



ACADEMIC SENATE
CSU BAKERSFIELD

Academic Senate: Executive Committee

Minutes

TUESDAY, DECEMBER 3, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csu.zoom.us/j/85314987321?pwd=o6bDT4nY6psG4A8Zhiz3OtIN8OW3ty.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko (virtual) and K. Van-Grinsven (Senate Analyst).

1. Call to Order
 - a. Chair Danforth called the meeting to order at 10:04 AM.
2. Announcements and Information
 - a. EC Faculty Only: December 10 - Provost Search Listening Session; TBD, virtual.
 - i. Preference for 11:00 AM. The Senate Analyst will contact the President's Office to confirm the time. Discussion ensued regarding the appropriate process, i.e. the search committee should be present at the listening session and will need to have their first meeting.
 - b. Campus Event: December 9 - Special Budget Open Forum; 11:00 AM- Noon, Student Union MPR and virtual.
 - c. January 31 (tentative) - Spring General Faculty Meeting
 - i. Discussion ensued regarding the date, length of the meeting, and anticipated attendance. Some concerns raised by Vice-Chair Solano about the meeting taking place after classes have started, which impacts attendance. Chair Danforth and the EC support the meeting to take place January 31, which is after the Board of Trustees and ASCSU have met and the release of the Governor's Budget. This will allow for there to be more information that can be shared regarding the budget situation, and other pending items. The Senate Analyst will confirm the President and Interim Provost's availability and finalize the date.
3. Approval of Agenda (**Time Certain: 10:05 AM**)
 - a. N. Michieka motioned to approve the agenda; J. Deal seconded. Agenda approved.
4. Approval of EC Minutes
 - a. November 19, 2024 (handout)
 - b. November 26, 2024 (tabled)
 - c. November 19 and 26 minutes are tabled until Spring 2025.
5. Continued Items

- a. Time Sensitive: Referral 2024-2025 21 Academic Calendars_2025-2026, Summer 2025- BPC (handout)
 - i. D. Wu shared the current drafts of the calendars. The EC discussed and addressed the issues identified. D. Wu updated the documents and will share the changes with the Calendar Committee. D. Wu will then forward the finalized versions to the Senate Analyst for inclusion in the Senate agenda packet.
 - b. AS Referral Log (handout)
 - i. AAC (J. Deal)
 - 1. RES 242510 and RES 242512 and the AAC committee reports have been sent to the Senate Analyst for inclusion in the Senate agenda packet.
 - ii. AS&SS (T. Tsantsoulas)
 - 1. AS&SS did not have any new referrals. They discussed some changes to RES 252408. The resolution and reports have been sent to the Senate Analyst for inclusion in the Senate agenda packet.
 - iii. BPC (D. Wu)
 - 1. D. Wu did not have any additional items to discuss besides referral 2024-2025 21 Academic Calendars.
 - iv. FAC (Z. Zenko)
 - 1. RES 242509 and RES 242510 are ready for Senate on Thursday and have been sent to the Senate Analyst for inclusion in the agenda packet along with the committee reports.
 - c. Interim Provost Update (J. Rodriguez)
 - i. Report:
 - 1. The Office of the Provost have successfully hired a new staff member, Patty Padilla. Interim Provost Rodriguez directed the Senate Office to copy Leslie Williams, as well as Patty Padilla on future communications. Patty will also be providing support regarding his calendar when Leslie is not available.
 - 2. The Arts and Humanities Dean Search is underway. Interim Provost Rodriguez has met with the Arts and Humanities Advisory Committee regarding the Arts and Humanities Associate Dean search. They discussed that the search committee will need to be formed following the appropriate processes for the election of faculty members to serve on the committee.
 - 3. Discussion ensued regarding the upcoming budget forum and strategies for addressing enrollment concerns.
6. New Discussion Items **(Time Certain: 10:45 AM)**
- a. Time, Place, Manner Policy ([handouts](#))
 - i. Z. Zenko presented the drafted resolution. The EC discussed potentially including the resolution in the Senate agenda packet for first reading. Vice-Chair Solano and J. Deal support waiting to put the resolution forward for first reading to allow for more time for

review. C. Lam, T. Tsantsoulas, Z. Zenko, N. Michieka, and D. Wu support putting the resolution forward for first reading with the understanding that revisions and changes will likely need to be made. This is an important policy, and progress should be made regarding it.

