

Academic Affairs Committee Meeting

Thursday, September 19, 2024

Science III – Room 100

Meeting Minutes

Attendees: E. Adams, J. Deal, C. Dell'Amico, H. He, T. Holiwell, R. Korba, E. Montoya, K. Szick, J. Wang

Absent: M. Szolowicz

1. Call to Order: The meeting was called to order by J. Deal at 10 am.
2. Approval of Agenda: A motion to approve the agenda was made by K. Szick, seconded by H. He, all in favor without amendment.
3. Minutes:
 - a. Approval of minutes from 09/05/24: J. Deal thanked E. Montoya for taking the minutes for the last meeting. A motion to approve the minutes from September 5th was made by H. He, seconded by K. Szick, all in favor without amendment.
 - b. Volunteer needed for minutes for today's meeting: J. Wang volunteered to take the minutes for this meeting.
4. Announcements: no announcements
5. School Formation Task Force: H. He volunteered to serve on the School Formation Task Force as the representative of AAC.
6. Resolutions:

J. Deal updated the committee about the status of the Resolution 242502: Discontinuation of Agricultural Business Concentration in BS in Business Administration Degree. No issues were raised in the first reading at the Academic Senate meeting on 09/12/24. The distribution list was updated after a discussion with Katie Van Grinsven, the Senate Analyst. J. Deal consulted with the committee on the proper distribution list of resolutions proposed by the committee. The committee will use the general distribution list and revise with specifications as necessary.
7. Referrals:
 - a. Referral 2024-2025 04 - Cal-GETC Changes

No issues were raised by the committee after reviewing the materials provided. A motion to approve the proposed alignment of the lower division GE program to the new Cal-GETC program was made by H. He, seconded by C. Dell'Amico. The motion was passed unanimously. J. Deal will send out the resolution with the current GE policy and the new Cal-GETS policy as the attachments.

- b. Referral 2024-2025 03 - New Degree Program- Bachelor of Music – conditionally approved by BPC on 09/05/24

With the clarification of the program name, no issues were raised. A motion to approve the new degree program-Bachelor of Music was made by C. Dell'Amico, seconded by K. Szick. The motion was approved unanimously. J. Deal will draft a joint resolution with BPC.

- c. Referral 2024-2025 01 - Proposal for New Concentration - B.S. in Biochemistry - ACS Certified

J. Deal will invite Sarah Forester, former department chair of chemistry and biochemistry, to the next meeting to provide more detailed information regarding this new concentration proposal. The committee will revisit the referral after that.

- d. Referral 2024-2025 12 - Proposal for New Minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies

Some courses proposed for these three minors are labeled as GE courses, while no GE course proposals have been received by GECCo. No updates from the program are received. The committee will revisit this referral.

- e. Referral 2024-2025 14 - SOCI Process (with FAC)

This is a referral carried over from March 2024. J. Deal explained the background of the referral and suggested that the committee review the discussion items and put forward deliverables.

- f. Referral 2024-2025 15 - Timeframe of SOCI Administration (with FAC)

The existing paper SOCI requires one week to be completed, while the online SOCI expands over a longer timeframe (several weeks). J. Deal will reach out and ask Melissa Danforth, the Academic Senate chair, to contact the IT department regarding the online SOCI administration issue.

8. Other Discussion Items - None

9. Open Forum

Questions were raised about the differences between concentration and emphasis of a program. T. Holiwell explained that a concentration is a subprogram within a major that

includes at least 12 distinct units of study, and an emphasis is a subprogram within a major that includes 7-11 distinct units of study.

Meeting adjourned at 11:20am.