CSU Bakersfield

RunnerCard Committee
Agenda & Meeting Summary

Meeting Information

Meeting Title: RunnerCard Committee		**Date:** January 22, 2021	
Location: Zoom Conference Call		**Time:** 10:00 AM – 11:00 AM	
Dial In #:	**HC:** n/a	**PC:** n/a	
Meeting Called By: Richard Nelson	**Purpose:**		

Attendees

Checkmark or "X" indicates the attendee is present

Attendee	Representing	√
Sandra Bozarth	Library	√
Rich Nelson	ITS – Runner Card Service Owner (Chair)	√
Steve Miller	ITS - RunnerCard DBA	√
Nick Stringer	ITS – RunnerCard DBA	√
Yvonne Stallion	ITS- Budget Officer	√
Mike Brown	AV	
ASI President or designee	ASI	
Cindy Goodmon	Athletics	√

Attendee	Representing	√
Crystal Becks	Housing	√
Ashley Scott	Housing – Onity Admin	
Martin Williamson (Advisory)	UPD – Chief	
Queen King	University Controller	√
Justin Berhow	Facilities	√
Rubicelia Alvarez	Student Affairs	√
Kamye Salyards	ITS – Administrative Support	√

Agenda

#	Agenda Topic	Led By	Time Allotted
1.0	Call to Order	R. Nelson	
2.0	Approval of Minutes – October 2020 Meeting	R. Nelson	
3.0	Announcements and Information	R. Nelson	
4.0	Approval of Agenda	R. Nelson	
5.0	Old Business	R. Nelson	
6.0	New Business • Current Budget • General Updates	Y. Stallion R. Nelson	

Meeting Minutes from January 22, 2021

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
RUNNERCARD COMMITTEE MINUTES
Friday, January 22, 2021
10:00 AM
Zoom Conference

PRESENT: Rich Nelson, Information Technology Services
Ashley Scott, Housing
Crystal Becks, Housing
Yvonne, Stallion, ITS Budget Officer
Queen King, University Controller
Steve Miller, RunnerCard Database Administrator
Nick Stringer, RunnerCard Database Administrator
Kamye Salyards, Administrative Support
Cindy Goodmon, Athletics
Rubicelia Alvarez, Student Affairs
Sandra Bozarth, Library
Justin Berhow, Facilities

ABSENT: Mike Brown, Martin Williamson, ASI President

1. **Call to Order** – 10:02 AM. Meeting was called to order by R. Nelson.

2. **Approval of Minutes** – October 2020 meeting minutes approval. A brief overview of the previous meeting was given by R. Nelson.

   Motion/Second/Approved: S. Miller made a motion to approve the October 20, 2020 minutes. C. Goodmon seconded the motion. The minutes were approved.

3. **Announcements and information** – R. Nelson shared that we are in the process of creating a pilot program for access control through Transact. Quotes have been initiated for equipment and installation in lower level of the library. ITS will work with Facilities, Library and UPD.

   - We are also looking at how to integrate for Housing

   - Timeline – Approval pending for two doors, one by 24-hour room and one inner door

4. **Approval of agenda –**

   Motion/Second/Approved: S. Miller made a motion to approve the agenda. S. Bozarth seconded the motion. The agenda was approved.

5. **Old Business** – R. Nelson - Purchase orders are in progress for the remaining portion of the Transact project.

6. **New Business**

    Current Budget – Y. Stallion provided the current budget:

    Current Budget $548,208.84
    Revenue $148,030.00
    Expenses   ($109,005.46)
    Balance $587,233.38

    General Updates – N. Stringer reported that he is working with Liz Gamez and Accounting team regarding the Transact reporting. Training on the new system will take place in February. We are one step away from auditing; Papercut is close to being implemented as well.

    R. Nelson encouraged the committee members to reach out at any time with questions or concerns. No need to wait for a meeting.

    10:18 AM – Meeting adjourned