



ACADEMIC SENATE
CSU BAKERSFIELD

Academic Senate: Executive Committee

Minutes

TUESDAY, NOVEMBER 19, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csub.zoom.us/j/85314987321?pwd=o6bDT4nY6psG4A8Zhiz3OtIN8OW3ty.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: None.

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:01 AM.

2. Announcements and Information

- a. SSE Faculty Marshals for Commencement – December 14, 9:00 AM
 - i. Discussion: Chair Danforth is looking specifically for a faculty member from SSE to be a Faculty Marshal for the Commencement ceremony on December 14th. The EC agreed that Chair Danforth should select someone at random from the RSVP list since there are no SSE recipients for the Faculty Awards.

3. Approval of Agenda (Time Certain: 10:05 AM)

- a. D. Wu motioned to approve the agenda; C. Lam seconded. Agenda approved.

4. Approval of EC Minutes

- a. October 29, 2024 (handout)
 - i. J. Deal motioned to approve the minutes; Z. Zenko seconded. Minutes approved.
- b. November 5, 2024 (handout)

- i. D. Wu motioned to approve the minutes; Z. Zenko seconded. Minutes approved.
- c. November 12, 2024 (tabled)

5. Continued Items

a. AS Referral Log (handout)

i. AAC (J. Deal)

1. AAC had a joint meeting with FAC last week and discussed referrals 2024-2025 14 and 2024-2025 15 and a resolution is being drafted. AAC will meet this Thursday, however, they will not have a quorum, so they will have to vote by email. The resolution for the Academic Master Plan will be ready soon as well.

ii. AS&SS (T. Tsantsoulas)

1. AS&SS discussed the feedback received regarding proposed RES 242508. They also had an informal discussion regarding SSD, however, they are waiting for the official referral from EC.

iii. BPC (D. Wu)

1. BPC will be reviewing the proposed calendars from the Calendar Committee and will work on the resolution. Chair Danforth requested a copy of the calendar so an official referral can be generated and sent to BPC. BPC is also working on reviewing the drafted resolution for the Academic Master Plan (AMP) and will send their feedback regarding the Search and Screening referral to FAC. BPC will also be inviting Tommy Holiwell to their next meeting to discuss the referrals on time blocks and space utilization.

iv. FAC (Z. Zenko)

1. FAC met with AAC regarding referrals 2024-2025 14 and 15 last week and a resolution will be put forward soon.

b. Interim Provost Update (J. Rodriguez)

i. Report:

1. Met with the Academic Advisor Leads yesterday and discussed some of the upcoming changes to be announced by President Harper. Per the recommendation of the leads, he has also met with all of the professional staff academic advisors. Many of the concerns brought up were specialized and could not be answered until the announcement comes out from the President. The EC continued their discussion

regarding the Interim Director of Advising position, the permanency status, as well as the report due to Senate in the spring.

2. Arts and Humanities Dean Search Committee: The committee will be meeting this afternoon. AVP for Faculty Affairs, D. Boschini, will attend the first meeting and discuss diversity and inclusion. After that discussion, Interim Provost Rodriguez and AVP Boschini will step out and allow the committee to continue their discussion regarding the timeline, position description and identify who will be chairing the committee. He will be meeting with the Arts and Humanities Advisory Committee regarding the Associate Dean position and the timeline for that search. A different search committee will need to be formed for the Arts and Humanities Associate Dean search.
3. Budget Advisory Task Force met this morning. The task force is connected to the Budget Advisory Group. The task force will submit recommendations to that group for consideration.

6. New Discussion Items **(Time Certain: 11:00 AM)**

a. Elections and Appointments (D. Solano)

i. Appointments:

1. Search Committee for the Provost and Vice-President for Academic Affairs **(Time Certain: 10:05 AM)**

- a. EC recommends Dr. Rhonda Dugan, Sociology, to President Harper for the final faculty appointment. A. Hegde brought attention to the fact that the Interim Provost's appointment end date is approaching.

ii. Review of committees' activity (HOLD; Senate Office compiling list)

b. Provost Search Committee Composition – Handbook Change – FAC **(Time Certain: 10:20 AM)**

- i. Discussion: Chair Danforth presented the current challenges with the handbook language regarding administrator searches. Regarding the Provost and VP for Academic Affairs search committee composition, Chair Danforth presented the issues with the current language and shared proposed alterations to the composition to include adding a department chair faculty representative, language to specify that a dean as the administrator appointment, and an option to appoint an additional administrator if desired. The EC also discussed the challenges of scheduling these larger committees and how often it is a faculty member that is left out or not able to attend. The faculty and deans are very much affected by the provost appointment.

- ii. The EC agreed on the recommendation that the staff and administrator appointments for search committees should be from within Academic Affairs, or within the affected area. The referral will include a request for FAC to review the entire section, specifically to separate out the language on the provost search committee composition from the college dean search committee composition.
 - iii. Referral will be sent to FAC in the next few weeks.
- c. Time Sensitive Items for Senate: Academic Calendar – Any updates from BPC?
 - i. BPC Chair D. Wu in communication with D. Cantrell and the Calendar Committee.
- d. Cc List for Senate resolutions (deferred)
- e. CFA Report – possible addition to Senate Agenda (deferred)
- f. Time, Place, Manner Policy ([handouts](#)) (deferred)
- g. CSU Generative AI report and professional ethics ([handout](#)) – AS&SS? and FAC? (deferred)
- h. Handbook and Bylaws Project; create taskforce? (deferred)
 - i. Updating Schools to Colleges
 - ii. Notation for revisions
 - iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- i. RTP – FAC (deferred)
 - i. Unit Review Committee Procedures ([handout](#))
 - ii. PAF Insertion/deletion
 - 1. Handbook Section 301.6.4 “Correction of Materials in the PAF” has current procedures
- j. Double-Major Policy: Timeline for Declaring ([handout](#)) – AAC (deferred)
- k. Faculty concerns about SSD Testing – AS&SS (deferred)

- l. Work group for CSUB Communications Standards ([handout](#)) (deferred)
- m. ASCSU Interruption Practice Policy (AS-3551; [handout](#)) (deferred)
- n. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- o. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD) (deferred)
- p. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024) (deferred)

7. Agenda Items for Senate Meeting (deferred)

8. Adjournment

- a. Chair Danforth adjourned the meeting at 11:30 AM. An extra meeting will be scheduled for the EC to meet November 26.