



Academic Senate: Executive Committee

Minutes – Extra Meeting

TUESDAY, NOVEMBER 12, 2024

10:00 A.M. – 11:30 A.M.

Location: BDC 134- BPA Conference Room

Zoom link: <https://csu.zoom.us/j/86330380061?pwd=DWxlE0qFT1SIlgALGMHkpugzmj4H4.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), J. Rodriguez (Interim Provost; excused for the first half; virtual for the remaining), A. Hegde, C. Lam, N. Michieka, J. Deal, T. Tsantsoulas, D. Wu, Z. Zenko and K. Van-Grinsven (Senate Analyst).

Guests: President Harper.

1. Call to Order

- a. Chair Danforth called the meeting to order at 10:03 AM.

2. Announcements and Information

a. President Harper (**Time Certain: 10:10 AM**)

- i. Interim Provost Rodriguez was requested to step out during this discussion.
- ii. President Harper consulted with EC on the composition and appointments for the Search Committee for the Provost and Vice-President for Academic Affairs. Dr. Kristen Watson has been appointed as the Administrator serving on the committee. President Harper requested that Dr. Deborah Cours, BPA Dean also be appointed on the committee as an additional member. EC and President Harper agreed that an additional appointed faculty position would be appropriate to maintain faculty majority. Vice-Chair Solano and the Senate Analyst will send out the call for an additional faculty member as soon as possible.
- iii. President Harper consulted with EC on the Search Committee for the Vice-President for University Advancement.

- iv. There was also some additional discussion on the President's proposed organizational changes and related budget issues.

3. Approval of Agenda **(Time Certain: 10:05 AM)**

- a. Motioned called by Chair Danforth for approval of the agenda. Approved.

4. Approval of EC Minutes

- a. October 29, 2024 (handout) (tabled)
- b. Addition: November 5, 2024 (tabled)

5. Continued Items

- a. AS Referral Log (handout) (deferred)
 - i. AAC (J. Deal)
 - ii. AS&SS (T. Tsantsoulas)
 - iii. BPC (D. Wu)
 - iv. FAC (Z. Zenko)
 - v. Misc: AMP resolution from 2023-2024 will be forwarded to BPC Chair D. Wu and AAC Chair J. Deal for reference for referral 2024-2025 19.
- b. Interim Provost Update (J. Rodriguez)
 - i. Arts and Humanities Dean search is underway.
 - ii. Will consult with the Arts and Humanities advisory committee regarding the Associate Dean search timeline.
 - iii. IRPA Advisory Committee will be meeting again.

6. New Discussion Items **(Time Certain: 11:00 AM)**

- a. Time Sensitive Items for Senate:
 - i. Academic Calendar – Any updates from BPC?
 - 1. D. Wu is working on this with the Calendar Committee. Chair Danforth reminded the EC that the academic calendar resolution that was passed last year could be used as a last resort if a revised academic calendar does not get submitted in time for it to come to the last Senate meeting in December.
 - 2. The suggestion for a revised process for the Senate Chair to call the first Calendar Committee meeting at the start of the fall semester and provide a deadline would be beneficial. It would ensure work is started early by the Calendar Committee and allow for more time for review by the Senate before it must be submitted to the Chancellor's Office.

- b. Elections and Appointments (D. Solano)
 - i. Appointments: (handout)
 - 1. Transportation Committee
 - a. Appointment made: David Melendez, Music and Theatre
 - 2. Taskforce for Periodic Evaluation
 - a. Appointments made:
 - i. One (1) Department Chair
 - 1. Lindsay Nelson-Burket, Criminal Justice. FT Lecturer and Department Chair.
 - ii. Two (2) Full-time Lecturers w/ 3-year appointments
 - 1. Michele Engel, Biology
 - 2. Jenny Andreotti, History.
 - iii. One (1) Tenured Faculty Member
 - 1. Jessica Williamson, Psychology.
 - iv. One (1) Lecturer (any status)
 - 1. Danielle Dodenhoff, Biology
 - v. Some discussion took place regarding the composition of the task force. The EC agreed, no late submissions would be accepted, and the status of the department chair position was acceptable, as well as having two faculty from the same department serving. FAC Chair Z. Zenko confirmed that Dr. Jackie Kegley would be the FAC representative serving on the committee.
 - ii. Review of committees' activity (HOLD; Senate Office to compile list)
 - iii. Provost Appointments needed: (deferred)
 - 1. Instructionally Related Activities (IRA) faculty appointments
- c. Cc List for Senate resolutions (deferred)
- d. Nursing PG-NEC Certification program ([handout](#)) – AAC and BPC
 - i. Referral to be drafted and sent to AAC and BPC.
- e. CFA Report – possible addition to Senate Agenda. (deferred)
- f. Time, Place, Manner Policy ([handouts](#)) (deferred)
- g. CSU Generative AI report and professional ethics ([handout](#)) – AS&SS? and FAC? (deferred)
- h. Handbook and Bylaws Project; create taskforce? (deferred)

- i. Updating Schools to Colleges
- ii. Notation for revisions
- iii. Standing Committees Composition:
 - 1. Clarify Handbook language about staff positions being non-MPP staff
 - 2. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
- iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
- v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
- vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate)
- vii. Review committees listed (Handbook 107)
- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- i. RTP – FAC (deferred)
 - i. Unit Review Committee Procedures ([handout](#))
 - ii. PAF Insertion/deletion
 - 1. Handbook Section 301.6.4 “Correction of Materials in the PAF” has current procedures
- j. Double-Major Policy: Timeline for Declaring ([handout](#)) – AAC (deferred)
- k. Faculty concerns about SSD Testing – AS&SS (deferred)
- l. Work group for CSUB Communications Standards ([handout](#)) (deferred)
- m. ASCSU Interruption Practice Policy (AS-3551; [handout](#)) (deferred)
- n. Department Formation follow-up (HOLD follow up w/ Academic Programs) (deferred)
- o. Resolution on CCC baccalaureate degrees [AB 927, SB 895] – EC (HOLD)
- p. Strategic Plan Group data gathering instrument(s) follow-up – BPC (HOLD 3/18/2024)

7. Agenda Items for Senate Meeting (deferred)

8. Open Forum:

- a. A. Hegde requested that IRPA come to Senate in the spring to provide data updates. There are many items that faculty are still waiting for from IRPA, such as program profiles. Do not believe many individuals are attending the IRPA Advisory Board meetings.

9. Adjournment

- a. Chair Danforth adjourned meeting at 11:31 AM.