



ACADEMIC SENATE
CSU BAKERSFIELD

Academic Senate: Executive Committee

Minutes- Extra Meeting

TUESDAY, NOVEMBER 26, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/82989854885?pwd=RxRwAQTPk20LXhFnH6ggntqLLcuxfs.1&from=addon>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde (excused), C. Lam, N. Michieka (virtual), J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: None.

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:01 AM.

2. Announcements and Information

3. Approval of Agenda (Time Certain: 10:05 AM)

- a. Amendment requested by Vice-Chair Solano for the Honorary Doctorate Award.
- b. D. Wu motioned to approve the amended agenda; Z. Zenko seconded. Agenda approved.

4. Approval of EC Minutes

- a. November 12, 2024 (handout)
 - i. C. Lam motioned to approve the minutes; seconded. One abstention. Minutes approved.
- b. November 19, 2024 (tabled)

5. Continued Items

- a. Time Sensitive:
 - i. Referral 2024-2025 21 Academic Calendars_2025-2026, Summer 2025- BPC (handout)
 - 1. D. Wu and Chair Danforth shared the issues found with the calendars proposed by the Calendar Committee. The EC discussed the issues and proposed changes at length (see attached handouts). The EC corrected typos, extended Fall 2025 by one day and Spring 2026 by two days to ensure that CSUB meets the required 170 academic days, corrected the start dates for academic advising, and extended Summer Session III by one day (though it is

still one day short with this adjustment). D. Wu will share the revised calendars with the Calendar Committee and follow up with the registrar, Jennifer Mabry, to confirm the graduation application deadlines for Spring and Summer 2026 (December 1 for Spring and Summer 2026; December 8 as the Last day to Submit Completed Thesis/Dissertation) and Fall 2026 (May 1 as the Deadline to Apply for Fall 2026 Graduation). Some discussion took place regarding the SOCI periods.

2. The EC also discussed the current problems with the Calendar Committee's submissions, including how the submission of the calendars to EC was very late in the semester. Discussion also ensued regarding the number of, and types of issues identified by BPC and the EC. Significant improvement in the Calendar Committee's efforts is needed for future work regarding the submission of the proposed calendars. Chair Danforth will reach out to Dr. Cantrell regarding the various issues and provide a few recommendations, including the need for the committee to start their work much earlier so it can be submitted to Senate by October 1 (which will allow sufficient time for discussion in BPC and first and second reading at Senate).
3. D. Wu will bring the revised calendars and rationale to the Calendar Committee and follow up with the registrar on a few items and dates proposed.

ii. Referral 2024-2025 19 Academic Master Plan 2025-26 through 2034-35 – AAC and BPC

1. J. Deal and D. Wu drafted the resolution and have shared it with the AAC and BPC committee members to review and vote via email. AAC did not have a quorum at the last Standing Committee meeting, so they were unable to vote on the proposed resolution at that time. The resolution will be ready for Senate on December 5. T. Tsantsoulas agreed to speaking in support of waiving the first reading, allowing for the resolution to be approved and the AMP submitted to the Chancellor's Office by the deadline.

b. AS Referral Log (handout) (deferred)

- i. AAC (J. Deal)
- ii. AS&SS (T. Tsantsoulas)
- iii. BPC (D. Wu)
- iv. FAC (Z. Zenko)

c. Interim Provost Update (J. Rodriguez) (deferred)

6. New Discussion Items (Time Certain: 10:45 AM)

a. Amendment: Honorary Doctorate Award

- i. EC reviewed and approved the proposed recommendations for the Faculty Honorary Doctorate Award from the Faculty Honorary Doctorate Committee (FHDC). The Senate

Analyst will draft the memorandum and submit EC's recommendations to the President.

