

AY2024-2025 Budget and Planning Committee Minutes

Thursday, October 17th, 2024

10:00-11:30 AM

BDC 134A-Conference Room

Present: D. Wu (chair), M. Naser, L. Bui, R. Dugan, K. Susa, MG. De Jesus, Y. Zhong, I. Pesco, E. Pruitt, L. Hernandez, J. Rodriguez (ex-officio), N. Hayes (ex-officio)

Absent: K. Susa, M. Danforth (ex-officio)

I. Call to Order

1. The meeting started at 10:03 a.m.

II. Approval of Agenda

1. M. Naser moved to approve, L. Bui seconded, motion approved.

III. Approval of Minutes

1. Meeting Minutes of 09.19.2024
 - a. L. Bui moved to approve, Y. Zhong seconded, motion approved.
2. Meeting Minutes of 10.03.2024
 - a. D. Wu noted he may change the notes regarding his question *“if the compact money about 10% of the base budget is guaranteed?”*
 - b. E. Pruitt moved to approve, M. Naser seconded, motion approved.

IV. Introductions/ Announcements

1. D. Wu mentioned the email from VP-BAS/CFO Thom Davis regarding the Budget Advisory Committee (BAC), which he is on the list of the committee members. When the time comes, D. Wu would like individuals to share their concerns, comments, etc.

V. New Business (Time Certain 10:30am)

1. Feedback on the Open Budget Forum

D. Wu mentioned that after Monday’s Open Budget Forum, he had received feedback, and he would like to meet with T. Davis, N. Hayes, and D. Wu to meet to discuss issues with the goal of improving the format of the forum. D. Wu asked if any others would like to share their feedback.

M. Naser asked is a recording would be available for those unable to attend.

N. Hayes stated that once it becomes available, it would be posted on the Budget Central website.

R. Dugan noted that although it faculty may have been perceived poorly, frustrations may be coming from a few different areas, such as business and structural processes which delay the time it takes for faculty to be reimbursed for travel as faculty do not have ProCards, so their expenses are directly and must be reimbursed. So, it is likely that many of these frustrations come from structural processes that may be CSU systemwide concerns, CSUB budgetary concerns, and process concerns and this may have all come to a head, but it may have had to happen.

E. Pruitt commented on the structure of the open forum. Stating the difficulty she encountered with zoom. Although she was initially in-person, when she had to leave, she encountered an error. Although she received updates from those students who were in-person at the forum, she heard many of the same concerns.

L. Bui appreciated that some students are coming to the forum, which is great, but how do we make the students see the benefits of coming to the forum. Such as when we talk

about capturing positions and other budgetary struggles, however the way the tuition fee increase is communicated to students, it could have been difficult for them to understand. L. Bui asked if there could be a strategy on how to bring students in and contribute to the budget forum as faculty/staff understand the discussions, however students may not thoroughly understand.

E. Pruitt would like to see a multi-day forum, one specific for students at a time where more students can attend as only 5 ASI directors could attend. Also, students do not want increases. What has been communicated to them as resources, are being cut, however the increases are still occurring. So, as a student how do these reductions affect them?

I. Pesco mentioned the hard part is the missing piece of information and how to contextualize the comments being made, such as 89% of the budget is salaries, this would explain why we are capturing positions. It was also mentioned that there is a need of transparency of what divisions are doing. All divisions are cutting equal percentages, but this information was not shared as it was perceived as though it was only Academic Affairs cutting, but it's campuswide. How are cuts being made to be creative and address the student's needs?

E. Pruitt stated that the lack of communication is always an issue for students. She stated that students can handle this, but not in bits and pieces. If there is a second open forum, or even have one for the students, it would be nice to state: here are the challenges, this is how the students will be impacted (i.e. shorter hours, limited things, etc.). A specific breakdown would be important, both visual and written.

J. Rodriguez stated that this was a good conversation. He thinks about things by looking at how things have been done and how things can be done differently. Not just in the past, but how do we think differently about the future. He stated that he is listening.

D. Wu stated that he has spoken to many people via email, in-person, and in different meetings and he's heard many of the same comments and concerns as others. He appreciates the comments that have been shared in hopes that we can do better. D. Wu stated that his questions are related to the divisional efforts being made to improve the situation. He would like to show campuswide efforts to address the budget issue. Only faculty issues were addressed during the forum, but without staff the faculty cannot be successful.

