Academic Senate President Dr. Danforth for clarification on how the voting / election process should proceed.
 - f. Dr. Roberts moved to put resolution forward for a vote; Dr. Kamyabi seconded; motion passed. Resolution will be sent to Academic Senate for first reading, preferably at 1/30 meeting.

2. 2024-2025 24 – Administrator Search Committee Composition: Awaiting further action by BPC before this is addressed further.

VIII. List of Actions (updated continuously)

1. 2024-2025 06 Sixth-Year Lecturer Review
 - a. Recommendation to create a task force with task force composition forwarded to Academic Senate
 - b. Executive Committee has made appointments
 - i. Thank you Dr. Kegley for being the FAC representative
2. 2024-2025 05 – Faculty Director Performance Review
 - a. Resolution Passed in Academic Senate
3. 2024-2025 07 – Evaluation of Academic Administrators
 - a. Resolution passed in Academic Senate
4. RES 242510 (Process and Timeline of SOCI Administration)
 - a. Resolution jointly approved by FAC and AAC forwarded to Academic Senate for first reading
 - b. Memorandum requesting the Executive Committee reviews current SOCI items sent to Executive Committee
 - c. In progress and preparation for second reading
5. RES242409 – Search and Screening Procedures for Administrators
 - a. Introduced to Academic Senate

IX. Tabled / Postponed

1. 2024-2025 13 – Reconsideration of the Role and Structure for CPR – Retain as Old Business for next FAC meeting.
2. 2024-2025 24 – Administrator Search Committee Composition: Awaiting further action by BPC – Retain as New Business for next FAC meeting.

X. Adjourn > 11:28 AM