- b. Cc List for Senate resolutions
 - i. The Senate Chair and Senate Analyst will work on creating some templates for different types of resolutions over the Winter Break.
- c. CFA Report – possible addition to Senate Agenda
 - i. Consensus was that a written CFA Report would be included in the Senate Agenda packet after the subcommittee reports. Concerns were voiced regarding time constraints and the need for enforcement of the identified “Time Certain” during Senate meetings. A written CFA report will be requested starting in the spring.
- d. CSU Generative AI report and professional ethics ([handout](#)) – AS&SS? and FAC? (deferred)
- e. New Degree Program Proposal – BA in Ethnic Studies – AAC and BPC ([handout](#))
 - i. Referral to be drafted and sent to AAC and BPC.
- f. Work group for CSUB Communications Standards ([handout](#))(deferred)
- g. Elections and Appointments (D. Solano) (deferred)
 - i. Review of committees’ activity (HOLD; Senate Office compiling list)
- h. Handbook and Bylaws Project; create taskforce? (deferred)
 - i. Updating Schools to Colleges
 - ii. Updating all references to quarters (referral if necessary)
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- i. RTP – FAC (deferred)
 - i. Unit Review Committee Procedures ([handout](#))
 - ii. PAF Insertion/deletion
 - 1. Handbook Section 301.6.4 “Correction of Materials in the PAF” has current procedures
- j. Double-Major Policy: Timeline for Declaring ([handout](#)) – AAC (deferred)
- k. Faculty concerns about SSD Testing – AS&SS (deferred)
- l. ASCSU Interruption Practice Policy (AS-3551; [handout](#)) (deferred)

- m. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- n. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD) (deferred)
- o. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)

7. Agenda Items for Senate Meeting (Time Certain: 11:15 AM)

Academic Senate Meeting – Fall 2024

Thursday, December 5, 2024

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84996177015?pwd=NTRyNlJDNk4xUVY3VmhCNkpieTRiUT09>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas, Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly (Sabb. F2024; alt. Jing Wang), Senator E. Correa, Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

Guests: President V. Harper

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
 - a. October 24, 2024 (handout)
 - b. November 7, 2024 (handout)
- III. Announcements and Information
 - a. President's Report – V. Harper (**Time Certain: 10:10 AM**)
 - b. ITS Updates – C. Diniz (**Time Certain: 10:20 AM**)
 - c. Elections and Appointments – D. Solano (handout)
 - d. Events:
 - i. December 9 - Special Budget Open Forum; 11:00 AM- Noon, Student Union MPR and virtual.
 - ii. December 16 – CSUB Faculty and Staff Holiday Reception; 3:30 – 5:00 PM, Tejon Ranch Plaza. RSVP by December 11. Accepting donations for the CSUB Food Pantry.

IV. Approval of Agenda **(Time Certain: 10:05 AM)**

V. Reports

- a. Interim Provost's Report – J. Rodriguez
- b. ASCSU Report – Senators Lam and Michieka (handout)
- c. ASI Report – Senator Pruitt
- d. Staff Report – Senator Cornelison
- e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano (handout)
 - ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC)– Senator Deal (handout)
 - 2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
 - 3. Budget and Planning Committee (BPC) – Senator Wu (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)

VI. Resolutions **(Time Certain: 10:35 AM)**

- a. Consent Agenda:
 - i. RES 242511 Commencement- Fall 2024 – EC (handout)
- b. Old Business:
 - i. RES 242508 ITS Generative AI Governance Structure – AS&SS (handout)
- c. New Business:
 - i. RES 242512 – Academic Master Plan (AMP) – AAC and BPC (handout)
 - ii. RES 242513 – Academic Calendar 2025/2026, Summer 2025 – BPC (handout)
 - iii. RES 242510 – Process and Timeline of SOCI Administration – FAC and AAC (handout)
 - iv. RES 242509 – Search and Screening Procedures for Administrators – FAC and BPC (handout)

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

8. Adjournment

- a. Some discussion ensued regarding current SOCI administration challenges with AV courses and classes with low or lower enrollment (5 or 6 students).
- b. Chair Danforth adjourned the meeting at 11:30 AM.