L. Hernandez stated that there is a lack of communication and lack perception that there is no plan.

I. Pesco would like to focus on business processes and how do we navigate the processes. Some processes are cumbersome, so it would be nice to understand are the CSU issues or are they CSUB issues.

N. Hayes mentioned the open labs provided by the Business Services department.

R. Dugan confirmed receipt of email communication to staff/faculty on September 10th.

D. Wu stated that the time is not convenient for student and proposed building a one-hour university time into our time-blocks for forums such as these.

E. Pruitt mentioned that Wednesday's from 12:00-1:00pm is Runner Hour, which may be a good time for forums, etc.

D. Wu encouraged the committee to continue providing feedback as the group hears comments.

General Comments/Updates provided by Provost:

J. Rodriguez stated that they had a nice faculty Hall of Fame, which was attended by several. He mentioned that the faculty recognition to honor promoted faculty, including R. Dugan. He mentioned that the former presidents (Zelezny and Mitchell) would be presenting their Presidential Papers.

J. Rodriguez stated that he provided a budget update at the department chairs meeting on Wednesday and that on November 6th he would be holding a Budget Forum for Academic Affairs faculty and staff.

2. Calendar Committee Report

D. Wu asked for a faculty representative to be on this committee as they do not have one on the committee. D. Wu stated that he would be the backup. M. Naser volunteered to be the faculty representative.

L. Hernandez stated that the committee met last week, which was the 1st meeting of the school year. They addressed the FY 25-26 academic year, specifically an advisor proposed registration date for Spring 2026 be moved from October 20th to October 27th.

I. Pesco stated that if it's an administrative change, it would not require academic senate approval.

L. Hernandez stated that this would allow for a four-week advising period, but there was no faculty representative there to provide feedback.

R. Dugan mentioned that faculty advising is not consistent across all schools and it might be an equity concern, so be prepared for pushback.

D. Wu asked if the last day to order course materials would need to be pushed back if the advising date is changed.

I. Pesco suggested that someone ask the bookstore because they may have ordering deadlines from Follett.

It was brought up that the calendar committee always goes round and round about changing commencement date, however they are unable to move this date as they are required to have a certain amount of instruction days. Due to holidays, instructions, faculty contracts, etc. it is impossible to move commencement dates.

D. Wu asked Ilaria if she could follow up with the textbook questions and stated that he would like to finalize the questions.

D. Wu asked if the commencement committee and the calendar committee could meet together to see if coordinate efforts to solve the calendar issues.

J. Rodriguez stated that the President would have final approval and will follow up with EC to determine who should be part of the conversation and how to address with the President.

3. 2024-2025 Referral 10_Time Blocks

D. Wu encouraged all to look at the referral. He stated that Tommy's data concerns him, in terms of compliance.

I. Pesco thought the percentage of non-compliance has decreased, but she thought V. Harper wanted to see no more than 10%.

R. Dugan asked if the data could be disaggregated.

J. Rodriguez would like to look at undergrad data to begin addressing it due to it being a student concern. This needs to be addressed sooner rather than later.

I. Pesco asked about how the chancellor's office looks at the non-compliance issue.

D. Wu stated that space management may have more details regarding space utilization.

4. 2024-2025 Referral 11_Space Utilization

No discussion on this referral.

5. 2024-2025 Referral 18_Revision of RES 232431_FAC and BPC

D. Wu stated that the search firm resolution has been returned and that an incorrect resolution had been attached.

D. Wu mentioned that the president did not like the note “Hiring search firm must be approved by search committee” as it may delay searches. There we’ll need to work on this referral some more and he would like to discuss it next time.

IV. Old Business

1. 2024-2025 Referral 08 – Faculty Hiring Prioritization-Position Control

D. Wu asked the committee to think about what comments we would like to address.

2. 2024-2025 Referral 09 – Academic Testing Center

D. Wu stated that will have a joint discussion with the Academic Support and Student Services Committee on October 31st to discuss the direction of this referral as they have concerns as well.

IV. Open Forum

IIIV. Adjourn

Meeting adjourned at 11:10 a.m. Open Forum