- b. ASCSU Constitution Ratification – Bylaws Change (handout) – FAC
 - i. Discussion: Chair Danforth and C. Lam presented the changes needed per the approved ASCSU Constitution ratification for the selection of a lecturer electorate representative. The EC also discussed consideration on if the lecturer representative (if elected at the ASCSU level), would have a seat on the CSUB senator, or not. The resolution will need to be ready by the second Senate meeting of Spring 2025 (February 27, 2025). This deadline should allow for sufficient time for the election process to be completed and an individual identified by the CSU Chancellor's Office's deadline of March 28, 2025.
 - ii. Referral will be drafted and sent to FAC for discussion in Spring 2025.
- c. FAC-4-RSCA (handout)
 - i. The Faculty Advisory Committee for Research, Scholarship, and Creative Activity (FAC-4-RSCA) sent out a proposal report to campus. Referring to pages 9 and 10 of the report, there is a perceived frustration from FAC-4-RSCA towards the Senate and the Scholarship and Creative Activities Taskforce. Z. Zenko, who is chair of the Scholarship and Creative Activities Taskforce, said that he had communicated with FAC-4-RSCA that the task force welcomed collaboration and partnership with their group.
 - ii. Chair Danforth will reach out to Brittany Beck, FAC-4-RSCA Chair, and clarify that the FAC-4-RSCA is an Academic Affairs Committee, not a Senate committee, and the process for why the task force was formed.
 - iii. Z. Zenko: Invited Chair Danforth to attend the next meeting of the Scholarship and Creative Activities Task Force on December 9 and will ensure that when recommendations are made to the Senate, that they are fairly voted on. There was some concern within the committee about the rushed process of the survey.
 - iv. Interim Provost Rodriguez: Believes the faculty positions on the FAC-4-RSCA are appointed positions, however, he will look into the composition and charge of the committee further. Interim Provost Rodriguez excused himself early as he had an off-campus meeting to attend.
 - v. Brief conversation ensued regarding workload and class sizes raised by the NSME Curriculum Committee which may concern the Scholarship and Creative Activities Task Force's conversations.
- d. Elections and Appointments (D. Solano) (deferred)
 - i. Review of committees' activity (HOLD; Senate Office compiling list)
- e. Cc List for Senate resolutions (deferred)
- f. CFA Report – possible addition to Senate Agenda. (deferred)
- g. Time, Place, Manner Policy ([handouts](#))

- i. Chair Danforth shared the drafted resolution proposed by Z. Zenko. Attachment added to the agenda packet. Chair Danforth requested that the EC review the proposed resolution for discussion on December 3.
- ii. Chair Danforth shared the list of resolutions available on other campus Senate websites for reference:
 - 1. ASCSU: <https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2024-2025/3711%20.pdf>
 - 2. Channel Islands: Passed but not uploaded to their website
 - 3. Chico: On agenda for October 31st, but resolution is password protected and public website has not been updated this academic year
 - 4. Fresno: https://drive.google.com/file/d/1i0islyzjS_LER3yf2XD1u9biCv5dC2DU/view
 - 5. Northridge: <https://live-csu-northridge.pantheonsite.io/sites/default/files/2024-10/CSUN%20Fac%20Senate%20TPM%20Resolution-2.pdf>
 - 6. Sacramento: Affirming the resolution from their ASI instead of making their own: <https://www.csus.edu/academic-affairs/senate/senate-info/24-25senate/24-25fs-am/11-07-24/24-25fs-60.pdf>
 - 7. San Diego: https://senate.sdsu.edu/06_policy-file/24-25_resolution_condemning_expansion_of_administrative_policies_undermining_the_right_to_peaceful_protest.pdf
 - 8. San Francisco: Passed but not uploaded to their website
 - 9. San Jose: <https://www.sjsu.edu/senate/docs/SS-S24-3.pdf>
 - 10. Sonoma: Passed theirs before ASCSU's resolution passed, so their resolution is just directing their ASCSU representatives to discuss TPM at ASCSU.
- h. CSU Generative AI report and professional ethics ([handout](#)) – AS&SS? and FAC? (deferred)
- i. Handbook and Bylaws Project; create taskforce? (deferred)
 - i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)

- j. RTP – FAC (deferred)
 - i. Unit Review Committee Procedures ([handout](#))
 - ii. PAF Insertion/deletion
 - 1. Handbook Section 301.6.4 “Correction of Materials in the PAF” has current procedures
- k. Double-Major Policy: Timeline for Declaring ([handout](#)) – AAC (deferred)
- l. Faculty concerns about SSD Testing – AS&SS (deferred)
- m. Work group for CSUB Communications Standards ([handout](#)) (deferred)
- n. ASCSU Interruption Practice Policy (AS-3551; [handout](#)) (deferred)
- o. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- p. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD) (deferred)
- q. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)

7. Agenda Items for Senate Meeting

- a. Consent Agenda:
 - i. RES 242511 Commencement- Fall 2024 – EC (handout)
- b. Old Business:
 - i. RES 242508 ITS Generative AI Governance Structure – AS&SS (handout)
- c. New Business:
 - i. RES 2425XX – Academic Master Plan (AMP) – AAC and BPC (handout)
 - ii. RES 2425XX – Academic Calendar 2025/2026, Summer 2025 – BPC (handout)
 - iii. RES 242510 – Process and Timeline of SOCI Administration – FAC and AAC (handout)
 - iv. RES 242509 – Search and Screening Procedures for Administrators – FAC and BPC (handout)
- d. Brief discussion ensued: No additional resolutions anticipated.

8. Adjournment

- a. Interim Provost Rodriguez had an off-campus meeting to attend and left the meeting at 11:20 AM.
- b. The Special Budget Open Forum is scheduled for December 9, 2024, at 11:00 AM in the Student Union Multipurpose Room and will also be available to attend virtually.
- c. Chair Danforth adjourned the meeting at 11:31 AM.